

**BOROUGH OF ELMWOOD PARK  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-19-20**

**CONSENT AGENDA**

**RESOLUTION BY: COUNCILWOMAN INGUI  
SECONDED BY: COUNCILWOMAN PELLEGRINE**

**A RESOLUTION TO AFFIRM THE BOROUGH OF ELMWOOD PARK'S  
CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES,  
EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS,  
INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME  
INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND  
VOLUNTEERS**

**WHEREAS**, it is the policy of the Borough of Elmwood Park to treat the public, employees, prospective employees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to, the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act; and

**WHEREAS**, the Mayor and Council of the Borough of Elmwood Park has determined that certain procedures need to be established in order to accomplish this policy.

**NOW, THEREFORE, BE IT ADOPTED**, by the Mayor and Council of the Borough of Elmwood Park as follows:

Section 1. No official, employee, appointee or volunteer of the Borough of Elmwood Park by whatever title known, or any entity that is in any way a part of the Borough of Elmwood Park shall engage, either directly or indirectly, in any act, including the failure to act, that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee, volunteer or entity is engaged in or acting on behalf of the Borough's business or using the facilities or property of the Borough.

Section 2. The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to, any volunteer organization or inter-local organization, whether structured as a governmental entity or private entity, that receives authorization or support in any way from the Borough to provide services that otherwise could be performed by the Borough.

Section 3. Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4. The Borough Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5. No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6. The Borough Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7. The Borough Administrator shall establish a system to monitor compliance and shall report the results of the monitoring at least annually to the Mayor and Council.

Section 8. At least annually, the Borough Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough. This communication shall include a statement from the Mayor and Council expressing the unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough of Elmwood Park's web site.

Section 9. This resolution shall take effect immediately.

Section 10. A copy of this resolution shall be published in the official newspaper of the Borough in order for the public to be made aware of this policy and the Borough's commitment to implementation and enforcement of this policy.

APPROVED: January 2, 2020

Robert Colletti, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC  
Borough Clerk

Record of Council Vote on Passage

|         | AYE | NAY | Abstain | Absent |             | AYE | NAY | Abstain | Absent |
|---------|-----|-----|---------|--------|-------------|-----|-----|---------|--------|
| Fasolo  | X   |     |         |        | Pellegrine  | X   |     |         |        |
| Golabek | X   |     |         |        | Wechtler    | X   |     |         |        |
| Ingui   | X   |     |         |        | Balistrieri | X   |     |         |        |
|         |     |     |         |        |             |     |     |         |        |

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 2nd day of January 2020. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC  
Borough Clerk

Dated \_\_\_\_\_