



MONROE TOWNSHIP SCHOOLS
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May 2, 2025

VIA EMAIL ONLY: opra+request-75652-a46c91ca@requests.opramachine.com

Concerned Resident

RE: OPRA Request dated May 1, 2025

Dear Sir/Madam:

As custodian of records for the Monroe Township Board of Education ("Board" and/or "District"), I am writing this letter in response to your request pursuant to the Open Public Records Act (OPRA) submitted via email May 1, 2025, and received by the custodian of records on May 1, 2025.

More specifically, the Board responds to your request below:

"Email to Board of Education members from Surendra Vallabhaneni on April 30, 2025."

Your request requires further clarification because it fails to identify with reasonable clarity the specific government records sought, as is required by *Bent v. Stafford Police Department*, 381 N.J. Super. 30, 37 (App. Div. 2005). As you are aware, the GRC determined that to be valid, the request must contain: (1) the content and/or subject of the communication, (2) the specific date or range of dates during which the communications were transmitted, and (3) the identity of the sender and/or the recipient thereof. *Elcavage v. West Milford Twp.*, GRC Complaint No. 2009-07 (April 2010); *Caggiano v. NJ Office of the Governor*, Complaint No. 2014-263 (March 2015). Your request fails to identify the content and/or subject of the communication. As a result, your request is denied, at this time, until further clarification is provided regarding the content and/or subject of the communication.

If you choose to submit a clarified request more specifically identifying the records you are seeking, such as by including all of the required criteria and naming the exact documents requested, we will review and respond to same as a new OPRA request.

This correspondence and the foregoing information constitute the Board's full and complete response to your OPRA request and therefore, your OPRA request is closed.

Sincerely,

Lisa Goldstein

Lisa Goldstein
OPRA Secretary

SUCCESS IS ALWAYS A TEAM EFFORT!!