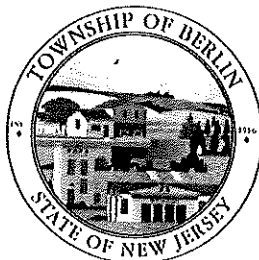


MARION BODANZA
Council President

Council Members
FRANK EPIFANIO
MARK REID
FRANK McHENRY



PHYLLIS MAGAZZU
Mayor

CATHERINE UNDERWOOD
Township Clerk

TOWNSHIP OF BERLIN

MUNICIPAL BUILDING
135 Route 73 South
West Berlin, NJ 08091
Phone (856) 767-1854

November 30, 2023

Ms. Jackie Marlow

Email: opra+request-55502-2f937339@requests.opramachine.com

RE: OPRA Request

Ms. Marlow,

Berlin Township is in receipt of your OPRA request from November 24, 2023. Due to the quantity of documents that were generated from the request, the Township will require an additional two (2) weeks to process. Your information will be ready on December 14, 2023.

In light of the voluminous amount of responsive documents, the Township will be accessing a Special Service Charge. Before we prepare the Special Service Charge Analysis, please advise the Township if you are willing to pay the Special Service Charge. If you are willing to pay, we will send the Special Service Charge Analysis and if you are not, we will consider the email portion of the OPRA request to be withdrawn.

Sincerely yours,

Catherine Underwood
Berlin Township RMC