

RECEIVED

TRAINING, CONFERENCE AND SEMINARS

SEP 13 2019

BY PERSONNEL DEPARTMENT

☐ TUTORIAL REIMBURSEMENT (Check one box)

Name of Employee: Sharon Rose

Division: Municipal Clerk

Name of Course, Seminar or Conference: Heard City Clerks Class. Miami-Dade.

Are you currently matriculated into this program: ?
(Please provide matriculation notification from the college you are attending)

Program of Study: RMC Education Credits

Dates of Attendance: Sept. 13, 2019

Budget Account Code: _____

Fiscal Year: _____

Cost of Seminar/College Course: _____

Miscellaneous Costs: _____

Describe: _____

Total Costs: 0

Please describe in your own words how this course or seminar will benefit you in relation to your current job with Hamilton Township. Please attach additional documentation about the training, conference or seminar with this form.

RMC Cont. Ed. Credits for RMC recertification.
Hightstown, NJ

Department Director: _____

Date: 9/10/19

Budget Officer: _____

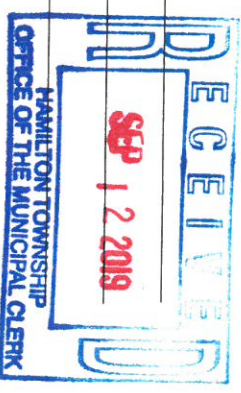
Date: 9/10/2019

Personnel Officer: _____

Date: 9/12/19

Business Administrator: _____

Date: 9/12/19



RECEIVED

MAY 13 2019

☒ **TRAINING, CONFERENCE AND SEMINARS**

BY PERSONNEL DEPARTMENT

☐ **TUITION REIMBURSEMENT (Check one box)**

Name of Employee: Eileen Gore

Division: Municipal Clerk

Name of Course, Seminar or Conference: 2019 ITRC Annual Conf.

Are you currently matriculated into this program: NO ?
(Please provide matriculation notification from the college you are attending)

Program of Study: Educational

Dates of Attendance: 5/18/19 to 5/22/19

Budget Account Code: 9-01-20-120-041 Fiscal Year: 2019

Cost of Seminar/College Course: Reg. \$600

Miscellaneous Costs: Hotel \$935 Describe: 450 Est. Air.

Total Costs: \$2,035-

Please describe in your own words how this course or seminar will benefit you in relation to your current job with Hamilton Township. Please attach additional documentation about the training, conference or seminar with this form.

See attached - Birmingham, Alabama

Department Director: [Signature]

Date: 5/21/19

Budget Officer: [Signature]

Date: 5/10/2019

Personnel Officer: [Signature]

Date: 5/10/2019

Business Administrator: [Signature]

Date: 5/13/19

☒ TRAINING, CONFERENCE AND SEMINARS

☐ TUITION REIMBURSEMENT (Check one box)

Name of Employee: Eileen Gore

Division: Municipal Clerk

Name of Course, Seminar or Conference: _____

Are you currently matriculated into this program: _____?
(Please provide matriculation notification from the college you are attending)

Program of Study: Registered Mun. Clerk

Dates of Attendance: April 29 - May 3, 2019

Budget Account Code: _____ Fiscal Year: _____

Cost of Seminar/College Course: _____

Miscellaneous Costs: _____ Describe: _____

Total Costs: \$ _____

Please describe in your own words how this course or seminar will benefit you in relation to your current job with Hamilton Township. **Please attach additional documentation about the training, conference or seminar with this form.**

PRC Continuing education credits.

Hard Rock Hotel - Atlantic City NJ

Department Director: [Signature] Date: 4/16/19

Budget Officer: [Signature] Date: 4/18/2019

Personnel Officer: [Signature] Date: 4/19/19

Business Administrator: [Signature] Date: 4/19/19

☒ **TRAINING, CONFERENCE AND SEMINARS**

Registration Attached

☐ **TUITION REIMBURSEMENT (Check one box)**

Name of Employee: Eileen Gore
Division: Municipal Clerk
Name of Course, Seminar or Conference: 2018 IMAE



Are you currently matriculated into this program: _____
(Please provide matriculation notification from the college you are attending)

Program of Study: Continued Education

Dates of Attendance: May 28-23, 2018

Budget Account Code: _____ Fiscal Year: 2018

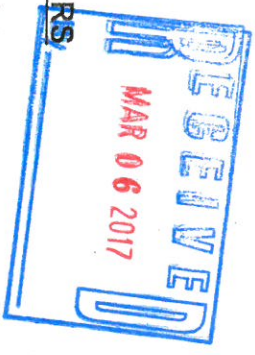
Cost of Seminar/College Course: 550 Registration, 688 Hotel, 488 airfare

Miscellaneous Costs: _____ Describe: _____
Total Costs: \$1,650 (18 Budget)

Please describe in your own words how this course or seminar will benefit you in relation to your current job with Hamilton Township. **Please attach additional documentation about the training, conference or seminar with this form.**

Perfekt, VT

Department Director: [Signature] Date: 1/16/18
Budget Officer: [Signature] Date: 1/17/18
Personnel Officer: [Signature] Date: 1/17/18
Business Administrator: [Signature] Date: 1/17/18



☒ TRAINING, CONFERENCE AND SEMINARS

☐ TUITION REIMBURSEMENT (Check one box)

Name Of Employee: Elise Gore

Division: Municipal Clerk

Name of Course, Seminar or Conference Real Estate Clerk's Conf.

(Please attach description from College handbook or from seminar information)

Are you currently matriculated into this program _____

(Please provide matriculation notification from the college you are attending)

Program of Study hg RMC

Dates of Attendance 4/24 - 27, 2017

Budget Account Code: 0211 Fiscal Year 2017

Cost of Seminar/College Course \$

Miscellaneous Costs \$340 Describe Hotel + Airfare

Total Costs \$365

Please describe in your own words how this course or seminar will benefit you in relation to your current job with Hamilton Township (feel free to attach additional documentation).

RMC Continuing Education Credits
Towards Renewal Requirement.

Department Director EL Gore Date: 1/20/17

Budget Officer [Signature] Date: _____

Personnel Officer [Signature] Date: 2/3/17

Business Administrator [Signature] Date: 3/3/17



☒ TRAINING, CONFERENCE AND SEMINARS

☐ TUITION REIMBURSEMENT (Check one box)

Name Of Employee: Silvia Gore

Division: Municipal Clerk

Name of Course, Seminar or Conference IME Conf.
(Please attach description from College handbook or from seminar information)

Are you currently matriculated into this program _____
(Please provide matriculation notification from the college you are attending)

Program of Study CMC + MMC

Dates of Attendance 5/20 - 5/24 2017

Budget Account Code: 041 Fiscal Year 2017

Cost of Seminar/College Course 600

Miscellaneous Costs \$882 Describe Hotel + Train

Total Costs \$1482

Please describe in your own words how this course or seminar will benefit you in relation to your current job with Hamilton Township (feel free to attach additional documentation).

CMC + MMC Continued Education

Mustard, Canada

Department Director [Signature] Date: 2/27/17

Budget Officer [Signature] Date: _____

Personnel Officer [Signature] Date: 2/28/17

Business Administrator [Signature] Date: 2/28/17



☒ TRAINING, CONFERENCE AND SEMINARS

☐ TUITION REIMBURSEMENT (Check one box)

Name Of Employee: Eileen Gore

Division: Municipal Clerk

Name of Course, Seminar or Conference Region 11 - Wheeling WV
(Please attach description from College handbook or from seminar information)

Are you currently matriculated into this program _____
(Please provide matriculation notification from the college you are attending)

Program of Study CMA, YMA

Dates of Attendance JAN. 10-13, 2017

Budget Account Code: 041 Fiscal Year '16

Cost of Seminar/College Course 250 Res.

Miscellaneous Costs 426-(187) Describe Hotel + (Mileage)

Total Costs 476

Please describe in your own words how this course or seminar will benefit you in relation to your current job with Hamilton Township (feel free to attach additional documentation).

Department Director [Signature] Date: 11/14/16

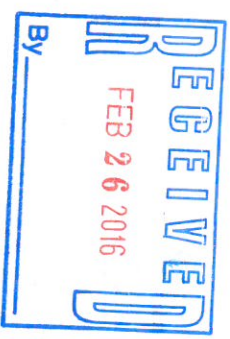
Budget Officer [Signature] Date: 11/17/16

Personnel Officer [Signature] Date: 11/17/16

Business Administrator [Signature] Date: 11/17

☒ **TRAINING, CONFERENCE AND SEMINARS**

☐ **TUITION REIMBURSEMENT (Check one box)**



Name of Employee: Elleen Gore

Division: Municipal Clerk

Name of Course, Seminar or Conference: Man. Ctr. Assn. of NY

Are you currently matriculated into this program: _____
(Please provide matriculation notification from the college you are attending)

Program of Study: Recertification RMC (NY)

Dates of Attendance: 4/24-4/27, 2016

Budget Account Code: 042 Fiscal Year: 2016

Cost of Seminar/College Course: \$310-

Miscellaneous Costs: \$225- Describe: Hotel

Total Costs: \$535-

Please describe in your own words how this course or seminar will benefit you in relation to your current job with Hamilton Township. **Please attach additional documentation about the training, conference or seminar with this form.**

NY RMC Recertification

Atlantic City NJ

Department Director: [Signature] Date: 2/26/16

Budget Officer: [Signature]

Date: _____

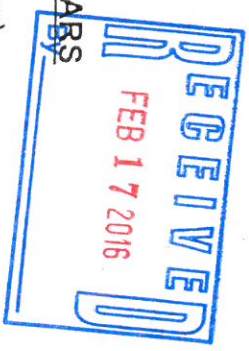
Personnel Officer: [Signature]

Date: 2/29/16

Business Administrator: [Signature]

Date: 2/29

Received
FEB 29 REC'D
2016
Dept. of Personnel



☒ TRAINING, CONFERENCE AND SEMINARS

☐ TUITION REIMBURSEMENT (Check one box)

Name Of Employee: Eileen Gore

Division: Municipal Clerk

Name of Course, Seminar or Conference IIMC
(Please attach description from College handbook or from seminar information)

Are you currently matriculated into this program _____
(Please provide matriculation notification from the college you are attending)

Program of Study Master Plan. Clerk Designator

Dates of Attendance 5/21 - 5/26, 2016

Budget Account Code: 241 Fiscal Year 2016

Cost of Seminar/College Course _____

Miscellaneous Costs _____ Describe Hotel (\$56.44) Airfare (\$473.76)

Total Costs 1,930.34 Reg. (\$500.00)

Please describe in your own words how this course or seminar will benefit you in relation to your current job with Hamilton Township (feel free to attach additional documentation).

Orinda, NJ

Department Director SJG Date: 2/16/16

Budget Officer [Signature] Date: 2/17/16

Personnel Officer [Signature] Date: 2/17/16

Business Administrator [Signature] Date: 2/16



☒ TRAINING, CONFERENCE AND SEMINARS

☐ TUITION REIMBURSEMENT (Check one box)

Name of Employee: Eileen Gore

Division: Mem. Clerk

Name of Course, Seminar or Conference: Region II Conference

Are you currently matriculated into this program: _____
(Please provide matriculation notification from the college you are attending.)

Program of Study: NY RHC - JUNE NYC Delegation

Dates of Attendance: 1-11 to 14, 2016

Budget Account Code: 041- Conf. Fiscal Year: 15

Cost of Seminar/College Course: \$465-

Miscellaneous Costs: \$235 Describe: Hotel

Total Costs: \$690

Please describe in your own words how this course or seminar will benefit you in relation to your current job with Hamilton Township. **Please attach additional documentation about the training, conference or seminar with this form.**

Continued education credits for NY RHC

Re-certification and TMC NYC Delegation.

Resorts Casino Atlantic City NY

Department Director: [Signature] Date: 11/18/15

Budget Officer: [Signature] Date: 11/20/15

Personnel Officer: [Signature] Date: 11/20/15

Business Administrator: [Signature] Date: 11/23

MAR 20 2015

☒ TRAINING, CONFERENCE AND SEMINARS

☐ TUITION REIMBURSEMENT (Check one box)

Name of Employee: Eileen Gou

Division: Mun. Clerk

Name of Course, Seminar or Conference: IME

Are you currently matriculated into this program: _____
(Please provide matriculation notification from the college you are attending)

Program of Study: CME, MMC

Dates of Attendance: Sun. May 17 - Wed. May 20, 2015

Budget Account Code: _____ Fiscal Year: HaAford CT

Cost of Seminar/College Course: \$525

Miscellaneous Costs: 713 Describe: Hotel & nites

Total Costs: 1238- All travel & meal costs by EG

Please describe in your own words how this course or seminar will benefit you in relation to your current job with Hamilton Township. **Please attach additional documentation about the training, conference or seminar with this form.**

Continued education & recertification of CME
and certification as MMC

Department Director: [Signature] Date: 3/19/15

Budget Officer: [Signature] Date: 3/20/15

Personnel Officer: [Signature] Date: 3/20/15

Business Administrator: [Signature] Date: 3/20/15

☒ **TRAINING, CONFERENCE AND SEMINARS**

MAR 20 2015

☐ **TUITION REIMBURSEMENT (Check one box)**

Name of Employee:

Sileen Gore

Division:

Mun. Clerk

Name of Course, Seminar or Conference: MEATS Annual Conf.

Are you currently matriculated into this program: _____

(Please provide matriculation notification from the college you are attending)

Program of Study: _____

Dates of Attendance: Tues, April 24 - Wed, April 29, 2015 AC, NJ

Budget Account Code: _____

Fiscal Year: 2015

Cost of Seminar/College Course: _____

\$310 Registration

Miscellaneous Costs: 195

Describe: 3 hotel nites

Total Costs: \$505 - All other expenses pd by EG (travel + meals)

Please describe in your own words how this course or seminar will benefit you in relation to your current job with Hamilton Township. Please attach additional documentation about the training, conference or seminar with this form.

Continued education + recertification

Credits as req'd by law.

Department Director: _____

[Signature]

Date: _____

3/29/15

Budget Officer: _____

[Signature]

Date: _____

3/20/15

Personnel Officer: _____

[Signature]

Date: _____

3/20/15

Business Administrator: _____

[Signature]

Date: _____

3/20/15

☒ TRAINING, CONFERENCE AND SEMINARS

☐ TUITION REIMBURSEMENT (Check one box)

Name Of Employee: GREEN GORE

Division: MECHANICAL

Name of Course, Seminar or Conference IMC REGION II Conf.
(Please attach description from College handbook or from seminar information)

Are you currently matriculated into this program _____
(Please provide matriculation notification from the college you are attending)

Program of Study Masters Municipal Clerk

Dates of Attendance JAN 14-15, 2015

Budget Account Code: 041-042 Fiscal Year 2014

Cost of Seminar/College Course 235

Miscellaneous Costs 290 - Describe total

Total Costs 525

Please describe in your own words how this course or seminar will benefit you in relation to your current job with Hamilton Township (feel free to attach additional documentation).

Continued education towards IMC Certification.

_____ Done, bc

Department Director [Signature] Date: 11/6/14

Budget Officer [Signature] Date: 11/10/14

Personnel Officer [Signature] Date: 11/10/14

Business Administrator [Signature] Date: 11/10

Received

APR 1 2014

☒ TRAINING, CONFERENCE AND SEMINARS

☐ TUITION REIMBURSEMENT (Check one box) Dept. of Personnel

Name of Employee: Eileen Gere

Division: Human Resources Clerk

Name of Course, Seminar or Conference: 2014 IIMC

Are you currently matriculated into this program: _____
(Please provide matriculation notification from the college you are attending)

Program of Study: Certified / Master Human Resources Program

Dates of Attendance: May 18 - 22-2014

Budget Account Code: 4-01720-041 Fiscal Year: 2014

Cost of Seminar/College Course: _____

Miscellaneous Costs: See below Describe: Registration (575) Air (282) Hotel (915)
Total Costs: \$1,772-

Please describe in your own words how this course or seminar will benefit you in relation to your current job with Hamilton Township. Please attach additional documentation about the training, conference or seminar with this form.

Continued education & professional development.
Please see attached.

mileage, etc

Misc. Costs - All other costs ie. meals academy seminar,)
& other trans. will be paid by E.G.

Department Director: [Signature] Date: 3-31-14

Budget Officer: [Signature] Date: 3-31-14

Personnel Officer: [Signature] Date: 3/31/14

Business Administrator: [Signature] Date: 3/31

Received

JAN 24 2014

Dept. of Personnel

☒ TRAINING, CONFERENCE AND SEMINARS

☐ TUITION REIMBURSEMENT (Check one box)

Name Of Employee: Ellen Gore

Division: Municipal Clerk

Name of Course, Seminar or Conference meats Conference
(Please attach description from College handbook or from seminar information)

Are you currently matriculated into this program RMC Re-certification for 2014
(Please provide matriculation notification from the college you are attending)

Program of Study hg Registered Municipal Clerk

Dates of Attendance March 24-27, 2014

Budget Account Code: 041 Fiscal Year 2014

Cost of Seminar/College Course _____

Miscellaneous Costs \$ Describe _____

Total Costs \$608.60

Please describe in your own words how this course or seminar will benefit you in relation to your current job with Hamilton Township (feel free to attach additional documentation).

\$290 - Registration Atlantic City NJ
\$318.60 Hotel

Department Director [Signature] Date: 1-23-14

Budget Officer [Signature] Date: 1-24-14

Personnel Officer [Signature] Date: 1/27/14

Business Administrator [Signature] Date: 1/27/14

☒ TRAINING, CONFERENCE AND SEMINARS

☐ TUITION REIMBURSEMENT (Check one box)

Name Of Employee: Eileen Gore

Division: Municipal Clerk

Name of Course, Seminar or Conference Region II
(Please attach description from College handbook or from seminar information)

Are you currently matriculated into this program _____
(Please provide matriculation notification from the college you are attending)

Program of Study CME - 4442 Certification

Dates of Attendance Jan. 15-17, 2013

Budget Account Code 301-20-120-000-042 Fiscal Year 2013

Cost of Seminar/College Course \$225 - 445 (1-credit seminars)

Miscellaneous Costs \$35.00 Describe Hotel

Total Costs \$425 -

Please describe in your own words how this course or seminar will benefit you in relation to your current job with Hamilton Township (feel free to attach additional documentation).

Region II Seminars provide CE's for CME - 4442
Registration. Two credit seminars, they provide
pleasure to increase my knowledge to meet
requirements to our current position.

3442 Credits Earned
Borde, Maryland

Department Director [Signature] Date: 11-19-13

Budget Officer [Signature] Date: 11/21/13

Personnel Officer [Signature] Date: 11/21/13

Business Administrator [Signature] Date: 11/21

TRAINING, CONFERENCE AND SEMINARS

☐ TUITION REIMBURSEMENT (Check one box)

Name Of Employee: Eileen Gore

Division: Municipal Clerk

Name of Course, Seminar or Conference IME
(Please attach description from College handbook or from seminar information)

Are you currently matriculated into this program _____
(Please provide matriculation notification from the college you are attending)

Program of Study HS Reg. Clerk / IMC CMC, NYC

Dates of Attendance May 18-23, 2013

Budget Account Code: 120-141, Fiscal Year 2013

Cost of Seminar/College Course 525.00

Miscellaneous Costs 450.00 Describe Hotel - 5 nites @ 90.00

Total Costs 975.00

Please describe in your own words how this course or seminar will benefit you in relation to your current job with Hamilton Township (feel free to attach additional documentation).

Continue education, procedure
and pay charges that against the
salary of the Clerk's Office.

Atlanta City NY

Department Director [Signature] Date: 4/4/13

Budget Officer [Signature] Date: 4/4/13

Personnel Officer [Signature] Date: 4/4/13

Business Administrator [Signature] Date: 4/4/13

☒ TRAINING, CONFERENCE AND SEMINARS

☐ TUITION REIMBURSEMENT (Check one box)

Name Of Employee: Eileen Berr

Division: Hum. Clerk

Name of Course, Seminar or Conference Reg. II Conference

(Please attach description from College handbook or from seminar information)

Are you currently matriculated into this program

(Please provide matriculation notification from the college you are attending)

Program of Study

Dates of Attendance Jan. 16-18, 2013

Budget Account Code: 2-01-20-120-000-04 Fiscal Year 2012

Cost of Seminar/College Course \$315-

Miscellaneous Costs \$4000 Describe Hotel (3 nites) + Mileage Reim.

Total Costs \$715.00

Please describe in your own words how this course or seminar will benefit you in relation to your current job with Hamilton Township (feel free to attach additional documentation).

Continued Education - Nurse Certification

Virginia Beach, VA

Department Director [Signature] Date: 9/28/12

Budget Officer [Signature] Date: 9-28-12

Personnel Officer [Signature] Date: 10/2/12

Business Administrator [Signature] Date: 10/1/12

* Did not attend - daughter hospitalized.

☒ TRAINING, CONFERENCE AND SEMINARS

☐ TUITION REIMBURSEMENT (Check one box)

Name Of Employee: Eileen Hane

Division: Human Capital

Name of Course, Seminar or Conference ITMC Conf.
(Please attach description from College handbook or from seminar information)

Are you currently matriculated into this program _____
(Please provide matriculation notification from the college you are attending)

Program of Study RMC / MMC Certification

Dates of Attendance May 20-24, 2012

Budget Account Code: 2-01-20-120-000-001 Fiscal Year 2012

Cost of Seminar/College Course \$560 -

Miscellaneous Cost: \$1299 Describe Travel - Hotel

Total Costs \$1859

Please describe in your own words how this course or seminar will benefit you in relation to your current job with Hamilton Township (feel free to attach additional documentation).

RMC / MMC Certification / Education

Portland, Oregon

Department Director [Signature] Date: 2/23/12

Budget Officer [Signature] Date: 2/29/12

Personnel Officer [Signature] Date: 2/29/12

Business Administrator [Signature] Date: _____

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2012 FEB 23 P 3:51
HAMILTON TWP. DIV. OF
BUDGET AND PURCHASING

Did not attend - sick

Received

FEB 29 2012

☒ TRAINING, CONFERENCE AND SEMINARS Dept. of Personnel

☐ TUITION REIMBURSEMENT (Check one box)

Name Of Employee: Eileen Gore

Division: Municipal Clerk

Name of Course, Seminar or Conference NJ Clerk's Assn. Annual Conference
(Please attach description from College handbook or from seminar information)

Are you currently matriculated into this program _____
(Please provide matriculation notification from the college you are attending)

Program of Study RMC, MMC (NJ Registered & IMC Master Clerk)

Dates of Attendance March 27 - 30, 2012

Budget Account Code: 201-20-100-000-041 Fiscal Year 2012

Cost of Seminar/College Course 290.00

Miscellaneous Cost \$200 Describe Hotel + Meals

Total Costs \$90.00 approx

Please describe in your own words how this course or seminar will benefit you in relation to your current job with Hamilton Township (feel free to attach additional documentation).

hy RMC accs

Attacks City, NJ

Department Director [Signature] Date: 2/23/12

Budget Officer [Signature] Date: 2/23/12

Personnel Officer [Signature] Date: 2/29/12

Business Administrator [Signature] Date: 3/1/12

RECEIVED
2012 FEB 23 P 3:22
HAMILTON TWP. DIV. OF
FINANCE AND PURCHASING

Reg. RI-05680

☒ TRAINING, CONFERENCE AND SEMINARS

☐ TUITION REIMBURSEMENT (Check one box)

Name Of Employee: Eileen Gore

Division: CLK

Name of Course, Seminar or Conference Managing Change - Transition MHC
(Please attach description from College handbook of from seminar information)

Are you currently matriculated into this program _____
(Please provide matriculation notification from the college you are attending)

Program of Study MHC Certification

Dates of Attendance Sept. 22, 2011

Budget Account Code: 042 Fiscal Year 2011

Cost of Seminar/College Course 182-

Miscellaneous Costs _____ Describe _____

Total Costs 182-

Please describe in your own words how this course or seminar will benefit you in relation to your current job with Hamilton Township (feel free to attach additional documentation).

Continue knowledge / Certification (MHC)

David Brumfield, MD

Department Director [Signature] Date: 9/6/11

Budget Officer [Signature] Date: 9/8/11

Personnel Officer [Signature] Date: 9/8/11

Business Administrator [Signature] Date: 9/8/11

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2011 SEP -7 11:29
HAMILTON TWP. DIV. OF
BUDGET AND PURCHASING

Received

JAN 04 2011

Dept. of Personnel

☒ TRAINING, CONFERENCE AND SEMINARS

☐ TUITION REIMBURSEMENT (Check one box)

Name Of Employee: Eileen Gore

Division: Clerk

Name of Course, Seminar or Conference MEANS Conf.
(Please attach description from College handbook or from seminar information)

Are you currently matriculated into this program _____
(Please provide matriculation notification from the college you are attending)

Program of Study RMC/CMC Recertification

Dates of Attendance April 2011

Budget Account Code: 041

Fiscal Year _____

Cost of Seminar/College Course 295-

Miscellaneous Costs \$ 300 Describe 3 Nite Stay - Hotel

Total Costs _____

Please describe in your own words how this course or seminar will benefit you in relation to your current job with Hamilton Township (feel free to attach additional documentation).

Continued education & CER's toward
RMC & CMC Recertification

Atlantic City NJ

Department Director [Signature] Date: 12/30/10

Budget Officer [Signature] Date: 1/4/11

Personnel Officer [Signature] Date: 1/4/11

Business Administrator [Signature] Date: 1/4/11

RECEIVED

2010 DEC 31 PM 15
HAMILTON TWP. DEPT. OF
BUDGET AND PURCHASING

Received

NOV 9 2010

Dept. of Personnel

Reg. R1-02645
R1-02647

☒ TRAINING, CONFERENCE AND SEMINARS

☐ TUITION REIMBURSEMENT (Check one box)

Name Of Employee: Silvan Hare

Division: Person Clerk

Name of Course, Seminar or Conference ILMC Reg. II
(Please attach description from College handbook or from seminar information)

Are you currently matriculated into this program _____
(Please provide matriculation notification from the college you are attending)

Program of Study _____

Dates of Attendance Jan 19-21, 2011

Budget Account Code: _____ Fiscal Year 7111

Cost of Seminar/College Course \$225

Miscellaneous Costs \$218 Describe Hotel

Total Costs \$443

Please describe in your own words how this course or seminar will benefit you in relation to your current job with Hamilton Township (feel free to attach additional documentation).

Continued education - CAC Re-certification

NYC - Certification

Atlanta City NY

Department Director Silvan Date: 11/10

Budget Officer Silvan Date: 11/5/10

Personnel Officer Silvan Date: 11/9/10

Business Administrator Silvan Date: 11/9

Received

NOV 9 2010

Reg. R1-0264

Dept. of Personnel

☒ TRAINING, CONFERENCE AND SEMINARS

☐ TUITION REIMBURSEMENT (Check one box)

Name Of Employee: Elaine Gore

Division: Human Resources

Name of Course, Seminar or Conference: The Conference
(Please attach description from College handbook or from seminar information)

Are you currently matriculated into this program? Yes
(Please provide matriculation notification from the college you are attending)

Program of Study: RMCC College Re-certification and Certification

Dates of Attendance: May 2011

Budget Account Code: _____ Fiscal Year: TY11

Cost of Seminar/College Course: \$560

Miscellaneous Costs: TBD Describe: Hotel (shared)

Total Costs: _____

Please describe in your own words how this course or seminar will benefit you in relation to your current job with Hamilton Township (feel free to attach additional documentation).

Continued education and recertification
of Certified Human Resources Clerk (certification
will be also utilized through master's program)
Clerk designation

Department Director: [Signature] Date: 11/8/10

Budget Officer: [Signature] Date: 11/10/10

Personnel Officer: [Signature] Date: 11/9/10

Business Administrator: [Signature] Date: 11/9/10