



BOROUGH OF OAKLAND, NEW JERSEY

Lisa M. Duncan
Borough Clerk

Phone (201) 337-8111 Ext. 2001
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June 30, 2021

VIA E-MAIL jopra+request-24281-9e31f473@requests.opramachine.com
Brad Metzler

Re: Open Public Records Act Request received June 28, 2021

Dear Mr. Metzler:

The Borough of Oakland ("Borough") records custodian received your Open Public Records Act ("OPRA") request on June 28, 2021. The seven (7) business day deadline to respond to your OPRA request is July 8, 2021. As such, the Borough is timely responding to your OPRA request in accordance with New Jersey law.

Your OPRA request seeks the following records:

Please provide the following emails:

Linda Schwager - emails sent to Linda Schwager from October 1, 2017 through February 1, 2018.

Linda Schwager - emails Linda Schwager wrote (emails Linda Schwager sent) from October 1, 2017 through February 1, 2018

Please be advised that the GRC has upheld an established criteria deemed necessary to specifically identify and facilitate a search for responsive e-mails and other written communications. See Armenti v. Robbinsville Bd. of Educ., GRC Complaint No. 2009-154 (Interim Order May 24, 2011); see also Zahler v. Ocean Cty. College, GRC Complaint No. 2013-266 (Jan. 2016); Elcavage v. West Milford Twp., GRC Complaint No. 2009-07 and 2009-08 (April 2010).

In Elcavage v. West Milford Twp., GRC Complaint No. 2009-07 and 2009-08 (April 2010), the GRC determined that in accordance with legal precedent: "[I]n order to specifically identify an e-mail the OPRA request must contain (1) the content and/or subject of the e-mail, (2) the specific date or range of dates during which the e-mail was transmitted or the e-mails were transmitted, and (3) identification of the sender and/or the recipient thereof." Here, your request is deficient due to the lack of any specified content and/or subject for the records being sought. Accordingly, the Borough's records custodian cannot search for and identify any potentially responsive communications based upon the parameters of your OPRA request.

Your OPRA request is now deemed answered and closed. Thank you for your attention to this matter.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Lisa M. Duncan", with a long, sweeping horizontal line extending to the right.

*Lisa M. Duncan
Borough Clerk*