

From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 10/03/2023 11:58:50 AM
To: Reeshemah.Zielinski@Monroe.K12.NJ.US
Cc: Kathleen.Belko@monroe.k12.nj.us; Laura.Allen@Monroe.K12.NJ.US; Chari.Chanley@Monroe.K12.NJ.US
Subject: Re: Pre-Finance Meeting

Yes

On Oct 3, 2023, at 11:57 AM, Reeshemah Zielinski <Reeshemah.Zielinski@monroe.k12.nj.us> wrote:

Good morning,

Are you available Tuesday, October 10th @ 12pm for a Pre-Finance Meeting? Zoom?

*Reeshemah Zielinski
Confidential Secretary to the Superintendent of Schools
Monroe Township Schools
423 Buckelew Ave
Monroe Township, NJ 08831
Phone: 732-521-1500 ext. 4224
Fax: 732-521-2719*

From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 10/06/2023 04:27:26 PM
To: Gazala.Bohra@monroe.k12.nj.us; Gail.DiPane@monroe.k12.nj.us; Carmen.Alvarez@monroe.k12.nj.us; Kathleen.Belko@monroe.k12.nj.us; Michelle.Scott@monroe.k12.nj.us; Katie.Fabiano@monroe.k12.nj.us; Kate.Rattner@monroe.k12.nj.us; Peter.Tufano@monroe.k12.nj.us; Laura.Allen@Monroe.K12.NJ.US
Subject: Fwd: Privileged and Confidential Attorney-Client Communication
Attachments: 0.png Privileged and Confidential Attorney-Client Communication.pdf

FYI - this is being shared with board members as confidential correspondence

Begin forwarded message:

From: "Rivadeneira, Ana C." <ACRivadeneira@pbnlaw.com>
Date: October 6, 2023 at 4:07:14 PM EDT
To: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: "Gagliardi, Vito A." <vagagliardi@pbnlaw.com>
Subject: [External Email]Privileged and Confidential Attorney-Client Communication

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Monroe Township IT Department

Good afternoon,

Please see attached Privileged and Confidential Attorney-Client Communication.

Thank you,
Ana Rivadeneira

Ana C. Rivadeneira
Legal Assistant
ACRivadeneira@pbnlaw.com
Phone: (973) 889-4145

100 Southgate Parkway P.O. Box 1997
Morristown, NJ 07962-1997
www.pbnlaw.com

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From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 10/08/2023 04:10:35 PM
To: Carmen.Alvarez@monroe.k12.nj.us
Kathleen.Belko@monroe.k12.nj.us; Adam.Layman@Monroe.K12.NJ.US; Chari.Chanley@Monroe.K12.NJ.US;
Cc: Zachary.Morolda@Monroe.K12.NJ.US; Gazala.Bohra@monroe.k12.nj.us; Reeshemah.Zielinski@Monroe.K12.NJ.US;
Laura.Allen@Monroe.K12.NJ.US
Subject: Re: Policy agenda

Carmen -

0141.1 and 0141.2 restates the statute and does not need to be changed.

As for [REDACTED], I'd like to discuss it with Vito in closed session and let him [REDACTED]
[REDACTED]
[REDACTED]

Thank you.

Chrissy

> On Oct 8, 2023, at 3:46 PM, Carmen Alvarez wrote:
>
>
> Good afternoon,
>
> I would like to add the following to the Policy meeting agenda:
>
> District Policy Bylaw 0143
> District Policy Bylaw 0141.1
> District Policy Bylaw 0141.2
>
> The language needs to be modified to reflect that the Jamesburg representative's voting rights
have been extended to include voting to fill a board vacancy.
>
> Please let me know if I have overlooked any others.
>
> Best regards,
> Carmen Alvarez

From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 10/08/2023 05:20:07 PM
To: Carmen.Alvarez@monroe.k12.nj.us
Kathleen.Belko@monroe.k12.nj.us; Adam.Layman@Monroe.K12.NJ.US; Chari.Chanley@Monroe.K12.NJ.US;
Cc: Zachary.Morolda@Monroe.K12.NJ.US; Gazala.Bohra@monroe.k12.nj.us; Reeshemah.Zielinski@Monroe.K12.NJ.US;
Laura.Allen@Monroe.K12.NJ.US
Subject: Re: Policy agenda

Carmen

It will be on the Nov agenda after our legal counsel speaks to the Board and explains it at the meeting. The policy can be suspended at the Oct 18 meeting after legal counsel explains it.

Chrissy

On Oct 8, 2023, at 4:53 PM, Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us> wrote:

Chrissy,

I am ok with not including 0141.1 and 0141.2 for now, however, If the Jamesburg representative is allowed to vote, 0143 needs to be changed. We are not following our district policy. The Jamesburg rep voted prior to you coming on the board to fill a seat and we are now engaging in the same practice. In the most recent years, the board has allowed the rep to vote, and this should be reflected going forward. No board member should be ok with overruling our bylaws. It will be on the agenda for discussion. Counsel is welcome to attend/participate virtually during the policy meeting. I am certain the public will be interested in hearing his remarks.

If you are hesitant to amend policy/ bylaw 0143 than the Jamesburg rep should not be permitted to vote.

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Sunday, October 8, 2023 1:10 PM
To: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Cc: Kathleen Belko <Kathleen.Belko@monroe.k12.nj.us>; Adam Layman <Adam.Layman@Monroe.K12.NJ.US>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Zachary Morolda <Zachary.Morolda@Monroe.K12.NJ.US>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Reeshemah Zielinski <Reeshemah.Zielinski@Monroe.K12.NJ.US>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: Re: Policy agenda

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[REDACTED]

Thank you.

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> District Policy Bylaw 0141.2

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> The language needs to be modified to reflect that the Jamesburg representative's voting rights have been extended to

include voting to fill a board vacancy.

>

> Please let me know if I have overlooked any others.

>

> Best regards,

> Carmen Alvarez

From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 10/08/2023 07:15:42 PM
To: Carmen.Alvarez@monroe.k12.nj.us
Cc: Kathleen.Belko@monroe.k12.nj.us; Gazala.Bohra@monroe.k12.nj.us; Laura.Allen@Monroe.K12.NJ.US; vagagliardi@pbnlaw.com
Subject: Re: Policy agenda

Carmen -

I am not sure if you actually read my confidential report and the letter received from the Porzio Law firm. No policy overrides the law. I did my due diligence to get the county superintendent and NJSBA to weigh in on our situation. The board deserves times to discuss legal issues in closed session. We have not, as a board, had a discussion of this. I am not going to have a public conversation at a policy committee meeting without our legal counsel and without having a discussion with the board about this first. I did not say there was any plan to suspend any policy. I said that was an option for Oct. 18th if that is what we are advised to do by legal counsel.

I do not know why you have Mr. Morolda on your policy committee emails. I removed him from my reply. Please stop copying staff members that are not privy to confidential information.

Thank you.

Chrissy

From: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Sent: Sunday, October 8, 2023 6:22 PM
To: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: Kathleen Belko <Kathleen.Belko@monroe.k12.nj.us>; Adam Layman <Adam.Layman@Monroe.K12.NJ.US>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Zachary Morolda <Zachary.Morolda@Monroe.K12.NJ.US>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Reeshemah Zielinski <Reeshemah.Zielinski@Monroe.K12.NJ.US>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: Re: Policy agenda

So now the plan is to suspend the policy all together rather than amend it? That does not sit well with me. Mrs. Belko, I would like your opinion on this as a member of the policy committee.

Why is this discussion taking place in closed session and not in public? Where is the transparency?

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From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Sunday, October 8, 2023 2:20:07 PM
To: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Cc: Kathleen Belko <Kathleen.Belko@monroe.k12.nj.us>; Adam Layman <Adam.Layman@Monroe.K12.NJ.US>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Zachary Morolda <Zachary.Morolda@Monroe.K12.NJ.US>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Reeshemah Zielinski <Reeshemah.Zielinski@Monroe.K12.NJ.US>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: Re: Policy agenda

Carmen

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the board to fill a seat and we are now engaging in the same practice. In the most recent years, the board has allowed the rep to vote, and this should be reflected going forward. No board member should be ok with overruling our bylaws. It will be on the agenda for discussion. Counsel is welcome to attend/participate virtually during the policy meeting. I am certain the public will be interested in hearing his remarks.

If you are hesitant to amend policy/ bylaw 0143 than the Jamesburg rep should not be permitted to vote.

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>

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To: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>

Cc: Kathleen Belko <Kathleen.Belko@monroe.k12.nj.us>; Adam Layman <Adam.Layman@Monroe.K12.NJ.US>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Zachary Morolda <Zachary.Morolda@Monroe.K12.NJ.US>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Reeshemah Zielinski <Reeshemah.Zielinski@Monroe.K12.NJ.US>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>

Subject: Re: Policy agenda

Carmen -

0141.1 and 0141.2 restates the statute and does not need to be changed.

As for 0143, I'd like to discuss it with Vito in closed session and let him explain to the public what transpired and why the policy would need to be updated. Then we can add it to the policy agenda for Nov.

Thank you.

Chrissy

> On Oct 8, 2023, at 3:46 PM, Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us> wrote:

>

>

> Good afternoon,

>

> I would like to add the following to the Policy meeting agenda:

>

> District Policy Bylaw 0143

> District Policy Bylaw 0141.1

> District Policy Bylaw 0141.2

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> The language needs to be modified to reflect that the Jamesburg representative's voting rights have been extended to include voting to fill a board vacancy.

>

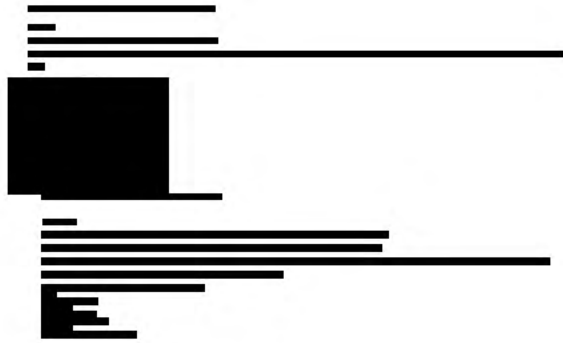
> Please let me know if I have overlooked any others.

>

> Best regards,

> Carmen Alvarez

[illegible]





From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 10/19/2023 07:59:48 PM
To: vagagliardi@pbnlaw.com
Cc: Laura.Allen@Monroe.K12.NJ.US; Chari.Chanley@Monroe.K12.NJ.US; Gazala.Bohra@monroe.k12.nj.us
Subject: Re: [External Email]Re: Shared Services Agreement
Attachments: 0.png

[REDACTED]

[REDACTED]

[REDACTED]

On Oct 19, 2023, at 7:56 PM, Gagliardi, Vito A. <vagagliardi@pbnlaw.com> wrote:

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Monroe Township IT Department

[REDACTED]

On Oct 19, 2023, at 7:49 PM, Laura Allen <Laura.Allen@monroe.k12.nj.us> wrote:

EXTERNAL MESSAGE

Good evening,

[REDACTED]

Please advise.

Kindly,
Laura

From: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Sent: Tuesday, October 17, 2023 2:30 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Vito A. Gagliardi <VAGagliardi@pbnlaw.com>
Subject: Re:

[REDACTED]

Kindly,

Dr. Chari Robynne Chanley

Superintendent

Monroe Township Schools

chari.chanley@monroe.k12.nj.us

732-521-1500

SUCCESS IS ALWAYS A TEAM EFFORT!!



On Oct 17, 2023, at 2:06 PM, Laura Allen <Laura.Allen@monroe.k12.nj.us> wrote:

From: Shanes, Jacqueline <JShanes@McCarter.com>
Sent: Tuesday, October 17, 2023 9:48 AM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: [External Email]Followup

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Monroe Township IT Department

Good afternoon,

I heard back from Jacki (our bond counsel).

[REDACTED]

Please let me know if you are in agreement.

Thank you,
Laura

Vito A. Gagliardi, Jr., Esq.
Principal
VAGagliardi@pbnlaw.com
Phone: (973) 889-4151
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100 Southgate Parkway P.O. Box 1997
Morristown, NJ 07962-1997
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From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 10/19/2023 08:13:42 PM
To: Laura.Allen@Monroe.K12.NJ.US
Cc: vagagliardi@pbnlaw.com; Chari.Chanley@Monroe.K12.NJ.US; Gazala.Bohra@monroe.k12.nj.us
Subject: Re: [External Email]Re: Shared Services Agreement

I think I'd like to see the previous one and collaborate together.

On Oct 19, 2023, at 8:04 PM, Laura Allen <Laura.Allen@monroe.k12.nj.us> wrote:

I have simply been asked whether you would like our bond counsel to draft this agreement, as she is familiar with it and was present at the meeting with the Township officials or would you prefer our board attorney to do so.

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Thursday, October 19, 2023 8:00 PM
To: Gagliardi, Vito A. <vagagliardi@pbnlaw.com>
Cc: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>
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[REDACTED]

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Monroe Township IT Department

[REDACTED]

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Subject: Re:

[REDACTED]

Kindly,

Dr. Chari Robynne Chanley

Superintendent

Monroe Township Schools

chari.chanley@monroe.k12.nj.us

732-521-1500

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Subject: [External Email]Followup

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Monroe Township IT Department

Good afternoon,

I heard back from Jacki (our bond counsel). [REDACTED]

[REDACTED]

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Laura

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Phone: (973) 889-4151
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Cc: vagagliardi@pbnlaw.com; Chari.Chanley@Monroe.K12.NJ.US; Gazala.Bohra@monroe.k12.nj.us
Subject: Re: [External Email]Re: Shared Services Agreement

Thank you

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I can send that to you tomorrow.

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Laura

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Sent: Thursday, October 19, 2023 8:13 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
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Monroe Township IT Department

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<Chrissy.Skurbe@monroe.k12.nj.us>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>;
Vito A. Gagliardi <VAGagliardi@pbnlaw.com>
Subject: Re:

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Superintendent

Monroe Township Schools

chari.chanley@monroe.k12.nj.us

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Sent: Tuesday, October 17, 2023 9:48 AM

To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>

Subject: [External Email]Followup

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Monroe Township IT Department

Good afternoon,

I heard back from Jacki (our bond counsel).

[REDACTED]

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Vito A. Gagliardi, Jr., Esq.

Principal

VAGagliardi@pbnlaw.com

Phone: (973) 889-4151

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To: Laura.Allen@Monroe.K12.NJ.US; Chari.Chanley@Monroe.K12.NJ.US; Gazala Bohra@monroe.k12.nj.us
Subject: Re: Shared Services - Followup

Thank you Laura.

I am fine with them created the shared services agreement but I think Vito needs to be part of the review of it. I would assume the agreement would follow the same as the turf - for use of the facility.

From: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Sent: Friday, October 20, 2023 11:44 AM
To: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>
Subject: Shared Services - Followup

Good morning,

Attached please find the shared services agreements from recent years. Also, below is the email I received from Jacki.

Please let me know if there is anything you need and how you would like me to respond to Jacki.

Kindly,
Laura

From: Shanes, Jacqueline <JShanes@McCarter.com>
Sent: Tuesday, October 17, 2023 9:48 AM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: [External Email]Followup

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Monroe Township IT Department

Laura

I am sorry to hear about your loss. I wanted to send this email so you could let the Superintendent and any other interested parties know that I

[REDACTED]

I told Ron that you were out until Monday and that we'd touch base when you got back to the office. Again my deepest condolences on your loss.



Jacqueline Shanes | Partner

McCarter & English, LLP
Four Gateway Center, 100 Mulberry Street | Newark, NJ 07102

jshanes@mccarter.com | www.mccarter.com | V-Card
T 973.639.7955 M 908.247.1276

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From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 10/20/2023 12:52:14 PM
To: Laura.Allen@Monroe.K12.NJ.US
Subject: Re: Shared Services - Followup
Attachments: image001.png

Great, thank you.

Laura - I send my deepest sympathy to you and your family. I'm very sorry for your loss.

On Oct 20, 2023, at 12:15 PM, Laura Allen <Laura.Allen@monroe.k12.nj.us> wrote:

Thank you. I will let relay this Jacki.

Laura

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Friday, October 20, 2023 12:05 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>
Subject: Re: Shared Services - Followup

Thank you Laura.

I am fine with them created the shared services agreement but I think Vito needs to be part of the review of it. I would assume the agreement would follow the same as the turf - for use of the facility.

From: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Sent: Friday, October 20, 2023 11:44 AM
To: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>
Subject: Shared Services - Followup

Good morning,

Attached please find the shared services agreements from recent years. Also, below is the email I received from Jacki.

Please let me know if there is anything you need and how you would like me to respond to Jacki.

Kindly,
Laura

From: Shanes, Jacqueline <JShanes@McCarter.com>
Sent: Tuesday, October 17, 2023 9:48 AM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: [External Email]Followup

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Monroe Township IT Department

Laura

I am sorry to hear about your loss. I wanted to send this email so you could let the Superintendent and any other interested parties know that I

[REDACTED]

I told Ron that you were out until Monday and that we'd touch base when you got back to the office. Again my deepest condolences on your loss.

<image001.png>

Jacqueline Shanes | Partner

McCarter & English, LLP

Four Gateway Center, 100 Mulberry Street | Newark, NJ 07102

jshanes@mccarter.com | www.mccarter.com | [V-Card](#)

T [973.639.7955](tel:973.639.7955) M [908.247.1276](tel:908.247.1276)

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Philadelphia | Stamford | Trenton | Washington, DC | Wilmington

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From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 10/23/2023 11:50:28 AM
To: Laura.Allen@Monroe.K12.NJ.US
Cc: Chari.Chanley@Monroe.K12.NJ.US; Gazala.Bohra@monroe.k12.nj.us; vagagliardi@pbnlaw.com
Subject: Re: Shared Services Agreement

Thank you Laura

I have some questions. Perhaps we can have a call with Vito or sit and talk at the conference this week for a few minutes.

On Oct 23, 2023, at 10:51 AM, Laura Allen <Laura.Allen@monroe.k12.nj.us> wrote:

Good morning,

Attached please find the initial draft of the Shared Services Agreement for the Applegarth School projects for your review.

Kindly,
Laura

Laura Allen, CPA
Business Administrator/Board Secretary
Monroe Township Board of Education
423 Buckelew Avenue
Monroe Township, NJ 08831

732-521-1500

<Shared Services Agreement Applegarth Project 2023 (002).DOCX>

From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 10/26/2023 04:41:38 PM
To: Chari.Chanley@Monroe.K12.NJ.US
Cc: Gazala.Bohra@monroe.k12.nj.us; Kathleen.Belko@monroe.k12.nj.us; Laura.Allen@Monroe.K12.NJ.US
Subject: Re: Payment of Checks

Perhaps we wait until Monday, discuss and then I will sign them if everyone is in agreement.

On Oct 26, 2023, at 4:01 PM, Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us> wrote:

I will not hold back anything for right now but for future I would like to understand why things like EZ pass, Membership-Library Consortium and the Apple Computer Bill cannot wait till the next board meeting. Like Mrs Belko indicated if this is discussed in the next finance committee meeting, I can always watch the recording to get my response.

For now please go ahead with the payment.

Thank You!
Gazala Bohra
Board Member
Monroe Township School District

On Oct 26, 2023, at 3:39 PM, Chari Chanley <Chari.Chanley@monroe.k12.nj.us> wrote:

No problem. Laura please be prepared to accommodate Ms. Belko's request.

Thank you.

Kindly,

Dr. Chari Robynne Chanley

Superintendent

Monroe Township Schools

chari.chanley@monroe.k12.nj.us

732-521-1500

SUCCESS IS ALWAYS A TEAM EFFORT!!



On Oct 26, 2023, at 2:53 PM, Kathleen Belko <Kathleen.Belko@monroe.k12.nj.us> wrote:

I approve, but would like to talk about some of these at our meeting Monday at 12 noon

Katie Belko MSN RN CEN
Board of Education Member 2021-2024 (April)
Finance Committee Chair
Curriculum Committee Chair
Policy Committee member

From: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Sent: Thursday, October 26, 2023 9:52 AM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Kathleen Belko <Kathleen.Belko@monroe.k12.nj.us>
Subject: Re: Payment of Checks

Approved. May I request approval from board leadership and the Committee Chair.

Thank you.

Kindly,

Dr. Chari Robynne Chanley

Superintendent

Monroe Township Schools

chari.chanley@monroe.k12.nj.us

732-521-1500

SUCCESS IS ALWAYS A TEAM EFFORT!!



On Oct 26, 2023, at 8:23 AM, Laura Allen
<Laura.Allen@monroe.k12.nj.us> wrote:

Good morning,

I would like to request the follow time-sensitive bills be paid prior to the board meeting:

Utilities
Payroll and Benefits
Membership-Library Consortium
EZ Pass replenishment (for buses)
Apple Computer bill
Field Trip

Please let me know if this meets with your approval.

Kindly,
Laura

Laura Allen, CPA
Business Administrator/Board Secretary
Monroe Township Board of Education
423 Buckelew Avenue
Monroe Township, NJ 08831

732-521-1500

From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 10/30/2023 10:25:16 AM
To: mlfabian@pbnlaw.com; vagagliardi@pbnlaw.com
Cc: Laura.Allen@Monroe.K12.NJ.US; Chari.Chanley@Monroe.K12.NJ.US
Subject: Superintendent Contract

Good morning -

The Board has discussed and wants to move forward with [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Please let me know if you need anything specifically from me.

Thank you,

Chrissy

From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 10/30/2023 07:11:13 PM
To: Chari.Chanley@Monroe.K12.NJ.US
Cc: mlfabian@pbnlaw.com; Laura.Allen@Monroe.K12.NJ.US; vagagliardi@pbnlaw.com
Subject: Re: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx
Attachments: image001.png

Yes

On Oct 30, 2023, at 5:36 PM, Chari Chanley <chari.chanley@monroe.k12.nj.us> wrote:

Thank you ML and Laura. That is fine with me. Ms. Skurbe do we have your approval?

Kindly,

Dr. Chari Robynne Chanley

Superintendent

Monroe Township Schools

chari.chanley@monroe.k12.nj.us

732-521-1500

SUCCESS IS ALWAYS A TEAM EFFORT!!



On Oct 30, 2023, at 4:59 PM, Fabian, Marie-Laurence <mlfabian@pbnlaw.com> wrote:

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Monroe Township IT Department

Okay, thanks.

From: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Sent: Monday, October 30, 2023 4:56 PM
To: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Subject: RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

EXTERNAL MESSAGE

Hi ML,

I will let you know as soon as I hear back.

Thanks!
Laura

From: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Sent: Monday, October 30, 2023 4:33 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Subject: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

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Monroe Township IT Department

Thank you. [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Thank you,

ML

From: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Sent: Monday, October 30, 2023 3:45 PM
To: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Subject: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

EXTERNAL MESSAGE

Hi ML,

Please see attached cost out sheet

Thanks,
Laura

Marie-Laurence Fabian, Esq.

Of Counsel

MLFabian@pbnlaw.com

Phone: (973) 889-4325

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<image001.png>

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Morristown, NJ 07962-1997

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From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 10/30/2023 07:44:45 PM
To: Chari.Chanley@Monroe.K12.NJ.US
Cc: mlfabian@pbnlaw.com; Laura.Allen@Monroe.K12.NJ.US; vagagliardi@pbnlaw.com
Subject: Re: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

Good evening -

I actually just reread the signed and executed contract for Dr Chanley. [REDACTED]

Thank you
Chrissy

From: Chrissy Skurbe
Sent: Monday, October 30, 2023 7:11 PM
To: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Cc: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Gagliardi, Vito A. <vagagliardi@pbnlaw.com>
Subject: Re: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

Yes

On Oct 30, 2023, at 5:36 PM, Chari Chanley <chari.chanley@monroe.k12.nj.us> wrote:

Thank you ML and Laura. That is fine with me. Ms. Skurbe do we have your approval?

Kindly,
Dr. Chari Robynne Chanley
Superintendent
Monroe Township Schools
chari.chanley@monroe.k12.nj.us
732-521-1500
SUCCESS IS ALWAYS A TEAM EFFORT!!



On Oct 30, 2023, at 4:59 PM, Fabian, Marie-Laurence <mlfabian@pbnlaw.com> wrote:

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Monroe Township IT Department

Okay, thanks.

From: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Sent: Monday, October 30, 2023 4:56 PM
To: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Subject: RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

EXTERNAL MESSAGE

Hi ML,

I will let you know as soon as I hear back.

Thanks!
Laura

From: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Sent: Monday, October 30, 2023 4:33 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Subject: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

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Monroe Township IT Department

Thank you. [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Thank you,

ML

From: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Sent: Monday, October 30, 2023 3:45 PM
To: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Subject: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

EXTERNAL MESSAGE

Hi ML,

Please see attached cost out sheet

Thanks,
Laura

Marie-Laurence Fabian, Esq.

Of Counsel

MLFabian@pbnlaw.com

Phone: (973) 889-4325

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Morristown, NJ 07962-1997

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From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 10/30/2023 09:33:10 PM
To: vagagliardi@pbnlaw.com
Cc: Chari.Chanley@Monroe.K12.NJ.US; mlfabian@pbnlaw.com; Laura.Allen@Monroe.K12.NJ.US
Subject: Re: [External Email]RE: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

I understand that and value your experience. [REDACTED]
[REDACTED]
[REDACTED]

On Oct 30, 2023, at 9:04 PM, Gagliardi, Vito A. <vagagliardi@pbnlaw.com> wrote:

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Monroe Township IT Department

[REDACTED]
[REDACTED]

[REDACTED]

On Oct 30, 2023, at 7:45 PM, Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us> wrote:

EXTERNAL MESSAGE

Good evening -

I actually just reread the signed and executed contract for Dr Chanley. [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Thank you
Chrissy

From: Chrissy Skurbe
Sent: Monday, October 30, 2023 7:11 PM
To: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Cc: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Gagliardi, Vito A. <vagagliardi@pbnlaw.com>
Subject: Re: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

Yes

On Oct 30, 2023, at 5:36 PM, Chari Chanley <chari.chanley@monroe.k12.nj.us> wrote:

Thank you ML and Laura. That is fine with me. Ms. Skurbe do we have your approval?

Kindly,

Dr. Chari Robynne Chanley

Superintendent

Monroe Township Schools

chari.chanley@monroe.k12.nj.us

732-521-1500

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On Oct 30, 2023, at 4:59 PM, Fabian, Marie-Laurence <mlfabian@pbnlaw.com> wrote:

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Monroe Township IT Department

Okay, thanks.

From: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Sent: Monday, October 30, 2023 4:56 PM
To: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Subject: RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

EXTERNAL MESSAGE

Hi ML,

I will let you know as soon as I hear back.

Thanks!
Laura

From: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Sent: Monday, October 30, 2023 4:33 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Subject: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

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Monroe Township IT Department

Thank you. [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Thank you,

ML

From: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Sent: Monday, October 30, 2023 3:45 PM
To: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Subject: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

EXTERNAL MESSAGE

Hi ML,

Please see attached cost out sheet

Thanks,
Laura

Marie-Laurence Fabian, Esq.
Of Counsel
MLFabian@pbnlaw.com
Phone: (973) 889-4325
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From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 10/31/2023 10:45:18 AM
To: vagagliardi@pbnlaw.com
Cc: Chari.Chanley@Monroe.K12.NJ.US; mlfabian@pbnlaw.com; Laura.Allen@Monroe.K12.NJ.US
Subject: Re: [External Email]RE: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

Good morning!

Happy Halloween!

[REDACTED]

[REDACTED]

On Oct 30, 2023, at 9:04 PM, Gagliardi, Vito A. <vagagliardi@pbnlaw.com> wrote:

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Monroe Township IT Department

[REDACTED]

[REDACTED]

On Oct 30, 2023, at 7:45 PM, Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us> wrote:

EXTERNAL MESSAGE

Good evening -

I actually just reread the signed and executed contract for Dr Chanley. [REDACTED]

[REDACTED]

Thank you
Chrissy

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Cc: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Gagliardi, Vito A. <vagagliardi@pbnlaw.com>
Subject: Re: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

Yes

On Oct 30, 2023, at 5:36 PM, Chari Chanley <chari.chanley@monroe.k12.nj.us> wrote:

Thank you ML and Laura. That is fine with me. Ms. Skurbe do we have your approval?

Kindly,

Dr. Chari Robynne Chanley

Superintendent

Monroe Township Schools

chari.chanley@monroe.k12.nj.us

732-521-1500

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Monroe Township IT Department

Okay, thanks.

From: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>

Sent: Monday, October 30, 2023 4:56 PM

To: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>

Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Chrissy Skurbe
<Chrissy.Skurbe@monroe.k12.nj.us>

Subject: RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

EXTERNAL MESSAGE

Hi ML,

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Laura

From: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
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Subject: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

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Monroe Township IT Department

Thank you. [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Thank you,

ML

From: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
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To: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Subject: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

EXTERNAL MESSAGE

Hi ML,

Please see attached cost out sheet

Thanks,
Laura

Marie-Laurence Fabian, Esq.
Of Counsel
MLFabian@pbnlaw.com
Phone: (973) 889-4325
[vCard](#) | [CV](#)

<image001.png>

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From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 10/31/2023 11:59:21 AM
To: mlfabian@pbnlaw.com
Cc: vagagliardi@pbnlaw.com; Chari.Chanley@Monroe.K12.NJ.US; Laura.Allen@Monroe.K12.NJ.US
Subject: Re: [External Email]RE: [External Email]Re: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

Thank you.

[REDACTED]

On Oct 31, 2023, at 11:09 AM, Fabian, Marie-Laurence <mlfabian@pbnlaw.com> wrote:

CAUTION: This email originated from outside of the school district. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Monroe Township IT Department

Good morning,

[REDACTED]

Regards, ML

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Tuesday, October 31, 2023 10:45 AM
To: Gagliardi, Vito A. <vagagliardi@pbnlaw.com>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Fabian, Marie-Laurence <mlfabian@pbnlaw.com>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: Re: [External Email]RE: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

Good morning!

Happy Halloween!

[REDACTED]

[REDACTED]

On Oct 30, 2023, at 9:04 PM, Gagliardi, Vito A. <vagagliardi@pbnlaw.com> wrote:

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Monroe Township IT Department

[REDACTED]

[REDACTED]

On Oct 30, 2023, at 7:45 PM, Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us> wrote:

Good evening -

I actually just reread the signed and executed contract for Dr Chanley. [REDACTED]

[REDACTED]

Thank you
Chrissy

From: Chrissy Skurbe
Sent: Monday, October 30, 2023 7:11 PM
To: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Cc: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>;
Gagliardi, Vito A. <vagagliardi@pbnlaw.com>
Subject: Re: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract
Costs 1-1-24.xlsx

Yes

On Oct 30, 2023, at 5:36 PM, Chari Chanley <chari.chanley@monroe.k12.nj.us> wrote:

Thank you ML and Laura. That is fine with me. Ms. Skurbe do we have your approval?

Kindly,

Dr. Chari Robynne Chanley

Superintendent

Monroe Township Schools

chari.chanley@monroe.k12.nj.us

732-521-1500

SUCCESS IS ALWAYS A TEAM EFFORT!!



On Oct 30, 2023, at 4:59 PM, Fabian, Marie-Laurence
<mlfabian@pbnlaw.com> wrote:

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Monroe Township IT Department

Okay, thanks.

From: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Sent: Monday, October 30, 2023 4:56 PM
To: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Subject: RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

EXTERNAL MESSAGE

Hi ML,

I will let you know as soon as I hear back.

Thanks!
Laura

From: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Sent: Monday, October 30, 2023 4:33 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Subject: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

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Monroe Township IT Department

Thank you. [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Thank you,

ML

From: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Sent: Monday, October 30, 2023 3:45 PM
To: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Subject: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

EXTERNAL MESSAGE

Hi ML,

Please see attached cost out sheet

Thanks,
Laura

Marie-Laurence Fabian, Esq.
Of Counsel
MLFabian@pbnlaw.com
Phone: (973) 889-4325
[vCard](#) | [CV](#)

<image001.png>
100 Southgate Parkway P.O. Box 1997
Morristown, NJ 07962-1997
www.pbnlaw.com

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<MONROE - Notice of Hearing for Superintendent Contract per 18A_11-11(7506896.1).docx>

From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 10/31/2023 01:47:12 PM
To: mlfabian@pbnlaw.com
Cc: vagagliardi@pbnlaw.com; Chari.Chanley@Monroe.K12.NJ.US; Laura.Allen@Monroe.K12.NJ.US
Subject: Re: [External Email]RE: [External Email]RE: [External Email]Re: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

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Monroe Township IT Department

Understood. [REDACTED]

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Sent: Tuesday, October 31, 2023 11:59 AM
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Cc: Gagliardi, Vito A. <vagagliardi@pbnlaw.com>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: Re: [External Email]RE: [External Email]RE: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

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Subject: Re: [External Email]RE: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

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Happy Halloween!

[REDACTED]

[REDACTED]

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Monroe Township IT Department

[REDACTED]

[REDACTED]

On Oct 30, 2023, at 7:45 PM, Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us> wrote:

EXTERNAL MESSAGE

Good evening -

I actually just reread the signed and executed contract for Dr Chanley. [REDACTED]

[REDACTED]

Thank you
Chrissy

From: Chrissy Skurbe
Sent: Monday, October 30, 2023 7:11 PM
To: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Cc: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Gagliardi, Vito A. <vagagliardi@pbnlaw.com>
Subject: Re: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

Yes

On Oct 30, 2023, at 5:36 PM, Chari Chanley <chari.chanley@monroe.k12.nj.us> wrote:

Thank you ML and Laura. That is fine with me. Ms. Skurbe do we have your approval?

Kindly,

Dr. Chari Robynne Chanley

Superintendent

Monroe Township Schools

chari.chanley@monroe.k12.nj.us

732-521-1500

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<mlfabian@pbnlaw.com> wrote:

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Monroe Township IT Department

Okay, thanks.

From: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Sent: Monday, October 30, 2023 4:56 PM
To: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>;
Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Subject: RE: [External Email]RE: Chari Chanley Detailed
Statement of Contract Costs 1-1-24.xlsx

EXTERNAL MESSAGE

Hi ML,

I will let you know as soon as I hear back.

Thanks!

Laura

From: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Sent: Monday, October 30, 2023 4:33 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>;
Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Subject: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

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Monroe Township IT Department

Thank you. [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Thank you,

ML

From: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Sent: Monday, October 30, 2023 3:45 PM
To: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>;
Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Subject: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

EXTERNAL MESSAGE

Hi ML,

Please see attached cost out sheet

Thanks,

Laura

Marie-Laurence Fabian, Esq.
Of Counsel

MLFabian@pbnlaw.com
Phone: (973) 889-4325
[vCard](#) | [CV](#)

<image001.png>
100 Southgate Parkway P.O. Box 1997
Morristown, NJ 07962-1997
www.pbnlaw.com

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<MONROE - Notice of Hearing for Superintendent Contract per 18A_11-11(7506896.1).docx>

From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 10/31/2023 04:38:41 PM
To: Laura.Allen@Monroe.K12.NJ.US
Cc: Chari.Chanley@Monroe.K12.NJ.US; vagagliardi@pbnlaw.com; mlfabian@pbnlaw.com
Subject: Re: [External Email]RE: [External Email]RE: [External Email]RE: [External Email]RE: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx
Attachments: image001.jpg

Yes!

On Oct 31, 2023, at 3:49 PM, Laura Allen <Laura.Allen@monroe.k12.nj.us> wrote:

Good afternoon,

Just so I am clear, once we get the go-ahead **prior to 10:00 a.m.** on Thursday, we will send it to both newspapers to be published on the following Tuesday (Home News) and Friday (Cranbury Press). At that time, we will also send it to Ene to post on the district website, as well as to all the school secretaries and to the Township.

Please confirm.

Kindly,
Laura

From: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Sent: Tuesday, October 31, 2023 3:34 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: Gagliardi, Vito A. <VAGagliardi@pbnlaw.com>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Subject: [External Email]RE: [External Email]RE: [External Email]RE: [External Email]RE: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

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Monroe Township IT Department

[REDACTED]

From: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Sent: Tuesday, October 31, 2023 3:13 PM
To: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: Gagliardi, Vito A. <VAGagliardi@pbnlaw.com>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Subject: RE: [External Email]RE: [External Email]RE: [External Email]RE: [External Email]RE: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

EXTERNAL MESSAGE

Good afternoon,

Regarding the newspaper publication, the earliest we could have this published in the Home News if we send it in on Thursday by 10:00 a.m. is Tuesday, November 7th. Or, it could be published in the Home News along with the regular meeting announcement on Friday, November 10th. It would also be published on Friday, November 10th in the Cranbury Press, along with the regular meeting announcement.

Please advise.

Thanks,
Laura

From: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Sent: Tuesday, October 31, 2023 1:54 PM
To: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: Gagliardi, Vito A. <VAGagliardi@pbnlaw.com>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: [External Email]RE: [External Email]RE: [External Email]RE: [External Email]Re: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

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Monroe Township IT Department

[REDACTED]
Please see the attached.

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Tuesday, October 31, 2023 1:47 PM
To: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Cc: Gagliardi, Vito A. <vagagliardi@pbnlaw.com>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: Re: [External Email]RE: [External Email]RE: [External Email]Re: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

EXTERNAL MESSAGE

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Monroe Township IT Department

Understood. [REDACTED]

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Tuesday, October 31, 2023 11:59 AM
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Cc: Gagliardi, Vito A. <vagagliardi@pbnlaw.com>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: Re: [External Email]RE: [External Email]RE: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

EXTERNAL MESSAGE

Thank you.
[REDACTED]

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Monroe Township IT Department

Good morning,

[REDACTED]

Regards, ML

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Sent: Tuesday, October 31, 2023 10:45 AM
To: Gagliardi, Vito A. <vagagliardi@pbnlaw.com>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Fabian, Marie-Laurence <mlfabian@pbnlaw.com>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: Re: [External Email]Re: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

Good morning!

Happy Halloween!

[REDACTED]

[REDACTED]

On Oct 30, 2023, at 9:04 PM, Gagliardi, Vito A. <vagagliardi@pbnlaw.com> wrote:

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Monroe Township IT Department

[REDACTED]

[REDACTED]

On Oct 30, 2023, at 7:45 PM, Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us> wrote:

EXTERNAL MESSAGE

Good evening -

I actually just reread the signed and executed contract for Dr Chanley. [REDACTED]

[REDACTED]

Thank you

Chrissy

From: Chrissy Skurbe
Sent: Monday, October 30, 2023 7:11 PM
To: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Cc: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Gagliardi, Vito A. <vagagliardi@pbnlaw.com>
Subject: Re: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

Yes

On Oct 30, 2023, at 5:36 PM, Chari Chanley <chari.chanley@monroe.k12.nj.us> wrote:

Thank you ML and Laura. That is fine with me. Ms. Skurbe do we have your approval?

Kindly,

Dr. Chari Robynne Chanley

Superintendent

Monroe Township Schools

chari.chanley@monroe.k12.nj.us

732-521-1500

SUCCESS IS ALWAYS A TEAM EFFORT!!

|

<image001.jpg>

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Monroe Township IT Department

Okay, thanks.

From: Laura Allen

<Laura.Allen@Monroe.K12.NJ.US>

Sent: Monday, October 30, 2023 4:56 PM

To: Fabian, Marie-Laurence

<mlfabian@pbnlaw.com>

Cc: Chari Chanley

<Chari.Chanley@Monroe.K12.NJ.US>; Chrissy

Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>

Subject: RE: [External Email]RE: Chari Chanley

Detailed Statement of Contract Costs 1-1-24.xlsx

EXTERNAL MESSAGE

Hi ML,

I will let you know as soon as I hear back.

Thanks!

Laura

From: Fabian, Marie-Laurence

<mlfabian@pbnlaw.com>

Sent: Monday, October 30, 2023 4:33 PM

To: Laura Allen

<Laura.Allen@Monroe.K12.NJ.US>

Cc: Chari Chanley

<Chari.Chanley@Monroe.K12.NJ.US>; Chrissy

Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>

Subject: [External Email]RE: Chari Chanley

Detailed Statement of Contract Costs 1-1-24.xlsx

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Monroe Township IT Department

Thank you. [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Thank you,

ML

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<Laura.Allen@Monroe.K12.NJ.US>
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Subject: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

EXTERNAL MESSAGE

Hi ML,

Please see attached cost out sheet

Thanks,
Laura

Marie-Laurence Fabian, Esq.
Of Counsel
MLFabian@pbnlaw.com
Phone: (973) 889-4325
[vCard](#) | [CV](#)

<image001.png>
100 Southgate Parkway P.O. Box 1997
Morristown, NJ 07962-1997
www.pbnlaw.com

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<MONROE - Notice of Hearing for Superintendent Contract per 18A_11-11(7506896.1).docx>

From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 11/09/2023 01:19:38 PM
To: Carmen.Alvarez@monroe.k12.nj.us
Cc: Gazala.Bohra@monroe.k12.nj.us; Chari.Chanley@Monroe.K12.NJ.US; VAGagliardi@pbnlaw.com; Laura.Allen@Monroe.K12.NJ.US; Peter.Tufano@monroe.k12.nj.us
Subject: Re: something Disturbing

Carmen -

I can assure you that I am not a party to any of this.

Perhaps you and Pete should go to law enforcement and figure this out.

Chrissy

From: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Sent: Thursday, November 9, 2023 11:59 AM
To: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Vito A. Gagliardi <VAGagliardi@pbnlaw.com>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: Re: something Disturbing

Mr. Gagliardi,

[REDACTED]

[REDACTED]

[REDACTED]

Best regards,

Carmen Alvarez, MSW, LSW, M.Ed.
Board Member
Monroe Township Schools

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Thursday, November 9, 2023 10:03 AM
To: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Cc: Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Michelle Scott <Michelle.Scott@monroe.k12.nj.us>; Kate Rattner <Kate.Rattner@monroe.k12.nj.us>; Katie Fabiano <Katie.Fabiano@monroe.k12.nj.us>; Kathleen Belko <Kathleen.Belko@monroe.k12.nj.us>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Gail DiPane <Gail.DiPane@monroe.k12.nj.us>; Vito A. Gagliardi <VAGagliardi@pbnlaw.com>; Peter Tufano <Peter.Tufano@monroe.k12.nj.us>
Subject: Re: something Disturbing

Carmen -

I see that you included Vito on this email as well, so thank you. I did have a conversation with him about this. I was advised [REDACTED]

As far as the trainings go, the Board is in compliance with the mandatory training requirements.

If you or Pete have any questions and want to speak to the Board Attorney about this, I am more than happy to arrange a call.

Chrissy

From: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Sent: Thursday, November 9, 2023 8:24 AM
To: Peter Tufano <Peter.Tufano@monroe.k12.nj.us>
Cc: Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Michelle Scott <Michelle.Scott@monroe.k12.nj.us>; Kate Rattner <Kate.Rattner@monroe.k12.nj.us>; Katie Fabiano <Katie.Fabiano@monroe.k12.nj.us>; Kathleen Belko <Kathleen.Belko@monroe.k12.nj.us>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>; Gail DiPane <Gail.DiPane@monroe.k12.nj.us>; Vito A. Gagliardi <VAGagliardi@pbnlaw.com>
Subject: Re: something Disturbing

DO NOT REPLY ALL

Mr. Tufano,

I consulted with an attorney yesterday about the recent emails you have sent to me, the entire board, and the superintendent. I was advised that a board member that attempts to blackmail another board member by threatening the safety and social and emotional wellbeing of their children, **the same children that you took an oath to protect**, is putting the district/board at risk of litigation.

"When I read this next Wednesday your school district as well as the community you and your children live in will be made aware. I was trying to spare you and your family that public humiliation! I made no threats just warned you of this humiliation and how you can avoid it!"

If you read any statements publicly that threaten the safety and welfare of my children, I will pursue litigation against this board and this school district immediately. The superintendent and the board leadership have been cc'd on these emails and have allowed them to continue. None of you are doing what you swore under oath you would do which is to protect the safety and wellbeing of the children we all serve. My children will not be harmed by a board member that this school district has allowed to remain in his seat even though he has not completed state mandated trainings.

I will not allow my family or my job to be threatened by members of this board.

Regards,

Carmen Alvarez, MSW, LSW, M.A.Ed.
Board Member

From: Peter Tufano <Peter.Tufano@monroe.k12.nj.us>
Sent: Wednesday, November 8, 2023 6:57 PM
To: Gail DiPane <Gail.DiPane@monroe.k12.nj.us>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>; Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Cc: Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Michelle Scott <Michelle.Scott@monroe.k12.nj.us>; Kate Rattner <Kate.Rattner@monroe.k12.nj.us>; Katie Fabiano <Katie.Fabiano@monroe.k12.nj.us>; Kathleen Belko <Kathleen.Belko@monroe.k12.nj.us>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Subject: Re: something Disturbing

That's great Gail

When I was accused of robbing a local store you had no issue with people who put it in an email

But now this is bothering you?

Carmen's husband harassing me and saying he had sex with my wife and that my wife had sex with a minor is supposed to make our board run more functional?

You didnt once mention in your email how disgusted you were at his behavior...why?

If I texted your husband and told him I had anal sex with you would you ask for my resignation?

I bet it would be board business worthy then wouldn't it

I am so sick of the one sided bullshit!

Okay for me but not thee!

I can't wait to read that text message to the public a week from now.

Have a wonderful night

STUDENTS FIRST

PETER TUFANO

From: Gail DiPane <Gail.DiPane@monroe.k12.nj.us>
Sent: Wednesday, November 8, 2023 6:46:20 PM
To: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>; Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Cc: Peter Tufano <Peter.Tufano@monroe.k12.nj.us>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Michelle Scott <Michelle.Scott@monroe.k12.nj.us>; Kate Rattner <Kate.Rattner@monroe.k12.nj.us>; Katie Fabiano <Katie.Fabiano@monroe.k12.nj.us>; Kathleen Belko <Kathleen.Belko@monroe.k12.nj.us>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Subject: Re: something Disturbing

I see my name on this email thread . In my opinion this email thread, started by Mr. Tufano, shouldn't be on our board emails at all. I personally don't want to hear or see that language in print on our emails. If you have a problem with someone who is not a board member or a board member just call them and take care of it outside of board emails.

What I said at the last closed session was meant for everyone in that room, including myself. We are not working together for the good of the district. Some people on this board have their own agendas and it seems to me that their agenda is to constantly try to hurt people and ask them to resign from the board and talk about them when they are not at a meeting to defend themselves. What is everyone afraid of? Losing your job? We are not getting paid enough to have to put up with all these personal attacks and issues.

We need to put more effort in stopping this nonsense, we are all adults.

I will be making a report at the next meeting on what I learned at convention about boardsmanship.

Take care.
Gail

PS -Ms.Skurbe all of our trainings are public record. I asked NJSBA.

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Wednesday, November 8, 2023 9:47 AM
To: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Cc: Peter Tufano <Peter.Tufano@monroe.k12.nj.us>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Michelle Scott <Michelle.Scott@monroe.k12.nj.us>; Kate Rattner <Kate.Rattner@monroe.k12.nj.us>; Katie Fabiano <Katie.Fabiano@monroe.k12.nj.us>; Kathleen Belko <Kathleen.Belko@monroe.k12.nj.us>; Gail DiPane <Gail.DiPane@monroe.k12.nj.us>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Subject: Re: something Disturbing

Good morning Carmen -

I'd like to understand how you are making claims about what trainings Mr Tufano has completed. Can you share the source of your information. I don't have that information as the Board President so I'd like to know where you obtained it.

Thank you.

Chrissy

On Nov 7, 2023, at 5:04 PM, Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us> wrote:

"I ask that she does the right thing to avoid the public humiliation and the unnecessary negative attention to the Monroe Twp and Elizabeth School Districts"

I consider the above statement a threat to my job. So please do read it into the record. If not, I most certainly will. Again, this is not a board matter. Maybe if you had completed Governance 3 you would know that.

Have a good evening.

From: Peter Tufano <Peter.Tufano@monroe.k12.nj.us>
Sent: Tuesday, November 7, 2023 4:56:37 PM
To: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Michelle Scott <Michelle.Scott@monroe.k12.nj.us>; Kate Rattner <Kate.Rattner@monroe.k12.nj.us>; Katie Fabiano <Katie.Fabiano@monroe.k12.nj.us>; Kathleen Belko <Kathleen.Belko@monroe.k12.nj.us>; Gail DiPane <Gail.DiPane@monroe.k12.nj.us>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Subject: Re: something Disturbing

I am glad you feel this way

I will be reading this text message and your response at the upcoming board meeting..
I HAVE IN NO WAY THREATENED YOU

I WILL JUST BE READING WHAT YOUR HUSBAND SENT TO ME

STUDENTS FIRST

PETER TUFANO

From: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Sent: Tuesday, November 7, 2023 4:50:21 PM
To: Peter Tufano <Peter.Tufano@monroe.k12.nj.us>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Michelle Scott <Michelle.Scott@monroe.k12.nj.us>; Kate Rattner <Kate.Rattner@monroe.k12.nj.us>; Katie Fabiano <Katie.Fabiano@monroe.k12.nj.us>; Kathleen Belko <Kathleen.Belko@monroe.k12.nj.us>; Gail DiPane <Gail.DiPane@monroe.k12.nj.us>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Subject: Re: something Disturbing

Mr Tufano,

I am responding to you about your issue. I have no knowledge of the text messages you are speaking about, nor do I care to read them. IF my husband sent you messages that bother you, I suggest you handle it the same way that he handled it when you shouted at him "Get a job loser!" Additionally, I am confused as to why you are involving the board in your issue. Was this sent to your board email address? Obviously, it wasn't, so it is not a board issue.

Lastly, you are violating the state code of ethics by threatening my job. If you continue with these threats, I will have

to pursue the proper channels. I am appalled that board leadership has not stepped in to stop emails such as these that have nothing to do with our students or school district and that threaten a fellow board member's job and livelihood.

Remember Mr. Tufano, students first.

Regards,
Carmen Alvarez

From: Peter Tufano <Peter.Tufano@monroe.k12.nj.us>

Sent: Tuesday, November 7, 2023 3:15 PM

To: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Michelle Scott <Michelle.Scott@monroe.k12.nj.us>; Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>; Kate Rattner <Kate.Rattner@monroe.k12.nj.us>; Katie Fabiano <Katie.Fabiano@monroe.k12.nj.us>; Kathleen Belko <Kathleen.Belko@monroe.k12.nj.us>

Subject: Re: something Disturbing

In full transparency for the board, I received at 11:34pm on Saturday, November 4th these vile texts messages from a phone number not in my contacts. These text messages included racists, misogynistic and vile statements toward my significant other. The sender described sexual acts he performed on my "RICAN" wife. The message also contained an accusation of my wife having sexual relations with a minor.

On Monday, November 5th, I come to shockingly find out that these messages are from Mark Hershman, my board colleague, Carmen Alvarez's husband. This is the same man that came to a board meeting right after she was sworn in and threatened violence against a member of the public, resulting in a police report being filed at that time. After discovering that these messages came from Carmen's husband, I promptly called the Monroe Township Police Dept and filed a report. I plan to pursue charges for a hate crime and Harassment crime against me and my family. To that end, I am immediately requesting Carmen resign to avoid these text messages from being shared with the public. I ask that she does the right thing to avoid the public humiliation and the unnecessary negative attention to the Monroe Twp and Elizabeth School Districts.

We have had a hard time coming together as a Board. This latest action is crossing the line beyond belief. Over the last 6 months, the amount of emails from Carmen, distracting us from our role as a board member, to argue and fight a personal vendetta over more than 1 board member has been exhausting and counterproductive to what we are here for. She declared "sides" and "teams" before she was even sworn on the Board. Since January, there has been countless times Carmen has shown her true reasons for being on the Board, which is not for the kids or the good of the district. She knew every reason why the Athletic Supervisor was not being renewed, yet she argued and carried on for weeks about the job descriptions. She conducted her own reference checks on the Athletic Director, which is a clear violation of the ethics code. Additionally, she agreed to support Gazala for Vice President when Karen resigned but then reneged and said she didn't "trust Gazala to advocate for her team". Again, separating a Board into teams. That is not at all what our Board is supposed to be. Then we have the "team call-out" of the September meeting because Carmen thought the board only needed 4 votes to appoint the vacant seat – she failed to check the facts. Had she looked into it, she would have known the numbers to appoint was 5 board members no matter if Gail was on vacation or not. Carmen created animosity with our sending district by insisting that Michelle Scott not be able to vote on the vacant seat, even after the county superintendent, school boards and the Jamesburg attorney all said she could. Carmen then voted NO for Matt Gorham and then immediately wrote an email the next day saying she regretting voting NO and she only did because of posts she read on Facebook she felt were political. I answered back her emails and I told her that she owed the board president an apology for her viscous attack before the Sept meeting where she claimed Ms. Shah would be appointed. I still think she owes not only the board president an apology, but the whole board deserves one. This attack on me and my family comes right after my emails pointing out the truth. This is an unacceptable reaction from her husband. Spouses have no place on the board and should not be getting involved in board business and should not be dragged into any of this. Accusations of child rape that is the worst thing any board member can be a part of. Any action against a child should be condemned.

We are suppose to be working together for the kids. I was very happy to hear Gail expressing her disgust with it all when she said that need to stop all of this and focus on what we are here for – THE KIDS!

STUDENTS FIRST

PETER TUFANO

From: Peter Tufano <Peter.Tufano@monroe.k12.nj.us>

Sent: Tuesday, November 7, 2023 12:57:31 PM

To: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Michelle Scott <Michelle.Scott@monroe.k12.nj.us>; Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>; Kate Rattner <Kate.Rattner@monroe.k12.nj.us>; Katie Fabiano <Katie.Fabiano@monroe.k12.nj.us>; Kathleen Belko <Kathleen.Belko@monroe.k12.nj.us>

Subject:

Just confirming that no board members have any idea who this number belongs to

STUDENTS FIRST

PETER TUFANO

From: Peter Tufano

Sent: Monday, November 6, 2023 7:15:18 PM

To: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Michelle Scott <Michelle.Scott@monroe.k12.nj.us>; Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>; Kate Rattner <Kate.Rattner@monroe.k12.nj.us>; Katie Fabiano <Katie.Fabiano@monroe.k12.nj.us>; Kathleen Belko <Kathleen.Belko@monroe.k12.nj.us>

Subject: Phone number

DOES ANYONE KNOW WHOS NUMBER THIS IS

[REDACTED]

STUDENTS FIRST

PETER TUFANO

From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 11/15/2023 01:30:25 PM
To: Laura.Allen@Monroe.K12.NJ.US
Cc: Nancy.Tagliaferro@Monroe.K12.NJ.US
Subject: Re: Documents in Board Docs

Thanks Laura.

Although all the links are blank.

Unreal how records weren't kept.

On Nov 15, 2023, at 1:11 PM, Laura Allen <Laura.Allen@monroe.k12.nj.us> wrote:

Hi Chrissy,

It is my understanding that Mike was responsible for adding the BG&T and Finance Committee meeting notes to Board Docs, the Assistant Superintendent was responsible for adding Curriculum Committee meeting notes and that the Superintendent was responsible for adding the Policy Committee meeting notes. From what I understand, Dori didn't start to add Policy Committee meeting notes minutes until June 2019.

Kindly,
Laura

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Wednesday, November 15, 2023 12:43 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: Nancy Tagliaferro <Nancy.Tagliaferro@Monroe.K12.NJ.US>
Subject: Documents in Board Docs

Hi Laura -

I am trying to access old notes from board committee meetings - specifically the policy meeting notes from Feb 2019. Every link I click is void of any notes from the meetings. I was watching the board meeting from Feb 2019 when it was said that all the committee meeting notes were added to board docs. Can you help me with this?

Thanks
Chrissy

From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 11/15/2023 04:47:14 PM
To: vagagliardi@pbnlaw.com
Cc: Camen.Alvarez@monroe.k12.nj.us; Laura.Allen@Monroe.K12.NJ.US; DLDisler@pbnlaw.com
Subject: Re: [External Email]RE: Harassing emails
Attachments: 0.png

Thank you Vito.

I do want to be clear that when we spoke the night I was made aware of these text messages that were sent to Mr Tufano by Ms Alvarez's husband's phone number, you advised me to [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Chrissy

On Nov 15, 2023, at 4:07 PM, Gagliardi, Vito A. <vagagliardi@pbnlaw.com> wrote:

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Monroe Township IT Department

Good afternoon.

I am not sure what if anything was "harassing" about the November 13 email you reference here, but I stand by my prior advice that the issue presented by your husband's emails to Mr. Tufano is not a matter of Board business. As it seems to me that my advice is being heeded – and I am copying the Board President here – I am hopeful that no further involvement with the district will be necessary in connection with this matter.

Best regards.

From: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Sent: Wednesday, November 15, 2023 1:13 PM
To: Gagliardi, Vito A. <VAGagliardi@pbnlaw.com>
Cc: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: Harassing emails

EXTERNAL MESSAGE

Good afternoon, Vito,

[REDACTED]

[REDACTED]

Thank you for your time,
Carmen Alvarez

Vito A. Gagliardi, Jr., Esq.

Principal

VAGagliardi@pbnlaw.com

Phone: (973) 889-4151

[vCard](#) | [CV](#)

<0.png>

100 Southgate Parkway P.O. Box 1997

Morristown, NJ 07962-1997

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From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 11/20/2023 12:37:39 PM
To: Kathleen.Belko@monroe.k12.nj.us
Cc: Gazala.Bohra@monroe.k12.nj.us; Laura.Allen@Monroe.K12.NJ.US; Chari.Chanley@Monroe.K12.NJ.US; Adam.Layman@Monroe.K12.NJ.US
Subject: Re: Finance committee

Hi Katie -

Legislative action and come engagement has their meeting on Wednesday at 6 PM. That is in person or would you be willing to hold it in person at 7 PM. You are free to join remotely if you would like to. Just let me know.

Chrissy

On Nov 20, 2023, at 12:22 PM, Kathleen Belko <Kathleen.Belko@monroe.k12.nj.us> wrote:

As we are canceling other committee meetings, as chair of finance I would like to hold the finance committee meeting on Wednesday November 29th via zoom call only at 7pm.

Please let me know if that works for you. Also if tech can arrange for this and have a public link available.

Sent from my Verizon, Samsung Galaxy smartphone
Get [Outlook for Android](#)

From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 11/21/2023 07:35:48 AM
To: Kathleen.Belko@monroe.k12.nj.us
Cc: Gazala.Bohra@monroe.k12.nj.us; Laura.Allen@Monroe.K12.NJ.US; Chari.Chanley@Monroe.K12.NJ.US; Adam.Layman@Monroe.K12.NJ.US
Subject: Re: Finance committee

Katie -

I just received a message that LA&CE also canceled their meeting. I am fine if you want to hold finance via WebEx.

Chrissy

On Nov 20, 2023, at 12:22 PM, Kathleen Belko <Kathleen.Belko@monroe.k12.nj.us> wrote:

As we are canceling other committee meetings, as chair of finance I would like to hold the finance committee meeting on Wednesday November 29th via zoom call only at 7pm.

Please let me know if that works for you. Also if tech can arrange for this and have a public link available.

Sent from my Verizon, Samsung Galaxy smartphone
Get [Outlook for Android](#)

From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 12/01/2023 01:36:24 PM
To: JShanes@mccarter.com
Cc: Laura.Allen@Monroe.K12.NJ.US; Chari.Chanley@Monroe.K12.NJ.US
Subject: Re: [External Email]Monroe Shared Services Agreement
Attachments: image001.png

It looks good to me.

On Dec 1, 2023, at 11:07 AM, Shanes, Jacqueline <JShanes@mccarter.com> wrote:

You don't often get email from jshanes@mccarter.com. [Learn why this is important](#)

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Monroe Township IT Department

Ladies

Attached please find the revised Shared Services Agreement as discussed this morning. Please let me know if you have any further comments or if it is ok to send back to the Township's attorneys.

Thanks.

Jacki

<image001.png>

Jacqueline Shanes | Partner

McCarter & English, LLP
Four Gateway Center, 100 Mulberry Street | Newark, NJ 07102

jshanes@mccarter.com | www.mccarter.com | V-Card
T 973.639.7955 M 908.247.1276

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From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 12/04/2023 10:31:12 AM
To: Laura.Allen@Monroe.K12.NJ.US
Cc: Chari.Chanley@Monroe.K12.NJ.US
Subject: Re: [External Email]RE: Monroe-4886-8570-1012-v1 (002)
Attachments: image002.png image003.png

Hi Laura -

Just checking to see if we heard anything? If you need me to contact the mayor, please let me know.

Thanks
Chrissy

On Dec 1, 2023, at 2:34 PM, Laura Allen <Laura.Allen@monroe.k12.nj.us> wrote:

Thanks Jacki!

From: Shanes, Jacqueline <JShanes@McCarter.com>
Sent: Friday, December 1, 2023 2:34 PM
To: 'Andrea L. Kahn' <AKahn@MSBNJ.COM>; Ronald Gordon <rgordon@njrcmlaw.com>
Cc: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Subject: [External Email]RE: Monroe-4886-8570-1012-v1 (002)

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Monroe Township IT Department

Andi and Ron

Attached please find the revised Shared Services Agreement in tracked changes. Most of the comments are clean up. The only substantive change (and it is really a clarification of the discussions previously had not a change) is that the services agreement is for the Applegarth School and not all of the Board's schools.

The Board would like to have this agreement on its Wednesday December 6th agenda so we'd like to wrap it up if possible by Tuesday evening. We would also appreciate an update on timing for the introduction of the bond ordinance related to the Project.

Thanks for your assistance in moving this forward.

Jacki

<image002.png>

Jacqueline Shanes | Partner

McCarter & English, LLP
Four Gateway Center, 100 Mulberry Street | Newark, NJ 07102

jshanes@mccarter.com | www.mccarter.com | [V-Card](#)
T 973.639.7955 M 908.247.1276

Boston | East Brunswick | Hartford | Indianapolis | Miami | Newark | New York
Philadelphia | Stamford | Trenton | Washington, DC | Wilmington

From: Andrea L. Kahn <AKahn@MSBNJ.COM>
Sent: Thursday, November 30, 2023 9:35 PM
To: Ronald Gordon <rgordon@njrcmlaw.com>
Cc: Shanes, Jacqueline <JShanes@McCarter.com>
Subject: RE: Monroe-4886-8570-1012-v1 (002)

Oops. Sorry. Version 1 instead of Version 2 was attached as the clean copy. Here it is. Andrea

Andrea L. Kahn
McManimon, Scotland & Baumann, LLC
75 Livingston Avenue | 2nd Floor | Roseland, NJ 07068
Direct Dial: 973-622-5171
Email: AKahn@MSBNJ.COM
[Website](#)

Connect with MS&B on [LinkedIn](#) | [Twitter](#) | [Instagram](#)

From: Ronald Gordon <rgordon@njrcmlaw.com>
Sent: Thursday, November 30, 2023 3:50 PM
To: Andrea L. Kahn <AKahn@MSBNJ.COM>
Cc: JShanes@McCarter.com
Subject: FW: Monroe-4886-8570-1012-v1 (002)

Andrea – Jacki says this clean version doesn't have the changes in it. I tried to just accept your changes in the redlined version, but it won't let me work in the document. Can you please send Jacki and me the Clean version of the Agreement with the changes accepted? Thanks. Ron Gordon

Ronald Gordon | Senior Partner

<image003.png>

555 U.S. Route One South, Suite 440
Iselin, New Jersey 08830
Direct: (732) 709-4182
Fax: (732) 791-1555
Email: RGordon@njrcmlaw.com
www.njrcmlaw.com

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From: Ronald Gordon
Sent: Thursday, November 30, 2023 3:41 PM
To: JShanes@McCarter.com; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Alan Weinberg <AWeinberg@monroetwp.com>; Kevin McGowan <kmcgowan@monroetud.com>; Andrea L. Kahn <AKahn@MSBNJ.COM>; Edward J. McManimon <EMcManimon@MSBNJ.COM>
Cc: Stephen Dalina <sdalina@monroetwp.com>; Lou Rainone <LRainone@njrcmlaw.com>
Subject: Monroe-4886-8570-1012-v1 (002)

Jacki – Per your request attached is the Clean Version only of the Shared Services Agreement between Monroe and the Board of Education. Ron Gordon

Ronald Gordon | Senior Partner

<image003.png>

555 U.S. Route One South, Suite 440
Iselin, New Jersey 08830
Direct: (732) 709-4182
Fax: (732) 791-1555
Email: RGordon@njrcmlaw.com
www.njrcmlaw.com

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This message contains information which may be confidential and privileged. Unless you are the addressee (or authorized to receive for the addressee), you may not use, copy, or disclose to anyone the message or any information contained in the message . If you have received the message in error, please advise the sender by reply e-mail or contact the sender at McManimon, Scotland & Baumann, LLC by phone at (973) 622-1800 and delete the message. Thank you very much.

This email message from the law firm of McCarter & English, LLP is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message.

From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 12/15/2023 07:39:55 AM
To: Chari.Chanley@Monroe.K12.NJ.US
Cc: Laura.Allen@Monroe.K12.NJ.US; Gazala.Bohra@monroe.k12.nj.us; Kathleen.Belko@monroe.k12.nj.us
Subject: Re: Checks

Good morning -

I have no issues with these..

Chrissy

> On Dec 14, 2023, at 9:12 PM, Chari Chanley wrote:
>
> Good Evening,
>
> Request approved. By way of this email, I am requesting approval from Board Leadership and the Finance Committee Chair.
>
> Thank you to all.
>
>
>
> Kindly,
>
> Dr. Chari Robynne Chanley
> Superintendent
> Monroe Township Schools
> chari.chanley@monroe.k12.nj.us
> 732-521-1500
>
> "Education is not a preparation for life; education is life itself." - John Dewey
>
> The Monroe Public Schools in collaboration with the members of the community shall ensure that all children receive an exemplary education by well-trained committed staff in a safe and orderly environment.
>
> SUCCESS IS ALWAYS A TEAM EFFORT!!
>
>
> -----Original Message-----
> From: Laura Allen
> Sent: Thursday, December 14, 2023 4:51 PM
> To: Chari Chanley
> Subject: Checks
>
> Good afternoon,
>
> I would like to request the following time-sensitive checks be paid prior to the board meeting.
>
> With your approval, the checks will be ready for signature next Tuesday afternoon (before break).
>
> Payroll and Benefits
> Utilities
> Cheerleading State Championship Fee (payment due by 1/15/24 - please see attached explanation from Mr. Barandica)
>
> Please let me know if you approve.
>
> Kindly,
> Laura
>
> -----Original Message-----
> From: Monroe Mailer
> Sent: Thursday, December 14, 2023 5:15 PM
> To: Laura Allen
> Subject: Message from "COHRICHOCOPIER"
>
> This E-mail was sent from "COHRICHOCOPIER" (MP 6503).
>
> Scan Date: 12.14.2023 17:14:41 (-0500)
> Queries to: scan@monroe.k12.nj.us

Peter Tufano

Re: Citizen's Complaint S-2023-000228

A complaint was signed against you by a Carmen Alvarez. This matter has been scheduled for a first appearance via zoom on December 19, 2023 for 9:00 AM via zoom.

Please contact the court with an email address immediately upon receiving this notification. Court is not in person and is being heard virtually via zoom.

Sincerely,

Amended Charge		3)
CERTIFICATION certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.		
Signed: <i>Christine Campbell</i>	Date: <i>12/7/2023</i>	
PROBABLE CAUSE DETERMINATION AND ISSUANCE OF SUMMONS		
☐ Probable cause IS NOT found for the issuance of this complaint:		
Signature of Court Administrator or Deputy Court Administrator: _____ Date: _____		
☒ Probable cause IS found for the issuance of this complaint-summons: <i>Christine Campbell</i> Signature of Judge: <i>Christine Campbell</i> Date: <i>12/7/2023</i>		
SUMMONS		
YOU ARE HEREBY SUMMONED to appear before the Superior Court in the county of: MIDDLESEX		
at the following address: MIDDLESEX SUPERIOR COURT		
56 PATERSON STREET NEW BRUNSWICK NJ 08901-0000		
If you fail to appear on the date and at the time stated below, a warrant may be issued for your arrest.		
Date of Arrest:	Appearance Date: 12-19-2023	09:30AM Phone: 732-521-4020
Signature of Person Issuing Summons: CHRISTINE CAMPBELL JUDICIAL OFFICER		Date: 12/07/2023

☐ Domestic Violence – Confidential	☐ Related Traffic Tickets or Other Complaints	☐ Serious Personal Injury/ Death Involved
---	--	--

Special conditions of release:	COMPLAINT - SUMMONS (DEFENDANT'S COPY)
☐ No phone, mail or other personal contact w/victim	
☐ No possession firearms/weapons	

1213	S	2023	000228
COURT CODE	PREFIX	YEAR	SEQUENCE NO.
MONROE TWP MUNICIPAL COURT			
1 MUNICIPAL PLAZA			
MONROE TWP NJ 08831-0000			
732-521-4020 COUNTY OF: MIDDLESEX			
# of CHARGES	CO-DEFTS	POLICE CASE #:	
1			
COMPLAINANT NAME: CARMEN ALVAREZ			
DEFENDANT INFORMATION			
SEX: _____ EYE COLOR: _____ DOB: _____			
DRIVER'S LIC. #: _____ SBI #: _____ DL STATE: _____			
SOCIAL SECURITY #: _____			
TELEPHONE #: _____ (C)			
LIVESCAN PCN #: _____			

By certification or on oath, the complainant says that to the best of his/her knowledge, information and belief the named defendant on or about **11/07/2023** in **MONROE TWP**, **MIDDLESEX County, NJ** did: **WITHIN THE JURISDICTION OF THIS COURT, DID COMMIT THE ACT OF HARASSMENT. THE COMPLAINANT IS A BOARD MEMBER FOR THE MONROE TWP. BOARD OF EDUCATION AND IS EMPLOYED BY THE ELIZABETH SCHOOL DISTRICT. THE DEFENDANT HAS BEEN HARASSING THE COMPLAINANT SINCE SEPTEMBER OF 2023 ON FACEBOOK MESSENGER THREATENING HER TO SIT OUT, ACCUSING HER OF MISSING BOE MEETING TO PURPOSELY AFFECT THE QUORUM, AND BEGINNING IN NOVEMBER DID INITIATE AN EMAIL THREAD WHICH INCLUDED ALL BOE MEMBERS AND THE SUPERINTENDENT. WITH IN THESE MESSAGES THE DEFENDANT REQUEST THE COMPLAINANT RESIGN TO AVOID SENSITIVE TEXT MESSAGES (THAT WERE SENT BY HER HUSBAND) FROM BEING RELEASED, PUBLIC HUMILIATION AND THE LOSS OF HER JOB AND FAMILY.**

From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 12/15/2023 03:01:14 PM
To: Laura.Allen@Monroe.K12.NJ.US
Cc: Peter.Tufano@monroe.k12.nj.us; Gazala.Bohra@monroe.k12.nj.us; Chari.Chanley@Monroe.K12.NJ.US
Subject: Re: Police report filed

Yes Laura.
Thank you

On Dec 15, 2023, at 2:08 PM, Laura Allen <Laura.Allen@monroe.k12.nj.us> wrote:

Good afternoon,

A claim has been set up by our insurance carrier. They have requested that any additional information be sent over. Do I have permission to forward the emails relating to this issue to the carrier?

Thank you,
Laura

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Friday, December 15, 2023 11:04 AM
To: Peter Tufano <Peter.Tufano@monroe.k12.nj.us>
Cc: Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: Re: Police report filed

Peter -

I have copied Ms Allen as she would be the one to reach out to the insurance company.

I'm sorry certain board members continue to harass you.

Chrissy

On Dec 15, 2023, at 10:15 AM, Peter Tufano <Peter.Tufano@monroe.k12.nj.us> wrote:

Regrettably, I'm facing a retaliatory criminal complaint after filing a police report against Carmen's husband. The text sent wasn't harassment, threats, stalking or racism, like her husbands but rather an email aimed at preventing future issues for her.

Carmen hasn't expressed remorse or apologized, continuing with the same problematic behavior.

Given that this alleged "CRIMINAL" complaint involves my actions as a Board member, I wish to forward this to the district's insurance carrier. It seems that Board members can face charges for speaking truthfully or voicing concerns.

STUDENTS FIRST

PETER TUFANO

<image001.jpg>

<image002.jpg>

<image003.jpg>

From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 12/18/2023 09:28:56 AM
To: Laura.Allen@Monroe.K12.NJ.US
Subject: Fwd: Assumptions

Please forward this to the insurance carrier as well.

I have others I will sent to you as well that should be sent to show that this has been an ongoing Board issue between Mr Tufano and Ms Alvarez.

Begin forwarded message:

From: Peter Tufano <Peter.Tufano@monroe.k12.nj.us>
Date: October 19, 2023 at 8:28:53 AM EDT
To: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>, Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: Michelle Scott <Michelle.Scott@monroe.k12.nj.us>, Chari Chanley <chari.chanley@monroe.k12.nj.us>, Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>
Subject: **Re: Assumptions**

It doesn't matter who your email was directed to

If your pre congratulations was for shah then you felt that the majority of the board was in a coordinated effort to elect that candidate. you stay the course and make excuses not to apologize for your comments. You have a terrible history of always trying to "catch" someone in a plot! You allow entities on social media to influence you and not the facts clearly presented to you by the board.

Commenting on politics in one's official capacity as a board member is an ethics violation and i dont know any board members who do that...when you become a board member it is your duty to point out other elected officials who do nothing to help your district no matter their party or your party affiliation. You do not lose your rights to free speech or your choice of political candidates as a citizen.

Ask two former board Presidents that tried to do that to me and failed.

This is the law regardless of what some Miscreants on social media blabber about.

So what Matt has his political view?

So do you!

The fact that our community engagement committee has not gotten Greenstien or the Mayor to our board meeting yet is mind boggling.

You want pre k and kindergarten then call out those that refuse to give us fair funding no matter their party line

Let's do better to unite for the students and Taxpayers and not cater to faux social media experts.

STUDENTS FIRST

PETER TUFANO

From: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Sent: Thursday, October 19, 2023 7:44:24 AM
To: Peter Tufano <Peter.Tufano@monroe.k12.nj.us>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: Michelle Scott <Michelle.Scott@monroe.k12.nj.us>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>;
Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>
Subject: Re: Assumptions

Mr. Tufano,

Just to reiterate that my previous email was not directed to you. However, I believe the correct decision was made to not appoint Ms. Shah as it would create an appearance of impropriety. Additionally, it may have impacted her chances at a fair election should she choose to run for the board due to public perception. What I do regret not doing, after putting more thought into the matter, is not supporting Mr. Gorham. I should have voted yes as a sign of unity. My holdback at the time of the meeting, aside from having another teacher on the board, is that I have seen social media posts from Mr. Gorham supporting a mayoral candidate and I was concerned that we would have another board member putting up political posts on social media which are frowned upon under our code of ethics. In hindsight, Mr. Gorham has familiarity with how boards function and I believe he will remain neutral publicly regarding politics. So, for that, I will apologize, and I will also have a conversation with him about my vote when I have the opportunity.

Ms. Scott, I included you in this email in response to your comments during other board business regarding the history of this board allowing the Jamesburg Representative to vote. You weren't on the email I sent to the policy committee earlier this month offering to include bylaw 0143 on the agenda for discussion so that we can revise it to match the practice of the board in recent years. Meaning, allowing the Jamesburg rep to vote on vacancies going forward. I was asked to wait and listen to Vito's comments in closed session first. If this is something the board would like to pursue further, I can add it to the November agenda. Additionally, I would like the board to consider regionalizing with Jamesburg. Mrs. Rattner spoke during her update that the state is supporting regionalization and there is funding available for research. Not only would this be a cost saving measure to both districts, but perhaps we can expand our preschool program and receive additional state money under the preschool expansion initiative, in turn freeing up money for us to implement full day kindergarten. Dr. Chanley has done a great job improving our relationship with Jamesburg and perhaps now is a good time to begin these conversations.

From: Peter Tufano <Peter.Tufano@monroe.k12.nj.us>
Sent: Thursday, October 19, 2023 1:35 AM
To: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Subject: Assumptions

Dearest Carmen

After tonight's board meeting I feel you owe the board members you accused of setting up a friend to fill the empty board seat.

Your letter stated you wanted to pre-congratulate us for getting our "Friend" Roshni the position.

Well that didn't occur did it? so I think it only proper you apologize for such an accusation.

STUDENTS FIRST

PETER TUFANO

From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 12/18/2023 09:30:41 AM
To: Laura.Allen@Monroe.K12.NJ.US
Subject: Fwd: DO NOT REPLY ALL

This was Carmen's email that Mr Tufano replied to. This should be sent to the insurance carrier as well.

Begin forwarded message:

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Date: October 8, 2023 at 9:54:41 PM EDT
To: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Cc: Michelle Scott <Michelle.Scott@monroe.k12.nj.us>
Subject: Re: DO NOT REPLY ALL

Carmen -

I debated even replying but I feel it necessary as we know that this will be OPRA's immediately.

Writing things that you know are not true is not only irresponsible but unethical.

What you wrote is not only disrespectful to your fellow board members but also to the member of the public who applied for the position.

I am glad that I was on the call you referenced. Since I have been board president the last 2 years, Vito has never said [REDACTED]. Vito's advice is [REDACTED]. He never says [REDACTED]

[REDACTED] When there is a roll call, it is on the board member to decide how to cast their vote. YES, NO or ABSTAIN. A vote should be cast based on many factors, including legal advice.

Our Jamesburg Representative consulted with the Jamesburg board attorney who provided her with a conflicting interpretation of the statute. It would have been irresponsible of any board president to tell her too bad; we don't care, and we are just following our attorney advice and go away with the advice you got. Instead, I went to the county superintendent, who consulted with the attorney for the county - an independent view. I also went a step further and went to NJSBA. Their attorney I spoke with told me I should look at what other districts did when they had this situation. He was surprised when I said we had this situation in 2019 and the Jamesburg Rep not only voted but nominated the applicant. Everyone I spoke to did agree on 1 fact - law always trumps policy. Our policy was a moot point because it means nothing if it goes against the intention of the statute. Our Jamesburg Representative deserves just as much respect as any other board member. To suggest that I not acknowledge what her board attorney told her is irresponsible.

What is really interesting is that our Jamesburg Representative sought advice from her board attorney because of the circus you, Kate Rattner and Katie Fabiano created surrounding her participation in the process all together.

In your email you laid out exactly why the 3 of you did not attend the September meeting. You thought that the vote would only need 4 votes if Gail was not there. That was incorrect. The statute says you need a majority of the remaining board members - not a majority of those present. Regardless of Gail present or absent, the vacant seat needs to be filled by an affirmative vote of 5 members.

I find it so hypocritical that you never once in any of the angry emails you sent to me the past few weeks did you mention that I should not reach out to the county superintendent or ask Vito for any additional legal advice. You were so eager to hear what the county superintendent had to say. Since it clearly is not what you wanted to hear, suddenly I should not have spent any time contacting him. Again, I want everyone to understand that the county superintendent reached out to their attorney. You are correct, he does not have a law degree - he did not give his legal advice - he shared the advice of the attorney he consults with on these issues.

As for the personal agenda, it is clear that you have one. You ran for a seat on the board and during your campaign, that was financed and run by a sitting board member's husband, you publicly posted comments on social media against me and the superintendent. Before you were even sworn in, you publicly spoke against me at the December meeting and called board members begging them not to vote for me for president again. Then you sit there at meetings and talk about wanting to "work together" and make accusations that it is me who doesn't want to. Meanwhile I appointed you as vice chair for Policy and now Chair of policy and put you on committees you requested. I extended an olive branch to you even after how awful you treated me in public, only to have the olive branch snapped in half and thrown in my face.

The really funny thing is that you could not be further from the truth. There was one applicant who was on 8 board members' preference list. I was going to suggest in closed session that we come to a consensus and select that person since it is clear there is a real divide and one applicant seems to be supported by everyone. But now you will just accuse me of that being my "plan" all along and I somehow made you all write his name like a Jedi mind trick. You should look into what it means to come to a consensus on a board rather than just going against anything supported by someone you clearly hate.

In your short time on the board, it is clear that you have one goal - to ensure the board stays divided. You are quick to call out board members for things you think are "unethical" while you are the one who has actually done things that violate the confidentiality of the board.

Chrissy

From: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Sent: Sunday, October 8, 2023 4:57 PM
To: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Kathleen Belko <Kathleen.Belko@monroe.k12.nj.us>; Katie Fabiano <Katie.Fabiano@monroe.k12.nj.us>; Kate Rattner <Kate.Rattner@monroe.k12.nj.us>; Gail DiPane <Gail.DiPane@monroe.k12.nj.us>; Peter Tufano <Peter.Tufano@monroe.k12.nj.us>; Michelle Scott <Michelle.Scott@monroe.k12.nj.us>
Subject: DO NOT REPLY ALL

Good afternoon,

I would like to be the first to congratulate your friend and ally Mrs. Shah, on her upcoming appointment to the open board seat. The amount of time, money, and dedication that went into making this happen is impressive and deserves recognition. As someone who was elected by the residents of this town, you continue to make fiscally irresponsible decisions motivated by your personal agenda. You wasted taxpayers' dollars inquiring with legal about whether Jamesburg had a vote even though you were told multiple times by board counsel [REDACTED]. There was a phone conference with myself and Mrs. Fabiano that took place September 14th where board counsel made it abundantly clear that [REDACTED]. Now that you know all 8 board members will be present for the meeting to fill the vacancy and you no longer have the majority to appoint your friend, you decided to waste more taxpayer dollars seeking additional legal advice and overruling our own law firm. Not only was board counsel's legal advice allowed to be overruled by the Jamesburg board attorney but also by the county superintendent who does not even have a law degree. Perhaps we need to consider finding another more competent law firm that provides us with the correct information to serve as the district's legal counsel. Monroe taxpayers are tired of funding personal agendas.

My short time on this board has made me realize what the residents of this town have been complaining about all along. It's your way or no way!! It's truly a disgrace how careless you are with the taxpayer's money.

The board should request a credit from counsel for the time spent providing this board with incorrect information.

Best regards,
Carmen Alvarez

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From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 12/18/2023 09:32:15 AM
To: Laura.Allen@Monroe.K12.NJ.US
Subject: Fwd: DO NOT REPLY ALL

This was my reply to Carmen. Please also forward this to the insurance carrier

Begin forwarded message:

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Date: October 8, 2023 at 9:54:41 PM EDT
To: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Cc: Michelle Scott <Michelle.Scott@monroe.k12.nj.us>
Subject: Re: DO NOT REPLY ALL

Carmen -

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[REDACTED] When there is a roll call, it is on the board member to decide how to cast their vote. YES, NO or ABSTAIN. A vote should be cast based on many factors, including legal advice.

Our Jamesburg Representative consulted with the Jamesburg board attorney who provided [REDACTED]. [REDACTED]. It would have been irresponsible of any board president to tell her too bad; we don't care, and we are just following our attorney advice and go away with the advice you got. Instead, I went to the county superintendent, who consulted with the attorney for the county - an independent view. I also went a step further and went to NJSBA. Their attorney I spoke with told me I should look at what other districts did when they had this situation. He was surprised when I said we had this situation in 2019 and the Jamesburg Rep not only voted but nominated the applicant. Everyone I spoke to did agree on 1 fact - law always trumps policy. Our policy was a moot point because it means nothing if it goes against the intention of the statute. Our Jamesburg Representative deserves just as much respect as any other board member. To suggest that I not acknowledge what her board attorney told her is irresponsible.

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I find it so hypocritical that you never once in any of the angry emails you sent to me the past few weeks did you mention that I should not reach out to the county superintendent or ask Vito for any additional legal advice. You were so eager to hear what the county superintendent had to say. Since it clearly is not what you wanted to hear, suddenly I should not have spent any time contacting him. Again, I want everyone to understand that the county superintendent reached out to their attorney. You are correct, he does not have a law degree - he did not give his legal advice - he shared the advice of the attorney he consults with on these issues.

As for the personal agenda, it is clear that you have one. You ran for a seat on the board and during your campaign, that was financed and run by a sitting board member's husband, you publicly posted comments on social media against me and the superintendent. Before you were even sworn in, you publicly spoke against me at the December meeting and called board members begging them not to vote for me for president again. Then you sit there at meetings and talk about wanting to "work together" and make accusations that it is me who doesn't want to. Meanwhile I appointed you as vice chair for Policy and now Chair of policy and put you on committees you requested. I extended an olive branch to you even after how awful you treated me in public, only to have the olive branch snapped in half and thrown in my face.

The really funny thing is that you could not be further from the truth. There was one applicant who was on 8 board members' preference list. I was going to suggest in closed session that we come to a consensus and select that person since it is clear there is a real divide and one applicant seems to be supported by everyone. But now you will just accuse me of that being my "plan" all along and I somehow made you all write his name like a Jedi mind trick. You should look into what it means to come to a consensus on a board rather than just going against anything supported by someone you clearly hate.

In your short time on the board, it is clear that you have one goal - to ensure the board stays divided. You are quick to call out board members for things you think are "unethical" while you are the one who has actually done things that violate the confidentiality of the board.

Chrissy

From: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Sent: Sunday, October 8, 2023 4:57 PM
To: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Kathleen Belko <Kathleen.Belko@monroe.k12.nj.us>; Katie Fabiano <Katie.Fabiano@monroe.k12.nj.us>; Kate Rattner <Kate.Rattner@monroe.k12.nj.us>; Gail DiPane <Gail.DiPane@monroe.k12.nj.us>; Peter Tufano <Peter.Tufano@monroe.k12.nj.us>; Michelle Scott <Michelle.Scott@monroe.k12.nj.us>
Subject: DO NOT REPLY ALL

Good afternoon,

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My short time on this board has made me realize what the residents of this town have been complaining about all along. It's your way or no way!! It's truly a disgrace how careless you are with the taxpayer's money.

The board should request a credit from counsel for the time spent providing this board with incorrect information.

Best regards,
Carmen Alvarez

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From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 12/18/2023 09:33:30 AM
To: Laura.Allen@Monroe.K12.NJ.US
Subject: Fwd: Contradictions and gossip

Please also send this to the insurance carrier

Begin forwarded message:

From: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Date: September 22, 2023 at 3:54:51 PM EDT
To: Michelle Scott <Michelle.Scott@monroe.k12.nj.us>, Gail DiPane <Gail.DiPane@monroe.k12.nj.us>, Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Subject: Re: Contradictions and gossip

Yes, I did misunderstand what Gail had said. She said the flight changed and I assumed it came from the airline. I misspoke (typed).

Get [Outlook for iOS](#)

From: Michelle Scott <Michelle.Scott@monroe.k12.nj.us>
Sent: Friday, September 22, 2023 3:50:03 PM
To: Gail DiPane <Gail.DiPane@monroe.k12.nj.us>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Subject: Re: Contradictions and gossip

Gail,

Maybe next time your group of four appoint Carmen as your spokesperson make sure she has her facts correct, and maybe you should have your story straight as well. At this point I really don't care as the 3 members that were not on vacation showed their true colors. You are certainly allowed to make vacation plans, and I understand that you did not want to miss your vacation due to a meeting date being changed. I would not have changed my plans either. BUT, the holes in the stories and the excuses are inexcusable. In your first email to all of us when Chrissy offered you to participate remotely you said **(direct copy and paste from your 9/1/2023 email) "My husband does not want me to LINK into a board meeting on our last night of vacation. Truthfully, I don't either"**. I don't blame you and would have done the same, this does not excuse your cohorts. Then last weekend Carmen emailed me and this is **directly quoted copy and paste from 9/16/2023 to me from Carmen " Gail received notification from the airline that the flight scheduled for 9/20 was changed to 9/21 and she would need to remain an extra day."** She actually expected me to believe that??

You all set out to make a point as I stated just like congress often does. Carmen and Fabiano are the only ones that did not give sufficient reasons for not being there, had even **one** of them come we could have had a meeting where we could have at the very least voted on necessary business items. If they did not wish to interview candidates while a full board was not present, they could have motioned to table the interviews to the next meeting or until a special meeting date could be agreed upon, but board business could still have happened!

I work a full-time job, work part time every evening at night, serve 2 boards of education, and have a family. It is near impossible for me to just reschedule something without several weeks' notice. As I'm sure every other member has other commitments that make rescheduling difficult. I get that the four of you feel that other concessions have been made to work around others schedules when meetings were rescheduled, but never once did rescheduling cause ones to ban together unethically to grandstand and cause a quorum not to happen. That was shameful!

What I spoke against as well was the continued negative attitudes. Perfect example that I find truly galling, the 4 of you voted no in June to renewal of Laura Allens contract and the hiring of Mr. Barandica for no reason other than to go against Mrs. Chanley and the majority. I'm sure Laura sees what's going on and has toughened her skin, but to say NO to the new AD just because he's not MR Dowling? I just don't get where the 4 of you get your reasoning from! As I said I hope the next person to fill the vacancy comes in

with more dignity, maturity, and ethics than I have seen the four of you bring to the table.

From: Gail DiPane <Gail.DiPane@monroe.k12.nj.us>
Sent: Friday, September 22, 2023 2:57 PM
To: Michelle Scott <Michelle.Scott@monroe.k12.nj.us>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Subject: Contradictions and gossip

Ms. Scott and Ms. Skurbe: I am really tired of trying to explain my vacation plans. I did not go by myself nor did I plan it. A friend planned it and when the flight was cheaper if we stayed a day longer I had no choice but to go along with the group and the changes that were made only because I would be here for the September 13th meeting. We had plans (with the group) for a last night celebration that my husband and I did not want to miss. THAT'S IT!!!

Gail

From: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Sent: Friday, September 22, 2023 12:06 PM
To: Gail DiPane <Gail.DiPane@monroe.k12.nj.us>
Subject: Fwd: Issues with the board vacancy process

Get [Outlook for iOS](#)

From: Michelle Scott <Michelle.Scott@monroe.k12.nj.us>
Sent: Saturday, September 16, 2023 4:38:01 PM
To: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>
Subject: Re: Issues with the board vacancy process

To answer your question Carmen yes, I would hold a meeting after my years of experience while knowing I would not have a quorum. And I would do so to show the constituents what a complete bunch of immature and unethical officials they elected to hold those seats! I may not have gotten my facts correct about the date change in September because I thought it had been set for the 20th from the beginning, but regardless not one person had issue with it in August. Not ONE!

I find it awfully curious that SUDDENLY ALL FOUR of you have other commitments that you MUST attend as to not be present at this meeting! You decided to band together because you are not getting your way like a bunch of immature brats!!!

Another thing I find curious and forgive me because I don't often fly personally myself, but I do know many that do and do often, I have NEVER in my life heard of an airline rescheduling a flight an entire day later a month in advance. I know the airlines have problems but WOW what kind of mickey mouse airline is she flying on if that is the case?? I might have to fear for her safety on whatever airline this is.

I have NEVER worked with a group of immature women as I am currently in my 7 years of service or as a professional in the workplace!

Carmen, you came to this board with a chip on your shoulder and made that quite clear in your little speech during public session the month prior to being sworn in, not a good look in my opinion. Gail did as well and made that clear when she practically harassed me with phone calls prior to her being sworn in to instigate electing who would be the new board President and VP, this during the week of the holidays and while I was extremely busy at work. Again, not a good look for a new member who is to try to work together as a unit. Kate squared tried to pull the same but at least they were already sworn into their seats, so I gave them that curtesy. I think if this board was to ask if the sky is blue or red, the four of you would day red just to go against the others. I myself came to this board with a lot of misconceptions of certain players, but in everything I do I think with my own mind as an individual and decided to come in with a clear and open mind set, and I am happy that I did. I don't know if this is the kind of shenanigans that went on in North Brunswick when Gail had her tenure, or where the four of you get your governance advice from but take mine and start acting like grown adult women who can learn how to work together!

Michelle

From: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Sent: Saturday, September 16, 2023 3:31 PM
To: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: Michelle Scott <Michelle.Scott@monroe.k12.nj.us>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>
Subject: Re: Issues with the board vacancy process

Hello,

Per OPMA:

Public bodies are required to provide the public with “adequate notice” of all their meetings. Adequate notice may be provided:

- On an annual basis; or
- **At least 48 hours prior to each meeting**

I provided notice to you Thursday, September 14th at 6:51pm which is approximately 144 hours notice. Per your email, you were notified Friday by the Ms. Fabiano and Ms. Rattner which is approximately 120 hours prior to the meeting.

Again, I am not able to attend virtually.

Get [Outlook for iOS](#)

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Saturday, September 16, 2023 3:10:48 PM
To: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Cc: Michelle Scott <Michelle.Scott@monroe.k12.nj.us>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>
Subject: Re: Issues with the board vacancy process

Carmen - I won't address all the misinformation except what not having a quorum does to the district.

As listed in the agenda, there are trips, bus drivers to be approved, bills and many other things to be approved. Agenda item needed for approval for as soon as 9/21 - the day after the meeting. I was just told less than 48 hours ago that you, Kate and Katie decided not to attend. You all made it pretty clear this week at committee meetings that you were attending the meeting and suddenly after committee meetings you decide not to.

Again, I'm am requesting that you attend, at least remote, so not to hurt the students and district.

Please let me know if you can at least call in to vote on agenda items.

Chrissy

On Sep 16, 2023, at 1:45 PM, Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us> wrote:

Good afternoon, Michelle,

I just want to correct some inaccuracies both in this email thread and in the one sent yesterday "Monroe Board Vacancy Vote". I believe you have been receiving one-sided information.

"2. It was not until Gail DiPane requested due to her vacation plans ask that one be held or the meeting be moved.

3. Ms DiPane made vacation plans where in her email last week when she requested a special meeting be held where she flat out stated that she knowingly booked her plans to be present at committee meetings but not the scheduled board meeting. Again these were vacation plans, not a family or medical emergency, or a work obligation. She was also offered multiple times to attend via online and she did not wish to be bothered on her last day of vacation per her own words.

4. As board members we should make every effort to attend regularly scheduled BOARD MEETINGS as required by our role as this is when we VOTE and CONDUCT BUSINESS. COMMITTEE MEETINGS as we should make every effort to attend, we are not required to attend. Therefore Ms DiPane did not care when she made her plans that she would miss a meeting where she would use her voting rights."

Gail made her vacation plans based on the dates that were approved in January of 2023 at the reorganization meeting. The original date for the September meeting was 9/13/2023. Her vacation plans were 9/14/2023 to 9/20/2023. In August, **after** we voted to change the meeting from the 13th to the 20th, Gail received notification from the airline that the flight scheduled for 9/20 was changed to 9/21 and she would need to remain an extra day. She immediately reached out to Chrissy to let her know and asked that the meeting be changed so that she could attend and participate in filling the vacancy. **This request was denied.** It also keeps being brought up that Gail can participate virtually, but let's not be hypocritical here, as our very own president chose not to participate virtually in August when she herself scheduled a vacation during the date of a board meeting approved in January! Ms. Allen could have chaired the meeting as Board Secretary. She **caused a conflict for two board members** who did plan their vacations around the dates approved in January and they had no choice but to be absent.

"After reading this afternoon's email from Ms. Skurbe in regard to Ms. Alvarez stating that she and her "team" will not be attending the 9/20 meeting"

No such statement was ever made.

I have been to every meeting thus far, having missed only one committee meeting due to not realizing there had been a time change. In fact, on May 17th, Chrissy sent me the following text message *"Hi. There are some board members who reached out to me that they cannot make the June 14th meeting. I am considering moving it to June 21st. Does this pose an issue for any you? The rest of the board is good with it-I just checked with them separately. I'm waiting to hear back from Gail, Katie F, and Kate R as well"*. (Here you have an example of how others are spoken to first before the four of us are).

I then immediately respond that I have a concert on June 21st and send her a screen shot of the tickets as proof. She disregards that and says *"I've been on the phone all afternoon with this. All around the 21st worked. I'm sorry but I think I'm going to go with the 21st."* I then had to sell my tickets to attend the meeting because we were voting on moving the elections to April and I do take my oath seriously and believe this was an important issue for both the district and the taxpayers.

For the record, there would have been a quorum at the June 14th meeting because Gail, Katie F., myself, Kate, and Chrissy could attend and I find it hard to believe that the remaining 5 board members would have all been absent. **She changed the date because she wouldn't have the votes to pass the resolution, not because she wouldn't have quorum.**

Now, even though **Chrissy knows she won't have a quorum and that no one can participate virtually**, she is still choosing to make the district administrators, custodians, tech department, and security guards maintain a building open for a meeting she knows **will not** take place just so that she can make a statement. I wonder what that will cost the taxpayers! Clearly there are no items on the agenda that require immediate attention because if so, the meeting would be held the following week 9/27/2023 instead of waiting until October 18, 2023. Additionally, I don't believe that Mr. Anderson will be too happy being asked to fill a board vacancy when the Monroe Township School Board has not even made one **valid** attempt to fill this seat on their own. 9/20/2023 is not a valid attempt because board leadership is aware that there won't be a quorum. With all your years of experience, would you still hold a meeting knowing you would not have a quorum?

I will no longer be responding to any emails related to this topic, but felt the need to present the other side as most of the emails along with the information in the confidential are full of inaccuracies and misinformation.

Enjoy the rest of your weekend,

Carmen Alvarez, MSW, LSW, M.Ed
Board Member
Monroe Township Schools

From: Michelle Scott <Michelle.Scott@monroe.k12.nj.us>
Sent: Saturday, September 9, 2023 1:51 PM
To: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>; Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Cc: Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Michelle Scott <Michelle.Scott@monroe.k12.nj.us>
Subject: RE: Issues with the board vacancy process

Carmen, Thank you and I appreciate that you respect my dedication and experience. I'm going to state a few facts that you can bring back to the other 3 members that you continue to refer to as you continue to create a more divided board.

1. Not one person in August wanted or requested a special meeting to be held.
2. It was not until Gail DiPane requested due to her vacation plans ask that one be held or the meeting be moved.
3. Ms DiPane made vacation plans where in her email last week when she requested a special meeting be held where she flat out stated that she knowingly booked her plans to be present at committee meetings but not the schedules board meeting. Again these were vacation plans, not a family or medical emergency, or a work obligation. She was also offered multiple times to attend via online and she did not wish to be bothered on her last day of vacation per her own words.
4. As board members we should make every effort to attend regularly schedule BOARD MEETINGS as required by our role as this is when we VOTE and CONDUCT BUSINESS. COMMITTEE MEETINGS as we should make every effort to attend, we are not required to attend. Therefore Ms DiPane did not care when she made her plans that she would miss a meeting where she would use her voting rights.
5. As my seat as the Representative I have every right to vote on whether a special meeting is held that will affect the school district and board as a whole. And to say I do not violates my rights and is unethical.
6. Just because I may give my opinion on who should move to in person interviews does not mean that my opinion will count in any decision. My voice is one of 9 people.
7. As last stated we are a board of 9 and should make every effort to work as a board of 9.
8. One last point I will state again. EVERY SINGLE EMAIL WE SEND can be opened to public scrutiny. Let's be more diligent in what can be misconstrued when information is not received in its entirety.

Enjoy your weekend ladies.

Michelle

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Date: 9/9/23 1:19 PM (GMT-05:00)
To: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>

Cc: Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>, Michelle Scott
<Michelle.Scott@monroe.k12.nj.us>
Subject: Re: Issues with the board vacancy process

Carmen -

No one in closed session in Aug wanted a special meeting. The request came only after Ms DiPane said she had vacation plans. Ms Scott is entitled to come to any board of education meeting and as our policy states, she's a full member of the board. She has limited voting rights per law and board policy. I've never intended to violate any policy and allow anyone to vote against our policy or any law. Deciding who to interview does not constitute voting. A vote is taken in public with a roll call. To say Ms Scott has no say or that I should not consider her opinion in deciding on a special meeting is not only inappropriate but unethical. I see no reason to hold a special meeting and I am not planning to call one.

Not one board member questioned Vito in closed session when he said [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

I don't know what you are talking about when you say you asked Gazala if she could "advocate for us". Who is the "us"? We are 1 board with 10 members. This concept you continue to push of "us" vs "them" is what continues to divide the board.

I will advise when Vito can have a call with you.

Chrissy

> On Sep 9, 2023, at 12:51 PM, Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us> wrote:

>

>

> Good afternoon,

>

> I am sending this email to memorialize several discussions and misconceptions that continue to occur amongst our board members. I keep hearing "no one wanted a special meeting". For the record, as of August 28th, which is the date I spoke to Mrs. Skurbe on the phone, 4 board members were requesting a special meeting. As of today, the board continues to be split...4 members want a special meeting and 4 do not. Ms. Scott does not have a say in whether we have a special meeting she is not REQUIRED to attend. Therefore there is no "majority that doesn't want a special meeting". Additionally, as of today only the voices of the same 4 Monroe Township board members(Ms. Bohra, Ms. Skurbe, Ms. Belko, and Mr. Tufano) matter while the other 4 voices don't.

>

> Mrs. Skurbe, you asked me why I didn't support Ms. Bohra when I said I would. I had spoken with her and asked if she thought she could advocate for us when your opinion was different than ours, and although she said she would, so far that has not been the case.

>

> Secondly, in no way shape or form should a Jamesburg taxpayer be allowed to eliminate 4 Monroe Township taxpayers from participating in a process they are legally entitled to do. That is my objection. Ms. Scott can most certainly interview the 3 candidates we(the Monroe Township taxpayers and elected officials) choose, but that is all. Due to her years of experience, she probably has very good questions, and those questions are most welcome.

>

> I hope to receive clarification on the legality of "our process" from Mr. Gagliardi when I speak to him.

>

> Enjoy your weekend,

> Carmen

>

>

From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 12/19/2023 02:05:22 PM
To: Carmen.Alvarez@monroe.k12.nj.us
Cc: Laura.Allen@Monroe.K12.NJ.US; vagagliardi@pbnlaw.com; Gazala.Bohra@monroe.k12.nj.us
Subject: Fwd: Phone call with Vito

Hi Carmen -

I'm not sure why you reached out to Ms Allen if this is a board request. Please follow the protocol of emailing the Board President and making the request following the protocol that has been followed for as long as I've been on the board. If you let me know the subject of what you are seeking advice on, I can arrange a conference call with you, me and Vito. As you know, there is a cost associated with asking for legal advice so we need to ensure we follow proper protocols.

Kind regards,

Chrissy Skurbe
President
Monroe Township Board of Education

Begin forwarded message:

From: Laura Allen <Laura.Allen@monroe.k12.nj.us>
Date: December 19, 2023 at 1:47:39 PM EST
To: "Gagliardi, Vito A." <vagagliardi@pbnlaw.com>, Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>, Chari Chanley <chari.chanley@monroe.k12.nj.us>
Subject: FW: Phone call with Vito

Good afternoon,
Please see below.

Thank you,
Laura

From: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Sent: Tuesday, December 19, 2023 11:40 AM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: Phone call with Vito

Good morning Ms. Allen,

*Per bylaw 0174 (In accordance with N.J.A.C. 6A:23A-5.2, the Board of Education adopts this Policy and its strategies to ensure the use of legal services by employees and the Board of Education members and the tracking of the use of legal services. The Board of Education authorizes the Superintendent of Schools, Superintendent of Schools' designee, **School Business Administrator/Board Secretary**, and the Board President as designated contact persons to request services or advice from contracted legal counsel)*

I am reaching out to you as one of the designated individuals who can set up a call with our board attorney. I would like to schedule a phone call with Mr. Gagliardi pertaining to a legal question. I am available from 8:00 a.m. to 10:30 a.m. and 12:00 p.m. to 4:00 p.m. on Thursday and all-day Friday. I also have open availability next week.

Best regards,

Carmen Alvarez, MSW, LSW, M.Ed.
Board Member
Monroe Township Schools

From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 12/19/2023 02:42:44 PM
To: Carmen.Alvarez@monroe.k12.nj.us
Cc: Laura.Allen@Monroe.K12.NJ.US; vagagliardi@pbnlaw.com; Gazala.Bohra@monroe.k12.nj.us
Subject: Re: Phone call with Vito

Carmen -

As Mr Gagliardi can explain, since he has been hired as the board attorney, the board president has always arranged the call and been on such calls. If it pertains to the board, the board president should be on the call. If this is personal advice you are seeking, I'd suggest calling NJSBA and speaking to an attorney of the day. The board attorney represents THE BOARD. As such, any call a board member is on with the attorney should include the Board President. It was like that before I was President and I've followed that protocol the past 2 years. Not wanting me on the call doesn't override our protocols.

Sincerely,

Chrissy Skurbe
President
Monroe Township Board of Education

On Dec 19, 2023, at 2:32 PM, Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us> wrote:

Hello,

I have attached policy 0174 for your review. I am following the policy, Ms. Allen is a designated contact person and can be on the call. I am aware of the cost to the district and would like to request a phone call with Mr. Gagliardi. I do not want you on the call.

Best regards,

Carmen Alvarez, MSW, LSW, M.Ed.
Board Member
Monroe Township Schools

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Tuesday, December 19, 2023 2:05 PM
To: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Cc: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Vito A. Gagliardi <vagagliardi@pbnlaw.com>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>
Subject: Fwd: Phone call with Vito

Hi Carmen -

I'm not sure why you reached out to Ms Allen if this is a board request. Please follow the protocol of emailing the Board President and making the request following the protocol that has been followed for as long as I've been on the board. If you let me know the subject of what you are seeking advice on, I can arrange a conference call with you, me and Vito. As you know, there is a cost associated with asking for legal advice so we need to ensure we follow proper protocols.

Kind regards,

Chrissy Skurbe
President
Monroe Township Board of Education

Begin forwarded message:

From: Laura Allen <Laura.Allen@monroe.k12.nj.us>

Date: December 19, 2023 at 1:47:39 PM EST

To: "Gagliardi, Vito A." <vagagliardi@pbnlaw.com>, Chrissy Skurbe
<Chrissy.Skurbe@monroe.k12.nj.us>, Chari Chanley <chari.chanley@monroe.k12.nj.us>

Subject: FW: Phone call with Vito

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Please see below.

Thank you,
Laura

From: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>

Sent: Tuesday, December 19, 2023 11:40 AM

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Carmen Alvarez, MSW, LSW, M.Ed.
Board Member
Monroe Township Schools

<ELANOnline District Policies.pdf>

From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 12/19/2023 02:57:20 PM
To: Carmen.Alvarez@monroe.k12.nj.us
Cc: Laura.Allen@Monroe.K12.NJ.US; vagagliardi@pbnlaw.com; Gazala.Bohra@monroe.k12.nj.us
Subject: Re: Phone call with Vito

Carmen -

I'm not denying you access. You need to follow the protocol that every other board member follows.

If this is a Board issue you want to speak to him about, I will be on the call as the board president.

I'm not arguing it debating the protocol. If you want me to set up the call, please let me know.

Sincerely

Chrissy Skurbe
President
Monroe Township Board of Education

On Dec 19, 2023, at 2:51 PM, Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us> wrote:

Chrissy,

The policy states that Laura is a contact person. I have contacted her, per policy, and have requested a call with Vito regarding a board matter that I want to discuss with him. Just because it's been done that way in the past, doesn't mean it's the only way and I am following the policy. There is nothing in writing stating that the Board President must be on every call.

Are you denying me access to our board counsel?

Best Regards,
Carmen Alvarez

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Tuesday, December 19, 2023 2:42:44 PM
To: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
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Subject: Re: Phone call with Vito

Carmen -

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Carmen Alvarez, MSW, LSW, M.Ed.
Board Member
Monroe Township Schools

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Sent: Tuesday, December 19, 2023 2:05 PM
To: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
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Subject: Fwd: Phone call with Vito

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Subject: FW: Phone call with Vito

Good afternoon,
Please see below.

Thank you,
Laura

From: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Sent: Tuesday, December 19, 2023 11:40 AM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: Phone call with Vito

Good morning Ms. Allen,

Per bylaw 0174 (*In accordance with N.J.A.C. 6A:23A-5.2, the Board of*

*Education adopts this Policy and its strategies to ensure the use of legal services by employees and the Board of Education members and the tracking of the use of legal services. The Board of Education authorizes the Superintendent of Schools, Superintendent of Schools' designee, **School Business Administrator/Board Secretary**, and the Board President as designated contact persons to request services or advice from contracted legal counsel)*

I am reaching out to you as one of the designated individuals who can set up a call with our board attorney. I would like to schedule a phone call with Mr. Gagliardi pertaining to a legal question. I am available from 8:00 a.m. to 10:30 a.m. and 12:00 p.m. to 4:00 p.m. on Thursday and all-day Friday. I also have open availability next week.

Best regards,

Carmen Alvarez, MSW, LSW, M.Ed.
Board Member
Monroe Township Schools

<ELANOnline District Policies.pdf>

From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 12/19/2023 04:19:16 PM
To: Carmen.Alvarez@monroe.k12.nj.us
Cc: Laura.Allen@Monroe.K12.NJ.US; vagagliardi@pbnlaw.com; Gazala.Bohra@monroe.k12.nj.us
Subject: Re: Phone call with Vito

Carmen -

Again, all board members need to follow the same protocol. Individual board members also don't direct district admin to do anything for them.

The policy states:

The Board of Education authorizes the Superintendent of Schools, Superintendent of Schools' designee, School Business Administrator/Board Secretary, and the Board President as designated contact persons to request services or advice from contracted legal counsel)

The policy does not state that individual board members can have direct contact with the board attorney via conference calls.

It authorizes 3 people to contact the attorney for services or advice. The board attorney works for the whole board not individual board members. Seeking personal advice is not something authorized in the policy. If it relates to the Board, then the Board President should be involved.

Again - I am happy to set up a call for us to speak with Vito. I will use your availability you sent and see if he is available during those times.

I'm not debating the protocol that we have been following. Please stop violating the ethics code and directing district employees to go against the Board protocols. I appreciate Ms Allen sending me the request as she understands clearly the protocol. This protocol was explained to you during the new board member training and also explained when you wanted to have a private call with Vito back in September regarding the vacant board seat. I was happy to arrange a call with you me and Vito then and I am happy to do so now.

Sincerely,

Chrissy Skurbe
President
Monroe Township Board of Education

On Dec 19, 2023, at 3:56 PM, Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us> wrote:

Good afternoon Ms. Allen,

I spoke to the NJSBA attorney of the day who indicated that unless board policy states that the board president must be on every call then there is no reason why she should be. The protocol Ms. Skurbe refers to does not trump policy nor was any such protocol included in the new board member orientation materials provided to me.

Again, per policy 0174, I am requesting a phone call with the board attorney. I have shared my availability on the previous email. NJSBA also indicated that if I am following policy and am denied access to the board attorney, I can file a pro se petition of appeal to the commissioner of education for violation of board policy 0174.

Thank you for your time,
Carmen Alvarez

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Tuesday, December 19, 2023 2:57 PM
To: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Cc: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Vito A. Gagliardi <vagagliardi@pbnlaw.com>; Gazala

Bohra <Gazala.Bohra@monroe.k12.nj.us>

Subject: Re: Phone call with Vito

Carmen -

I'm not denying you access. You need to follow the protocol that every other board member follows.

If this is a Board issue you want to speak to him about, I will be on the call as the board president.

I'm not arguing it debating the protocol. If you want me to set up the call, please let me know.

Sincerely

Chrissy Skurbe

President

Monroe Township Board of Education

On Dec 19, 2023, at 2:51 PM, Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us> wrote:

Chrissy,

The policy states that Laura is a contact person. I have contacted her, per policy, and have requested a call with Vito regarding a board matter that I want to discuss with him. Just because it's been done that way in the past, doesn't mean it's the only way and I am following the policy. There is nothing in writing stating that the Board President must be on every call.

Are you denying me access to our board counsel?

Best Regards,

Carmen Alvarez

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>

Sent: Tuesday, December 19, 2023 2:42:44 PM

To: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>

Cc: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Vito A. Gagliardi <vagagliardi@pbnlaw.com>;
Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>

Subject: Re: Phone call with Vito

Carmen -

As Mr Gagliardi can explain, since he has been hired as the board attorney, the board president has always arranged the call and been on such calls. If it pertains to the board, the board president should be on the call. If this is personal advice you are seeking, I'd suggest calling NJSBA and speaking to an attorney of the day. The board attorney represents THE BOARD. As such, any call a board member is on with the attorney should include the Board President. It was like that before I was President and I've followed that protocol the past 2 years. Not wanting me on the call doesn't override our protocols.

Sincerely,

Chrissy Skurbe

President

Monroe Township Board of Education

On Dec 19, 2023, at 2:32 PM, Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us> wrote:

Hello,

I have attached policy 0174 for your review. I am following the policy, Ms. Allen is a designated contact person and can be on the call. I am aware of the cost to the district and would like to request a phone call with Mr. Gagliardi. I do not want you on the call.

Best regards,

Carmen Alvarez, MSW, LSW, M.Ed.
Board Member
Monroe Township Schools

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Tuesday, December 19, 2023 2:05 PM
To: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Cc: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Vito A. Gagliardi <vagagliardi@pbnlaw.com>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>
Subject: Fwd: Phone call with Vito

Hi Carmen -

I'm not sure why you reached out to Ms Allen if this is a board request. Please follow the protocol of emailing the Board President and making the request following the protocol that has been followed for as long as I've been on the board. If you let me know the subject of what you are seeking advice on, I can arrange a conference call with you, me and Vito. As you know, there is a cost associated with asking for legal advice so we need to ensure we follow proper protocols.

Kind regards,

Chrissy Skurbe
President
Monroe Township Board of Education

Begin forwarded message:

From: Laura Allen <Laura.Allen@monroe.k12.nj.us>
Date: December 19, 2023 at 1:47:39 PM EST
To: "Gagliardi, Vito A." <vagagliardi@pbnlaw.com>, Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>, Chari Chanley <chari.chanley@monroe.k12.nj.us>
Subject: FW: Phone call with Vito

Good afternoon,
Please see below.

Thank you,
Laura

From: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Sent: Tuesday, December 19, 2023 11:40 AM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: Phone call with Vito

Good morning Ms. Allen,

Per bylaw 0174 (*In accordance with N.J.A.C. 6A:23A-5.2,*

*the Board of Education adopts this Policy and its strategies to ensure the use of legal services by employees and the Board of Education members and the tracking of the use of legal services. The Board of Education authorizes the Superintendent of Schools, Superintendent of Schools' designee, **School Business Administrator/Board Secretary**, and the Board President as designated contact persons to request services or advice from contracted legal counsel)*

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Board Member
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From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 12/19/2023 04:58:00 PM
To: Carmen.Alvarez@monroe.k12.nj.us
Cc: Laura.Allen@Monroe.K12.NJ.US; vagagliardi@pbnlaw.com; Gazala.Bohra@monroe.k12.nj.us
Subject: Re: Phone call with Vito

Carmen -

The policy is clear. Please show me where it says an individual board member can have private calls with the board attorney without telling the board president what board issue it pertains to. The policy doesn't allow for board members to declare carte blanc to spend tax payer money on legal advice they want personally.

Perhaps you can ask in closed session for the advice you are seeking. Vito will be there anyway and the board is paying for him to be there anyway so it makes sense.

However, I have asked Vito for his availability. If you decide not to partake on the call, that is your decision but it will be clear that I am upholding my obligation to the board and the taxpayers.

Sincerely

Chrissy Skurbe
President
Monroe Township Board of Education

On Dec 19, 2023, at 4:48 PM, Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us> wrote:

Chrissy,

Please explain how I'm violating the ethics code by following the district's policy. The policy supersedes protocol.

I will not debate this further with you. I will file my petition with the state.

Get [Outlook for iOS](#)

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Tuesday, December 19, 2023 4:19:16 PM
To: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
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Subject: Re: Phone call with Vito

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To: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Cc: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Vito A. Gagliardi <vagagliardi@pbnlaw.com>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>
Subject: Fwd: Phone call with Vito

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President
Monroe Township Board of Education

Begin forwarded message:

From: Laura Allen <Laura.Allen@monroe.k12.nj.us>
Date: December 19, 2023 at 1:47:39 PM EST
To: "Gagliardi, Vito A." <vagagliardi@pbnlaw.com>, Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>, Chari Chanley <chari.chanley@monroe.k12.nj.us>
Subject: FW: Phone call with Vito

Good afternoon,
Please see below.

Thank you,
Laura

From: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Sent: Tuesday, December 19, 2023 11:40 AM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: Phone call with Vito

Good morning Ms. Allen,

Per bylaw 0174 (*In accordance with N.J.A.C. 6A:23A-5.2, the Board of Education adopts this Policy and its strategies to ensure the use of legal services by employees and the Board of Education members and the tracking of the use of legal services. The Board of Education authorizes the Superintendent of Schools, Superintendent of Schools' designee, **School Business Administrator/Board Secretary**, and the Board President as designated contact persons to request services or advice from contracted legal counsel*)

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Best regards,

Carmen Alvarez, MSW, LSW, M.Ed.
Board Member
Monroe Township Schools

<ELANOnline District Policies.pdf>

From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 12/19/2023 07:28:06 PM
To: Carmen.Alvarez@monroe.k12.nj.us
Cc: Gazala.Bohra@monroe.k12.nj.us; vagagliardi@pbnlaw.com; Laura.Allen@Monroe.K12.NJ.US
Subject: Board Attorney Meeting

Carmen -

I went back through my emails from the last 3 years. At no time was any board member authorized to speak to the Board Attorney without the Board President present. As such, I followed the same protocol. I know I agreed earlier to allow you to have a conference call with Vito without me present but after thinking more about it, I can not authorize it. I would be going against the protocol set up prior to me being President. Furthermore, current board members have made the same request and it was not authorized. I have to be consistent with how I follow protocols.

My suggestion would be to have this discussion in closed session. You can ask whatever questions you have in closed session unless you want to have the call Friday with me on it.

I take my responsibility seriously on the board. I hope you understand.

Chrissy

From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 12/21/2023 03:25:02 PM
To: Laura.Allen@Monroe.K12.NJ.US
Cc: vagagliardi@pbnlaw.com; Chari.Chanley@Monroe.K12.NJ.US
Subject: Re: [External Email] [REDACTED] / Monroe Township Board of Education (Middlesex) / / / AN-0184

Thank you for explaining that to me Laura!
Much appreciated

On Dec 21, 2023, at 2:06 PM, Laura Allen <Laura.Allen@monroe.k12.nj.us> wrote:

Summit only deals with the employment portion of suits. There is a specific exclusion for bodily injuries from this policy. Since bodily injury is being claimed, there is no coverage through this policy.

We do have coverage through NJSIG, and a liability claims examiner has been assigned to this case.

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Thursday, December 21, 2023 1:50 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: Gagliardi, Vito A. <vagagliardi@pbnlaw.com>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Subject: Re: [External Email] [REDACTED] / Monroe Township Board of Education (Middlesex) / / / AN-0184

Why is there no coverage for this?

On Dec 21, 2023, at 1:26 PM, Laura Allen <Laura.Allen@monroe.k12.nj.us> wrote:

From: notifications@origamirisk.com <notifications@origamirisk.com>
Sent: Thursday, December 21, 2023 1:19 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: sack@summitrisk.com
Subject: [External Email] [REDACTED] / Monroe Township Board of Education (Middlesex) / / / AN-0184

CAUTION: This email originated from outside of the school district. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Monroe Township IT Department

Good afternoon,

We are emailing to you as the designated person to address issues on behalf of Monroe Twp. BOE (Middlesex) and its employees and officials.

Please do not hesitate to call me to discuss this matter further and please do not hesitate to e-mail me with any questions etc.

Thank you,

Morgan Sack

Summit Risk Services
120 Gibraltar Road, Suite 210
Horsham, PA 19044

Direct: (215) 443-3599
Email: sack@summitrisk.com

Please remember that insurance coverage cannot be bound, amended or canceled by leaving an electronic or voice mail message. Thank you.

CONFIDENTIALITY NOTICE

The information contained in this communication, including attachments, may contain privileged and confidential information that is intended only for the exclusive use of the addressee. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering it to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error please notify us by telephone immediately.

Please be advised that any and all information, comments, analysis, and/or recommendations set forth above relative to the possible impact of COVID-19 on potential insurance coverage or other policy implications are intended solely for informational purposes and should not be relied upon as legal advice. As an insurance broker, we have no authority to make coverage decisions as that ability rests solely with the issuing carrier. Therefore, all claims should be submitted to the carrier for evaluation. The positions expressed herein are opinions only and are not to be construed as any form of guarantee or warranty. Finally, given the extremely dynamic and rapidly evolving COVID-19 situation, comments above do not take into account any applicable pending or future legislation introduced with the intent to override, alter or amend current policy language.

Replies to this email message will be saved with our email records.

<~WRD000.jpg>

<AN-0184 - [REDACTED] 12_21_2023 Acknowledgment Letter.pdf>

From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 12/21/2023 11:48:21 PM
To: vagagliardi@pbnlaw.com
Cc: Carmen.Alvarez@monroe.k12.nj.us; Gazala.Bohra@monroe.k12.nj.us; Laura.Allen@Monroe.K12.NJ.US; ACRivadeneira@pbnlaw.com
Subject: Re: [External Email]RE: [External Email]RE: [External Email]RE: Board Attorney Meeting
Attachments: image001.png

I plan to join the call.

Thank you.

On Dec 21, 2023, at 10:39 PM, Gagliardi, Vito A. <vagagliardi@pbnlaw.com> wrote:

CAUTION: This email originated from outside of the school district. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Monroe Township IT Department

My legal assistant Ana is going to send this group a phone invite; I am assuming that I will be speaking with Carmen at 10:30am tomorrow joined by one of the rest of you.

From: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Sent: Wednesday, December 20, 2023 7:29 PM
To: Gagliardi, Vito A. <vagagliardi@pbnlaw.com>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: Re: [External Email]RE: [External Email]RE: Board Attorney Meeting

EXTERNAL MESSAGE

That works.

Get [Outlook for iOS](#)

From: Gagliardi, Vito A. <vagagliardi@pbnlaw.com>
Sent: Wednesday, December 20, 2023 6:00:16 PM
To: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: [External Email]RE: [External Email]RE: Board Attorney Meeting

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Monroe Township IT Department

I have said that I can be available at 10:30am on Friday and that remains the case.

From: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Sent: Wednesday, December 20, 2023 5:58 PM
To: Gagliardi, Vito A. <vagagliardi@pbnlaw.com>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: Re: [External Email]RE: Board Attorney Meeting

EXTERNAL MESSAGE

Hello Vito,

[REDACTED] I don't want to bicker back and forth about this any longer as the matter is time sensitive. At this point any of the designees listed in the policy can be on the call one of which is the board president.

Get [Outlook for iOS](#)

From: Gagliardi, Vito A. <vagagliardi@pbnlaw.com>
Sent: Wednesday, December 20, 2023 4:25:37 PM
To: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: [External Email]RE: Board Attorney Meeting

You don't often get email from vagagliardi@pbnlaw.com. [Learn why this is important](#)

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Monroe Township IT Department

Carmen, if I could help resolve this impasse, I would like to do so. Let me ask this please: [REDACTED]
[REDACTED]

From: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Sent: Tuesday, December 19, 2023 7:47 PM
To: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Gagliardi, Vito A. <vagagliardi@pbnlaw.com>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: Re: Board Attorney Meeting

EXTERNAL MESSAGE

Chrissy,

I will wait for Mr. Gagliardi to weigh in. I think we reached a reasonable resolution. We have to follow policy not protocol. I will defer to Mr. Gagliardi at this point.

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Tuesday, December 19, 2023 7:28 PM
To: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Cc: Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Vito A. Gagliardi <vagagliardi@pbnlaw.com>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: Board Attorney Meeting

Carmen -

I went back through my emails from the last 3 years. At no time was any board member authorized to speak to the Board Attorney without the Board President present. As such, I followed the same protocol. I know I agreed earlier to allow you to have a conference call with Vito without me present but after thinking more about it, I can not authorize it. I would be going against the protocol set up prior to me being President. Furthermore, current board members have made the same request and it was not authorized. I have to be consistent with how I follow protocols.

My suggestion would be to have this discussion in closed session. You can ask whatever questions you have in closed session unless you want to have the call Friday with me on it.

I take my responsibility seriously on the board. I hope you understand.

Chrissy

Vito A. Gagliardi, Jr., Esq.
Principal

VAGagliardi@pbnlaw.com

Phone: (973) 889-4151

[vCard](#) | [CV](#)

<image001.png>

100 Southgate Parkway P.O. Box 1997

Morristown, NJ 07962-1997

www.pbnlaw.com

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From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 01/03/2024 01:41:55 PM
To: PReid@monroetwp.com
Chari.Chanley@Monroe.K12.NJ.US; Laura.Allen@Monroe.K12.NJ.US; lrainone@njrcmlaw.com; CRobbins@monroetwp.com;
Cc: TPannucci@monroetwp.com; thomas.lynch@co.middlesex.nj.us; sdalina@monroetwp.com; mcohen@monroetwp.com;
Gazala.Bohra@monroe.k12.nj.us
Subject: RE: Poll locations for Election Day

Good Afternoon and Happy New Year!

As we begin 2024, I wanted to touch base with you on our last meeting regarding polling place in the Monroe Township School District

I believe at the end of our zoom meeting, we had agreed to move forward with moving the polls out of Oak Tree School and into the Monroe Senior Center. Additionally, it was requested to look at other polling locations to be used in place of Woodland School and Brookside School. I know we had talked about possibly using some of the firehouses to accommodate those locations. I did some research myself and found that several newer, large fire stations are not used for the November elections. One is within a ½ mile from Brookside School and the other is probably a little over a mile from Woodland School. Additionally, I know we had discussed possible using some of the polling locations in the gated communities as well.

On behalf of the Monroe Board of Education, we ask that you please consider moving the polls out of our schools for numerous safety reasons.

Sincerely,

Chrissy Skurbe
President
Monroe Township Board of Education

From: Patricia Reid <PReid@monroetwp.com>
Sent: Thursday, August 24, 2023 10:24 AM
To: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; lrainone@njrcmlaw.com <lrainone@njrcmlaw.com>; Christine Robbins <CRobbins@monroetwp.com>; Tanya Pannucci <TPannucci@monroetwp.com>; Thomas Lynch <thomas.lynch@co.middlesex.nj.us>
Subject: [External Email]RE: [External Email]RE: Poll locations for Election Day

CAUTION: This email originated from outside of the school district. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Monroe Township IT Department

Ms. Skurbe,

Good morning, I apologize for my delayed response I was out of the office and now trying to catch up. I contacted Thomas Lynch, Administrator for Middlesex County Board of Elections regarding a meeting to discuss polling locations. You can set up a Zoom meeting from now until mid-September.

Please include the following:

Patricia Reid, Township Clerk
Christine Robbins, Deputy Township Clerk Christine Robbins CRobbins@monroetwp.com
Tanya Pannucci, Deputy Township Clerk Tanya Pannucci TPannucci@monroetwp.com
Lou Rainone, Township Attorney lrainone@njrcmlaw.com
Thomas Lynch, Middlesex County Board of Elections Thomas Lynch thomas.lynch@co.middlesex.nj.us

Sincerely,

Patricia Reid

Patricia Reid, RMC, CMR
Monroe Township Clerk/Registrar
1 Municipal Plaza

Monroe Twp., NJ 08831
(732) 656-4574 phone
(732) 521-3190 fax

-----Original Message-----

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Thursday, August 10, 2023 6:57 PM
To: Patricia Reid <PREid@monroetwp.com>
Cc: Stephen Dalina <sdalina@monroetwp.com>; Alan Weinberg <AWeinberg@monroetwp.com>; Miriam Cohen <mcohen@monroetwp.com>; Charles Dipierro <cdipierro@monroetwp.com>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; lrainone@njrcmlaw.com; Christine Robbins <CRobbins@monroetwp.com>; Tanya Pannucci <TPannucci@monroetwp.com>
Subject: Re: [External Email]RE: Poll locations for Election Day

Hi Patty -

I called the County and had a wonderful conversation with Steve in the voting machine warehouse. He told me that the Board of Ed should discuss it with the township officials to decide what other locations could handle the polls if they are moved out of the schools. He said any consideration for moving polling places would need to come from you specifically. Perhaps we can set up a meeting to discuss possible location changes. Interestingly, he said the adult communities could accept some voting districts outside of their specific community. I didn't know that and thought that was very interesting information.

Thank you for all your assistance with this.

Sincerely

Chrissy Skurbe

> On Aug 10, 2023, at 4:20 PM, Patricia Reid <PREid@monroetwp.com> wrote:

>

> CAUTION: This email originated from outside of the school district. Do not click links or open attachments unless you recognize the sender and know the content is safe.

>

> Monroe Township IT Department

>

>

>

> Ms. Skurbe,

>

> Good afternoon, I am in receipt of your email below and offer the following response. I made the request to the Board of Education and wanted to confirm the possibility of the polling location change before presenting it to the County Board of Elections and County Commissioners for their consideration and approval. As I previously mentioned in my August 1, 2023 email, You or your Board Attorney will need to contact the Middlesex County Board of Elections for their guidance.

>

> Thomas Lynch

> Administrator

> Middlesex County Board of Elections

> (732) 745-8005

>

> I hope this information this helpful, have a great day.

>

> Sincerely,

>

> Patricia Reid

>

> Patricia Reid, RMC, CMR

> Monroe Township Clerk/Registrar

> 1 Municipal Plaza

> Monroe Twp., NJ 08831

> (732) 656-4574 phone

> (732) 521-3190 fax

>

>

> -----Original Message-----

> From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>

> Sent: Tuesday, August 8, 2023 3:03 PM

> To: Stephen Dalina <sdalina@monroetwp.com>; Patricia Reid <PREid@monroetwp.com>; Alan Weinberg

<AWeinberg@monroetwp.com>; Miriam Cohen <mcohen@monroetwp.com>; Charles Dipierro <cdipierro@monroetwp.com>
> Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Karen Bierman
<Karen.Bierman@monroe.k12.nj.us>

> Subject: Poll locations for Election Day

>

> Good afternoon -

>

> I watched the Council Meeting last night and I heard Councilman Dipierro ask who sets the poll locations for Election Day. It was stated that it's the county. I was a little confused because the district was asked if they would approve moving the location from one school to another.

>

> Can someone please send along your contact at the county to call and discuss the poll locations.

>

> It is much appreciated.

>

> Thank you.

>

> Chrissy Skurbe

> President

> Monroe Township Board of Education

From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 01/04/2024 12:17:18 PM
To: Carmen.Alvarez@monroe.k12.nj.us
Cc: Reeshemah.Zielinski@Monroe.K12.NJ.US; Kathleen.Belko@monroe.k12.nj.us; Matthew.Gorham@Monroe.K12.NJ.US; Chari.Chanley@Monroe.K12.NJ.US; Adam.Layman@Monroe.K12.NJ.US; Laura.Allen@Monroe.K12.NJ.US
Subject: Re: December 2023 School Digest

Good afternoon -

Is there a Strauss Esmay policy alert that you can forward to the committee?

What was sent was the recent Ethics Commission decisions.

Thank you.

Chrissy

On Jan 3, 2024, at 10:24 AM, Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us> wrote:

Happy New Year! I will review and submit the policy meeting agenda by the end of the week.

Get [Outlook for iOS](#)

From: Reeshemah Zielinski <Reeshemah.Zielinski@Monroe.K12.NJ.US>
Sent: Wednesday, January 3, 2024 8:41:28 AM
To: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>; Kathleen Belko <Kathleen.Belko@monroe.k12.nj.us>; Matthew Gorham <Matthew.Gorham@Monroe.K12.NJ.US>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Adam Layman <Adam.Layman@Monroe.K12.NJ.US>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: December 2023 School Digest

Good morning,

Happy New Year!

Attached please find Strauss Esmay's December 2023 School Digest.

-----Original Message-----

From: Monroe Mailer <Scan@monroe.k12.nj.us>
Sent: Wednesday, January 3, 2024 8:50 AM
To: Reeshemah Zielinski <Reeshemah.Zielinski@Monroe.K12.NJ.US>
Subject: Message from "RNP5838796192D1"

This E-mail was sent from "RNP5838796192D1" (IM 7000).

Scan Date: 01.03.2024 08:49:49 (-0500)
Queries to: scan@monroe.k12.nj.us

From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 01/15/2024 03:21:42 PM
To: vagagliardi@pbnlaw.com
Cc: Chari.Chanley@Monroe.K12.NJ.US; Laura.Allen@Monroe.K12.NJ.US
Subject: Re: [External Email]S.M. O/B/O H.M. VS. BOARD OF EDUCATION TWP OF MONROE, ET AL.; 89863 WSB

On Jan 15, 2024, at 2:28 PM, Gagliardi, Vito A. <vagagliardi@pbnlaw.com> wrote:

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Monroe Township IT Department

Attached please find [REDACTED]

Let me know if you have any questions.

Vito A. Gagliardi, Jr., Esq.
Principal
VAGagliardi@pbnlaw.com
Phone: (973) 889-4151
[vCard](#) | [CV](#)

<0.png>
100 Southgate Parkway P.O. Box 1997
Morristown, NJ 07962-1997
www.pbnlaw.com

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<Filed Notice of Appeal.pdf>

From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 01/23/2024 03:07:54 PM
To: SenGreenstein@njleg.org
Cc: sdalina@monroetwp.com; Chari.Chanley@Monroe.K12.NJ.US; Laura.Allen@Monroe.K12.NJ.US; Gazala.Bohra@monroe.k12.nj.us
Subject: Funding for Monroe Township School District
Attachments: Monroe School District Advocacy Letter _ Winter 2024.pdf

Dear Senator Greenstein -

Please see the attached letter regarding state funding for Monroe Township School District.

Sincerely,

Chrissy Skurbe
President
Monroe Township School District

From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 10/06/2023 01:38:35 PM
To: Chari.Chanley@Monroe.K12.NJ.US; Chrissy.Skurbe@monroe.k12.nj.us; VAGagliardi@pbnlaw.com
Subject: FW: [External Email]J.R. o/b/o G.R., / Monroe Twp. BOE (Middlesex) / / / AN-0094
Attachments: AN-0094 - [REDACTED] o_b_o [REDACTED] 10_6_2023 Acknowledgment Letter.pdf

Good afternoon,

Please see attached.

Kindly,
Laura

From: notifications@origamirisk.com <notifications@origamirisk.com>
Sent: Friday, October 6, 2023 12:52 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: haggerty@summitrisk.com; DClaims@pru-tx.com
Subject: [External Email] [REDACTED] o/b/o [REDACTED] / Monroe Twp. BOE (Middlesex) / / / AN-0094

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Monroe Township IT Department

Good afternoon,

We are emailing to you as the designated person to address issues on behalf of Monroe Twp. BOE (Middlesex) and its employees and officials.

Please do not hesitate to call me to discuss this matter further and please do not hesitate to e-mail me with any questions etc.

Thank you,

Lisa Haggerty
Professional Liability Claims Adjuster
Summit Risk Services
120 Gibraltar Road, Suite 210
Horsham, PA 19044
Direct: (215) 443-3516
Email: haggerty@summitrisk.com

Please remember that insurance coverage cannot be bound, amended or canceled by leaving an electronic or voice mail message. Thank you.

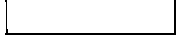
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Please be advised that any and all information, comments, analysis, and/or recommendations set forth above relative to the possible impact of COVID-19 on potential insurance coverage or other policy implications are intended solely for informational purposes and should not be relied upon as legal advice. As an insurance broker, we have no authority to make coverage decisions as that ability rests solely with the issuing carrier. Therefore, all claims should be submitted to the carrier for evaluation. The positions expressed herein are opinions only and are not to be construed as any form of guarantee or warranty. Finally, given the extremely dynamic and rapidly evolving COVID-19 situation, comments above do not take into account any applicable pending or future legislation introduced with the intent to

override, alter or amend current policy language.

Replies to this email message will be saved with our email records.



From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 10/11/2023 11:15:33 AM
To: Chrissy.Skurbe@monroe.k12.nj.us; Gazala.Bohra@monroe.k12.nj.us; Kate.Rattner@monroe.k12.nj.us; Gail.DiPane@monroe.k12.nj.us; Chari.Chanley@Monroe.K12.NJ.US; Kristine.Christie@monroe.k12.nj.us; Zachary.Morolda@Monroe.K12.NJ.US
Subject: FW: [External Email]You Are Invited: Porzio's Cocktail and Dinner Reception

Good morning,
Please see below.

Kindly,
Laura

From: Ciaburri, Jennifer A. <JACiaburri@pbnlaw.com>
Sent: Tuesday, September 26, 2023 2:15 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: [External Email]You Are Invited: Porzio's Cocktail and Dinner Reception

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Monroe Township IT Department

Please distribute the below invitation to all board members and administrators who might be attending the New Jersey School Boards Convention next month.

Thank you very much. We look forward to seeing you there.



Jennifer A. Ciaburri
Paralegal Coordinator/Executive Assistant
JACiaburri@pbnlaw.com
Phone: (973) 889-4143

PORZIO
Bromberg & Newman
100 Southgate Parkway P.O. Box 1997
Morristown, NJ 07962-1997
www.pbnlaw.com

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From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 10/12/2023 03:49:11 PM
To: Kathleen.Belko@monroe.k12.nj.us; Carmen.Alvarez@monroe.k12.nj.us
Cc: Chrissy.Skurbe@monroe.k12.nj.us; Chari.Chanley@Monroe.K12.NJ.US
Subject: November Committee Meeting Dates

Good afternoon,

In light of the timing of the November Board meeting to take place after the week the district is closed (11/15), and the need for the board agenda to be sent out to the board on Friday, November 3, we would like to propose a change for the Curriculum, Finance and Policy meetings to be held on Monday, October 30, instead of Thursday, November 2. This would allow more time to accurately prepare the agenda packets following the Committee meetings.

Please let me know if you approve of this change.

Kindly,
Laura

Laura Allen, CPA
Business Administrator/Board Secretary
Monroe Township Board of Education
423 Buckelew Avenue
Monroe Township, NJ 08831

732-521-1500

From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 10/12/2023 05:03:08 PM
To: Carmen.Alvarez@monroe.k12.nj.us; Kathleen.Belko@monroe.k12.nj.us
Cc: Chrissy.Skurbe@monroe.k12.nj.us; Chari.Chanley@Monroe.K12.NJ.US
Subject: RE: November Committee Meeting Dates

Perfect. Thanks so much!

From: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Sent: Thursday, October 12, 2023 4:58 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Kathleen Belko <Kathleen.Belko@monroe.k12.nj.us>
Cc: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Subject: Re: November Committee Meeting Dates

Hello,

October 30th works for me.

Best regards,

Carmen Alvarez, MSW, LSW, M.Ed.
Board Member
Monroe Township Schools

From: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Sent: Thursday, October 12, 2023 3:49 PM
To: Kathleen Belko <Kathleen.Belko@monroe.k12.nj.us>; Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Cc: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Subject: November Committee Meeting Dates

Good afternoon,

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Please let me know if you approve of this change.

Kindly,
Laura

Laura Allen, CPA
Business Administrator/Board Secretary
Monroe Township Board of Education
423 Buckelew Avenue
Monroe Township, NJ 08831

732-521-1500

From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 10/13/2023 12:49:04 PM
To: Kathleen.Belko@monroe.k12.nj.us; Carmen.Alvarez@monroe.k12.nj.us
Cc: Chrissy.Skurbe@monroe.k12.nj.us; Chari.Chanley@Monroe.K12.NJ.US
Subject: RE: November Committee Meeting Dates

Thank you!

From: Kathleen Belko <Kathleen.Belko@monroe.k12.nj.us>
Sent: Friday, October 13, 2023 12:49 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Cc: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Subject: Re: November Committee Meeting Dates

I approve moving both curriculum and finance committee meetings to Monday October 30th.

Katie Belko MSN RN CEN
Board of Education Member 2021-2024 (April)
Finance Committee Chair
Curriculum Committee Chair
Policy Committee member

From: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Sent: Thursday, October 12, 2023 3:49 PM
To: Kathleen Belko <Kathleen.Belko@monroe.k12.nj.us>; Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Cc: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Subject: November Committee Meeting Dates

Good afternoon,

In light of the timing of the November Board meeting to take place after the week the district is closed (11/15), and the need for the board agenda to be sent out to the board on Friday, November 3, we would like to propose a change for the Curriculum, Finance and Policy meetings to be held on Monday, October 30, instead of Thursday, November 2. This would allow more time to accurately prepare the agenda packets following the Committee meetings.

Please let me know if you approve of this change.

Kindly,
Laura

Laura Allen, CPA
Business Administrator/Board Secretary
Monroe Township Board of Education
423 Buckelew Avenue
Monroe Township, NJ 08831

732-521-1500

From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 10/15/2023 06:29:56 PM
To: Gazala.Bohra@monroe.k12.nj.us; Chari.Chanley@Monroe.K12.NJ.US
Cc: Chrissy.Skurbe@monroe.k12.nj.us
Subject: RE: Questions on BA's agenda for October

Good evening,

Thank you for your questions. Please see my responses below. Let me know if you have any further questions.

Thanks and have a great night!
Laura

-----Original Message-----

From: Gazala Bohra
Sent: Sunday, October 15, 2023 5:04 PM
To: Laura Allen ; Chari Chanley
Cc: Chrissy Skurbe
Subject: Questions on BA's agenda for October

Good evening,

I hope you will only see this on Monday morning.

I had a couple quick questions on the agenda and bill list:

1. Have we used On Tech for E-Rate funding in the previous years or is this the first time we will be using them. And would you be able to shed some light on what exactly is e-rate funding.

Yes, we have used On Tech for many years. The E-Rate program is an FCC (Federal Communications Commission) program, which provides discounts to schools and libraries for telecommunications, internet access and internet connectivity. The discount varies based on poverty level of the school. We pay On Tech to process the applications, as it is a complicated process. We then receive a reimbursement for the discount.

2. In the bill list could you please shed some light on check 57368 for Ramsena Holdings for 6.3K. What facilities related service did they provide?

We pay Ramsena Holdings for the lease of the office space for Pupil Personnel Services. This represents the monthly amount. This will be the last year of the lease, as we will begin to house Pupil Personnel Services in the building at the golf range property.

3. In the bill list we have about 6 checks in the end for shoe allowances. I am curious why or who we have shoe allowances for.

The shoe allowances are for the Teamsters, as per their contract. They receive an annual allowance of \$125 for work shoes.

Thank You!
Gazala Bohra
Board Member
Monroe Township School District

From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 10/15/2023 09:28:47 PM
To: Chrissy.Skurbe@monroe.k12.nj.us; Chari.Chanley@Monroe.K12.NJ.US
Subject: Fw: Questions on BA's agenda for October

Sorry, I meant to include you on this.

From: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Sent: Sunday, October 15, 2023 9:26 PM
To: Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>
Subject: Re: Questions on BA's agenda for October

No worries. Teamsters are the custodians.

Laura

From: Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>
Sent: Sunday, October 15, 2023 8:50 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Subject: Re: Questions on BA's agenda for October

Thank you Laura , I feel bad you had to answer on a Sunday night.
Could you explain what Teamsters are ? I am not sure I am familiar.

Thank You!
Gazala Bohra
Board Member
Monroe Township School District

> On Oct 15, 2023, at 6:29 PM, Laura Allen <Laura.Allen@monroe.k12.nj.us> wrote:
>
> Good evening,
>
> Thank you for your questions. Please see my responses below. Let me know if you have any further questions.
>
> Thanks and have a great night!
> Laura
>
> -----Original Message-----
> From: Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>
> Sent: Sunday, October 15, 2023 5:04 PM
> To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
> Cc: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
> Subject: Questions on BA's agenda for October
>
> Good evening,
>
> I hope you will only see this on Monday morning.
> I had a couple quick questions on the agenda and bill list:
> 1. Have we used On Tech for E-Rate funding in the previous years or is this the first time we will be using them. And would you be able to shed some light on what exactly is e-rate funding.
>
> Yes, we have used On Tech for many years. The E-Rate program is an FCC (Federal Communications Commission) program, which provides discounts to schools and libraries for telecommunications, internet access and internet connectivity. The discount varies based on poverty level of the school. We pay On Tech to process the applications, as it is a complicated process. We then receive a reimbursement for the discount.
>
> 2. In the bill list could you please shed some light on check 57368 for Ramsena Holdings for 6.3K. What facilities related service did they provide?
>
> We pay Ramsena Holdings for the lease of the office space for Pupil Personnel Services. This represents the monthly amount. This will be the last year of the lease, as we will begin to house Pupil Personnel Services in the building at the golf range property.
>

- > 3. In the bill list we have about 6 checks in the end for shoe allowances. I am curious why or who we have shoe allowances for.
- >
- > The shoe allowances are for the Teamsters, as per their contract. They receive an annual allowance of \$125 for work shoes.
- >
- > Thank You!
- > Gazala Bohra
- > Board Member
- > Monroe Township School District

From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 10/17/2023 03:40:23 PM
To: Chari.Chanley@Monroe.K12.NJ.US
Cc: Chrissy.Skurbe@monroe.k12.nj.us; VAGagliardi@pbnlaw.com
Subject: FW: [External Email]Acknowledgment Letter Liability (Member) 23GL00535X [REDACTED]
Attachments: Acknowledgment Letter Automation Liability (Excluding PR)Final.docx

FYI

From: notifications@origamirisk.com <notifications@origamirisk.com>
Sent: Monday, October 16, 2023 2:35 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: [External Email]Acknowledgment Letter Liability (Member) 23GL00535X Chigurupati, Radhika

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Monroe Township IT Department

Dear Member,

This email and the attached letter are to notify MONROE TOWNSHIP BOARD OF EDUCATION (MIDDLESEX) of a new liability claim that was reported to New Jersey Schools Insurance Group on 10/16/2023. The assigned claim number is 23GL00535X. Farrah Fisher is the adjuster assigned to this claim and can be contacted at FFisher@njsig.org.

If you reply to this email your reply will be sent to Farrah Fisher.

From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 10/19/2023 07:49:19 PM
To: Chari.Chanley@Monroe.K12.NJ.US; Chrissy.Skurbe@monroe.k12.nj.us; Gazala.Bohra@monroe.k12.nj.us; VAGagliardi@pbnlaw.com
Subject: Shared Services Agreement

Good evening,

[REDACTED]

Please advise.

Kindly,
Laura

From: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Sent: Tuesday, October 17, 2023 2:30 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Vito A. Gagliardi <VAGagliardi@pbnlaw.com>
Subject: Re:

[REDACTED]

Kindly,

Dr. Chari Robynne Chanley

Superintendent

Monroe Township Schools

chari.chanley@monroe.k12.nj.us

732-521-1500

SUCCESS IS ALWAYS A TEAM EFFORT!!



On Oct 17, 2023, at 2:06 PM, Laura Allen <Laura.Allen@monroe.k12.nj.us> wrote:

From: Shanes, Jacqueline <JShanes@McCarter.com>
Sent: Tuesday, October 17, 2023 9:48 AM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>

Subject: [External Email]Followup

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Monroe Township IT Department

Good afternoon,

I heard back from Jacki (our bond counsel).

[REDACTED]

Please let

me know if you are in agreement.

Thank you,
Laura

From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 10/19/2023 08:04:27 PM
To: Chrissy.Skurbe@monroe.k12.nj.us; vagagliardi@pbnlaw.com
Cc: Chari.Chanley@Monroe.K12.NJ.US; Gazala.Bohra@monroe.k12.nj.us
Subject: RE: [External Email]Re: Shared Services Agreement

I have simply been asked whether you would like our bond counsel to draft this agreement, as she is familiar with it and was present at the meeting with the Township officials or would you prefer our board attorney to do so.

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Thursday, October 19, 2023 8:00 PM
To: Gagliardi, Vito A. <vagagliardi@pbnlaw.com>
Cc: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>
Subject: Re: [External Email]Re: Shared Services Agreement

[REDACTED]

On Oct 19, 2023, at 7:56 PM, Gagliardi, Vito A. <vagagliardi@pbnlaw.com> wrote:

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Monroe Township IT Department

[REDACTED]

On Oct 19, 2023, at 7:49 PM, Laura Allen <Laura.Allen@monroe.k12.nj.us> wrote:

EXTERNAL MESSAGE

Good evening,

[REDACTED]

Please advise.

Kindly,
Laura

From: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Sent: Tuesday, October 17, 2023 2:30 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Vito A. Gagliardi <VAGagliardi@pbnlaw.com>
Subject: Re:

[REDACTED]

Kindly,

Dr. Chari Robynne Chanley

Superintendent

Monroe Township Schools

chari.chanley@monroe.k12.nj.us

732-521-1500

SUCCESS IS ALWAYS A TEAM EFFORT!!



On Oct 17, 2023, at 2:06 PM, Laura Allen <Laura.Allen@monroe.k12.nj.us> wrote:

From: Shanes, Jacqueline <JShanes@McCarter.com>
Sent: Tuesday, October 17, 2023 9:48 AM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: [External Email]Followup

CAUTION: This email originated from outside of the school district. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Monroe Township IT Department

Good afternoon,

I heard back from Jacki (our bond counsel).

[REDACTED]

Please let me know if you are in agreement.

Thank you,
Laura

Vito A. Gagliardi, Jr., Esq.

Principal

VAGagliardi@pbnlaw.com

Phone: (973) 889-4151

[vCard](#) | [CV](#)

<0.png>

100 Southgate Parkway P.O. Box 1997

Morristown, NJ 07962-1997

www.pbnlaw.com

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From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 10/19/2023 08:31:41 PM
To: Chrissy.Skurbe@monroe.k12.nj.us
Cc: VAGagliardi@pbnlaw.com; Chari.Chanley@Monroe.K12.NJ.US; Gazala.Bohra@monroe.k12.nj.us
Subject: Re: [External Email]Re: Shared Services Agreement

I can send that to you tomorrow.

Kindly,
Laura

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Thursday, October 19, 2023 8:13 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: Gagliardi, Vito A. <vagagliardi@pbnlaw.com>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>
Subject: Re: [External Email]Re: Shared Services Agreement

I think I'd like to see the previous one and collaborate together.

On Oct 19, 2023, at 8:04 PM, Laura Allen <Laura.Allen@monroe.k12.nj.us> wrote:

I have simply been asked whether you would like our bond counsel to draft this agreement, as she is familiar with it and was present at the meeting with the Township officials or would you prefer our board attorney to do so.

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Thursday, October 19, 2023 8:00 PM
To: Gagliardi, Vito A. <vagagliardi@pbnlaw.com>
Cc: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>
Subject: Re: [External Email]Re: Shared Services Agreement

Apparently the town wants us to draw up a shared services agreement like the previous one. I haven't ever seen it as it was done under Michele Arminio's Leadership of the board and Mr Gorski as BA.

On Oct 19, 2023, at 7:56 PM, Gagliardi, Vito A. <vagagliardi@pbnlaw.com> wrote:

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Monroe Township IT Department

[REDACTED]

On Oct 19, 2023, at 7:49 PM, Laura Allen <Laura.Allen@monroe.k12.nj.us> wrote:

EXTERNAL MESSAGE

Good evening,

[REDACTED]

Please advise.

Kindly,
Laura

From: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Sent: Tuesday, October 17, 2023 2:30 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Vito A. Gagliardi <VAGagliardi@pbnlaw.com>
Subject: Re:

[REDACTED]

Kindly,

Dr. Chari Robynne Chanley

Superintendent

Monroe Township Schools

chari.chanley@monroe.k12.nj.us

732-521-1500

SUCCESS IS ALWAYS A TEAM EFFORT!!



On Oct 17, 2023, at 2:06 PM, Laura Allen <Laura.Allen@monroe.k12.nj.us> wrote:

From: Shanes, Jacqueline <JShanes@McCarter.com>
Sent: Tuesday, October 17, 2023 9:48 AM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: [External Email]Followup

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Monroe Township IT Department

Good afternoon,

I heard back from Jacki (our bond counsel). [REDACTED]



Please let me know if you are in agreement.

Thank you,
Laura

Vito A. Gagliardi, Jr., Esq.

Principal

VAGagliardi@pbnlaw.com

Phone: (973) 889-4151

[vCard](#) | [CV](#)

<0.png>

100 Southgate Parkway P.O. Box 1997

Morristown, NJ 07962-1997

www.pbnlaw.com

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From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 10/20/2023 11:44:36 AM
To: Chari.Chanley@Monroe.K12.NJ.US; Chrissy.Skurbe@monroe.k12.nj.us; Gazala.Bohra@monroe.k12.nj.us
Subject: Shared Services - Followup
Attachments: Shared Service Agreement-Tennis Courts.pdf Shared Service Agreement-Turf Field.pdf Shared Services Agreement-Flashing Signs.pdf

Good morning,

Attached please find the shared services agreements from recent years. Also, below is the email I received from Jacki.

Please let me know if there is anything you need and how you would like me to respond to Jacki.

Kindly,
Laura

From: Shanes, Jacqueline <JShanes@McCarter.com>
Sent: Tuesday, October 17, 2023 9:48 AM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: [External Email]Followup

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Monroe Township IT Department

Laura

I am sorry to hear about your loss. I wanted to send this email so you could let the Superintendent and any other interested parties know that

[REDACTED]

I told Ron that you were out until Monday and that we'd touch base when you got back to the office. Again my deepest condolences on your loss.



Jacqueline Shanes | Partner

McCarter & English, LLP
Four Gateway Center, 100 Mulberry Street | Newark, NJ 07102

jshanes@mccarter.com | www.mccarter.com | V-Card
T 973.639.7955 M 908.247.1276

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Philadelphia | Stamford | Trenton | Washington, DC | Wilmington

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From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 10/20/2023 12:15:31 PM
To: Chrissy.Skurbe@monroe.k12.nj.us; Chari.Chanley@Monroe.K12.NJ.US; Gazala.Bohra@monroe.k12.nj.us
Subject: RE: Shared Services - Followup

Thank you. I will let relay this Jacki.

Laura

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Friday, October 20, 2023 12:05 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>
Subject: Re: Shared Services - Followup

Thank you Laura.

I am fine with them created the shared services agreement but I think Vito needs to be part of the review of it. I would assume the agreement would follow the same as the turf - for use of the facility.

From: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Sent: Friday, October 20, 2023 11:44 AM
To: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>
Subject: Shared Services - Followup

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Laura

From: Shanes, Jacqueline <JShanes@McCarter.com>
Sent: Tuesday, October 17, 2023 9:48 AM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: [External Email]Followup

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Monroe Township IT Department

Laura

I am sorry to hear about your loss. I wanted to send this email so you could let the Superintendent and any other interested parties know that I

I told Ron that you were out until Monday and that we'd touch base when you got back to the office. Again my deepest condolences on your loss.

**McCarter &
English**

Jacqueline Shanes | Partner
McCarter & English, LLP
Four Gateway Center, 100 Mulberry Street | Newark, NJ 07102

jshanes@mccarter.com | www.mccarter.com | V-Card
T 973.639.7955 M 908.247.1276

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From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 10/20/2023 12:56:12 PM
To: Chrissy.Skurbe@monroe.k12.nj.us
Subject: RE: Shared Services - Followup

Thank you so much.

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Friday, October 20, 2023 12:52 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: Re: Shared Services - Followup

Great, thank you.

Laura - I send my deepest sympathy to you and your family. I'm very sorry for your loss.

On Oct 20, 2023, at 12:15 PM, Laura Allen <Laura.Allen@monroe.k12.nj.us> wrote:

Thank you. I will let relay this Jacki.

Laura

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Friday, October 20, 2023 12:05 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>
Subject: Re: Shared Services - Followup

Thank you Laura.

I am fine with them created the shared services agreement but I think Vito needs to be part of the review of it. I would assume the agreement would follow the same as the turf - for use of the facility.

From: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Sent: Friday, October 20, 2023 11:44 AM
To: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>
Subject: Shared Services - Followup

Good morning,

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Please let me know if there is anything you need and how you would like me to respond to Jacki.

Kindly,
Laura

From: Shanes, Jacqueline <JShanes@McCarter.com>
Sent: Tuesday, October 17, 2023 9:48 AM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: [External Email]Followup

CAUTION: This email originated from outside of the school district. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Monroe Township IT Department

Laura

I am sorry to hear about your loss. I wanted to send this email so you could let the Superintendent and any other interested parties know that

[REDACTED]

I told Ron that you were out until Monday and that we'd touch base when you got back to the office. Again my deepest condolences on your loss.

<image001.png>

Jacqueline Shanes | Partner

McCarter & English, LLP

Four Gateway Center, 100 Mulberry Street | Newark, NJ 07102

jshanes@mccarter.com | www.mccarter.com | [V-Card](#)

T [973.639.7955](tel:973.639.7955) M [908.247.1276](tel:908.247.1276)

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From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 10/20/2023 01:15:41 PM
To: Chari.Chanley@Monroe.K12.NJ.US; Chrissy.Skurbe@monroe.k12.nj.us; vagagliardi@pbnlaw.com
Subject: FW: [External Email] L.F. and C.F. o/b/o A.F., / Monroe Township Board of Education (Middlesex) / / / AN-0111
Attachments: AN-0111 - [REDACTED] and [REDACTED] o_b_o [REDACTED] 10_20_2023 AcknowledgmentLetter.pdf

FYI

From: notifications@origamirisk.com <notifications@origamirisk.com>
Sent: Friday, October 20, 2023 12:43 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: haggerty@summitrisk.com; DClaims@pru-tx.com
Subject: [External Email] [REDACTED] and [REDACTED] o/b/o [REDACTED], / Monroe Township Board of Education (Middlesex) / / / AN-0111

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Monroe Township IT Department

Good afternoon,

We are emailing to you as the designated person to address issues on behalf of Monroe Twp. BOE and its employees and officials.

Please do not hesitate to call me to discuss this matter further and please do not hesitate to e-mail me with any questions etc.

Thank you,

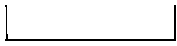
Lisa Haggerty
Professional Liability Claims Adjuster
Summit Risk Services
120 Gibraltar Road, Suite 210
Horsham, PA 19044
Direct: (215) 443-3516
Email: haggerty@summitrisk.com

Please remember that insurance coverage cannot be bound, amended or canceled by leaving an electronic or voice mail message. Thank you.

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Please be advised that any and all information, comments, analysis, and/or recommendations set forth above relative to the possible impact of COVID-19 on potential insurance coverage or other policy implications are intended solely for informational purposes and should not be relied upon as legal advice. As an insurance broker, we have no authority to make coverage decisions as that ability rests solely with the issuing carrier. Therefore, all claims should be submitted to the carrier for evaluation. The positions expressed herein are opinions only and are not to be construed as any form of guarantee or warranty. Finally, given the extremely dynamic and rapidly evolving COVID-19 situation, comments above do not take into account any applicable pending or future legislation introduced with the intent to override, alter or amend current policy language.



From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 10/23/2023 10:51:03 AM
To: Chari.Chanley@Monroe.K12.NJ.US; Chrissy.Skurbe@monroe.k12.nj.us; Gazala.Bohra@monroe.k12.nj.us
Cc: vagagliardi@pbnlaw.com
Subject: Shared Services Agreement
Attachments: Shared Services Agreement Applegarth Project 2023 (002).DOCX

Good morning,

Attached please find the initial draft of the Shared Services Agreement for the Applegarth School projects for your review.

Kindly,
Laura

Laura Allen, CPA
Business Administrator/Board Secretary
Monroe Township Board of Education
423 Buckelew Avenue
Monroe Township, NJ 08831

732-521-1500

From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 10/23/2023 06:44:44 PM
To: Chrissy.Skurbe@monroe.k12.nj.us
Cc: Chari.Chanley@Monroe.K12.NJ.US; Gazala.Bohra@monroe.k12.nj.us; vagagliardi@pbnlaw.com
Subject: Re: Shared Services Agreement

Of course. Thank you.

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Monday, October 23, 2023 11:50 AM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Gagliardi, Vito A. <vagagliardi@pbnlaw.com>
Subject: Re: Shared Services Agreement

Thank you Laura

I have some questions. Perhaps we can have a call with Vito or sit and talk at the conference this week for a few minutes.

On Oct 23, 2023, at 10:51 AM, Laura Allen <Laura.Allen@monroe.k12.nj.us> wrote:

Good morning,

Attached please find the initial draft of the Shared Services Agreement for the Applegarth School projects for your review.

Kindly,
Laura

Laura Allen, CPA
Business Administrator/Board Secretary
Monroe Township Board of Education
423 Buckelew Avenue
Monroe Township, NJ 08831

732-521-1500

<Shared Services Agreement Applegarth Project 2023 (002).DOCX>

From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 10/30/2023 01:22:45 PM
To: Chari.Chanley@Monroe.K12.NJ.US; Chrissy.Skurbe@monroe.k12.nj.us
Attachments: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

Good afternoon,

Please see attached, as discussed.

The only thing I am missing is the date the BOE authorized submission to the County Office. Just let me know and I will add it and forward to ML.

Kindly,
Laura

From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 10/30/2023 02:13:00 PM
To: VAGagliardi@pbnlaw.com
Cc: Chrissy.Skurbe@monroe.k12.nj.us; Gazala.Bohra@monroe.k12.nj.us; Chari.Chanley@Monroe.K12.NJ.US
Subject: FW: Shared Services Agreement

Good afternoon,

Board Leadership has asked for an update on the proposed agreement. Please let me know if you have had a chance to review it.

Thanks!
Laura

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Monday, October 23, 2023 11:50 AM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Gagliardi, Vito A. <vagagliardi@pbnlaw.com>
Subject: Re: Shared Services Agreement

Thank you Laura

I have some questions. Perhaps we can have a call with Vito or sit and talk at the conference this week for a few minutes.

On Oct 23, 2023, at 10:51 AM, Laura Allen <Laura.Allen@monroe.k12.nj.us> wrote:

Good morning,

Attached please find the initial draft of the Shared Services Agreement for the Applegarth School projects for your review.

Kindly,
Laura

Laura Allen, CPA
Business Administrator/Board Secretary
Monroe Township Board of Education
423 Buckelew Avenue
Monroe Township, NJ 08831

732-521-1500

<Shared Services Agreement Applegarth Project 2023 (002).DOCX>

From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 10/30/2023 02:54:56 PM
To: Chrissy.Skurbe@monroe.k12.nj.us
Cc: Chari.Chanley@Monroe.K12.NJ.US
Subject: FW:
Attachments: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

Good afternoon,

Chari asked me to let you know that she is good with the numbers and just needs to know the date so that it can be forwarded to ML.

Thank you,
Laura

From: Laura Allen
Sent: Monday, October 30, 2023 1:23 PM
To: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Subject:

Good afternoon,

Please see attached, as discussed.

The only thing I am missing is the date the BOE authorized submission to the County Office. Just let me know and I will add it and forward to ML.

Kindly,
Laura

From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 10/30/2023 03:40:45 PM
To: mlfabian@pbnlaw.com
Cc: Chrissy.Skurbe@monroe.k12.nj.us; Gazala.Bohra@monroe.k12.nj.us; Chari.Chanley@Monroe.K12.NJ.US; VAGagliardi@pbnlaw.com
Subject: RE: [External Email]FW: Shared Services Agreement

Thank you!

From: Fabian, Marie-Laurence <MLFabian@pbnlaw.com>
Sent: Monday, October 30, 2023 3:34 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Gagliardi, Vito A. <VAGagliardi@pbnlaw.com>
Subject: [External Email]FW: Shared Services Agreement

CAUTION: This email originated from outside of the school district. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Monroe Township IT Department

Hello Laura,

[REDACTED]

Regards, ML

From: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Sent: Monday, October 30, 2023 2:13 PM
To: Gagliardi, Vito A. <VAGagliardi@pbnlaw.com>
Cc: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Subject: FW: Shared Services Agreement

EXTERNAL MESSAGE

Good afternoon,

Board Leadership has asked for an update on the proposed agreement. Please let me know if you have had a chance to review it.

Thanks!
Laura

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Monday, October 23, 2023 11:50 AM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Gagliardi, Vito A. <vagagliardi@pbnlaw.com>
Subject: Re: Shared Services Agreement

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Laura

Laura Allen, CPA
Business Administrator/Board Secretary
Monroe Township Board of Education
423 Buckelew Avenue
Monroe Township, NJ 08831

732-521-1500

<Shared Services Agreement Applegarth Project 2023 (002).DOCX>

Marie-Laurence Fabian, Esq.

Of Counsel

MLFabian@pbnlaw.com

Phone: (973) 889-4325

[vCard](#) | [CV](#)

PORZIO
Bromberg & Newman

100 Southgate Parkway P.O. Box 1997

Morristown, NJ 07962-1997

www.pbnlaw.com

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From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 10/30/2023 03:44:59 PM
To: mlfabian@pbnlaw.com
Cc: Chari.Chanley@Monroe.K12.NJ.US; Chrissy.Skurbe@monroe.k12.nj.us
Subject: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx
Attachments: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

Hi ML,

Please see attached cost out sheet

Thanks,
Laura

From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 10/30/2023 04:55:37 PM
To: mlfabian@pbnlaw.com
Cc: Chari.Chanley@Monroe.K12.NJ.US; Chrissy.Skurbe@monroe.k12.nj.us
Subject: RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

Hi ML,

I will let you know as soon as I hear back.

Thanks!
Laura

From: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Sent: Monday, October 30, 2023 4:33 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Subject: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

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Monroe Township IT Department

Thank you. [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Thank you,

ML

From: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Sent: Monday, October 30, 2023 3:45 PM
To: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Subject: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

EXTERNAL MESSAGE

Hi ML,

Please see attached cost out sheet

Thanks,
Laura

Marie-Laurence Fabian, Esq.
Of Counsel
MLFabian@pbnlaw.com
Phone: (973) 889-4325
[vCard](#) | [CV](#)



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From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 10/31/2023 03:13:15 PM
To: Chrissy.Skurbe@monroe.k12.nj.us
Cc: VAGagliardi@pbnlaw.com; Chari.Chanley@Monroe.K12.NJ.US; mlfabian@pbnlaw.com
Subject: RE: [External Email]RE: [External Email]RE: [External Email]RE: [External Email]Re: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

Good afternoon,

Regarding the newspaper publication, the earliest we could have this published in the Home News if we send it in on Thursday by 10:00 a.m. is Tuesday, November 7th. Or, it could be published in the Home News along with the regular meeting announcement on Friday, November 10th. It would also be published on Friday, November 10th in the Cranbury Press, along with the regular meeting announcement.

Please advise.

Thanks,
Laura

From: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Sent: Tuesday, October 31, 2023 1:54 PM
To: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: Gagliardi, Vito A. <VAGagliardi@pbnlaw.com>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: [External Email]RE: [External Email]RE: [External Email]RE: [External Email]Re: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

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Monroe Township IT Department

[REDACTED]

Please see the attached.

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Tuesday, October 31, 2023 1:47 PM
To: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Cc: Gagliardi, Vito A. <vagagliardi@pbnlaw.com>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: Re: [External Email]RE: [External Email]RE: [External Email]Re: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

EXTERNAL MESSAGE

[REDACTED]

On Oct 31, 2023, at 12:38 PM, Fabian, Marie-Laurence <mlfabian@pbnlaw.com> wrote:

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Monroe Township IT Department

Understood. [REDACTED]

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Tuesday, October 31, 2023 11:59 AM
To: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>

Cc: Gagliardi, Vito A. <vagagliardi@pbnlaw.com>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>

Subject: Re: [External Email]RE: [External Email]RE: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

EXTERNAL MESSAGE

Thank you.

[REDACTED]

On Oct 31, 2023, at 11:09 AM, Fabian, Marie-Laurence <mlfabian@pbnlaw.com> wrote:

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Monroe Township IT Department

Good morning,

[REDACTED]

Regards, ML

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>

Sent: Tuesday, October 31, 2023 10:45 AM

To: Gagliardi, Vito A. <vagagliardi@pbnlaw.com>

Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Fabian, Marie-Laurence <mlfabian@pbnlaw.com>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>

Subject: Re: [External Email]RE: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

Good morning!

Happy Halloween!

[REDACTED]

[REDACTED]

On Oct 30, 2023, at 9:04 PM, Gagliardi, Vito A. <vagagliardi@pbnlaw.com> wrote:

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Monroe Township IT Department

[REDACTED]

[REDACTED]

On Oct 30, 2023, at 7:45 PM, Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us> wrote:

EXTERNAL MESSAGE

Good evening -

I actually just reread the signed and executed contract for Dr Chanley. [REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Thank you
Chrissy

From: Chrissy Skurbe
Sent: Monday, October 30, 2023 7:11 PM
To: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Cc: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Gagliardi, Vito A. <vagagliardi@pbnlaw.com>
Subject: Re: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

Yes

On Oct 30, 2023, at 5:36 PM, Chari Chanley
<chari.chanley@monroe.k12.nj.us> wrote:

Thank you ML and Laura. That is fine with me. Ms. Skurbe do we have your approval?

Kindly,

Dr. Chari Robynne Chanley

Superintendent

Monroe Township Schools

chari.chanley@monroe.k12.nj.us

732-521-1500

SUCCESS IS ALWAYS A TEAM EFFORT!!

[REDACTED]

On Oct 30, 2023, at 4:59 PM, Fabian, Marie-Laurence
<mlfabian@pbnlaw.com> wrote:

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Monroe Township IT Department

Okay, thanks.

From: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Sent: Monday, October 30, 2023 4:56 PM
To: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>;
Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Subject: RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

EXTERNAL MESSAGE

Hi ML,

I will let you know as soon as I hear back.

Thanks!
Laura

From: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Sent: Monday, October 30, 2023 4:33 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>;
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Subject: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

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Monroe Township IT Department

Thank you. [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Thank you,

ML

From: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Sent: Monday, October 30, 2023 3:45 PM
To: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>;
Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Subject: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

EXTERNAL MESSAGE

Hi ML,

Please see attached cost out sheet

Thanks,
Laura

Marie-Laurence Fabian, Esq.
Of Counsel
MLFabian@pbnlaw.com
Phone: (973) 889-4325
[vCard](#) | [CV](#)

<image001.png>
100 Southgate Parkway P.O. Box 1997
Morristown, NJ 07962-1997
www.pbnlaw.com

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<MONROE - Notice of Hearing for Superintendent Contract per 18A_11-11(7506896.1).docx>

From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 10/31/2023 03:49:40 PM
To: Chrissy.Skurbe@monroe.k12.nj.us; Chari.Chanley@Monroe.K12.NJ.US
Cc: VAGagliardi@pbnlaw.com; mlfabian@pbnlaw.com
Subject: RE: [External Email]RE: [External Email]RE: [External Email]RE: [External Email]RE: [External Email]RE: [External Email]RE: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

Good afternoon,

Just so I am clear, once we get the go-ahead **prior to 10:00 a.m.** on Thursday, we will send it to both newspapers to be published on the following Tuesday (Home News) and Friday (Cranbury Press). At that time, we will also send it to Ene to post on the district website, as well as to all the school secretaries and to the Township.

Please confirm.

Kindly,
Laura

From: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Sent: Tuesday, October 31, 2023 3:34 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: Gagliardi, Vito A. <VAGagliardi@pbnlaw.com>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
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Monroe Township IT Department

[REDACTED]

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Laura

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To: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: Gagliardi, Vito A. <VAGagliardi@pbnlaw.com>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>

Subject: [External Email]RE: [External Email]RE: [External Email]RE: [External Email]Re: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

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[REDACTED]

Please see the attached.

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>

Sent: Tuesday, October 31, 2023 1:47 PM

To: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>

Cc: Gagliardi, Vito A. <vagagliardi@pbnlaw.com>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>

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Monroe Township IT Department

Understood. [REDACTED]
[REDACTED]

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Sent: Tuesday, October 31, 2023 11:59 AM

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Cc: Gagliardi, Vito A. <vagagliardi@pbnlaw.com>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>

Subject: Re: [External Email]RE: [External Email]Re: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

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Thank you. [REDACTED]
[REDACTED]

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Monroe Township IT Department

Good morning,
[REDACTED]
[REDACTED]

Regards, ML

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Tuesday, October 31, 2023 10:45 AM
To: Gagliardi, Vito A. <vagagliardi@pbnlaw.com>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Fabian, Marie-Laurence <mlfabian@pbnlaw.com>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: Re: [External Email]Re: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

Good morning!

Happy Halloween!

[REDACTED]

[REDACTED]

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Monroe Township IT Department

[REDACTED]

[REDACTED]

On Oct 30, 2023, at 7:45 PM, Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us> wrote:

EXTERNAL MESSAGE

Good evening -

I actually just reread the signed and executed contract for Dr Chanley. [REDACTED]

[REDACTED]

Thank you
Chrissy

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Sent: Monday, October 30, 2023 7:11 PM
To: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Cc: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Gagliardi, Vito A. <vagagliardi@pbnlaw.com>
Subject: Re: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

Yes

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<chari.chanley@monroe.k12.nj.us> wrote:

Thank you ML and Laura. That is fine with me. Ms. Skurbe do we have your approval?

Kindly,

Dr. Chari Robynne Chanley

Superintendent

Monroe Township Schools

chari.chanley@monroe.k12.nj.us

732-521-1500

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Monroe Township IT Department

Okay, thanks.

From: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Sent: Monday, October 30, 2023 4:56 PM
To: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>;
Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Subject: RE: [External Email]RE: Chari Chanley Detailed
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EXTERNAL MESSAGE

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Laura

From: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Sent: Monday, October 30, 2023 4:33 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>;
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Subject: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

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Monroe Township IT Department

Thank you. [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Thank you,

ML

From: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Sent: Monday, October 30, 2023 3:45 PM
To: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>;
Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Subject: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

EXTERNAL MESSAGE

Hi ML,

Please see attached cost out sheet

Thanks,

Laura

Marie-Laurence Fabian, Esq.

Of Counsel

MLFabian@pbnlaw.com

Phone: (973) 889-4325

[vCard](#) | [CV](#)

<image001.png>

100 Southgate Parkway P.O. Box 1997

Morristown, NJ 07962-1997

www.pbnlaw.com

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<MONROE - Notice of Hearing for Superintendent Contract per 18A_11-11(7506896.1).docx>

From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 10/31/2023 03:55:54 PM
To: mlfabian@pbnlaw.com; Chrissy.Skurbe@monroe.k12.nj.us
Cc: Chari.Chanley@Monroe.K12.NJ.US; VAGagliardi@pbnlaw.com
Subject: RE: [External Email]New Superintendent contract

Hi ML,

[REDACTED]

Thanks,
Laura

From: Fabian, Marie-Laurence <MLFabian@pbnlaw.com>
Sent: Tuesday, October 31, 2023 3:13 PM
To: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Gagliardi, Vito A. <VAGagliardi@pbnlaw.com>
Subject: [External Email]New Superintendent contract

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Monroe Township IT Department

Hello All:

[REDACTED]

. Please let me know if you have any questions.

Once you have reviewed it with the Personnel Committee and are satisfied with the contents, we can forward it to the ECS for review.

Regards, ML

Marie-Laurence Fabian, Esq.
Of Counsel
MLFabian@pbnlaw.com
Phone: (973) 889-4325
[vCard](#) | [CV](#)

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Bromberg & Newman
100 Southgate Parkway P.O. Box 1997
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From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 10/31/2023 05:45:28 PM
To: Chrissy.Skurbe@monroe.k12.nj.us
Cc: Chari.Chanley@Monroe.K12.NJ.US; VAGagliardi@pbnlaw.com; mlfabian@pbnlaw.com
Subject: Re: [External Email]RE: [External Email]RE: [External Email]RE: [External Email]RE: [External Email]Re: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

Thank you!

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Tuesday, October 31, 2023 4:38 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Gagliardi, Vito A. <vagagliardi@pbnlaw.com>; Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Subject: Re: [External Email]RE: [External Email]RE: [External Email]RE: [External Email]RE: [External Email]Re: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

Yes!

On Oct 31, 2023, at 3:49 PM, Laura Allen <Laura.Allen@monroe.k12.nj.us> wrote:

Good afternoon,

Just so I am clear, once we get the go-ahead **prior to 10:00 a.m.** on Thursday, we will send it to both newspapers to be published on the following Tuesday (Home News) and Friday (Cranbury Press). At that time, we will also send it to Ene to post on the district website, as well as to all the school secretaries and to the Township.

Please confirm.

Kindly,
Laura

From: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Sent: Tuesday, October 31, 2023 3:34 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: Gagliardi, Vito A. <VAGagliardi@pbnlaw.com>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Subject: [External Email]RE: [External Email]RE: [External Email]RE: [External Email]RE: [External Email]Re: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

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Monroe Township IT Department

[REDACTED]

From: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Sent: Tuesday, October 31, 2023 3:13 PM
To: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: Gagliardi, Vito A. <VAGagliardi@pbnlaw.com>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Subject: RE: [External Email]RE: [External Email]RE: [External Email]RE: [External Email]Re: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

EXTERNAL MESSAGE

Good afternoon,

Regarding the newspaper publication, the earliest we could have this published in the Home News **if** we send it in on Thursday by 10:00 a.m. is Tuesday, November 7th. Or, it could be published in the Home News along with the regular meeting announcement on Friday, November 10th. It would also be published on Friday, November 10th in the Cranbury Press, along with the regular meeting announcement.

Please advise.

Thanks,
Laura

From: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Sent: Tuesday, October 31, 2023 1:54 PM
To: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: Gagliardi, Vito A. <VAGagliardi@pbnlaw.com>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: [External Email]RE: [External Email]RE: [External Email]Re: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

CAUTION: This email originated from outside of the school district. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Monroe Township IT Department

[REDACTED]
Please see the attached.

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Tuesday, October 31, 2023 1:47 PM
To: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Cc: Gagliardi, Vito A. <vagagliardi@pbnlaw.com>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: Re: [External Email]RE: [External Email]RE: [External Email]Re: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

EXTERNAL MESSAGE

On Oct 31, 2023, at 12:38 PM, Fabian, Marie-Laurence <mlfabian@pbnlaw.com> wrote:

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Monroe Township IT Department

Understood. [REDACTED]

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Tuesday, October 31, 2023 11:59 AM
To: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>
Cc: Gagliardi, Vito A. <vagagliardi@pbnlaw.com>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: Re: [External Email]RE: [External Email]RE: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

EXTERNAL MESSAGE

Thank you.

[REDACTED]

On Oct 31, 2023, at 11:09 AM, Fabian, Marie-Laurence <mlfabian@pbnlaw.com> wrote:

CAUTION: This email originated from outside of the school district. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Monroe Township IT Department

Good morning,

[REDACTED]

Regards, ML

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Tuesday, October 31, 2023 10:45 AM
To: Gagliardi, Vito A. <vagagliardi@pbnlaw.com>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Fabian, Marie-Laurence <mlfabian@pbnlaw.com>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: Re: [External Email]Re: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

Good morning!

Happy Halloween!

[REDACTED]

[REDACTED]

On Oct 30, 2023, at 9:04 PM, Gagliardi, Vito A. <vagagliardi@pbnlaw.com> wrote:

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Monroe Township IT Department

[REDACTED]

[REDACTED]

On Oct 30, 2023, at 7:45 PM, Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us> wrote:

EXTERNAL MESSAGE

Good evening -

I actually just reread the signed and executed contract for Dr Chanley. [REDACTED]

[REDACTED]

Thank you
Chrissy

From: Chrissy Skurbe
Sent: Monday, October 30, 2023 7:11 PM
To: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Cc: Fabian, Marie-Laurence <mlfabian@pbnlaw.com>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Gagliardi, Vito A. <vagagliardi@pbnlaw.com>
Subject: Re: [External Email]RE: [External Email]RE: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

Yes

On Oct 30, 2023, at 5:36 PM, Chari Chanley <chari.chanley@monroe.k12.nj.us> wrote:

Thank you ML and Laura. That is fine with me. Ms. Skurbe do we have your approval?

Kindly,

Dr. Chari Robynne Chanley

Superintendent

Monroe Township Schools

chari.chanley@monroe.k12.nj.us

732-521-1500

SUCCESS IS ALWAYS A TEAM EFFORT!!

|

<image001.jpg>

On Oct 30, 2023, at 4:59 PM, Fabian, Marie-Laurence <mlfabian@pbnlaw.com> wrote:

Thank you.

[REDACTED]

Thank you,

ML

From: Laura Allen
<Laura.Allen@Monroe.K12.NJ.US>
Sent: Monday, October 30, 2023 3:45 PM
To: Fabian, Marie-Laurence
<mlfabian@pbnlaw.com>
Cc: Chari Chanley
<Chari.Chanley@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Subject: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx

EXTERNAL MESSAGE

Hi ML,

Please see attached cost out sheet

Thanks,
Laura

Marie-Laurence Fabian, Esq.
Of Counsel
MLFabian@pbnlaw.com
Phone: (973) 889-4325
[vCard](#) | [CV](#)

<image001.png>
100 Southgate Parkway P.O. Box 1997
Morristown, NJ 07962-1997
www.pbnlaw.com

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<MONROE - Notice of Hearing for Superintendent Contract per 18A_11-11(7506896.1).docx>

From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 11/01/2023 11:41:33 AM
To: mlfabian@pbnlaw.com; Chrissy.Skurbe@monroe.k12.nj.us; Gazala.Bohra@monroe.k12.nj.us; Chari.Chanley@Monroe.K12.NJ.US
Cc: VAGagliardi@pbnlaw.com
Subject: RE: [External Email]FW: FW: Shared Services Agreement

Thank you.

From: Fabian, Marie-Laurence <MLFabian@pbnlaw.com>
Sent: Wednesday, November 1, 2023 11:40 AM
To: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Cc: Gagliardi, Vito A. <VAGagliardi@pbnlaw.com>
Subject: [External Email]FW: FW: Shared Services Agreement

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Monroe Township IT Department

Good morning,

[REDACTED] Please let me know if you have any questions or concerns. If you find our changes to be acceptable, we can prepare a final version.

Regards, ML

From: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Sent: Monday, October 30, 2023 2:13 PM
To: Gagliardi, Vito A. <VAGagliardi@pbnlaw.com>
Cc: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Subject: FW: Shared Services Agreement

EXTERNAL MESSAGE

Good afternoon,

Board Leadership has asked for an update on the proposed agreement. Please let me know if you have had a chance to review it.

Thanks!
Laura

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Monday, October 23, 2023 11:50 AM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Gagliardi, Vito A. <vagagliardi@pbnlaw.com>
Subject: Re: Shared Services Agreement

Thank you Laura

I have some questions. Perhaps we can have a call with Vito or sit and talk at the conference this week for a few minutes.

On Oct 23, 2023, at 10:51 AM, Laura Allen <Laura.Allen@monroe.k12.nj.us> wrote:

Good morning,

Attached please find the initial draft of the Shared Services Agreement for the Applegarth School projects for your review.

Kindly,
Laura

Laura Allen, CPA
Business Administrator/Board Secretary
Monroe Township Board of Education
423 Buckelew Avenue
Monroe Township, NJ 08831

732-521-1500

<Shared Services Agreement Applegarth Project 2023 (002).DOCX>

Marie-Laurence Fabian, Esq.

Of Counsel

MLFabian@pbnlaw.com

Phone: (973) 889-4325

[vCard](#) | [CV](#)

PORZIO
Bromberg & Newman

100 Southgate Parkway P.O. Box 1997

Morristown, NJ 07962-1997

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From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 11/02/2023 07:47:14 AM
To: Kyle.Anderson@doe.nj.gov; Debbie.Hudson@doe.nj.gov; Leodito.Yanogacio@doe.nj.gov; Phylicia.Hall@doe.nj.gov
Cc: Chari.Chanley@Monroe.K12.NJ.US; Chrissy.Skurbe@monroe.k12.nj.us
Subject: Superintendent Contract
Attachments: Chari Chanley Detailed Statement of Contract Costs 1-1-24.xlsx Chari Chanley Contract - Jan. 2024 to June 2028.docx

Good morning,

We are pleased to inform you that Ms. Chanley has received her doctorate. Attached please find a five year contract for the period 1/1/24 through 6/30/28 and Detailed Statement of Contract Costs for the Superintendent for your approval.

Kind regards,
Laura

Laura Allen, CPA
Business Administrator/Board Secretary
Monroe Township Board of Education
423 Buckelew Avenue
Monroe Township, NJ 08831

732-521-1500

From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 11/15/2023 01:11:07 PM
To: Chrissy.Skurbe@monroe.k12.nj.us; Nancy.Tagliaferro@Monroe.K12.NJ.US
Subject: RE: Documents in Board Docs

Hi Chrissy,

It is my understanding that Mike was responsible for adding the BG&T and Finance Committee meeting notes to Board Docs, the Assistant Superintendent was responsible for adding Curriculum Committee meeting notes and that the Superintendent was responsible for adding the Policy Committee meeting notes. From what I understand, Dori didn't start to add Policy Committee meeting notes minutes until June 2019.

Kindly,
Laura

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Wednesday, November 15, 2023 12:43 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: Nancy Tagliaferro <Nancy.Tagliaferro@Monroe.K12.NJ.US>
Subject: Documents in Board Docs

Hi Laura -

I am trying to access old notes from board committee meetings - specifically the policy meeting notes from Feb 2019. Every link I click is void of any notes from the meetings. I was watching the board meeting from Feb 2019 when it was said that all the committee meeting notes were added to board docs. Can you help me with this?

Thanks
Chrissy

From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 11/21/2023 10:08:06 AM
To: Kathleen.Belko@monroe.k12.nj.us; Chrissy.Skurbe@monroe.k12.nj.us
Cc: Gazala.Bohra@monroe.k12.nj.us; Chari.Chanley@Monroe.K12.NJ.US; Adam.Layman@Monroe.K12.NJ.US
Subject: RE: Finance committee

Good morning,

I am available for the pre-discussion meeting that you have suggested. Nancy will post the Finance Committee meeting notice and arrange the WebEx with Tech.

Thanks and have a Happy Thanksgiving!

Kindly,
Laura

From: Kathleen Belko <Kathleen.Belko@monroe.k12.nj.us>
Sent: Tuesday, November 21, 2023 10:01 AM
To: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Adam Layman <Adam.Layman@Monroe.K12.NJ.US>
Subject: Re: Finance committee

I would like to hold the Finance Committee meeting on Wednesday 11/29/23 @ 7pm, via WebEx, with a public link for listening only.

If we could have a pre-discussion as per usual on Monday 11/27/23, 12 noon I would appreciate it, as I have commitments on Wednesday during the day that prevent me from meeting.

Thank you.

Katie Belko MSN RN CEN
Board of Education Member 2021-2024 (April)
Finance Committee Chair
Curriculum Committee Chair
Policy Committee member

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Tuesday, November 21, 2023 7:35 AM
To: Kathleen Belko <Kathleen.Belko@monroe.k12.nj.us>
Cc: Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Adam Layman <Adam.Layman@Monroe.K12.NJ.US>
Subject: Re: Finance committee

Katie -

I just received a message that LA&CE also canceled their meeting. I am fine if you want to hold finance via WebEx.

Chrissy

On Nov 20, 2023, at 12:22 PM, Kathleen Belko <Kathleen.Belko@monroe.k12.nj.us> wrote:

As we are canceling other committee meetings, as chair of finance I would like to hold the finance committee meeting on Wednesday November 29th via zoom call only at 7pm.

Please let me know if that works for you. Also if tech can arrange for this and have a public link available.

Sent from my Verizon, Samsung Galaxy smartphone
Get [Outlook for Android](#)

From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 11/30/2023 01:49:37 PM
To: Chari.Chanley@Monroe.K12.NJ.US; Chrissy.Skurbe@monroe.k12.nj.us; VAGagliardi@pbnlaw.com
Subject: FW: [External Email]Acknowledgment Letter Liability (Member) 23AL00415 Unknown Claimant
Attachments: Acknowledgment Letter Automation Liability (Excluding PR)Final.docx

Good afternoon,

Please see attached, for your information.

Kindly,
Laura

From: notifications@origamirisk.com <notifications@origamirisk.com>
Sent: Thursday, November 30, 2023 1:38 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: [External Email]Acknowledgment Letter Liability (Member) 23AL00415 Unknown Claimant

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Monroe Township IT Department

Dear Member,

This email and the attached letter are to notify MONROE TOWNSHIP BOARD OF EDUCATION (MIDDLESEX) of a new liability claim that was reported to New Jersey Schools Insurance Group on 11/30/2023. The assigned claim number is 23AL00415. Kyle Rulon is the adjuster assigned to this claim and can be contacted at jrulon@njsig.org.

If you reply to this email your reply will be sent to Kyle Rulon,

From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 11/30/2023 03:29:35 PM
To: Chari.Chanley@Monroe.K12.NJ.US; Chrissy.Skurbe@monroe.k12.nj.us; Gazala.Bohra@monroe.k12.nj.us
Subject: FW: [External Email]FW: Shared Services Agreement for Applegarth School Project proposed changes
Attachments: Monroe-4886-8570-1012-v1.docx Litera Compare Redline - Monroe-4886-8570-1012-v1 and Monroe;proposed draft Shared Services Agreement Applegarth Project2023-46438535-v2-4-1.pdf

Good afternoon,

Please see [attached](#).

Kindly,
Laura

From: Ronald Gordon <rgordon@njrcmlaw.com>
Sent: Thursday, November 30, 2023 3:23 PM
To: JShanes@McCarter.com; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Alan Weinberg <AWeinberg@monroetwp.com>; Kevin McGowan <kmcgowan@monroetud.com>; Andrea L. Kahn <AKahn@MSBNJ.COM>; Edward J. McManimon <EMcManimon@MSBNJ.COM>
Cc: Stephen Dalina <sdalina@monroetwp.com>; Lou Rainone <LRainone@njrcmlaw.com>
Subject: [External Email]FW: Shared Services Agreement for Applegarth School Project proposed changes

You don't often get email from rgordon@njrcmlaw.com. [Learn why this is important](#)

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Monroe Township IT Department

Jacki – Attached are Redlined and Clean Versions of what the Township believes are the final terms of the Shared Services Agreement between the Township of Monroe and the Monroe Township Board of Education regarding the project at the Applegarth School and the ROD Grant which addresses the concerns of all of the parties. Please keep us advised of the status of the Board of Education's Resolution Authorizing the execution of the Shared Services Agreement. Thank you. Ron Gordon

Ronald Gordon | Senior Partner



RAINONE
COUGHLIN
MINCHELLO
ATTORNEYS AT LAW

555 U.S. Route One South, Suite 440
Iselin, New Jersey 08830
Direct: (732) 709-4182
Fax: (732) 791-1555
Email: RGordon@njrcmlaw.com
www.njrcmlaw.com

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From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 11/30/2023 03:35:21 PM
To: Chari.Chanley@Monroe.K12.NJ.US; Chrissy.Skurbe@monroe.k12.nj.us; Gazala.Bohra@monroe.k12.nj.us
Subject: FW: [External Email]FW: Shared Services Agreement for Applegarth School Project proposed changes
Attachments: Monroe-4886-8570-1012-v1.docx Litera Compare Redline - Monroe-4886-8570-1012-v1 and Monroe;proposed draft Shared Services Agreement Applegarth Project2023-46438535-v2-4-1.pdf

Please see revised as just received.

From: Ronald Gordon <rgordon@njrcmlaw.com>
Sent: Thursday, November 30, 2023 3:33 PM
To: JShanes@McCarter.com; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Alan Weinberg <AWeinberg@monroetwp.com>; Kevin McGowan <kmcgowan@monroetud.com>; Andrea L. Kahn <AKahn@MSBNJ.COM>; Edward J. McManimon <EMcManimon@MSBNJ.COM>
Cc: Stephen Dalina <sdalina@monroetwp.com>; Lou Rainone <LRainone@njrcmlaw.com>
Subject: [External Email]FW: Shared Services Agreement for Applegarth School Project proposed changes

You don't often get email from rgordon@njrcmlaw.com. [Learn why this is important](#)

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Monroe Township IT Department

My apologies. This is the final version of the Shared Services Agreement. I hit send too soon rushing to get it to all parties. Please use this one. Thank you. Ron Gordon

Ronald Gordon | Senior Partner



RAINONE
COUGHLIN
MINCHELLO
ATTORNEYS AT LAW

555 U.S. Route One South, Suite 440
Iselin, New Jersey 08830
Direct: (732) 709-4182
Fax: (732) 791-1555
Email: RGordon@njrcmlaw.com

www.njrcmlaw.com

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From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 11/30/2023 03:45:09 PM
To: Chari.Chanley@Monroe.K12.NJ.US; Chrissy.Skurbe@monroe.k12.nj.us; Gazala.Bohra@monroe.k12.nj.us
Subject: FW: [External Email]FW: Shared Services Agreement for Applegarth School Project proposed changes
Attachments: Monroe-4886-8570-1012-v1.docx Litera Compare Redline - Monroe-4886-8570-1012-v1 and Monroe;proposed draft Shared Services Agreement Applegarth Project2023-46438535-v2-4-1.pdf

FYI, our bond attorney will be sending over a cleaned up version shortly. I will forward it to you as soon as I receive it.

Kindly,
Laura

From: Laura Allen
Sent: Thursday, November 30, 2023 3:35 PM
To: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>
Subject: FW: [External Email]FW: Shared Services Agreement for Applegarth School Project proposed changes

Please see revised as just received.

From: Ronald Gordon <rgordon@njrcmlaw.com>
Sent: Thursday, November 30, 2023 3:33 PM
To: JShanes@McCarter.com; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Alan Weinberg <AWeinberg@monroetwp.com>; Kevin McGowan <kmcgowan@monroetud.com>; Andrea L. Kahn <AKahn@MSBNJ.COM>; Edward J. McManimon <EMcManimon@MSBNJ.COM>
Cc: Stephen Dalina <sdalina@monroetwp.com>; Lou Rainone <LRainone@njrcmlaw.com>
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From: JShanes@McCarter.com
Sent time: 11/30/2023 07:10:09 PM
To: Chari.Chanley@Monroe.K12.NJ.US; Chrissy.Skurbe@monroe.k12.nj.us
Subject: [External Email]FW: [External Email]FW: Shared Services Agreement for Applegarth School Project proposed changes
Attachments: attachment.ics

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Monroe Township IT Department

-----Original Appointment-----

From: Shanes, Jacqueline <JShanes@McCarter.com>
Sent: Thursday, November 30, 2023 5:51 PM
To: Shanes, Jacqueline; Laura Allen
Subject: [External Email]FW: Shared Services Agreement for Applegarth School Project proposed changes
When: Friday, December 1, 2023 10:30 AM-11:00 AM (UTC-05:00) Eastern Time (US & Canada).
Where: Dial In (see below)

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Monroe Township IT Department

Laura – Please forward to the Board President and Superintendent. If you need to adjust the time just let me know. Dial in information is below

Please dial 267 930 4000
Participant Code 861 669 943

Speak with you tomorrow

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From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 12/01/2023 01:57:06 PM
To: JShanes@McCarter.com; Chrissy.Skurbe@monroe.k12.nj.us
Cc: Chari.Chanley@Monroe.K12.NJ.US
Subject: RE: [External Email]RE: [External Email]Monroe Shared Services Agreement

Is

that correct?

Thanks

From: Shanes, Jacqueline <JShanes@McCarter.com>
Sent: Friday, December 1, 2023 1:43 PM
To: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Subject: [External Email]RE: [External Email]Monroe Shared Services Agreement

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Monroe Township IT Department

Laura and Chari

Just let me know if you are also ok.

Jacki



Jacqueline Shanes | Partner

McCarter & English, LLP
Four Gateway Center, 100 Mulberry Street | Newark, NJ 07102

jshanes@mccarter.com | www.mccarter.com | V-Card
T 973.639.7955 M 908.247.1276

Boston | East Brunswick | Hartford | Indianapolis | Miami | Newark | New York
Philadelphia | Stamford | Trenton | Washington, DC | Wilmington

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Friday, December 1, 2023 1:36 PM
To: Shanes, Jacqueline <JShanes@McCarter.com>
Cc: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Subject: Re: [External Email]Monroe Shared Services Agreement

****External Message****

It looks good to me.

On Dec 1, 2023, at 11:07 AM, Shanes, Jacqueline <JShanes@mccarter.com> wrote:

You don't often get email from jshanes@mccarter.com. [Learn why this is important](#)

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Monroe Township IT Department

Ladies

Attached please find the revised Shared Services Agreement as discussed this morning. Please let me know if you have any further comments or if it is ok to send back to the Township's attorneys.

Thanks.

Jacki

<image001.png>

Jacqueline Shanes | Partner

McCarter & English, LLP

Four Gateway Center, 100 Mulberry Street | Newark, NJ 07102

jshanes@mccarter.com | www.mccarter.com | [V-Card](#)

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<Monroe_ proposed draft Shared Services Agreement Applegarth Project with McCarter changes.DOCX>

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From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 12/01/2023 02:18:00 PM
To: JShanes@McCarter.com; Chrissy.Skurbe@monroe.k12.nj.us
Cc: Chari.Chanley@Monroe.K12.NJ.US
Subject: RE: [External Email]RE: [External Email]RE: [External Email]Monroe Shared Services Agreement

Okay, thanks.

From: Shanes, Jacqueline <JShanes@McCarter.com>
Sent: Friday, December 1, 2023 2:15 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Subject: [External Email]RE: [External Email]RE: [External Email]Monroe Shared Services Agreement

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Monroe Township IT Department



Jacqueline Shanes | Partner

McCarter & English, LLP
Four Gateway Center, 100 Mulberry Street | Newark, NJ 07102

jshanes@mccarter.com | www.mccarter.com | [V-Card](#)
T 973.639.7955 M 908.247.1276

Boston | East Brunswick | Hartford | Indianapolis | Miami | Newark | New York
Philadelphia | Stamford | Trenton | Washington, DC | Wilmington

From: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Sent: Friday, December 1, 2023 1:57 PM
To: Shanes, Jacqueline <JShanes@McCarter.com>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Subject: RE: [External Email]RE: [External Email]Monroe Shared Services Agreement

****External Message****

Thanks

From: Shanes, Jacqueline <JShanes@McCarter.com>
Sent: Friday, December 1, 2023 1:43 PM
To: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Subject: [External Email]RE: [External Email]Monroe Shared Services Agreement

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Monroe Township IT Department

Laura and Chari

Just let me know if you are also ok.

Jacki



Jacqueline Shanes | Partner

McCarter & English, LLP

Four Gateway Center, 100 Mulberry Street | Newark, NJ 07102

jshanes@mccarter.com | www.mccarter.com | [V-Card](#)

T 973.639.7955 M 908.247.1276

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Philadelphia | Stamford | Trenton | Washington, DC | Wilmington

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>

Sent: Friday, December 1, 2023 1:36 PM

To: Shanes, Jacqueline <JShanes@McCarter.com>

Cc: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>

Subject: Re: [External Email]Monroe Shared Services Agreement

****External Message****

It looks good to me.

On Dec 1, 2023, at 11:07 AM, Shanes, Jacqueline <JShanes@mccarter.com> wrote:

You don't often get email from jshanes@mccarter.com. [Learn why this is important](#)

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Monroe Township IT Department

Ladies

Attached please find the revised Shared Services Agreement as discussed this morning. Please let me know if you have any further comments or if it is ok to send back to the Township's attorneys.

Thanks.

Jacki

<image001.png>

Jacqueline Shanes | Partner

McCarter & English, LLP

Four Gateway Center, 100 Mulberry Street | Newark, NJ 07102

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<Monroe_proposed draft Shared Services Agreement Applegarth Project with McCarter changes.DOCX>

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From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 12/01/2023 02:34:48 PM
To: JShanes@McCarter.com; AKahn@MSBNJ.COM; rgordon@njrcmlaw.com
Cc: Chari.Chanley@Monroe.K12.NJ.US; Chrissy.Skurbe@monroe.k12.nj.us
Subject: RE: [External Email]RE: Monroe-4886-8570-1012-v1 (002)

Thanks Jacki!

From: Shanes, Jacqueline <JShanes@McCarter.com>
Sent: Friday, December 1, 2023 2:34 PM
To: 'Andrea L. Kahn' <AKahn@MSBNJ.COM>; Ronald Gordon <rgordon@njrcmlaw.com>
Cc: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Subject: [External Email]RE: Monroe-4886-8570-1012-v1 (002)

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Monroe Township IT Department

Andi and Ron

Attached please find the revised Shared Services Agreement in tracked changes. Most of the comments are clean up. The only substantive change (and it is really a clarification of the discussions previously had not a change) is that the services agreement is for the Applegarth School and not all of the Board's schools.

The Board would like to have this agreement on its Wednesday December 6th agenda so we'd like to wrap it up if possible by Tuesday evening. We would also appreciate an update on timing for the introduction of the bond ordinance related to the Project.

Thanks for your assistance in moving this forward.

Jacki



Jacqueline Shanes | Partner

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T 973.639.7955 M 908.247.1276

Boston | East Brunswick | Hartford | Indianapolis | Miami | Newark | New York
Philadelphia | Stamford | Trenton | Washington, DC | Wilmington

From: Andrea L. Kahn <AKahn@MSBNJ.COM>
Sent: Thursday, November 30, 2023 9:35 PM
To: Ronald Gordon <rgordon@njrcmlaw.com>
Cc: Shanes, Jacqueline <JShanes@McCarter.com>
Subject: RE: Monroe-4886-8570-1012-v1 (002)

****External Message****

Oops. Sorry. Version 1 instead of Version 2 was attached as the clean copy. Here it is. Andrea

Andrea L. Kahn
McManimon, Scotland & Baumann, LLC
75 Livingston Avenue | 2nd Floor | Roseland, NJ 07068
Direct Dial: 973-622-5171
Email: AKahn@MSBNJ.COM
Website

From: Ronald Gordon <rgordon@njrcmlaw.com>

Sent: Thursday, November 30, 2023 3:50 PM

To: Andrea L. Kahn <AKahn@MSBNJ.COM>

Cc: JShanes@McCarter.com

Subject: FW: Monroe-4886-8570-1012-v1 (002)

Andrea – Jacki says this clean version doesn't have the changes in it. I tried to just accept your changes in the redlined version, but it won't let me work in the document. Can you please send Jacki and me the Clean version of the Agreement with the changes accepted? Thanks. Ron Gordon

Ronald Gordon | Senior Partner



RAINONE
COUGHLIN
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ATTORNEYS AT LAW

555 U.S. Route One South, Suite 440

Iselin, New Jersey 08830

Direct: (732) 709-4182

Fax: (732) 791-1555

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From: Ronald Gordon

Sent: Thursday, November 30, 2023 3:41 PM

To: JShanes@McCarter.com; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Alan Weinberg <AWeinberg@monroetwp.com>; Kevin McGowan <kmcgowan@monroetud.com>; Andrea L. Kahn <AKahn@MSBNJ.COM>; Edward J. McManimon <EMcManimon@MSBNJ.COM>

Cc: Stephen Dalina <sdalina@monroetwp.com>; Lou Rainone <LRainone@njrcmlaw.com>

Subject: Monroe-4886-8570-1012-v1 (002)

Jacki – Per your request attached is the Clean Version only of the Shared Services Agreement between Monroe and the Board of Education. Ron Gordon

Ronald Gordon | Senior Partner



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COUGHLIN
MINCHELLO
ATTORNEYS AT LAW

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Iselin, New Jersey 08830

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intended recipient, please contact the sender by reply email and destroy all copies of the original message.

From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 12/04/2023 10:32:07 AM
To: Chrissy.Skurbe@monroe.k12.nj.us
Subject: RE: [External Email]RE: Monroe-4886-8570-1012-v1 (002)

Good morning,

I have heard nothing yet. I will let you know as soon as I do.

Thanks,
Laura

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Monday, December 4, 2023 10:31 AM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Subject: Re: [External Email]RE: Monroe-4886-8570-1012-v1 (002)

Hi Laura -

Just checking to see if we heard anything? If you need me to contact the mayor, please let me know.

Thanks
Chrissy

On Dec 1, 2023, at 2:34 PM, Laura Allen <Laura.Allen@monroe.k12.nj.us> wrote:

Thanks Jacki!

From: Shanes, Jacqueline <JShanes@McCarter.com>
Sent: Friday, December 1, 2023 2:34 PM
To: 'Andrea L. Kahn' <AKahn@MSBNJ.COM>; Ronald Gordon <rgordon@njrcmlaw.com>
Cc: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Subject: [External Email]RE: Monroe-4886-8570-1012-v1 (002)

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Monroe Township IT Department

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Thanks for your assistance in moving this forward.

Jacki

<image002.png>

Jacqueline Shanes | Partner
McCarter & English, LLP
Four Gateway Center, 100 Mulberry Street | Newark, NJ 07102

jshanes@mccarter.com | www.mccarter.com | [V-Card](#)
T 973.639.7955 M 908.247.1276

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Sent: Thursday, November 30, 2023 9:35 PM
To: Ronald Gordon <rgordon@njrcmlaw.com>
Cc: Shanes, Jacqueline <JShanes@McCarter.com>
Subject: RE: Monroe-4886-8570-1012-v1 (002)

****External Message****

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Andrea L. Kahn
McManimon, Scotland & Baumann, LLC
75 Livingston Avenue | 2nd Floor | Roseland, NJ 07068
Direct Dial: 973-622-5171
Email: AKahn@MSBNJ.COM
Website

Connect with MS&B on [LinkedIn](#) | [Twitter](#) | [Instagram](#)

From: Ronald Gordon <rgordon@njrcmlaw.com>
Sent: Thursday, November 30, 2023 3:50 PM
To: Andrea L. Kahn <AKahn@MSBNJ.COM>
Cc: JShanes@McCarter.com
Subject: FW: Monroe-4886-8570-1012-v1 (002)

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Ronald Gordon | Senior Partner
<image003.png>
555 U.S. Route One South, Suite 440
Iselin, New Jersey 08830
Direct: (732) 709-4182
Fax: (732) 791-1555
Email: RGordon@njrcmlaw.com
www.njrcmlaw.com

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From: Ronald Gordon
Sent: Thursday, November 30, 2023 3:41 PM
To: JShanes@McCarter.com; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Alan Weinberg <AWeinberg@monroetwp.com>; Kevin McGowan <kmcgowan@monroetud.com>; Andrea L. Kahn <AKahn@MSBNJ.COM>; Edward J. McManimon <EMcManimon@MSBNJ.COM>
Cc: Stephen Dalina <sdalina@monroetwp.com>; Lou Rainone <LRainone@njrcmlaw.com>
Subject: Monroe-4886-8570-1012-v1 (002)

Jacki – Per your request attached is the Clean Version only of the Shared Services Agreement between Monroe and the Board of Education. Ron Gordon

Ronald Gordon | Senior Partner
<image003.png>
555 U.S. Route One South, Suite 440
Iselin, New Jersey 08830
Direct: (732) 709-4182
Fax: (732) 791-1555
Email: RGordon@njrcmlaw.com
www.njrcmlaw.com

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From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 12/05/2023 10:35:22 AM
To: Chrissy.Skurbe@monroe.k12.nj.us; Chari.Chanley@Monroe.K12.NJ.US
Subject: FW: [External Email]Close Letter 22GL00709H Fabiano, Katie
Attachments: Notification of Closure All Lines Automation Process Final.docx

FYI

From: notifications@origamirisk.com <notifications@origamirisk.com>
Sent: Tuesday, December 5, 2023 10:28 AM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: [External Email]Close Letter 22GL00709H Fabiano, Katie

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Monroe Township IT Department

Dear Member,

The attached letter is to notify you that New Jersey Schools Insurance Group has closed the above referenced claim.

Please do not reply to this email, this is an unmanaged email address.

From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 12/06/2023 01:02:25 PM
To: Chrissy.Skurbe@monroe.k12.nj.us
Subject: FW: [External Email]Cary v. Monroe Township BOE
Attachments: Monroe.pdf

Good afternoon,

Please see below and attached for your information.

Kindly,
Laura

From: Fabian, Marie-Laurence <MLFabian@pbnlaw.com>
Sent: Wednesday, December 6, 2023 12:19 PM
To: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: Marietta Ruela <Marietta.Ruela@Monroe.K12.NJ.US>; Gagliardi, Vito A. <VAGagliardi@pbnlaw.com>
Subject: [External Email]Cary v. Monroe Township BOE

CAUTION: This email originated from outside of the school district. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Monroe Township IT Department

Hello All:

The firm subscribes to a service that informs us of all NJ state and federal court filings. Our paralegal tracks it and saw that the Carys filed suit in federal district court on November 30th. The complaint is attached. We understand from Laura, that the suit has not yet been served on the District. It will likely be served in the near future.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Please let us know if you have any questions.

Regards, ML

Joseph C. and Toni Ann C.,
individually and as guardians of
W. C.
v.
Monroe Township School
District
11/30/2023 3:23 cv 22790 Castner
(Trenton)

Civil rights and education. Defendant failed to
properly monitor plaintiff student W.C., who has a
seizure disorder, autism, and speech delay, during a
field trip, which resulted in him having a seizure.

Bradley Flynn
Montgomery Law

Marie-Laurence Fabian, Esq.

Of Counsel

MLFabian@pbnlaw.com

Phone: (973) 889-4325

[vCard](#) | [CV](#)

PORZIO
Bromberg & Newman

100 Southgate Parkway P.O. Box 1997

Morristown, NJ 07962-1997

www.pbnlaw.com

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From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 12/06/2023 02:45:13 PM
To: Chrissy.Skurbe@monroe.k12.nj.us
Subject: FW: [External Email]FW: Cary v. Monroe Township BOE - Further Info
Attachments: Monroe.pdf

FYI

From: Fabian, Marie-Laurence <MLFabian@pbnlaw.com>
Sent: Wednesday, December 6, 2023 2:38 PM
To: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: Marietta Ruela <Marietta.Ruela@Monroe.K12.NJ.US>; Gagliardi, Vito A. <VAGagliardi@pbnlaw.com>
Subject: [External Email]FW: Cary v. Monroe Township BOE - Further Info

CAUTION: This email originated from outside of the school district. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Monroe Township IT Department

Hello All:

After speaking with Mike Pattantite, I have more current information regarding this matter. [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Regards, ML

From: Fabian, Marie-Laurence <MLFabian@pbnlaw.com>
Sent: Wednesday, December 6, 2023 12:19 PM
To: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: Marietta Ruela (Marietta.Ruela@Monroe.K12.NJ.US) <Marietta.Ruela@Monroe.K12.NJ.US>; Gagliardi, Vito A. <VAGagliardi@pbnlaw.com>
Subject: Cary v. Monroe Township BOE

Hello All:

The firm subscribes to a service that informs us of all NJ state and federal court filings. Our paralegal tracks it and saw that the Carys filed suit in federal district court on November 30th. The complaint is attached. We understand from Laura, that the suit has not yet been served on the District. It will likely be served in the near future.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Please let us know if you have any questions.

Regards, ML

Joseph C. and Toni Ann C.,
individually and as guardians of
W. C.
v.
Monroe Township School
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11/30/2023 3:23 cv 22790 Castner
(Trenton)

Civil rights and education. Defendant failed to
properly monitor plaintiff student W.C., who has a
seizure disorder, autism, and speech delay, during a
field trip, which resulted in him having a seizure.

Bradley Flynn
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Marie-Laurence Fabian, Esq.
Of Counsel
MLFabian@pbnlaw.com
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[vCard](#) | [CV](#)

PORZIO
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100 Southgate Parkway P.O. Box 1997
Morristown, NJ 07962-1997
www.pbnlaw.com

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From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 12/08/2023 04:29:10 PM
To: Chrissy.Skurbe@monroe.k12.nj.us; Chari.Chanley@Monroe.K12.NJ.US; VAGagliardi@pbnlaw.com
Subject: FW: [External Email]Arminio, Michele / Monroe Township Board of Education (Middlesex) /// AN-0172
Attachments: AN-0172 - Acknowledgment Letter.pdf

FYI

From: notifications@origamirisk.com <notifications@origamirisk.com>
Sent: Friday, December 8, 2023 2:37 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: kron@summitrisk.com
Subject: [External Email]Arminio, Michele / Monroe Township Board of Education (Middlesex) / / / AN-0172

CAUTION: This email originated from outside of the school district. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Monroe Township IT Department

Laura -

We are emailing this letter to you as the designated person to address issues on behalf of Monroe Township Board of Education (Middlesex) and its employees and officials.

Please do not hesitate to call me with any questions.

Thank you,

--Ed

Edward Kron
Professional Liability Claims Adjuster
Summit Risk Services
120 Gibraltar Road, Suite 210
Horsham, PA 19044
Direct: 215-880-5926
Email: kron@summitrisk.com

Please remember that insurance coverage cannot be bound, amended or canceled by leaving an electronic or voice mail message. Thank you.

CONFIDENTIALITY NOTICE

The information contained in this communication, including attachments, may contain privileged and confidential information that is intended only for the exclusive use of the addressee. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering it to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error please notify us by telephone immediately.

Please be advised that any and all information, comments, analysis, and/or recommendations set forth above relative to the possible impact of COVID-19 on potential insurance coverage or other policy implications are intended solely for informational purposes and should not be relied upon as legal advice. As an insurance broker, we have no authority to make coverage decisions as that ability rests solely with the issuing carrier. Therefore, all claims should be submitted to the carrier for evaluation. The positions expressed herein are opinions only and are not to be construed as any form of guarantee or warranty. Finally, given the extremely dynamic and rapidly evolving COVID-19 situation, comments above do not take into account any applicable pending or future legislation introduced with the intent to override, alter or amend current policy language.



Peter Tufano

Re: Citizen's Complaint S-2023-000228

A complaint was signed against you by a Carmen Alvarez. This matter has been scheduled for a first appearance via zoom on December 19, 2023 for 9:00 AM via zoom.

Please contact the court with an email address immediately upon receiving this notification. Court is not in person and is being heard virtually via zoom.

Sincerely,

Amended Charge		3)
CERTIFICATION certify that the foregoing statements made by me are true, I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment. Signed: <u>[Signature]</u> Date: <u>12/7/2023</u>		
PROBABLE CAUSE DETERMINATION AND ISSUANCE OF SUMMONS		
☐ Probable cause IS NOT found for the issuance of this complaint:		
☒ Probable cause IS found for the issuance of this complaint-summons: <u>Christine Campbell-Doherty</u> <u>12/7/2023</u> Signature of Court Administrator or Deputy Court Administrator: _____ Date: _____ Signature of Judge: _____ Date: _____		
SUMMONS YOU ARE HEREBY SUMMONED to appear before the Superior Court in the county of: <u>MIDDLESEX</u> at the following address: <u>MIDDLESEX SUPERIOR COURT</u> <u>56 PATERSON STREET</u> <u>NEW BRUNSWICK</u> <u>NJ 08901-0000</u> If you fail to appear on the date and at the time stated below, a warrant may be issued for your arrest. Date of Arrest: _____ Appearance Date: <u>12-19-2023</u> : <u>09:30AM</u> Phone: <u>732-521-4020</u> Signature of Person Issuing Summons: <u>CHRISTINE CAMPBELL JUDICIAL OFFICER</u> Date: <u>12/07/2023</u>		

☐ Domestic Violence – Confidential ☐ Related Traffic Tickets or Other Complaints ☐ Serious Personal Injury/ Death Involved

Special conditions of release:

- ☐ No phone, mail or other personal contact w/victim
☐ No possession firearms/weapons

COMPLAINT - SUMMONS (DEFENDANT'S COPY)

1213 S 2023 000228
COURT CODE PREFIX YEAR SEQUENCE NO.

MONROE TWP MUNICIPAL COURT
1 MUNICIPAL PLAZA
MONROE TWP NJ 08831-0000
732-521-4020 COUNTY OF: **MIDDLESEX**

of CHARGES 1 CO-DEFTS 0 POLICE CASE #:

COMPLAINANT
NAME: **CARMEN ALVAREZ**

STATE OF NEW JERSEY
VS.
PETER TUFANO
ADDRESS: [Redacted]
MONROE NJ 08831-0000

DEFENDANT INFORMATION
SEX: [Redacted] EYE COLOR: [Redacted] DOB: [Redacted]
DRIVER'S LIC. #: [Redacted] SBI #: [Redacted] DL STATE: [Redacted]
SOCIAL SECURITY #: [Redacted] (C)
TELEPHONE #: [Redacted]
LIVSCAN PCN #: [Redacted]

By certification or on oath, the complainant says that to the best of his/her knowledge, information and belief the named defendant on or about **11/07/2023** in **MONROE TWP**, **MIDDLESEX County, NJ** did: WITHIN THE JURISDICTION OF THIS COURT, DID COMMIT THE ACT OF HARASSMENT. THE COMPLAINANT IS A BOARD MEMBER FOR THE MONROE TWP. BOARD OF EDUCATION AND IS EMPLOYED BY THE ELIZABETH SCHOOL DISTRICT. THE DEFENDANT HAS BEEN HARASSING THE COMPLAINANT SINCE SEPTEMBER OF 2023 ON FACEBOOK MESSENGER THREATENING HER TO SIT OUT, ACCUSING HER OF MISSING BOE MEETING TO PURPOSELY AFFECT THE QUORUM, AND BEGINNING IN NOVEMBER DID INITIATE AN EMAIL THREAD WHICH INCLUDED ALL BOE MEMBERS AND THE SUPERINTENDENT. WITH IN THESE MESSAGES THE DEFENDANT REQUEST THE COMPLAINANT RESIGN TO AVOID SENSITIVE TEXT MESSAGES (THAT WERE SENT BY HER HUSBAND) FROM BEING RELEASED, PUBLIC HUMILIATION AND THE LOSS OF HER JOB AND FAMILY.

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Peter Tufano

Re: Citizen's Complaint S-2023-000228

A complaint was signed against you by a Carmen Alvarez. This matter has been scheduled for a first appearance via zoom on December 19, 2023 for 9:00 AM via zoom.

Please contact the court with an email address immediately upon receiving this notification. Court is not in person and is being heard virtually via zoom.

Sincerely,

Amended Charge		3)
CERTIFICATION certify that the foregoing statements made by me are true, I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment. Signed: <u>[Signature]</u> Date: <u>12/7/2023</u>		
PROBABLE CAUSE DETERMINATION AND ISSUANCE OF SUMMONS		
☐ Probable cause IS NOT found for the issuance of this complaint:		
☒ Probable cause IS found for the issuance of this complaint-summons: <u>Christine Campbell-Doh</u> <u>12/7/2023</u> Signature of Court Administrator or Deputy Court Administrator: _____ Date: _____ Signature of Judge: _____ Date: _____		
SUMMONS		
YOU ARE HEREBY SUMMONED to appear before the Superior Court in the county of: <u>MIDDLESEX</u>		
at the following address: <u>MIDDLESEX SUPERIOR COURT</u> <u>56 PATERSON STREET</u> <u>NEW BRUNSWICK</u> <u>NJ 08901-0000</u>		
If you fail to appear on the date and at the time stated below, a warrant may be issued for your arrest.		
Date of Arrest:	Appearance Date: <u>12-19-2023</u> : <u>09:30AM</u>	Phone: <u>732-521-4020</u>
Signature of Person Issuing Summons: <u>CHRISTINE CAMPBELL JUDICIAL OFFICER</u>		Date: <u>12/07/2023</u>

☐ Domestic Violence – Confidential	☐ Related Traffic Tickets or Other Complaints	☐ Serious Personal Injury/ Death Involved
Special conditions of release:		
☐ No phone, mail or other personal contact w/victim		
☐ No possession firearms/weapons		
COMPLAINT - SUMMONS (DEFENDANT'S COPY)		

COURT CODE <u>1213</u> PREFIX <u>S</u> YEAR <u>2023</u> SEQUENCE NO. <u>000228</u>	STATE OF NEW JERSEY	
MONROE TWP MUNICIPAL COURT 1 MUNICIPAL PLAZA MONROE TWP NJ 08831-0000 732-521-4020 COUNTY OF: MIDDLESEX	VS. PETER TUFANO	
# of CHARGES <u>1</u> CO-DEFTS <u></u> POLICE CASE #: <u></u>	ADDRESS <u>[Redacted]</u> MONROE NJ 08831-0000	
COMPLAINANT NAME: <u>CARMEN ALVAREZ</u>	DEFENDANT INFORMATION SEX: <u></u> EYE COLOR: <u></u> DOB: <u></u> DRIVER'S LIC. #: <u></u> SOCIAL SECURITY #: <u></u> SBI #: <u></u> TELEPHONE #: <u></u> (C) LIVSCAN PCN #: <u></u>	DL STATE: <u></u>

By certification or on oath, the complainant says that to the best of his/her knowledge, information and belief the named defendant on or about **11/07/2023** in **MONROE TWP**, **MIDDLESEX County, NJ** did: **WITHIN THE JURISDICTION OF THIS COURT, DID COMMIT THE ACT OF HARASSMENT. THE COMPLAINANT IS A BOARD MEMBER FOR THE MONROE TWP. BOARD OF EDUCATION AND IS EMPLOYED BY THE ELIZABETH SCHOOL DISTRICT. THE DEFENDANT HAS BEEN HARASSING THE COMPLAINANT SINCE SEPTEMBER OF 2023 ON FACEBOOK MESSENGER THREATENING HER TO SIT OUT, ACCUSING HER OF MISSING BOE MEETING TO PURPOSELY AFFECT THE QUORUM, AND BEGINNING IN NOVEMBER DID INITIATE AN EMAIL THREAD WHICH INCLUDED ALL BOE MEMBERS AND THE SUPERINTENDENT. WITH IN THESE MESSAGES THE DEFENDANT REQUEST THE COMPLAINANT RESIGN TO AVOID SENSITIVE TEXT MESSAGES (THAT WERE SENT BY HER HUSBAND) FROM BEING RELEASED, PUBLIC HUMILIATION AND THE LOSS OF HER JOB AND FAMILY.**

From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 12/19/2023 01:47:34 PM
To: VAGagliardi@pbnlaw.com; Chrissy.Skurbe@monroe.k12.nj.us; Chari.Chanley@Monroe.K12.NJ.US
Subject: FW: Phone call with Vito

Good afternoon,
Please see below.

Thank you,
Laura

From: Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Sent: Tuesday, December 19, 2023 11:40 AM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: Phone call with Vito

Good morning Ms. Allen,

Per bylaw 0174 (*In accordance with N.J.A.C. 6A:23A-5.2, the Board of Education adopts this Policy and its strategies to ensure the use of legal services by employees and the Board of Education members and the tracking of the use of legal services. The Board of Education authorizes the Superintendent of Schools, Superintendent of Schools' designee, **School Business Administrator/Board Secretary**, and the Board President as designated contact persons to request services or advice from contracted legal counsel*)

I am reaching out to you as one of the designated individuals who can set up a call with our board attorney. I would like to schedule a phone call with Mr. Gagliardi pertaining to a legal question. I am available from 8:00 a.m. to 10:30 a.m. and 12:00 p.m. to 4:00 p.m. on Thursday and all-day Friday. I also have open availability next week.

Best regards,

Carmen Alvarez, MSW, LSW, M.Ed.
Board Member
Monroe Township Schools

From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 12/20/2023 03:14:22 PM
To: Peter.Tufano@monroe.k12.nj.us
Cc: Chari.Chanley@Monroe.K12.NJ.US; Chrissy.Skurbe@monroe.k12.nj.us; VAGagliardi@pbnlaw.com
Subject: FW: [External Email]Acknowledgment Letter Liability (Member) 23GL00767Q Tufano, Peter
Attachments: Acknowledgment Letter Automation Liability (Excluding PR)Final.docx

Good afternoon,

Please see below and attached.

Kindly,
Laura

From: notifications@origamirisk.com <notifications@origamirisk.com>
Sent: Wednesday, December 20, 2023 3:12 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: [External Email]Acknowledgment Letter Liability (Member) 23GL00767Q Tufano, Peter

CAUTION: This email originated from outside of the school district. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Monroe Township IT Department

Dear Member,

This email and the attached letter are to notify MONROE TOWNSHIP BOARD OF EDUCATION (MIDDLESEX) of a new liability claim that was reported to New Jersey Schools Insurance Group on 12/20/2023. The assigned claim number is 23GL00767Q. Christina Figueroa is the adjuster assigned to this claim and can be contacted at CFiguroa@njsig.org.

If you reply to this email your reply will be sent to Christina Figueroa. _____

From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 12/20/2023 03:35:42 PM
To: Peter.Tufano@monroe.k12.nj.us
Cc: Chrissy.Skurbe@monroe.k12.nj.us; Chari.Chanley@Monroe.K12.NJ.US; VAGagliardi@pbnlaw.com
Subject: NJSIG Claim: 23GL00767Q - 18A - Peter Tufano

Good afternoon,

The claim examiner has requested the complete copy of the complaint filed in this matter by Carmen Alvarez. The complaint attached to the first notice only showed a portion.

Also, she has asked whether the hearing that was scheduled for yesterday went forward. If so, who appeared on behalf of Mr. Tufano?

Thank you,
Laura

From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 12/21/2023 01:26:36 PM
To: VAGagliardi@pbnlaw.com
Cc: Chrissy.Skurbe@monroe.k12.nj.us; Chari.Chanley@Monroe.K12.NJ.US
Subject: FW: [External Email] [REDACTED] / Monroe Township Board of Education (Middlesex) / / / AN-0184
Attachments: AN-0184 - [REDACTED] 12_21_2023 Acknowledgment Letter.pdf

From: notifications@origamirisk.com <notifications@origamirisk.com>
Sent: Thursday, December 21, 2023 1:19 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: sack@summitrisk.com
Subject: [External Email] [REDACTED] / Monroe Township Board of Education (Middlesex) / / / AN-0184

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Monroe Township IT Department

Good afternoon,

We are emailing to you as the designated person to address issues on behalf of Monroe Twp. BOE (Middlesex) and its employees and officials.

Please do not hesitate to call me to discuss this matter further and please do not hesitate to e-mail me with any questions etc.

Thank you,

Morgan Sack

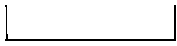
Summit Risk Services
120 Gibraltar Road, Suite 210
Horsham, PA 19044
Direct: (215) 443-3599
Email: sack@summitrisk.com

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From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 12/21/2023 02:06:04 PM
To: Chrissy.Skurbe@monroe.k12.nj.us
Cc: vagagliardi@pbnlaw.com; Chari.Chanley@Monroe.K12.NJ.US
Subject: RE: [External Email] [REDACTED] / Monroe Township Board of Education (Middlesex) / / AN-0184

Summit only deals with the employment portion of suits. There is a specific exclusion for bodily injuries from this policy. Since bodily injury is being claimed, there is no coverage through this policy.

We do have coverage through NJSIG, and a liability claims examiner has been assigned to this case.

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Thursday, December 21, 2023 1:50 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: Gagliardi, Vito A. <vagagliardi@pbnlaw.com>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Subject: Re: [External Email] [REDACTED] / Monroe Township Board of Education (Middlesex) / / AN-0184

Why is there no coverage for this?

On Dec 21, 2023, at 1:26 PM, Laura Allen <Laura.Allen@monroe.k12.nj.us> wrote:

From: notifications@origamirisk.com <notifications@origamirisk.com>
Sent: Thursday, December 21, 2023 1:19 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: sack@summitrisk.com
Subject: [External Email] [REDACTED] / Monroe Township Board of Education (Middlesex) / / AN-0184

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Monroe Township IT Department

Good afternoon,

We are emailing to you as the designated person to address issues on behalf of Monroe Twp. BOE (Middlesex) and its employees and officials.

Please do not hesitate to call me to discuss this matter further and please do not hesitate to e-mail me with any questions etc.

Thank you,

Morgan Sack

Summit Risk Services
120 Gibraltar Road, Suite 210
Horsham, PA 19044
Direct: (215) 443-3599
Email: sack@summitrisk.com

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Replies to this email message will be saved with our email records.

<~WRD000.jpg>

<AN-0184 - [REDACTED] 12_21_2023 Acknowledgment Letter.pdf>

From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 01/02/2024 03:19:16 PM
To: Chrissy.Skurbe@monroe.k12.nj.us; Gazala.Bohra@monroe.k12.nj.us
Subject: Monroe - proposed draft Shared Services Agreement Applegarth Project - RHG CLEAN 12_5_23(310242.2)
Attachments: Monroe - proposed draft Shared Services Agreement ApplegarthProject - RHG CLEAN 12_5_23(310242.2).docx

Good afternoon,

Happy New Year! Please see attached.

Kindly,
Laura

From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 01/05/2024 05:48:47 PM
To: VAGagliardi@pbnlaw.com
Cc: Chari.Chanley@Monroe.K12.NJ.US; Chrissy.Skurbe@monroe.k12.nj.us
Subject: RE: [External Email]Shared Services Agreement

Will do. Thanks!

From: Gagliardi, Vito A. <VAGagliardi@pbnlaw.com>
Sent: Friday, January 5, 2024 4:38 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Subject: [External Email]Shared Services Agreement

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Monroe Township IT Department

My language from yesterday is reflected on the attached. I did not have access to the agreement so I sent to you; kindly make these revisions and share with our pals at the Township.

Thanks.

Vito A. Gagliardi, Jr., Esq.

Principal

VAGagliardi@pbnlaw.com

Phone: (973) 889-4151

[vCard](#) | [CV](#)

PORZIO
Bromberg & Newman

100 Southgate Parkway P.O. Box 1997

Morristown, NJ 07962-1997

www.pbnlaw.com

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From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 01/08/2024 05:22:40 PM
To: VAGagliardi@pbnlaw.com; Chari.Chanley@Monroe.K12.NJ.US; Chrissy.Skurbe@monroe.k12.nj.us
Subject: FW: [External Email]Michele Arminio v. Monroe Township Board of Education (Middlesex) / AN-0172 / 03824853200
Attachments: AN-0172.pdf

Good evening,

Please see below and attached.

Kindly,
Laura

From: notifications@origamirisk.com <notifications@origamirisk.com>
Sent: Monday, January 8, 2024 2:24 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: kron@summitrisk.com
Subject: [External Email]Michele Arminio v. Monroe Township Board of Education (Middlesex) / AN-0172 / 03824853200

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Monroe Township IT Department

Laura -

Attached please find a copy of the coverage position letter which we are emailing to you as the designated person to address coverage issues on behalf of the Monroe Twp. BOE (Middlesex) and its employees.

Please do not hesitate to call me with any questions.

Thanks,

--Ed

Edward Kron
Professional Liability Claims Adjuster
Summit Risk Services
120 Gibraltar Road, Suite 210
Horsham, PA 19044
Direct: 215-880-5926
Email: kron@summitrisk.com

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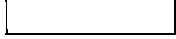
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override, alter or amend current policy language.

Replies to this email message will be saved with our email records.



From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 01/09/2024 08:50:11 AM
To: Chrissy.Skurbe@monroe.k12.nj.us; Gazala.Bohra@monroe.k12.nj.us; Chari.Chanley@Monroe.K12.NJ.US; AKahn@MSBNJ.COM; AWeinberg@monroetwp.com; kmcgowan@monroetud.com; sdalina@monroetwp.com; LRainone@njrcmlaw.com; VAGagliardi@pbnlaw.com; rgordon@njrcmlaw.com
Subject: Shared Services Agreement-Applegarth
Attachments: Final Shared Services Agreement Applegarth Project 1-9-24.DOCX

Good morning,

Attached please find the proposed Shared Services Agreement, as revised, following our meeting on January 4, 2024. As discussed, the only revisions made were to the language in section 2.

Kindly,
Laura

Laura Allen, CPA
Business Administrator/Board Secretary
Monroe Township Board of Education
423 Buckelew Avenue
Monroe Township, NJ 08831

732-521-1500

From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 01/10/2024 05:09:56 PM
To: Chrissy.Skurbe@monroe.k12.nj.us; Chari.Chanley@Monroe.K12.NJ.US; VAGagliardi@pbnlaw.com
Subject: FW: [External Email]Tufano, Peter / Monroe Township Board of Education (Middlesex) / / / AN-0200
Attachments: AN-0200 - Tufano, Peter 1_10_2024 Acknowledgment Letter.pdf

Please see below and attached.

From: notifications@origamirisk.com <notifications@origamirisk.com>
Sent: Wednesday, January 10, 2024 4:58 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: haggerty@summitrisk.com; DClaims@pru-tx.com
Subject: [External Email]Tufano, Peter / Monroe Township Board of Education (Middlesex) / / / AN-0200

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Monroe Township IT Department

Good afternoon,

We are emailing to you as the designated person to address issues on behalf of Monroe Twp. BOE (Middlesex) and its employees and officials.

Please do not hesitate to call me to discuss this matter further and please do not hesitate to e-mail me with any questions etc.

Thank you,

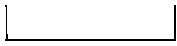
Lisa Haggerty
Professional Liability Claims Adjuster
Summit Risk Services
120 Gibraltar Road, Suite 210
Horsham, PA 19044
Direct: (215) 443-3516
Email: haggerty@summitrisk.com

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From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 01/11/2024 03:44:28 PM
To: Chrissy.Skurbe@monroe.k12.nj.us; Chari.Chanley@Monroe.K12.NJ.US; VAGagliardi@pbnlaw.com
Subject: FW: [External Email] o/b/o / Monroe Township Board of Education (Middlesex) / / AN-0094 /
Attachments: AN-0094 - o_b_o .pdf

From: notifications@origamirisk.com <notifications@origamirisk.com>
Sent: Thursday, January 11, 2024 3:10 PM
To: Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Cc: haggerty@summitrisk.com; DClaims@pru-tx.com
Subject: [External Email] o/b/o / Monroe Township Board of Education (Middlesex) / / AN-0094 /

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Monroe Township IT Department

Good afternoon,

Attached please find a copy of the coverage position letter which we are emailing to you as the designated person to address coverage issues on behalf of the Monroe Twp. BOE (Middlesex) and its employees.

Please do not hesitate to call me to discuss this matter further and please do not hesitate to e-mail me with any questions etc.

Thanks,

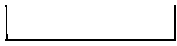
Lisa Haggerty
Professional Liability Claims Adjuster
Summit Risk Services
120 Gibraltar Road, Suite 210
Horsham, PA 19044
Direct: (215) 443-3516
Email: haggerty@summitrisk.com

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From: Laura.Allen@Monroe.K12.NJ.US
Sent time: 01/18/2024 09:34:40 AM
To: vagagliardi@pbnlaw.com; Chrissy.Skurbe@monroe.k12.nj.us
Cc: Chari.Chanley@Monroe.K12.NJ.US
Subject: RE: [External Email]RE: [External Email] [REDACTED] O/B/O [REDACTED] VS. BOARD OF EDUCATION TWP OF MONROE, ET AL.; 89863 WSB

Good morning,

I heard back from NJSIG this morning regarding this case. They have indicated that the appeal is being filed on behalf of NJSIG and it is covered by insurance.

Kindly,
Laura

From: Gagliardi, Vito A. <vagagliardi@pbnlaw.com>
Sent: Monday, January 15, 2024 3:24 PM
To: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: [External Email]RE: [External Email] [REDACTED] O/B/O [REDACTED] VS. BOARD OF EDUCATION TWP OF MONROE, ET AL.; 89863 WSB

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Monroe Township IT Department

[REDACTED]

[REDACTED]

From: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>
Sent: Monday, January 15, 2024 3:22 PM
To: Gagliardi, Vito A. <vagagliardi@pbnlaw.com>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>
Subject: Re: [External Email] [REDACTED] O/B/O [REDACTED] VS. BOARD OF EDUCATION TWP OF MONROE, ET AL.; 89863 WSB

EXTERNAL MESSAGE

Is this covered under our insurance?

On Jan 15, 2024, at 2:28 PM, Gagliardi, Vito A. <vagagliardi@pbnlaw.com> wrote:

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Monroe Township IT Department

[REDACTED]

[REDACTED]

Let me know if you have any questions.

Vito A. Gagliardi, Jr., Esq.

Principal

VAGagliardi@pbnlaw.com

Phone: (973) 889-4151

[vCard](#) | [CV](#)

<0.png>

100 Southgate Parkway P.O. Box 1997

Morristown, NJ 07962-1997

www.pbnlaw.com

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<Filed Notice of Appeal.pdf>