

Allyson M. Cinquegrana

From: Andy Trocchia <aft@st-architects.com>
Sent: Tuesday, April 27, 2021 5:00 PM
To: Benjamin Lucarelli; Elizabeth Koch; Christopher Rodriguez; Michael McCue; Meghan Chrisner-Keefe; Laline Neff; Theresa S. Casagrande; Allyson M. Cinquegrana
Subject: [EXTERNAL] - Fair Haven- Banahan Vacancy
Attachments: 2021.04.27 Banahan Vacancy.pdf

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe

Mayor & Council,
Attached please find correspondence relating to filling of the vacant council seat. Please feel free to contact me with any questions.

Andy



ANDREW F. TROCCHIA JR., A.I.A.

SONNENFELD + TROCCHIA Architects, P.A.

T. 732.946.7777 x 105



53 Main Street | Holmdel, NJ 07733
www.sonnenfeldandtrocchia.com

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April 27, 2021

Fair Haven Mayor and Council
Fair Haven Borough Hall
River Road
Fair Haven, New Jersey 07704

Dear Mayor and Council,

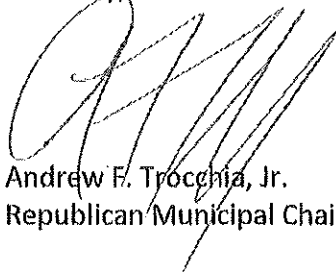
Pursuant to N.J.S.A. 40A:16-11, Municipal Vacancy Law, the Fair Haven Republican Committee offers the following recommendation of candidates to fill the vacant seat created by the resignation of Councilman Banahan:

1. Tracy Cole
2. Sheri D'Angelo
3. Suzanne McCabe

The Committee is very impressed with qualifications of each of the candidates and their genuine interest in our community. It is the Committee's feeling that Fair Haven will be well served by any one of the persons recommended above.

Please contact me if you have any questions or comments.

Sincerely,



Andrew F. Trocchia, Jr.
Republican Municipal Chairman

Allyson M. Cinquegrana

From: Greg Cannon <gcannon@sobelhan.com>
Sent: Tuesday, April 27, 2021 6:42 PM
To: Allyson M. Cinquegrana
Subject: [EXTERNAL] - RE: [EXTERNAL] - Fair Haven- Banahan Vacancy

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Ok thank you.

From: Allyson M. Cinquegrana <acinquegrana@fhboro.net>
Sent: Tuesday, April 27, 2021 5:07 PM
To: Greg Cannon <gcannon@sobelhan.com>
Subject: FW: [EXTERNAL] - Fair Haven- Banahan Vacancy

Greg:

Please see the letter from the Republican Committee which I will list on the May 10th agenda.

Allyson M. Cinquegrana, RMC/CMR
Borough Clerk/Assistant Administrator
Borough of Fair Haven
748 River Road
Fair Haven, New Jersey 07748
acinquegrana@fhboro.net
732-747-0241, ext. *221
732-747-6962 fax

From: Andy Trocchia <aft@st-architects.com>
Sent: Tuesday, April 27, 2021 5:00 PM
To: Benjamin Lucarelli <blucarelli@fhboro.net>; Elizabeth Koch <EKoch@fhboro.net>; Christopher Rodriguez <CRodriguez@fhboro.net>; Michael McCue <MMcCue@fhboro.net>; Meghan Chrisner-Keefe <MChrisner-Keefe@fhboro.net>; Laline Neff <lneff@fhboro.net>; Theresa S. Casagrande <tcasagrande@fhboro.net>; Allyson M. Cinquegrana <acinquegrana@fhboro.net>
Subject: [EXTERNAL] - Fair Haven- Banahan Vacancy

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Andy

Allyson M. Cinquegrana

From: Allyson M. Cinquegrana
Sent: Friday, April 30, 2021 2:44 PM
To: Andy Trocchia
Cc: Benjamin Lucarelli; Meghan Chrisner-Keefe; Christopher Rodriguez; Theresa S. Casagrande; Michael McCue; Laline Neff; Elizabeth Koch; Gregory Cannon
Subject: Re: [EXTERNAL] - Fair Haven- Banahan Vacancy

Hi Andy

Would you please have the three proposed candidates provide a resume or letter of interest which will provide some background information that will assist Council in their consideration to fill Councilman Banahan's vacancy. They can submit it to me, directly. Thank you. Have a great day!

Allyson M. Cinquegrana, RMC/CMR
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Allyson M. Cinquegrana

From: Meghan Chrisner-Keefe
Sent: Friday, April 30, 2021 2:48 PM
To: Allyson M. Cinquegrana
Subject: Re: Statute for Vacancy

Thank you!

[Get Outlook for iOS](#)

From: Allyson M. Cinquegrana <acinquegrana@fhboro.net>
Sent: Friday, April 30, 2021 12:55:33 PM
To: Meghan Chrisner-Keefe <MChrisner-Keefe@fhboro.net>
Subject: Statute for Vacancy

Good Afternoon:

Please see the attached....I stand corrected....Council has **30 days** to appoint/choose someone from the list. I will follow up once I hear from Andy Trocchia regarding candidates letter of interest and/or resume. Thanks...have a great day!

Allyson M. Cinquegrana, RMC/CMR
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40A:16-10. Qualifications of appointee to fill vacancy

Every person appointed to fill a vacancy, either for the unexpired term or temporarily, shall have the qualifications required by statute to permit the appointee to qualify for election to office.

L.1979, c. 83, § 1, eff. April 26, 1979.

Historical and Statutory Notes

Source: C. 40:45B-3 (L.1975, c. 213, § 3).

Library References**American Digest System**

Qualification of municipal officers, see Municipal Corporations ¶143.
Term of office, vacancies, and holding over, see Municipal Corporations ¶149(1).

Encyclopedias

Appointment of municipal officers; filling vacancies, see C.J.S. Municipal Corporations § 474.
Qualification of municipal officers, see C.J.S. Municipal Corporations § 489.

WESTLAW Research

Municipal corporations cases: 268k[add key number].

Notes of Decisions**Qualified successor 1****1. Qualified successor**

Where election for borough councilman resulted in tie vote between incumbent and challenger, incumbent remained in possession of such office until a successor was qualified, regardless of whether borough council requested incumbent to hold over in office and even though incumbent's term of office had expired and therefore vacancy in the

statutory sense existed. Republican Committee of Garwood v. Mayor and Council of Borough of Garwood, 140 N.J.Super. 593, 357 A.2d 51 (1976).

If special election is called by municipal clerk to fill council vacancy, candidates to fill said council vacancy shall only be those persons who could qualify to run in primary election of party of previous incumbent. Matter of Vacancies in Municipal Government of Borough of Rutherford, 140 N.J.Super. 328, 356 A.2d 78 (1976).

40A:16-11. Appointment to fill vacancy where incumbent was nominee of a political party; time to fill vacancy

If the incumbent whose office has become vacant was elected to office as the nominee of a political party, the municipal committee of the political party of which the incumbent was the nominee shall, no later than 15 days after the occurrence of the vacancy, present to the governing body the names of three nominees for the selection of a successor to fill the vacancy. The governing body shall, within 30 days after the occurrence of the vacancy, appoint one of the nominees as the successor to fill the vacancy. If the governing body fails to appoint one of the nominees within the time

prescribed herein, the municipal committee that named the three nominees shall, within the next 15 days, appoint one of the nominees as the successor to fill the vacancy, and such person shall be sworn in immediately. If the municipal committee which nominated the incumbent fails to submit the names of the nominees within the time prescribed herein, the governing body may, within the next 15 days, fill the vacancy by the appointment of a successor from the same political party which had nominated the incumbent whose office has become vacant.

If, on the effective date of this act, the governing body had previously received from the municipal committee the names of three nominees to fill any such vacancy and had not filled the vacancy, the governing body, within 30 days after the effective date of this act, shall appoint one of the nominees as the successor to fill the vacancy.

L.1979, c. 83, § 1, eff. April 26, 1979. Amended by L.1980, c. 101, § 3, eff. Sept. 11, 1980; L.1990, c. 57, § 1, eff. July 6, 1990.

Historical and Statutory Notes

Source: C. 40:45B-3 (L.1975, c. 213, § 3); C. 40:103-5(79) (L.1963, c. 149, § 9).

1980 Legislation

L.1980, c. 101, § 3, substituted "may" for "shall", wherever appearing.

1990 Legislation

L.1990, c. 57, § 1, provided if governing body failed to appoint nominee with-

in prescribed time, the municipal committee would appoint one nominee as the successor within the next 15 days, included rule to apply if, on the effective date of this act, governing body had received three nominees but had not filled the vacancy.

Statement: Committee statement to Senate, No. 869—L.1980, c. 101, see § 40A:16-4.

Library References**American Digest System**

Mode of filling municipal offices, see Municipal Corporations ¶129.
Term of office, vacancies, and holding over, see Municipal Corporations ¶149(1).

Encyclopedias

Appointment of municipal officers; filling vacancies, see C.J.S. Municipal Corporations § 474.
Appointment of municipal officers, time, see C.J.S. Municipal Corporations § 471.

WESTLAW Research

Municipal corporations cases: 268k[add key number].

Allyson M. Cinquegrana

From: Allyson M. Cinquegrana
Sent: Sunday, May 2, 2021 11:56 AM
To: Suzanne McCabe
Subject: RE: [EXTERNAL] - Suzanne McCabe Resume
Attachments: Suzanne McCabe Resume May 2021.pdf

Mrs. McCabe:

Thank you for forwarding your resume. Would you be able to send a letter of interest or a letter explaining why you would like to serve on Council, any volunteering you have done, organizations you have been involved with, etc. A way of introducing yourself to the governing body as they consider the names provided to fill the vacancy of Jim Banahan's Council seat. Thank you.

Allyson M. Cinquegrana, RMC/CMR
Borough Clerk/Assistant Administrator
Borough of Fair Haven
748 River Road
Fair Haven, New Jersey 07748
acinquegrana@fhboro.net
732-747-0241, ext. *221
732-747-6962 fax

From: Suzanne McCabe [REDACTED]
Sent: Saturday, May 1, 2021 8:30 PM
To: Allyson M. Cinquegrana <acinquegrana@fhboro.net>
Subject: [EXTERNAL] - Suzanne McCabe Resume

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Allyson,

As requested attached is a copy of my resume.

Best regards,
Suzanne McCabe

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Suzanne C. McCabe

m

Profile

Strategic business partner and trusted advisor to Executive Management, with strong business acumen and leadership experience driving transformational change in global healthcare and financial services organizations. Distinctive ability to craft innovative enterprise-wide talent management strategies, to optimize human capital capabilities and performance in alignment with company goals.

Highly regarded for partnering with, influencing and navigating diverse stakeholder needs, to build organizational capabilities and competitive advantage in dynamically changing environments. Recognized for building high-performance cultures and teams, providing real-time coaching and feedback, to support and empower talent, and consistently deliver results that exceed expectations.

Change Management | Talent Management | Project Management | Performance Management
Mergers & Acquisitions | Organizational Design
Complex Employee Relations | Diversity & Inclusion | Leadership Development & Coaching

Experience

JANSSEN PHARMACEUTICALS | Titusville, NJ

2017 - present

Executive Sales Representative

- Responsible for the compliant execution of the Cardiovascular and Metabolism (CVM) therapeutic area sales strategy to Cardiologists in collaboration with partnering sales functions.
- Engagement lead creating and delivering on key initiatives to foster a culture of collaboration and excellence.
- Top ten percent sales ranking 2021.

JOHNSON & JOHNSON | New Brunswick, NJ

2008 - 2017

Human Resources Leader

Selected Accomplishments:

Talent Management

- Core team member on the **enterprise IT Talent Management Strategy** team responsible for program design ensuring strategic alignment with the **"Next IT Strategy."** Conducted analysis of current state using workforce analytics, identified the critical sub-functions to drive competitive advantage and partnered with IT training to build training offerings in retooling and enhancing skills of IT talent.
- Directed overall design, development, and implementation of talent strategies for commercial sales and marketing for the **Cardiovascular and Metabolism** organization. Maintained alignment of strategies and solutions through continuous dedication to assessment, acquisition, onboarding, accelerated development, talent movement, identification and retention of key talent with a focus on diversity.
- Deployed a comprehensive and sustainable **global enterprise IT Talent strategy** to support talent agenda and business goals. As HR partner for strategy:
 - Established structure and facilitated talent summits for 40 cross sector IT vice presidents driving actionable talent moves and development. Incorporated talent metrics as an engagement lever building vice president commitment.
 - Structured custom development plans providing diverse experience resulting in retention of high potential.
 - Achieved global best practices recognition due to governance, rigor, and proven outcomes of strategy.

- Delivered on the CVM talent strategy by fostering the movement of top talent; drove sharing of talent across businesses specifically; 2 National Sales Directors (NSD) to cross functional North America Pharm business, utilizing the new Janssen Pharm NSD job profile, formed the Primary Care Physician sales leadership team through selection, assessment and recruitment as well as for the critical position Director of Marketing-Metabolics.
 - In forming PCP sales leadership team, specific focus on diversity and varied business experiences. Managed third party executive search ensuring understanding of complex job profile and successful candidate profile.
 - Collaborated with cross-sector HR colleagues to gain understanding of talent pipeline in other businesses, conversations identified high potential talent for consideration of DoM and NSD critical positions. Outcomes fostered the sharing of talent across organizations.
 - To expedite assimilation to new roles, structured thorough on-boarding program for senior business leaders. Built team effectiveness through open and real dialogues in facilitated new leader assimilation and expectation setting sessions.
 - Proposed candidate recommendations identified as high potential, proven track record and Vice President potential as substantiated through talent talks and succession planning outcomes.
- Created and presented campus relocation proposal to President and CFO of Janssen Pharmaceuticals Americas outlining a structured benefit offering utilizing best practices. Proposal included creating business rationale, benefit, policies, and engagement frameworks. This work was accomplished by hyper-collaborating with cross-sector HR partners, Domestic Mobility, Finance and world-wide engineering partners. Outcome was a well-defined employee commutation & relocation benefit offering for **site move of 300 employees** from Raritan to Titusville.
- Identified a gap in **on-boarding** and new hire assimilation for senior leaders. Designed holistic on-boarding session to offer senior executives new hires cultural awareness, understanding of Total Rewards philosophy and talent philosophy, people management processes, built in networking initiatives and opportunity to gain valuable insights into key initiatives.
- Drive a high performing culture in movement of low performing talent in a **Credo** fashion to qualified roles or exit the organization. Recognized by Law as a strategic partner in developing course of action to address employee matters.

Organizational Transformation & Change Management

- Established an entirely new **IT Application Services Global Leadership Team** consisting of 8 global leaders forming a stable core leadership team after multiple leadership off-boardings. As a member of the leadership team, helped optimize new organizational structure while building capabilities, streamlining operations, and strengthening the culture. Resulting in work effectiveness, increasing capacity and cost reduction.
 - Prepared executive summary and coached new ITAS Vice President on presenting summary of recommendations to **Management Review Committee**.
 - Identified capability gaps and built recruitment strategy to bring in Agile, Lean and SCRUM capabilities and upskill Project Management team. Recruitment strategy consisted of a phased **Buy, Build and Borrow** approach laid out over the course of the transition.
 - Spearheaded recruitment strategy to support employee engagement and career advancement. Reallocated and repurposed headcount.
- Drove the transformation of the **IT Global Shared Services Organization** (approx 600 employees) in support of new operating models and organization structures, including the build of new capabilities in US and OUS locations. Led human resources functions for 25 IT shared-service integrations, including roles, responsibilities, and required competencies in alignment with business strategies and driving definition and implementation of change management strategy. Efforts resulted in greater efficiency, reduced redundancy, and champion the "One IT" culture.
 - Identified capability gaps and strategy utilizing SCUBA methodology; collaborated with HRBU IT partners to identify internal talent for career development opportunities to fill these gaps while reducing contractor expense.
 - Partnered with ITAS leadership team to develop and monitor operating model success metrics.
 - Stood-up ITAS Ireland Development Center, building the new SCRUM capability partnering with Limerick University to acquire talent.
 - Created IT functional title structure for the enterprise IT organization, increasing engagement by 15 points within a year.
 - Conducted cost analysis to reduce contract conversion effort, resulting in \$2mm in cost savings.

- Selected as one of a 20-member team of human resources professionals to develop key enterprise talent and workforce planning tools and processes for Johnson & Johnson's **Enterprise Standards and Productivity Program (ESP)**.
 - Within this team, developed internal talent selection and workforce planning frameworks.
 - As HR partner for IT organization, delivered on **Strategic Workforce Planning and Talent Management** successfully achieving ESP Program Office approval to move forward for ITAS Application Optimization Program, a multi-year program resulting in \$180mm for the enterprise.
 - Team efforts helped achieve standardization across in-scope functions and established processes and policies for comprehensive organizational restructuring.
- **Drove the Global Communications and Public Affairs Change Journey** aligning the Americas Pharm Communications, Public Affairs and Corporate Contributions organization to the new Global Communications and Public Affairs three tier operating model. Delivered workforce planning, talent selection and capability assessment.
- As a core member of the **Janssen Americas Pharm Culture team** for the Cardiovascular and Metabolics business, identified relevant culture elements to foster cultural change and increase employee engagement and inclusion.
- Delivered and collaborated in support of the acquisition of the **Human Performance Institute organization**, this acquisition complemented the growth of newly formed Johnson & Johnson Health and Wellness business, to guarantee appropriate selection, implementation, and long-term success of new management teams.

Leadership & Employee Engagement

- Led cross-functional team charged with designing innovative engagement solutions for corporate **New Hire Orientation program** aimed at accentuating the Johnson & Johnson brand and accelerating assimilation of new hires, work included leveraging industry-leading practices in the design of a technology-based prototype of new Hire Onboarding Portal.
- Successfully managed human resource teams for effective strategy implementation and fostered the development of HR managers and HRLDP associates.
- Established the framework, rigor and sustainability of the **IT Americas Region Talent Talks**. Facilitated monthly sessions with 40 IT Vice Presidents. Created "Success Profile" to improve transparency and showcase talent in efforts to accelerate talent moves for high potential talent.

PRUDENTIAL FINANCIAL | New York, NY
Senior Vice President, Human Resources

1999 - 2008

HSBC SECURITIES Inc. | New York, NY
Senior Vice President, Human Resources

1998 - 1999

UNION BANK OF SWITZERLAND / UBS SECURITIES | New York, NY
Vice President, Human Resources

1992 - 1998

Education

Master of Arts, Industrial/Organizational Psychology
Saint Peters University, Jersey City, NJ

Bachelor of Arts, Sociology
Rutgers University, New Brunswick, NJ

Allyson M. Cinquegrana

From: Allyson M. Cinquegrana
Sent: Thursday, May 6, 2021 2:04 PM
To: aft@st-architects.com
Subject: FW: Vacant Council Seat
Attachments: Suzanne McCabe Resume May 2021.pdf; Cole Bio 5-5-21-1.pdf; SDangelo2021CV.pdf

Thank you Andy. I am going to send them the agenda packet and Zoom information since this matter is listed to be discussed on Monday evening.

Allyson M. Cinquegrana, RMC/CMR
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732-747-6962 fax

From: Andy Trocchia <aft@st-architects.com>
Sent: Thursday, May 6, 2021 1:55 PM
To: Allyson M. Cinquegrana <acinquegrana@fhboro.net>
Subject: Vacant Council Seat

[EXTERNAL]: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe

Good afternoon, Allyson.

Attached please find a bio/resume for each of the three nominees seeking to fill the Council seat vacated by Jim Banahan.

The candidates are not planning to submit any further information, as there is no statutory requirement to do so.

Please note that Mrs. D'Angelo plans to resign from conflicting positions on the Board of Education and Planning Board if she is selected.

Thanks,

Andy



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(cont'd)

Suzanne C. McCabe pg 2

m: [REDACTED]

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(cont'd)

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- Led cross-functional team charged with designing innovative engagement solutions for corporate **New Hire Orientation program** aimed at accentuating the Johnson & Johnson brand and accelerating assimilation of new hires, work included leveraging industry-leading practices in the design of a technology-based prototype of new Hire Onboarding Portal.
- Successfully managed human resource teams for effective strategy implementation and fostered the development of HR managers and HRLDP associates.
- Established the framework, rigor and sustainability of the **IT Americas Region Talent Talks**. Facilitated monthly sessions with 40 IT Vice Presidents. Created "Success Profile" to improve transparency and showcase talent in efforts to accelerate talent moves for high potential talent.

PRUDENTIAL FINANCIAL | New York, NY
Senior Vice President, Human Resources

1999 - 2008

HSBC SECURITIES Inc. | New York, NY
Senior Vice President, Human Resources

1998 - 1999

UNION BANK OF SWITZERLAND / UBS SECURITIES | New York, NY
Vice President, Human Resources

1992 - 1998

Education

Master of Arts, Industrial/Organizational Psychology
Saint Peters University, Jersey City, NJ

Bachelor of Arts, Sociology
Rutgers University, New Brunswick, NJ

Brief Biography Tracy Cole

Tracy Cole has fifteen years experience in community planning, design, real estate, and marketing. Her specialized focus is in comprehensive downtown redevelopment through thoughtful place making strategies that express a community's inherent identity. Most recently she served as President of The Agora Coalition, a not-for-profit consulting initiative founded by renowned author and political theorist Dr. Benjamin Barber of the Center on Philanthropy and Civil Society. Prior to that she was the Executive Director of the RiverCenter, the BID for Red Bank, NJ. Under her leadership Red Bank was designated a leading model for best practices in downtown revitalization. Prior to her work with Red Bank Tracy worked with The National Trust for Historic Preservation's Main Street Program.

Her work has garnered awards and recognition from organizations representing various industries such as tourism, economic development and design. At the request of the NJ Department of Community Affairs she, co-authored a course workbook on Downtown Revitalization, and taught the pilot course. Tracy was selected by NJ Transit and Projects for Public Spaces to serve as a member of a US delegation sponsored by the German Marshall Fund. The delegation, made up of planning and transportation officials, studied transportation and land use relationships in Germany to learn more about how dignity in transportation and place enhance livability and economic development. Tracy has frequently served as a speaker at economic development conferences, marketing associations, downtown redevelopment conferences, and community based organizations throughout New Jersey.

Tracy's work has been covered in the Urban Land Institute, New York Times, Washington Post, and The Boston Herald, New Jersey Monthly Magazine, Two River Times, Star Ledger, and she was featured as one of New Jersey's Top 40 Under 40 business leaders.

Tracy has a Bachelor of Science in Urban Planning from The Pennsylvania State University, Phi Kappa Phi National Honor Society, and a Master of Landscape Architecture from North Carolina State University School of Design.

Today, Tracy is the principle of Studio TAC a boutique design and project management firm. She is also the founder of Makers & Traders a collaborative of artists, tradespeople and other makers that produce custom work for clients. Tracy lives in Fair Haven, NJ where she had the privilege of serving on Fair Haven's Active Transportation Planning Committee. Tracy her husband Chris and their two daughters, share their home with a very handsome English Golden named Kyro, a small beagle named Penny who is worth a million, one rescue cat named Blackberry, and a extremely cute bunny named Tulip.

Sheri L. D'Angelo, Esq.

[REDACTED], Fair Haven, NJ 07704

(732) [REDACTED]
[REDACTED]

EDUCATION: University of Richmond, The T.C. Williams School of Law

J.D., *cum laude*, 2000

Honors & Activities: University of Richmond Law Review, Associate Editor;
McNeill Law Honor Society; Merhige Fellowship for Environmental Law;
Journal of Law and Technology; Student Bar Association; Law Student Advisor;
Summer Program: Cambridge University, Cambridge, England.

University of Richmond, Westhampton College

B.A., Political Science, 1995

Honors & Activities: Dean's List; Kappa Alpha Theta, Secretary; Pi Sigma Alpha,
Political Science Honor Society.

BAR ADMISSION: State of New Jersey, November 2017 (active)
State of Maryland, October 2002 (inactive),
District of Columbia, May 2002 (inactive)
Commonwealth of Virginia, October 2000 (inactive)

EXPERIENCE: Of Counsel, Kluger Healey, LLC; Lincroft, NJ.

January 2018 - present

Defend employers against claims filed with courts and administrative agencies under federal and state laws, including whistleblower claims and claims of harassment and discrimination based on sex, age, race, national origin and disability; conduct investigations into employee allegations of workplace misconduct; research and prepare legal memoranda and discovery; take and defend depositions; locate, coordinate and prepare expert witnesses for depositions and trial; represent public employees, public entities and municipalities in a variety of Title 59 and civil rights actions.

Planning Board Member, Fair Haven, New Jersey.

October 2020 - present

School Board Member, Fair Haven Board of Education; Fair Haven, New Jersey.

January 2017 - present, Vice President (January 2020 - present)

Work collaboratively with all school board members and administrators to promote the success of our school district and to support student achievement; review and develop Board policies; participate in tri-district collaboration and strategic planning; provide two way communication between the community and the school district; served as Chair of the Human Resources Committee during successful contract negotiations.

Associate, Venable, Baetjer & Howard; Baltimore, Maryland.

July 2002 - January 2006

Managed all stages of products liability and commercial litigation in both state and federal courts, including investigations, discovery, legal research, depositions and trials.

Associate, McGuire Woods LLP; Richmond, Virginia.

September 2000 - June 2002

Products liability, employment law and commercial litigation.

Judicial Extern, The Honorable Robert E. Payne

The United States District Court for the Eastern District of Virginia; Richmond, Virginia.
August 1999 - December 1999

Allyson M. Cinquegrana

From: Sheri D'Angelo <[REDACTED]>
Sent: Monday, May 10, 2021 3:19 PM
To: Allyson M. Cinquegrana
Subject: Re: May 10, 2021 Fair Haven Council Meeting Agenda

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Thanks so much. I'll join if I can.

On Mon, May 10, 2021 at 3:14 PM Allyson M. Cinquegrana <acinquegrana@fhboro.net> wrote:

I believe just discuss it with a plan to place a resolution on the May 24th Council agenda making an appointment, but anything can happen.

Allyson M. Cinquegrana, RMC/CMR

Borough Clerk/Assistant Administrator

Borough of Fair Haven

748 River Road

Fair Haven, New Jersey 07748

acinquegrana@fhboro.net

732-747-0241, ext. *221

732-747-6962 fax

From: Sheri D'Angelo <[REDACTED]>
Sent: Monday, May 10, 2021 2:55 PM
To: Allyson M. Cinquegrana <acinquegrana@fhboro.net>
Subject: Re: May 10, 2021 Fair Haven Council Meeting Agenda

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Hi Allyson,

Thank you for sharing the agenda with me. I'm not sure I'll be able to join tonight's meeting. Do you know if they plan to vote on the vacancy tonight or just discuss it?

Thank you,

Sheri D'Angelo

On Thu, May 6, 2021 at 6:09 PM Allyson M. Cinquegrana <acinquegrana@fhboro.net> wrote:

Good Evening:

Attached please find the meeting log in information and the agenda. Have a great weekend!!

Allyson M. Cinquegrana, RMC/CMR
Borough Clerk/Assistant Administrator
Borough of Fair Haven
748 River Road
Fair Haven, New Jersey 07748
acinquegrana@fhboro.net
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Allyson M. Cinquegrana

From: Allyson M. Cinquegrana
Sent: Monday, May 10, 2021 4:14 PM
To: tracy cole; Sheri D'Angelo; Suzanne McCabe
Cc: aft@st-architects.com
Subject: Council Vacancy

Good Afternoon Ladies:

I was just advised that the matter of Council Vacancy is going to be tabled to the May 24th agenda. You are more than welcome to "attend" this evening's meeting, but wanted to let you know that Council will not be making any decision this evening. Thank you.

Allyson M. Cinquegrana, RMC/CMR
Borough Clerk/Assistant Administrator
Borough of Fair Haven
748 River Road
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Allyson M. Cinquegrana

From: Allyson M. Cinquegrana
Sent: Thursday, May 13, 2021 10:26 AM
To: Gregory Cannon; Meghan Chrisner-Keefe
Subject: Vacancy Resolution
Attachments: 2017-44 Appoint Councilmember to fill vacancy.doc

Good Morning:

Please see an example of a resolution that has been used in the past to fill a vacancy. Hope this helps.

Allyson M. Cinquegrana, RMC/CMR
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Borough of Fair Haven
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Fair Haven, New Jersey 07748
acinquegrana@fhboro.net
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COUNCIL OF THE BOROUGH OF FAIR HAVEN
MONMOUTH COUNTY, NEW JERSEY
RESOLUTION

Motion by: Councilman Peters

Second by: Councilman Jaeger

AFFIRMATIVE: Councilmembers Jaeger, Marchese, Peters, Sorensen, Wilhelm

NEGATIVE: None

ABSTAIN: None

ABSENT: None

RESOLUTION NO. 2017-44

TITLE: APPOINT NEW COUNCILMEMBER

WHEREAS, a vacancy exists on the Fair Haven Borough Council upon the resignation of Councilwoman Aimee Humphreys; and

WHEREAS, the Municipal Vacancy Law of NJSA 40A:16-7 requires "An appointment to fill a vacancy in the membership of the Governing Body shall be by a majority vote of the membership of the remaining members of the Governing Body"; and

WHEREAS, pursuant to NJSA 40A:6-11, Municipal Vacancy Law, the Fair Haven Democratic Committee has recommended **Patricia Quigley, Christopher Rodriguez and Shervyn VonHoerl** to fill the vacant seat for the remainder of 2017.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Fair Haven that pursuant to NJSA 40A:16-7, **Christopher Rodriguez, 134 Buttonwood Drive, Fair Haven, NJ** is appointed as a Councilmember to fill the unexpired term of Aimee Humphreys through December 31, 2017.

I, Allyson M. Cinquegrana, Municipal Clerk of the Borough of Fair Haven in the County of Monmouth and the State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Mayor and Council of the Borough of Fair Haven in the County of Monmouth in the State of New Jersey at a meeting held on February 27, 2017.

Allyson M. Cinquegrana, RMC/CMR
Municipal Clerk

Allyson M. Cinquegrana

From: Tim and Claudia [REDACTED]
Sent: Thursday, May 13, 2021 1:31 PM
To: Allyson M. Cinquegrana
Subject: Re: Council Vacancy

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Thank you very much...extremely helpful and complete!!

Sent from my iPad

> On May 13, 2021, at 1:15 PM, Allyson M. Cinquegrana <acinquegrana@fhboro.net> wrote:

>

> Councilman Banahan submitted his letter of resignation to the Chairperson of the Republican Committee and to me, as Municipal Clerk (Secretary to the Governing Body). The Chairperson of the Republican Committee (Andrew Trocchia) has 15 days from the time of resignation to provide three names to the Governing Body for their consideration. Mr. Trocchia provided those names to me and I forwarded them on to the Mayor and Council. It is not a requirement that the three named candidates provide a resume, but a request was made and the three individuals were nice enough to comply with the request.

>

> For your reference, I have attached a copy of the Statute pertaining to the Municipal Vacancy Law.

>

> I hope this information is helpful to you. Have a nice day!

>

> Allyson M. Cinquegrana, RMC/CMR
> Borough Clerk/Assistant Administrator
> Borough of Fair Haven
> 748 River Road
> Fair Haven, New Jersey 07748
> acinquegrana@fhboro.net
> 732-747-0241, ext. *221
> 732-747-6962 fax

>

> -----Original Message-----

> From: Tim and Claudia [REDACTED]
> Sent: Thursday, May 13, 2021 1:02 PM
> To: Allyson M. Cinquegrana <acinquegrana@fhboro.net>
> Subject: Council Vacancy

>

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>

> At the last Governing Body meeting, it was noted that resumes had been received for the current council vacancy.

>

> Could you please tell me where/ how the public was notified about the vacancy and to submit resumes?

>

> Thanks very much,

> Claudia Brady
> Fair Haven Road

>

> Sent from my iPad

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> <Municipal Vacancy Law.pdf>

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Allyson M. Cinquegrana

From: Suzanne McCabe [REDACTED]
Sent: Tuesday, May 25, 2021 12:06 PM
To: Allyson M. Cinquegrana
Cc: Benjamin Lucarelli; Andy Trocchia; Greg Cannon; Theresa S. Casagrande
Subject: Re: Resolution No 2021-141 appointing Suzanne McCabe as Councilwoman

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Thank you Allyson, I am thrilled to join the Council. I will forward your requested information later this evening.

Regards,
Suzanne McCabe

On Tue, May 25, 2021, 11:45 AM Allyson M. Cinquegrana <acinquegrana@fhboro.net> wrote:

Good Morning Councilwoman McCabe:

Congratulations on your appointment as Councilwoman to fill the unexpired term of James Banahan. The term expires on December 31, 2021. I have attached a copy of the appointing resolution for your files. When you have a moment, please give me a call (direct line 732-245-0969) to discuss your Oath of Office, Council Packet, etc.

Please provide a biography for the Borough's website as well as a photo.

Thank you. I look forward to working with you. Have a nice day!

Allyson M. Cinquegrana, RMC/CMR

Borough Clerk/Assistant Administrator

Borough of Fair Haven

748 River Road

Fair Haven, New Jersey 07748

acinquegrana@fhboro.net

732-747-0241, ext. *221

Allyson M. Cinquegrana

From: Allyson M. Cinquegrana
Sent: Tuesday, May 25, 2021 12:42 PM
To: Suzanne McCabe
Cc: Theresa S. Casagrande
Subject: FW: Welcome to the Fair Haven Governing Body
Attachments: 2021 Budget - Introduction.pdf; User Friendly Budget - 2021.xlsm

A few minor corrections....the budget was introduced at our May 10th Council Meeting with a Summary and Synopsis of the budget advertised in the Asbury Park Press on May 24th. I attached the actual budget document that Council received in their May 10th meeting packet as well as the User Friendly Budget provided by the Borough's Chief Financial Officer, Colleen Lapp.

Betty Ann Berube, Administrative Assistant and Social Media Coordinator, has been provided with your information to transition e-mail permissions to you and keeping with the first initial, last name @fhboro.net theme (smccabe@fhboro.net).

Council Packets are delivered by the Police Department the Friday prior to the Council Meeting, as well as electronically.

Allyson M. Cinquegrana, RMC/CMR
Borough Clerk/Assistant Administrator
Borough of Fair Haven
748 River Road
Fair Haven, New Jersey 07748
acinquegrana@fhboro.net
732-747-0241, ext. *221
732-747-6962 fax

From: Theresa S. Casagrande <tcasagrande@fhboro.net>
Sent: Tuesday, May 25, 2021 12:32 PM
To: Suzanne McCabe <smccabe@fhboro.net>
Cc: Benjamin Lucarelli <blucarelli@fhboro.net>; Christopher Rodriguez <CRodriguez@fhboro.net>; Allyson M. Cinquegrana <acinquegrana@fhboro.net>
Subject: Welcome to the Fair Haven Governing Body

Suzanne, Welcome to the Fair Haven Governing Body. Please be assured that my job is to make sure that you have all the information you need to help you make an informed decision on Borough related matters. In that capacity, I will be happy to speak or meet with you to go over any topics that you want to review. I have attached reading material that will give you a general overview of serving on local government, as well as a spreadsheet that details our 2021 budget, as introduced on 05/24/21, which is scheduled for a public hearing and possible adoption on 06/14/21. I know that Allyson, copied above, has already been in touch and she will assist you with the practical details of getting set up to send and receive emails, etc. My cell phone # is 908-692-7699. Feel free to email, text, or call me at your convenience. Best regards, Theresa

Theresa S. Casagrande, MBA, RMC, CTC, Past President - NJMMA

Administrator, Borough of Fair Haven
748 River Road
Fair Haven, NJ 07704
tcasagrande@fhboro.net
Phone # 732-747-0241
Fax # 732-747-6962

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Allyson M. Cinquegrana

From: Suzanne McCabe [REDACTED]
Sent: Wednesday, May 26, 2021 6:58 AM
To: Allyson M. Cinquegrana
Subject: Re: Some Information to assist you

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Sounds good.

On Wed, May 26, 2021, 6:34 AM Allyson M. Cinquegrana <acinquegrana@fhboro.net> wrote:
I am in all day...stop in when convenient for you

Allyson M. Cinquegrana, RMC/CMR
Borough Clerk/Assistant Administrator
Borough of Fair Haven
732-747-0241, ext 221
732-747-6962 fax
acinquegrana@fhboro.net

From: Suzanne McCabe [REDACTED]
Sent: Tuesday, May 25, 2021 5:33:43 PM
To: Allyson M. Cinquegrana <acinquegrana@fhboro.net>
Subject: Re: Some Information to assist you

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Thank you. I am off Friday if you have time. I can be flexible.

Suzanne

On Tue, May 25, 2021, 4:55 PM Allyson M. Cinquegrana <acinquegrana@fhboro.net> wrote:

Councilwoman McCabe:

Until your Borough e-mail is up and running, I am sending this to your personal e-mail. Please see the attached information, as discussed.

As far as your Oath of Office, let me know what date and time works for you. Borough Hall hours are 8 am – 4 pm Monday through Friday. Beginning June 7th, we will be on the summer schedule Monday through Wednesday, 8 am – 4 pm and Thursdays 8 am – 8 pm closed on Fridays.

So far....the following matters will be listed on the June 14th agenda:

-Tree Removal Appeal from Navesink Fine Home Building, 182 Oxford Avenue

- Clarification from Bill Brooks on the amount of trees to be removed and why only requiring two replacement trees? Is there a landscape plan?

-Budget Hearing and Adoption

-Hearing on Acquisition of 21 Fair Haven Road

-Liquor License Renewals

Let me know what, if anything else, you may need.

Allyson M. Cinquegrana, RMC/CMR

Borough Clerk/Assistant Administrator

Borough of Fair Haven

748 River Road

Fair Haven, New Jersey 07748

acinquegrana@fhboro.net

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