

MIDLAND PARK PUBLIC SCHOOLS
Midland Park, New Jersey

MEMORANDUM

DATE: December 17, 2004
TO: Policy Committee
FROM: August C. DePreker, Superintendent of Schools
SUBJECT: POLICY COMMITTEE MEETING AGENDA
December 21, 2004, 7:00 p.m.

I. Approval of Minutes

Approve the minutes of the meeting held on October 5, 2004, as written.

II. OLD BUSINESS:

- A. Domestic Partnership discussion
- B. Use of Defibrillators

III. NEW BUSINESS:

- A. Affirmative Action Program for Employment and Contract Practices
- B. Public Labeling of Educationally Handicapped Pupils
- C. Surrogate Parents and Foster Parents
- D. Merit Incentive Award
- E. Continuing Education Program Registration Payments/Refunds
- F. Class Rank
- G. Use of Facilities (sample Policy will be available Tuesday night)

MIDLAND PARK PUBLIC SCHOOLS
Midland Park, New Jersey

MEMORANDUM

DATE: January 25, 2005
TO: Policy Committee
FROM: Michele Acito, Chairperson
SUBJECT: POLICY COMMITTEE MEETING MINUTES
December 21, 2004, 7:00 p.m.

I. Approval of Minutes

The minutes of the meeting held on October 5, 2004 were approved as written.

II. OLD BUSINESS:

A. Domestic Partnership discussion

The discussion centered around the timeliness for the development of a policy on this issue. Mr. DePreker has contacted Esmay and they are promising that before the end of January this policy will be written and sent to the district for deliberation and action.

B. Use of Defibrillators

This policy was brought forward to the Board of Education. Many of the members of the Board felt it was too descriptive and detailed. When brought forward as a first reading, it was tabled until Mr. DePreker could further research what other schools are doing with such policies. When brought back to the Board you will see one school district's policy similar to our initial proposal and the other less restrictive. That will all be put on hold until Esmay develops and provides our Board with recommendations for what they see as the appropriate policy and procedures for this issue. That also is promised to our Board by the end of January.

III. NEW BUSINESS:

A. Affirmative Action Program for Employment and Contract Practices

It was discussed that the Agenda that evening would have a change in administrative positions since Ms. Dunn, who is the Affirmative Action Officer, moved from Director of Curriculum to Principal of Godwin School. There is also some new language that has been added to this policy, which will be brought forward in January for a first and second reading. The second reading was approved on Tuesday night, January 18th.

B. Public Labeling of Educationally Handicapped Pupils

C. Surrogate Parents and Foster Parents

The above two policies are required by the New Jersey Department of Education and it is imperative they both be in place prior to the monitoring visit in April. As of the writing of these minutes, both policies have received second reading approvals.

D. Merit Incentive Award

It was discussed that the old policy book provided for meritorious incentive for both certificated and non-certificated staff. It was missing from the new manual and it is recommended that both be reinstated through Board approval. This was approved for its second reading on January 18th.

E. Continuing Education Program Registration Payments/Refunds

This policy relates to use of credit cards and the payment of continuing education classes. The policy was discussed in committee and recommended for board approval. It also will receive approval at its second reading on January 18th.

F. Class Rank

This policy still needs to be completed. Mr. DePreker will pursue a capsule version of the recommended new procedures for discussion at our next Policy meeting. This has already been discussed and reviewed by the Curriculum Committee and has received its endorsement for dropping the class rank procedures.

G. Use of Facilities

This policy has been discussed and reviewed on several occasions since this initial meeting. The last such discussion occurred on Tuesday, January 4th. The first reading to the full Board of Education will take place on January 18th.

2. Approve the summer 2005 facilities request made by Summer Heatt Basketball Camp and Top Shott La Crosse/Soccer camps, which is attached as an appendix. B

D. Policy Committee - (M. Acito, Chairperson)

1. Approve the first reading of the following policy and regulation, which is attached as an appendix:

Use of Facilities

Policy and Regulation Section 7510

C

2. Approve the second reading of the following policies and regulations:

Affirmative Action Program for Employment
and Contract Practices

Policy and Regulation Section 1550

Merit Incentive Award – Teaching Staff

Policy and Regulation Section 3414

Merit Incentive Award – Support Staff

Policy and Regulation Section 4414

Continuing Education Program Registration
Payments/Refunds

Policy and Regulation Section 6860

E. Legislative Committee - (M. Anders, Chairperson)

F. Buildings & Grounds Committee - (R. Moraski, Chairperson)

G. Negotiations - Teachers/Secretaries - (R. Venditti, Chairperson)

H. Negotiations - Administrators/Custodians - (M. Hahn, Chairperson)

I. Public Relations Committee - (M. Anders, Chairperson)

J. Personnel Committee - (P. Sullivan, Chairperson)

2. Approve the proposed Holiday Schedule for 12-Month Personnel for the 2005-2006 school year, which is attached as an appendix.

G

Roll Call: All Yes

Motion – Mrs. Polhemus, seconded – Mr. Moraski . . .

3. Approve the proposed overnight field trip to the NJSIAA Track and Field State Championship Meet, June 3, 2005 (support material attached).

Roll Call: All Yes

Motion – Mrs. Polhemus, seconded – Mr. Moraski . . .

4. Approve the proposed plans for “Music in the Park VIII” on October 15, 2005 (support material attached).

Roll Call: All Yes

- D. Policy Committee - (, Chairperson)

Motion – Mrs. Acito, seconded – Mr. Moraski . . .

Approve the second reading of the following policy and regulations, which are attached as an appendix:

H

Use of Facilities

Board Policy and Regulations Section 7510

Roll Call: All Yes

In addition an updated policy manual disk will be provided to the Board this summer.

- E. Legislative Committee - (, Chairperson)

No Report.

- F. Buildings & Grounds Committee - (, Chairperson)

The following items were reported on:

- a. The Godwin Boiler room is under construction
- b. The Highland Stage is being worked on ahead of schedule
- c. The high school main entrance door

- G. Negotiations - Teachers/Secretaries - (, Chairperson)

Ongoing

- H. Negotiations - Administrators/Custodians - (, Chairperson)

No Report.

- I. Public Relations Committee - (, Chairperson)

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7510 Use of School Facilities

7510 USE OF SCHOOL FACILITIES

Since the schools belong to the people of the school district, and since the school plant facilities are established, maintained and operated by funds largely provided by local taxes, the Midland Park Board of Education desires to encourage the use of school plant facilities for programs and activities sponsored by local organizations whose membership is comprised of at least 50% Midland Park residents. School facilities are not to be used for any purpose that violates the democratic principals and American ideals the schools are dedicated to preserve. Use of school facilities shall be subject to the following policy statement and rules and regulations established to implement these policy statements.

A. Permitted Uses

1. Free of Charge

- a. Student-Faculty Groups, Continuing Education Program
- b. Support groups as listed (on building use form) in the regulations
- c. To organizations for public, literary, scientific, recreational, or educational meeting or for the discussion of matters of general and public interest provided that such use does not require extra services of school personnel for which extra salaries would have to be paid.

2. Subject to Payment for Use

To support groups and to organizations for public, literary, scientific, recreational, or educational meetings, or for the discussion of matters of



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7510 Use of School Facilities

general or public interest when the use requires extra services from school personnel for which extra salaries must be paid.

B. Use of Furniture and Equipment

Use of furniture and equipment common to the purpose for which approval of use has been granted are also granted for use at the same time as part of the building or grounds facility. Special equipment (i.e., A-V projectors) use must be requested at the time of request of facilities.

C. Use of School Buses and School Vans

District owned vehicles may be requested for use by non-school groups, recreational or educational, under rules and regulations established for such use by the N.J. Statutes.

D. Prohibited Uses

1. To any sponsor when the purpose of such use is to promote activities subversive to the laws of the United States or any division thereof, or to the overthrow of the government of the U.S. or of any State by force, violence or other unlawful means.
2. To any sponsor during anytime when the use would interfere with the conduct of regular school work or when occupancy of the school buildings or grounds is required for the purpose of the public schools of the state.
3. To the sponsor of any activity that may violate the causes of good morals, manners or tasks to be injurious to the buildings, grounds or equipment.



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7510 Use of School Facilities

4. To any sponsor for activities otherwise in conflict with State law.

5. To any sponsor for commercial use.

N.J.S.A. 18A:20-20; 18A:20-34

Adopted: 7 October 2003

Revised: 3 May 2005



MIDLAND PARK BOARD OF EDUCATION POLICY COMMITTEE AGENDA

Chair: *Tim Thomas*

Members: *Robert Schiffer*
 Maryalice Thomas



Tuesday, June 5, 2012, 7:00 p.m.

I. APPROVAL OF MINUTES

II. OLD BUSINESS

III. NEW BUSINESS

- | | | |
|----|---|--|
| A. | Right of Privacy – Teaching Staff Members | Policy Section 3324 (New) |
| B. | Anticipated Disability | Policy Section 3435 |
| C. | Right of Privacy – Support Staff Members | Policy Section 4324 (New) |
| D. | Use of Facilities | Policy & Regulations
Section 7510 (Revised) |
| E. | Policy Alert 196 | |

Encs.



NEW JERSEY
POLICY ALERT
Policy Alert and Support System

No. 196
February 2012

- 1631 **Residency Requirement for Person Holding School District Office, Employment, or Position (New)**
- 2431 **Athletic Competition (Revised)**
- 3324 **Right of Privacy - Teaching Staff Members (New)**
- 4324 **Right of Privacy - Support Staff Members (New)**
- 5117 **Interdistrict Public School Choice (New)**
- 5600 **Pupil Discipline/Code of Conduct (Revised)**
- 7510 **Use of School Facilities (Revised)**
- 8613 **Waiver of Pupil Transportation (New)**
- 9270 **Home Schooling and Equivalent Education Outside the Schools (Revised)**

This POLICY ALERT replaces and/or adds Policy and/or Regulation Guides in the following sections: 1000, 2000, 3000, 4000, 5000, 7000, 8000 and 9000.

Please note the comments below are organized as follows:

0000 NAME OF POLICY

This paragraph describes a development at the State or Federal level.

This paragraph describes the effect of the development on local Board policy. Local policy is **MANDATED** by law or monitoring standards, (these policies will be designated with a small **M** in the upper right hand corner), **RECOMMENDED** by sound management practices, or merely **SUGGESTED** as may be appropriate to meet your district needs.

These policy and regulation guides should be used to update the Policy and Regulation Manuals of the school district. If your district manual(s) contain any of the policies or regulations contained in this Policy Alert, they must be updated for your district manual(s) to remain current and in compliance with law. It does not matter whether or not the policy or regulation is **MANDATED**, all policies and regulations in district manuals contained in this alert should be updated.



NEW JERSEY POLICY ALERT Policy Alert and Support System

5600 – Pupil Discipline/Code of Conduct (Revised)

Policy Alert 195 included new Dating Violence at School Policy and Regulation Guides - 5519 mandated by recent legislation. Strauss Esmay provided these Guides as soon as possible as the law's effective date was the beginning of the 2011-2012 school year. Similar to the Anti-Bullying Bill of Rights Act, the new dating violence at school law requires consequences and remedial/intervention measures for acts or incidents of dating violence at school. A listing of consequences and remedial/intervention measures are included in the new Dating Violence at School Policy and Regulation Guides. However, it is recommended these listings also be included in the school district's Pupil Discipline/Code of Conduct. Therefore, Policy and Regulation Guides 5600 have also been revised to include consequences and remedial/intervention measures for acts or incidents of dating violence at school. School district responses shall be tiered with consideration given to the seriousness and the number of previous occurrences of an act or incident of dating violence at school which is explained in the new section F. in Regulation Guide 5600.

Policy Guide 5600 is **MANDATED**

Regulation Guide 5600 is **MANDATED**

7510 – Use of School Facilities (Revised)

Policy Alert 194 included new Policy and Regulation Guides 2431.4 – Prevention and Treatment of Sports-Related Concussions and Head Injuries. These new Guides were mandated as a result of P.L. 2010, Chapter 94 (N.J.S.A. 18A:40-41.1 through 41.5). N.J.S.A. 18A:40-41.5 provides immunity to school districts for the injury or death of a person due to the action or inaction of persons employed by or under contract with a youth sports team organization that operates on school grounds provided the organization provides proof of a specific level of liability insurance and a statement of assurance the organization will comply with the district's Policy and Regulation 2431.4. In addition to including these provisions in Policy and Regulation Guides 2431.4, it is recommended these provisions be incorporated into the school district's Use of School Facilities Policy. Therefore, Policy and Regulation Guides 7510 – Use of School Facilities have been revised to incorporate this immunity language. In addition, several minor suggested revisions are also included in each Guide.

Although the law only requires a concussion policy and regulation for school districts that have "interscholastic athletics" as defined in Policy Guide 2431.4, the immunity from liability provisions of N.J.S.A. 18A:40-41.5 are required to protect all school districts that permit youth sports team organizations to use its school facilities. Therefore, a district that does not have "interscholastic athletics" but permits youth sports team organizations to use its school facilities should adopt Policy and Regulation Guides 2431.4 as these organizations would be required to meet the minimum insurance requirements and sign a statement of assurance for the district to receive immunity as outlined in N.J.S.A. 18A:40-41.5. Policy and Regulation Guides 2431.4 were included in Policy Alert 194 and can be downloaded from [ELANOnline](#).

Most school districts have a locally-developed Use of School Facilities Policy and Regulation. If a district is not using Strauss Esmay's Policy and Regulation Guides 7510, it is strongly recommended the immunity from liability language be incorporated into the district's current locally-developed Use of School Facilities Policy and Regulation.

Policy Guide 7510 is **RECOMMENDED**

Regulation Guide 7510 is **RECOMMENDED**

POLICY GUIDE

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Use of School Facilities
Mar 87
Feb 12

[See POLICY ALERT No. 196]

7510 USE OF SCHOOL FACILITIES

The Board of Education believes that the school facilities of this district should be made available for community purposes, provided that such use does not interfere with the educational **and co-curricular** programs of the schools **district**. **For the purpose of this policy, "school facilities" also includes school grounds.**

The Board will permit the use of school facilities when such permission has been requested in writing and has been approved by the _____, ~~except~~ that ~~T~~the Board reserves the right to withdraw permission after it has been granted **in the event circumstances change requiring such school facilities or school grounds will be needed for a school district purpose or due to a school closing due to weather or other emergency.**

In weighing competing requests for the use of school facilities, the Board will give priority to the following uses, in the descending order given:

Number the following uses in the appropriate order

- ___ Uses and groups directly related to the schools and the operations of the schools, including pupil and teacher groups;
- ___ Uses and organizations indirectly related to the schools, including the P.T.A., P.T.O., Home-School Association, and other school-parent related organizations;
- ___ Departments and agencies of ~~the~~ municipal government;
- ___ Governmental agencies ~~generally~~;
- ___ Community organizations formed for charitable, civic, social, or educational purposes;
- ___ Community political organizations;
- ___ Community church groups;
- ___ **Private groups and organizations;**
- ___ _____ (other).



POLICY GUIDE

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7510/page 2 of 3
Use of School Facilities

[Optional]

The use of school facilities will not be granted for the advantage of any commercial or profit-making organization, partisan political activity, **or any private social function.**]

The use of school facilities will not be granted ~~or~~ for any purpose that is prohibited by law.

Each user shall present evidence of the purchase of organizational liability insurance to the limit as prescribed by district regulations. **Each user shall inspect any facility or school grounds to be used prior to such use and shall notify a district representative of any existing safety or dangerous conditions. In the event such conditions exist, the district may cancel or modify the user's access to the school facility until such conditions are addressed.** Users shall be financially liable for damage to the facilities and for proper chaperonage **as required by the school district administration.** ~~All activities must terminate~~ by _____ p.m.

Use of school equipment in conjunction with the use of school facilities must be specifically requested in writing and may be granted in accordance with Policy No. 7520. The users of school equipment must accept liability for any damage or loss to such equipment that occurs while it is in their use, regardless of any assignment of negligence. Where rules so specify, ~~no~~ **certain** items of equipment may **only** be used ~~except~~ by a qualified operator **approved by the school district administration.**

The Board shall approve annually a schedule of fees for the use of school facilities based upon the following guidelines:

1. The use of school facilities for activities directly related to the educational program and district operations

Optional

[and use by _____ **(list organizations)**]

shall be without cost to the user except that the user shall be responsible for any custodial costs incurred by the use and any fees charged by a law enforcement agency in connection with the use.

2. All other organizations or persons granted the use of school shall pay in advance the scheduled fee and the cost of any additional staff services required by the use.



POLICY GUIDE

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Use of School Facilities

The school district shall provide a copy of Policy and Regulation 2431.4 – Prevention and Treatment of Sports-Related Concussions and Head Injuries to all youth sports team organizations that operate on school grounds or in school facilities. In accordance with the provisions of N.J.S.A. 18A:40-41.5, the school district shall not be liable for the injury or death of a person due to the action or inaction of persons employed by, or under contract with, a youth sports team organization that uses school facilities or operates on school grounds if the youth sports team organization provides the school district proof of an insurance policy in the amount of not less than \$50,000 per person, per occurrence; insuring the youth sports team organization against liability for any bodily injury suffered by a person. The youth sports team organization must also provide a statement of compliance with the school district's Policy and Regulation 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries.

For the purpose of this Policy, a “youth sports team organization” means one or more sports teams organized pursuant to a nonprofit or similar charter or which are member teams in a league organized by or affiliated with a county or municipal recreation department.

The Superintendent shall develop regulations for the use of school facilities; such regulations shall be distributed to every user of the facilities and every applicant for the use of school facilities. Permission to use school facilities shall be granted only to persons and organizations that agree to the terms of Policy and Regulation 7510, the requirements as outlined in the use of school facilities application, and in accordance with the terms outlined in the approval in writing to be bound by these regulations granted by the school district.

N.J.S.A. 18A:20-20; 18A:20-34

Adopted:



C. Curriculum Committee – (S. Criscenzo, Chairperson)

Motion – Ms. Criscenzo, seconded – Dr. Thomas . . .

Approve the following block motion:

1. Approve the proposal for the name change for the Gay-Straight Alliance to Spectrum for the 2012-2013 school year (support material attached).
2. Approve the following staff members requesting workshop attendance (support material attached):

Name	Workshop	Location	Cost	Date
Ethan Grubman	Advanced Placement Summer Institute for Teachers in Statistics	Madison, NJ	\$940.48	July 30 – August 3, 2012
Karen Corcoran	Annual AAP/NJ School Health Conference	Somerset, NJ	\$205.07	Oct. 17, 2012

3. Approve the revised High School elective: 21st Century Media Impact (support material attached).
4. Approve the revision of the 4.0 Grade Point Average scale.
5. Approve the following extended programs for Midland Park Continuing Education which are offered evenings during July and August at the high school (support material attached):

<u>Course</u>	<u>Instructor</u>
Italian	Vincent Traina
Oil Painting	Susan Marlett
Pilates	Denise Swan
Sewing Beginner/Advanced	Karen Skoglund
Total Body Toning	Faith Grohman
Yoga Beginner & Intermediate	Gloria Smiley
Zumba Fitness	Silvia Acosta

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Dr. Thomas . . .

6. **Approve the recommendation of the Interim Director of Special Services for the placement of one elementary school special education student to attend The Social Club summer program at the Sicomac School, Wyckoff, NJ from July 9 – 20, 2012.**

D. Policy Committee – (T. Thomas, Chairperson)

Motion – Ms. Criscenzo, seconded – Dr. Thomas . . .

1. Approve the first reading of the following revised policies and regulations, which are attached as an appendix:

Right of Privacy – Teaching Staff Members	Policy Section 3324	<u>PB-1</u>
Anticipated Disability	Policy Section 3435	<u>PB-2</u>
Right of Privacy – Support Staff Members	Policy Section 4324	<u>PB-3</u>
Use of Facilities	Policy Section 7510	<u>PB-4</u>

Mr. Canellas recommended wording for the Policy 7510 for non-approved use of facilities and possible consequences. Policy will go back to the Policy Committee.

Roll Call: All Yes

Legislative Committee – (P. Triolo, Chairperson)

Legislation in the Senate has placed a moratorium on virtual charter schools.

F. Buildings & Grounds Committee – (J. Canellas, Chairperson)

Motion – Mr. Canellas, seconded – Mr. Schiffer . . .

Approve Midland Park's School Bus Emergency Evacuation Drill Reports on the following dates and locations (**support material attached**):

3/13/12 at 8:40 a.m. at ECLC, Ho-Ho-Kus, NJ
5/17/12 at 7:58 a.m. at MPHS, Midland Park, NJ
5/24/12 at 9:50 a.m. at MPHS, Midland Park, NJ
6/05/12 at 8:50 a.m. at Colonial Road School, Franklin Lakes, NJ
6/05/12 at 8:35 a.m. at Windsor Learning Center, Pompton Lakes, NJ

Roll Call: All Yes

Mr. Canellas complemented Buildings and Grounds personnel and Administration for hard work in getting everything organized for graduation and how nice the stadium/bleachers looked.

The committee met tonight to review the information obtained from the survey and the community meetings – bringing some of the suggestions to the architect for review.

G. Negotiations Committee - (B. McCourt, Chairperson)

The Committee met tonight and notes will follow.

H. Public Relations Committee – (R. Formicola, Chairperson)

No Report.

I. Personnel Committee – (M. Thomas, Chairperson)

No Report.

Dr. Cirasella commented that we just received this State mandate yesterday –we will address all of these issues starting tomorrow.

4. Approve the proposed overnight summer football camp at Timberlake West in Roscoe, NY from August 18 – 22, 2012 (support material attached).

Roll Call: All Yes

- D. Policy Committee – (T. Thomas, Chairperson)
Motion – Mr. Thomas, seconded – Ms. Criscenzo . . .
Approve the second reading of the following revised policies:

Right of Privacy – Teaching Staff Members	Policy Section 3324
Anticipated Disability	Policy Section 3435
Right of Privacy – Support Staff Members	Policy Section 4324

Roll Call: All Yes

Motion – Mr. Thomas, seconded – Mr. Schiffer . . .

Use of Facilities

Policy Section 7510

Mr. Canellas asked if the committee has discussed consequences of having unauthorized use of the facilities.

Mr. Thomas commented that the committee did discuss this issue but decided to leave as written.

Roll Call: 8 Yes (Formicola, McCourt, Schiffer, Dr. Thomas, Thomas, Triolo, Criscenzo, Sullivan)
1 No (Canellas)

- E. Legislative Committee – (P. Triolo, Chairperson)

No Report.

- F. Buildings & Grounds Committee – (J. Canellas, Chairperson)

Committee has been in discussion on building improvements. They asked Dr. Cirasella to review information from the Architect's report. The Board discussed information that was presented.

Mr. Sullivan asked that the information be reviewed by the Finance Committee for the tax impact and a proposal be brought to full Board for vote at the next meeting. The Board should e-mail its concerns to our Board President.

- G. Negotiations Committee - (B. McCourt, Chairperson)

No Report.

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MIDLAND PARK BOARD OF EDUCATION

PROPERTY 7510/Page 1 of 3 USE OF SCHOOL FACILITIES

7510 USE OF SCHOOL FACILITIES

The Board of Education believes the school facilities of this district should be made available for community purposes, provided that such use does not interfere with the educational and co-curricular programs of the school district. For the purpose of this policy, "school facilities" also includes school grounds.

The Board will permit the use of school facilities when such permission has been requested in writing and has been approved by the Business Administrator/Board Secretary. The Board reserves the right to withdraw permission after it has been granted in the event circumstances change requiring such school facilities or school grounds will be needed for a school district purpose or due to a school closing due to weather or other emergency.

In weighing competing requests for the use of school facilities, the Board will give priority to the following uses, in the descending order given:

Number the following uses in the appropriate order

- 1 Uses and groups directly related to the schools and the operations of the schools, including pupil and teacher groups and Continuing Education programs;
- 2 Uses and organizations indirectly related to the schools, including the P.T.A., P.T.O., Home-School Association, and other school-parent related organizations;
- 3 Departments and agencies of the municipal government;
- 4 Governmental agencies;
- 5 Community organizations formed for charitable, civic, social, or educational purposes;
- 6 Community political organizations;
- 7 Community church groups;
- 8 Private groups and organizations;
- 9 _____ (other).



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MIDLAND PARK BOARD OF EDUCATION

PROPERTY 7510/Page 2 of 3 USE OF SCHOOL FACILITIES

The use of school facilities will not be granted for any purpose that is prohibited by law.

Each user shall present evidence of the purchase of organizational liability insurance to the limit as prescribed by district regulations. Each user shall inspect any facility or school grounds to be used prior to such use and shall notify a district representative of any existing safety or dangerous conditions. In the event such conditions exist, the district may cancel or modify the user's access to the school facility until such conditions are addressed. Users shall be financially liable for damage to the facilities and for proper chaperonage as required by the school district administration.

Use of school equipment in conjunction with the use of school facilities must be specifically requested in writing and may be granted in accordance with Policy No. 7520. The users of school equipment must accept liability for any damage or loss to such equipment that occurs while it is in their use, regardless of any assignment of negligence. Where rules so specify, certain items of equipment may only be used by a qualified operator approved by the school district administration.

The Board shall approve annually a schedule of fees for the use of school facilities based upon the following guidelines:

1. The use of school facilities for activities directly related to the educational program and district operations shall be without cost to the user except that the user shall be responsible for any custodial and service costs incurred by the use and any fees charged by a law enforcement agency in connection with the use.
2. All other organizations or persons granted the use of school shall pay in advance the scheduled fee and the cost of any additional staff services required by the use.

The school district shall provide a copy of Policy and Regulation 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries to all youth sports team organizations that operate on school grounds or in school facilities. In accordance with the provisions of N.J.S.A. 18A:40-41.5, the school district shall not be liable for the injury or death of a person due to the action or inaction of persons employed by, or under contract with, a youth sports team organization that uses school facilities or operates on school grounds if the youth sports team organization provides the school district proof of an insurance policy in the amount of not less than \$50,000 per person, per occurrence; insuring the youth sports team organization against liability for any bodily injury suffered by a



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MIDLAND PARK BOARD OF EDUCATION

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USE OF SCHOOL FACILITIES

person. The youth sports team organization must also provide a statement of compliance with the school district's Policy and Regulation 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries.

For the purpose of this Policy, a "youth sports team organization" means one or more sports teams organized pursuant to a nonprofit or similar charter or which are member teams in a league organized by or affiliated with a county or municipal recreation department.

The Superintendent shall develop regulations for the use of school facilities; such regulations shall be distributed to every user of the facilities and every applicant for the use of school facilities. Permission to use school facilities shall be granted only to persons and organizations that agree to the terms of Policy and Regulation 7510, the requirements as outlined in the use of school facilities application, and in accordance with the terms outlined in the approval granted by the school district.

N.J.S.A. 18A:20-20; 18A:20-34

Adopted: 7 October 2003
Revised: 3 May 2005
17 July 2012

