



WARREN TOWNSHIP, 46 Mountain Blvd., Warren NJ 07059



April 11, 2024

TO: Anonymous Citizen

OPRA 24-0173

Dear Mr. Anonymous Citizen,

The Township of Warren received your Open Public Records Act (OPRA) request on April 3, 2024. The official Records Custodian, Cathy Reese, received your OPRA request on April 3, 2024. As such, the seven (7)-business day deadline to respond to your request is April 12, 2024. This response to your request is being provided to you on the sixth (6) business day after the custodian's receipt of said request.

You requested:

"Please provide all communications, whether written, electronic messages of any type (email, text message, Facebook messenger and any other used by the township or its employees or officials), or telephonic, between any township employee or official (including any volunteer or advisory board member) or elected official and any vendor scheduled to appear at the earth day event on April 21, 2024. All agreements, whether written or verbal, and all written indemnification agreements or documents", between the township and all vendors scheduled to appear at the earth day event on April 21, 2024. All records, whether written, electronic messages as aforesaid, or telephonic, of township officials (including volunteers and advisory board members) or elected officials soliciting vendors for the earth day event.

RESPONSE: attachment

We have redacted the emails and phone numbers of private citizens per statute N.J.S.A. 47:1A-1.

"A public agency has a responsibility and an obligation to safeguard from public access a citizen's personal information with which it has been entrusted when disclosure thereof would violate the citizen's reasonable expectation of privacy."

You requested:

All documents containing any reference to township policy or procedure regarding solicitation of vendors for township sponsored events."

RESPONSE

The Township of Warren follows the rules and regulations pursuant to the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.); There is no specific township policy file for events.

These records are being transmitted to you via email, as per your request. Pursuant to N.J.S.A. 47:1A-5.b., there is no cost for this request.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Township of Warren to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The



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GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,

Cathy Reese, RMC, Township Clerk
Township of Warren, 46 Mountain Blvd, Warren, NJ 07059
908-753-8000, creese@warrennj.org