



MONROE TOWNSHIP SCHOOLS
423 Buckelew Avenue
Monroe Township, New Jersey 08831
www.monroe.k12.nj.us

DR. CHARI ROBYNNE CHANLEY
Superintendent of Schools
DR. ADAM M. LAYMAN
Acting Superintendent of Schools
LAURA ALLEN, CPA
Business Administrator/Board Secretary

Tel: 732-521-1500
Fax: 732-521-2719

June 20, 2025

VIA EMAIL: opra+request-77224-f0e5e636@requests.opramachine.com

Sally Loves Pets

Re: OPRA Request dated June 3, 2025

Dear Sir/Madam:

On behalf of the Monroe Township Board of Education ("Board" and/or "District"), I am writing this letter in furtherance of my correspondence of June 4, 2025 in response to your request for records pursuant to the Open Public Records Act ("OPRA") submitted and received via email on June 3, 2025.

More specifically, your request seeks access to:

"Copy of cellphone records/bill (all copies) for district issues cellphone to Superintendent Chanley OR same records for phone reimbursed by district for use as Superintendents school communication line."

Per my correspondence of June 4, 2025, I requested an extension of time to respond to your request to permit the Board to identify all the responsive documents, retrieve the documents, and redact any non-disclosable/exempt information. Pursuant to N.J.S.A. 47:1A-5 which allows custodians to seek extensions of time, an additional extension of time until on or before Friday, June 27, 2025 is required. The extension is necessary due to the need for additional time to obtain the documents and to redact them as necessary, in order to protect confidential information that is exempt from disclosure under the OPRA.

Thank you for your anticipated courtesies in this regard.

Sincerely,

Lisa Goldstein
OPRA Secretary/Custodian of Records & Central Registration Secretary

SUCCESS IS ALWAYS A TEAM EFFORT!!