

Kenilworth Police Department

PUBLIC RECORDS REQUEST RESPONSE

TO: Time for Reply NJ

☒ Document(s) provided: 8 pages at total cost of _____

☐ Document(s) not provided (see below)

The document or documents listed below and requested by you are not being provided because the document or documents are not public records as provided by law, as noted below:

Privileged or Protected Category

- ☐ Autopsy Reports
- ☐ Child abuse or sex assault victim name or address
- ☐ Citizen's Expectation of Privacy
- ☐ Court records sealed
- ☐ Computer security information
- ☐ Criminal investigatory records
- ☐ Credit Card Numbers
- ☐ Grand Jury testimony, information
- ☐ Grievance information with public employer
- ☐ Domestic Violence data
- ☐ Drivers' license numbers
- ☐ DYFS information
- ☐ Electronic Surveillance Materials
- ☐ Emergency or security information or procedures
- ☐ Employee sexual harassment complaints
- ☐ Fingerprint cards
- ☐ Inimical to the Public Interest
- ☐ Inter-agency or intra agency advisory communications
- ☐ Juvenile records
- ☐ Labor Negotiation information, strategy or positions
- ☐ Medical Examiner Photographs
- ☐ Otherwise inappropriate material
- ☐ Pension and personnel records
- ☐ Photographs
- ☐ Pre Sentence Investigations
- ☐ Public Agency insurance communications
- ☐ Safety of persons or public
- ☐ Security measures and surveillance techniques
- ☐ Social Security Numbers
- ☐ Unlisted Telephone Numbers
- ☐ Victim locations (Domestic Violence)
- ☐ Victim records
- ☐ Record has been destroyed/not retained pursuant to:

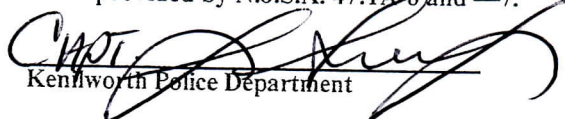
Authority

N.J.S.A. 47:1A-1.1, et seq.
N.J.S.A. 2A:82-46b
N.J.S.A. 47:1A-1.1, et seq.
Executive Order 69
N.J.S.A. 47:1A-1.1, et seq.
N.J.S.A. 47:1A-1.1, et seq.
N.J.S.A. 47:1A-1.1, et seq.
Court Rule 3:6-7
N.J.S.A. 47:1A-1.1, et seq.
N.J.S.A. 2C:25-33
N.J.S.A. 47:1A-1.1, et seq.
N.J.S.A. 9:6-8.10
N.J.S.A. 2A:156A-19
N.J.S.A. 47:1A-1.1, et seq.
N.J.S.A. 47:1A-1.1, et seq.
Executive Order 69
N.J.S.A. 47:1A-1.1, et seq.
N.J.S.A. 47:1A-1.1, et seq.
N.J.S.A. 2A:4A-60
N.J.S.A. 47:1A-1.1, et seq.
N.J.S.A. 47:1A-1.1, et seq.
N.J.S.A. 47:1A-1.1, et seq., and Executive Order 69
N.J.S.A. 47:1A-1.1, et seq.
N.J.S.A. 47:1A-1.1, et seq.; Exec. Order 69
State v. DeGeorge, 113 NJ Super.542 (App. Div. 1971)
N.J.S.A. 47:1A-1.1, et seq.
N.J.S.A. 47:1A-1.1, et seq.; Exec. Order 69
N.J.S.A. 47:1A-1.1, et seq.
N.J.S.A. 47:1A-1.1, et seq.
N.J.S.A. 47:1A-1.1, et seq.
N.J.S.A. 2C:25-26c.
N.J.S.A. 47:1A-1.1, et seq.
Records Retention and Disposition Schedule
(NJ Dept. of State, Div. of Archives Mgmt.)

☒ Other NJS 47:1A-3.9.

You have a right to appeal the decision that the document or documents are not public records. You may take your appeal to the Public Records Council or to the New Jersey Superior Court as provided by N.J.S.A. 47:1A-6 and -7.

Date: 1/11/19


Kenilworth Police Department

ACKNOWLEDGMENT

I hereby acknowledge that I have received the documents requested except for any documents specifically listed above on which a determination has been made that the documents will not be provided. If any documents have not been provided, I have received information on this form as to the procedures for any appeal of the determination.

Date: _____

Applicant's Signature

John Zimmerman

From: Kathi Moschitta
Sent: Tuesday, January 08, 2019 2:37 PM
To: opra+request-3412-e1eccf86@requests.opramachine.com
Cc: Fred Soos; John Zimmerman
Subject: FW: OPRA request - Email log follow-up

Dear Sirs:

Your request requires additional time beyond the seven (7) business days to fulfill. OPRA allows custodians to seek extensions of time pursuant to N.J.S.A. 47:1A-5.i. Specifically, OPRA states that, "the requestor shall be advised by the custodian when the record can be made available. If the record is not made available by that time, access shall be deemed denied."

Your request requires an extension of time until January 16, 2019.

Respectfully,

Kathleen Jean Moschitta
Deputy Borough Clerk
Borough of Kenilworth
Email: deputyclerk@kenilworthnj.org
Phone: 908-276-9090

-----Original Message-----

From: Laura Reinertsen
Sent: Friday, January 04, 2019 11:56 AM
To: Time for Reply NJ
Cc: Oprarequest
Subject: RE: OPRA request - Email log follow-up

To insure expedient processing, please be advised that all OPRA Requests should submitted to Oprarequest@kenilworthnj.org

Your request has been forwarded to the appropriate party for response via this email, please allow for a time extension in accordance with the date of this email. Should you have any questions, please do not hesitate to contact this office.

Laura Reinertsen
Laura Reinertsen, RMC, CMR
Borough Clerk
Borough of Kenilworth
Phone: 908-276-9090
Email: boroughclerk@kenilworthnj.org

"Be the change you wish to see in the world." - Gandhi

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-----Original Message-----

From: Time for Reply NJ [<mailto:opra+request-3412-e1eccf86@requests.opramachine.com>]

Sent: Thursday, January 03, 2019 11:20 AM

To: Laura Reinertsen

Subject: OPRA request - Email log follow-up

Dear Kenilworth Borough,

This is a request for public records made under OPRA and the common law right of access. I am not required to fill out an official form. Please acknowledge receipt of this message.

I file this request pursuant to OPRA and the common law and as a follow-up to my most recent request, to which you produced a log of Chief Zimmerman's emails in response. I have reviewed the log and would like to request copies of these emails. To identify the ones I want, I simply looked at the log you produced and put down the date, time, and who it says as the "to" and "from." On some of these, Chief Zimmerman must be a cc or his address does not show up in the truncated log, but all of these emails are in his email box per your produced log.

- 1) 12/12/2018 at 19:17 from Paul Morrison to John Cook with subject "New Leadership for Westfield."
- 2) 12/9/2018 at 12:24 from John Zimmerman to Chief Vincent Ricciardi with the subject "re: Thank you!"
- 3) 12/7/19 at 8:47 from Joseph Delorio to Robert Schielke with the subject "re: Chief phone"
- 4) 12/4/2018 at 15:19 from Mike Scanielo to John Zimmerman with the subject "FW: Kenilworth Body Cam Policy"
- 5) 11/27/2018 at 13:06 from John Zimmerman to Joseph Delorio with subject "FW: Telephone Issue"
- 6) 11/28/2018 12:00 Diane O'Neill to John Zimmerman with subject "PO Timeline"
- 7) 11/28/2018 14:20 John Zimmerman to Diane O'Neill with subject "FW Body Worn Cameras – Dec. 12th 2018 Borough Council Meeting"
- 8) 11/26/2018 at 12:24 John Zimmerman to Joseph Delorio with subject "Re: It's Almost That Time: Budget Prep"

Yours faithfully,
Time for Reply NJ

Please use deliver records electronically via email to the below UNIQUE address for all replies to this request:
opra+request-3412-e1eccf86@requests.opramachine.com

Is boroughclerk@kenilworthnj.org the wrong address for OPRA requests to Kenilworth Borough? If so, please contact us using this form:

https://opramachine.com/change_request/new?body=kenilworth_borough

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

<https://opramachine.com/help/officers>

View this OPRA request & responses online:

https://opramachine.com/request/email_log_follow_up

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

1

John Zimmerman

From: Paul Morrison <pmorrison@roselleparkpd.org>
Sent: Wednesday, December 12, 2018 10:17 PM
To: John Cook
Cc: Chief Brian Barnes; Chief Walter L Berg; Deputy Chief John Brennan, Jr.; Buccelli, Anthony -Chief of Police; Chief Theodore Conley; Chief Chris Debbie; Chief John DiPasquale; Chief Greco; Chief David Hart; Chief Pedro Matos (pmatots@clarkpolice.org); Paul Morrison; John Rodger; Chief Rich Trigo; Chief Robert Weck; Chief James Wright; John Zimmerman; Deputy Chief Rick Landolfi; Chief Vincent Ricciardi; Vincent Gagliardi; Director Carl Riley; Christopher Battiloro
Subject: Re: New leadership for Westfield

Chris, congratulations on your appointment to the position of Police Chief in the Westfield Police Department. I wish you many years of success in your new position. All the best
Paul W. Morrison

Sent from my iPhone

On Dec 12, 2018, at 10:12 PM, John Cook <john.cook@springfield-nj.us> wrote:

Gentlemen:

As leaders of our respective departments we understand the need for excellent leadership in representing not only our individual agencies but all of Union County as a whole.

I am honored to be able to state that, after much research into looking for the right leadership for the Town of Westfield, which included reaching out to our Association for our professional assistance, Westfield has announced today that Chris Battiloro is their new Chief of Police.

Congratulations Chief Battiloro!

John C

Chief John P. Cook
Springfield Police Department
Union County Police Chiefs' Association President
100 Mountain Ave.
Springfield, NJ 07081
Phone (973)376-0400
john.cook@springfield-nj.us

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Diane O'Neill

From: John Zimmerman <chief.kpd@kenilworthnj.org>
Sent: Sunday, December 09, 2018 3:25 PM
Subject: Re: Thank you!

Vincent,

I was glad you could attend. Look forward to seeing you in January. Wishing you and your family a Merry Christmas and a Happy and Healthy New Year.

Sincere regards,

John

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: Chief Vincent Ricciardi <vricciardi@hillsidepolice.org>
Date: 12/9/18 1:55 PM (GMT-05:00)
To: Chief Anthony Buccelli <Anthony.Buccelli@newprov.org>, Chief Brian Barnes <bbarnes@rosellepd.com>, Chris Debbie <cdebbie@ucnj.org>, Chief David Hart <dhart@lpcnj.org>, Chief James Wright <j-wright@garwood.org>, Chief John Brennan <jbrennan@elizabethnj.org>, Chief John Cook <john.cook@springfield-nj.us>, Chief John DiPasquale <jdipasquale@bhpolice.org>, Chief John Rodger <jrodder@rahwaypolice.com>, John Zimmerman <chief.kpd@kenilworthnj.org>, Chief Paul Morrison <pmorrison@rosellepark.net>, Chief Pedro Matos <pmatots@clarkpolice.org>, Chief Richard Trigo <richardtrigo@fanwoodnj.org>, Chief Robert Weck <rweck@spdnj.org>, Chief Ryan Greco <r-greco@cranfordnj.org>, Chief Ted Conley <t.conley@scotchplainspd.org>, Chief Walter Berg <wberg@winfield-nj.org>
Subject: Thank you!

Chiefs:

Thank you for having me at your holiday party on Friday. I sincerely appreciated the invite and how welcoming you all were to me.

I wish everyone a very happy holiday season for you and your families.

Kind regards,



NOTICE OF CONFIDENTIALITY

This message, including any prior messages and attachments, may contain advisory, consultative and/or deliberative material, confidential information or privileged communications of the Hillside Police Department. Access to this message by anyone other than the sender and the intended recipient(s) is unauthorized. If you are not the intended recipient of this message, any disclosure, copying, distribution or action taken or not taken in reliance on it, without the expressed written consent of the sender, is prohibited. If you have received this message in error, you should not save, scan, transmit, print, use or disseminate

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John Zimmerman

From: Joseph DeIorio
Sent: Friday, December 07, 2018 11:48 AM
To: Robert Schielke; Laura Reinertsen; John Zimmerman
Subject: RE: Chief Phone

Police phone issues are directed to the Chief.

Joe

From: Robert Schielke
Sent: Friday, December 07, 2018 11:41 AM
To: Laura Reinertsen; Joseph DeIorio; John Zimmerman
Subject: Chief Phone

All,

I tried to call the Chief on his [REDACTED] number the call does not connect.

Redacted
NJSA 47:1A-3a.

The recording asks for you input your area and phone number.

Please pass along to whomever handles this.

Thank you,

Rob Schielke

④

Exempt
NJSA 47:1A-1.1

John Zimmerman

From: Mike Scaniello <mscaniello.kpd@kenilworthnj.org>
Sent: Tuesday, December 04, 2018 1:49 PM
Subject: RE: Kenilworth Body Cam Policy

REDACTED!

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Redacted Pursuant to
NJSA - 47:1A-3.a.

John Zimmerman

From: John Zimmerman
Sent: Tuesday, November 27, 2018 4:09 PM
To: Joseph DeIorio
Cc: Larry Clementi; Linda Karlovitch; Mark David
Subject: FW: Telephone Issue

From: Mike Scanielo
Sent: Tuesday, November 27, 2018 3:51 PM
To: John Zimmerman
Subject: RE: Telephone Issue

Chief,

Just to refresh the importance of this issue. All members of the Detective Bureau cannot dial outside of 908 area codes. We have a number of priority cases that this is impacting including an internal affairs investigation [REDACTED].

I understand the CFO has a work ticket in but it is seriously impacting our functionality as a Detective Bureau at this point.

Talk soon,

Dsgt. Mike Scanielo

KENILWORTH POLICE DEPARTMENT
567 BOULEVARD
KENILWORTH, NJ 07033
[REDACTED]

From: Joseph DeIorio
Sent: Monday, November 26, 2018 5:17 PM
To: AgentRepair
Cc: Lisa Wood; John Zimmerman; Mike Scanielo; Ed Paster
Subject: FW: Telephone Issue

Please see service request below. This issue was brought up previously and may have a current order number in your files.

Joe Delorio

From: Ed Paster
Sent: Monday, November 26, 2018 4:38 PM
To: Joseph DeIorio

Cc: Mike Scanielo; John Zimmerman
Subject: Telephone Issue

Redacted pursuant to
NJSA-47:1A-3.a .

Joe,

I was advised by my supervisor to contact you regarding a phone issue we are currently having. We are unable to dial out to numbers with a different area code other than 908. My line is [REDACTED] and Sgt. Scanielo [REDACTED]. Please advise us what we need to do in order to have this capability.

Thank you,

Det. Ed Pastor

Kenilworth Police Department
567 Boulevard
Kenilworth, NJ 07033
[REDACTED]

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Redacted -

NJSA: 47:1A-1.1

John Zimmerman

From: Diane O'Neill
Sent: Wednesday, November 28, 2018 3:01 PM
To: John Zimmerman
Subject: PO Timeline
Attachments: PO TIMELINE.xlsx

J-

Please see attached of PO Timeline for your review

-D

*Diane O'Neill
Administrative Assistant
Secretary to Chief Zimmerman
567 Boulevard
Kenilworth, NJ 07033*

[REDACTED]

YEAR: _____

[illegible]

7

John Zimmerman

From: John Zimmerman
Sent: Wednesday, November 28, 2018 5:22 PM
To: Diane O'Neill
Subject: FW: Body Worn Cameras - December 12th 2018 Borough Council Meeting
Attachments: Axon Enterprise Inc. W9.pdf; NJ BRC 05.30.2017.pdf; REG NJ Bus Cert Issue 5-10-17.pdf

From: Jesse Hernandez [<mailto:jesseh@axon.com>]
Sent: Wednesday, November 28, 2018 5:20 PM
To: John Zimmerman
Subject: RE: Body Worn Cameras - December 12th 2018 Borough Council Meeting

Chief, per Diane's request, I've included on this email our w9 along with our NJ Bus. Registration Cert. Let me know if you need anything else.

Respectfully,

Jesse Hernandez
Axon Consultant
Serving: NY, VT, NH, NJ, MA, ME, RI

P / 480 463 2151
M / 602 592 9794
F / 480 999 6160

AXON.COM

TASER INTERNATIONAL IS NOW AXON

From: John Zimmerman <chief.kpd@kenilworthnj.org>
Sent: Wednesday, November 28, 2018 2:45 PM
To: Laura Reinertsen <boroughclerk@kenilworthnj.org>; Joseph Delorio <financeofficer@kenilworthnj.org>
Cc: Larry Clementi <l.clementi@kenilworthnj.org>; 'Thomas Koundry' <tkoundry@ucnj.org>; Michael A. Monahan <mmonahan@ucnj.org>; Jesse Hernandez <jesseh@axon.com>
Subject: Body Worn Cameras - December 12th 2018 Borough Council Meeting

Laura,

Please put a resolution on for the purchase of Axon Body Worn Cameras for the Kenilworth Police Department. The agreement needs to be executed by December 31st 2018 with a delivery and installation date in January of 2019 and will be funded as follows:

Initial payment of \$24,714.00 which will be split between the Union County Prosecutor's Office with an award of \$12,264.94 (U.C.P.O.) and \$12,449.06 (K.P.D.) using our Municipal Law Enforcement Trust Fund – which will result in no initial cost to the Borough.

Years 2 through 5 of the Agreement will be added to the Kenilworth Police Department's Municipal Budget Line item – Police Equipment Service Contracts – 8-01-25-745-076 in the amount of \$16,566.00 per year.

Please see the attached Axon Contract and Business Registration.

Thanks,

- John

John Zimmerman
Chief of Police
Kenilworth Police Department
567 Boulevard
Kenilworth, N.J. 07033



Redacted
NJSA 47:1A-1.1

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Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See specific instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Axon Enterprise, Inc.	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☒ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ►	
4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) 5 Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)	
5 Address (number, street, and apt. or suite no.) See instructions. 17800 North 85th Street	Requester's name and address (optional)
6 City, state, and ZIP code Scottsdale, AZ 85255	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
			-					
or								
Employer identification number								
8	6		-	0	7	4	1	2 2 7

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ► 	Date ► 11/21/2017
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: AXON ENTERPRISE, INC.

Trade Name:

Address: 17800 N 85TH ST
SCOTTSDALE, AZ 85255

Certificate Number: 1679151

Effective Date: November 30, 2011

Date of Issuance: May 30, 2017

For Office Use Only:

20170530185041360

CERT-1

05/10/17

Taxpayer Identification# 860-741-227/000

Dear Business Representative:

Congratulations! You are now registered with the New Jersey Division of Revenue.

Use the Taxpayer Identification Number listed above on all correspondence with the Divisions of Revenue and Taxation, as well as with the Department of Labor (if the business is subject to unemployment withholdings). Your tax returns and payments will be filed under this number, and you will be able to access information about your account by referencing it.

Additionally, please note that State law requires all contractors and subcontractors with Public agencies to provide proof of their registration with the Division of Revenue. The law also amended Section 92 of the Casino Control Act, which deals with the casino service industry.

We have attached a Proof of Registration Certificate for your use. To comply with the law, if you are currently under contract or entering into a contract with a State agency, you must provide a copy of the certificate to the contracting agency.

If you have any questions or require more information, feel free to call our Registration Hotline at (609)292-9292.

I wish you continued success in your business endeavors.

Sincerely,



James J. Fruscione
Director
New Jersey Division of Revenue

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
PO BOX 252
TRENTON, NJ 08646-0252

TAXPAYER NAME:
AXON ENTERPRISE, INC.

ADDRESS:
17800 N 85TH ST
SCOTTSDALE AZ 85255
EFFECTIVE DATE:

11/30/11

TRADE NAME:

SEQUENCE NUMBER:

1679151

ISSUANCE DATE:

05/10/17

Director
New Jersey Division of Revenue

FORM-BRC

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

(04-08), D205846V

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John Zimmerman

From: John Zimmerman
Sent: Monday, November 26, 2018 3:24 PM
To: Joseph DeIorio
Cc: Larry Clementi; Mark David; Linda Karlovitch
Subject: RE: Its Almost That Time: Budget Prep.

Joe,

Unfortunately the Kenilworth Police Department will not be able to have all items encumbered a month in advance before the calendar year ends as your email stated must be done by November 30th 2018. That would be impossible and has never been done before during my tenure as police chief. We will have overtime, auto repairs that need to be done, contract payments and purchases made to run the day to day operations of the police department which cannot be planned for a month in advance and must be done until the calendar year ends on December 31st 2018.

I would hope that you understand my position and our needs to access available funds to run this police department.

Any questions or concerns regarding this matter can be directed to me.

Regards;

John Zimmerman

From: Joseph DeIorio
Sent: Monday, November 26, 2018 10:30 AM
To: Laura Reinertsen; 'jerryegerllc@aol.com'; Jerry Eger; John Zimmerman; KenilworthRec (kenilworthrec@comcast.net); Paulette Drogon; paulette; Dan Ryan; Hada Bitar; Eileen.Keating@njcourts.gov; Mike Scuderi; William Krueger; Lou Giordino; Lruiz@lmxac.org
Cc: KKizelevich; Ellen Johns; Diane O'Neill; Lisa Wood; 'tonyg@hcicg.net'
Subject: RE: Its Almost That Time: Budget Prep.

Hello All,

It's that time of the year again. Take this week to review any items you need to encumber, review any account postings that need to be corrected, and shortages you may expect because Friday November 30th will be the last day to request a purchase order.

Monday December 3rd we will be running reports for month ending 11/30/18 and starting to put together budget books for the finance committee. Our goal is to begin preliminary budget meetings with the finance committee in mid to late December. If there are any dates that are not good for you in December (besides Christmas and New Years Eve), please let me know. Not all departments will necessarily meet with the finance committee, but if you have in the past, you will again for the 2019 budget.

Don't forget your capital budget plan too.

Joe