

LITTLE EGG HARBOR TOWNSHIP SCHOOL DISTRICT

ADMINISTRATIVE OFFICES
307 Frog Pond Road * Little Egg Harbor, NJ 08087

PATRICIA BLOOD
Interim Superintendent of Schools
(609) 296-1719
Fax (609) 296-3225

ROBERT GREEN
School Business Administrator
(609) 296-1719
Fax (609) 296-2570

November 16, 2023

VIA EMAIL

Erin Micciulla

opra+request-54984-2de890a0@requests.opramachine.com

RE: November 6, 2023, Open Public Records Act ("OPRA") Request (the "Request")

Dear Mrs. Karma:

This letter is in response to the above-referenced OPRA Request that was delivered to the Little Egg Harbor School District Board of Education ("District" or "Board") and deemed received by the District on November 6, 2023.

OPRA defines a "government record" of a public entity as "any paper, written or printed book, document, drawing, map, plan, photograph, microfilm, data processed or image processed document, information stored or maintained electronically or by sound-recording or in a similar device, or any copy thereof, that has been made, maintained or kept on file in the course of its official business ..." N.J.S.A. 47:1A-1.1. Accordingly, the District is required to produce only those records which it maintains in the official course of business. Pursuant to the definition of a government record, a public entity is not required by OPRA to research information and/or create records that do not exist in response to OPRA requests. See e.g., Mag Entertainment, LLC v. Division of Alcoholic Beverage Control, 375 N.J. Super 537 (App. Div. March 2005).

REQUEST

This is a request for public records made under OPRA and the common law right of access.

- (1). John Berenato's entire employment application submission; including resume, certificates, training records, positions held from hire date to end of employment.*
- (2). The Little Egg Harbor School District vacancy posting to which John Berenato was hired.*

LITTLE EGG HARBOR TOWNSHIP SCHOOL DISTRICT

RESPONSE

Attached to this email you will find the following redacted documents:

- Entire Employment Application Submission (Appropriate information redacted)
- Resume (Appropriate information redacted)
- The following positions held from hire date to end of employment are as follows:
 - a) Elementary Supervisor
 - b) Director of Curriculum and Instruction
 - c) Assistant Superintendent

The following documents are not included as part of the OPRA Request as they are personnel records and not permitted to be disclosed:

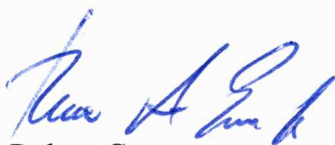
- Certificates (Personnel records not permitted under OPRA)
- Training Records (Personnel records not permitted under OPRA)

The following document no longer exists on file with the Little Egg Harbor School District:

- 2) The Little Egg Harbor School District vacancy posting to which John Berenato was hired.

Let this email and the attachments serve as having fulfilled the requirements of your request under the Open Public Records Act.

Sincerely,



Robert Green

Business Administrator