



MONROE TOWNSHIP SCHOOLS
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DR. CHARI ROBYNNE CHANLEY
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August 25, 2025

VIA EMAIL: opra+request-78742-4d35756e@requests.opramachine.com
Monroe Community Advocate

Re: OPRA Request dated July 24, 2025

Dear Sir/Madam:

On behalf of the Monroe Township Board of Education ("Board" and/or "District"), I am writing this letter in furtherance of my correspondence of August 4, 2025, in response to your request for records pursuant to the Open Public Records Act ("OPRA") submitted via email at 5:25 pm on Thursday, July 24, 2025 and received on Friday, July 25, 2025.

More specifically, your OPRA request seeks access to the following:

- 1) Email logs of Donna Marter for the period: March 17, 2025-April 5, 2025
- 2) Email logs of Chari Chanley for the period: March 17, 2025-March 31, 2025

Per my correspondence of August 4, 2025, I requested an extension of time to respond to your request to permit the Board to identify all the responsive documents, retrieve the documents, and redact any non-disclosable/exempt information. Pursuant to N.J.S.A. 47:1A-5 which allows custodians to seek extensions of time, an additional extension of time until on or before Monday, September 15, 2025 is required. The extension is necessary due to the need for additional time to redact the documents as necessary, in order to protect confidential information that is exempt from disclosure under the OPRA.

Thank you for your anticipated courtesies in this regard.

Sincerely,

Lisa Goldstein

Lisa Goldstein
OPRA & Central Registration Secretary

SUCCESS IS ALWAYS A TEAM EFFORT!!