

Kondor, Andrew [DCA]

From: Kilmer, Louis [DCA]
Sent: Monday, September 26, 2022 9:27 AM
To: Kondor, Andrew [DCA]
Subject: FW: [EXTERNAL] Dennis Township 0504

From: Brian Vergantino <codeenforcement@dennistwp.org>
Sent: Friday, March 4, 2022 8:37 AM
To: Kilmer, Louis [DCA] <Louis.Kilmer@dca.nj.gov>
Subject: RE: [EXTERNAL] Dennis Township 0504

Louis, thank you for the information. I greatly appreciate it. I was on vacation, and I am sorry about not returning your phone call. Have a good day.

Sincerely,

Brian L. Vergantino Sr.
***Code Enforcement Official/
Assistant Zoning Enforcement Officer***
Township of Dennis
571 Petersburg Road
Dennisville, NJ 08214
609-861-9700 x226

From: Kilmer, Louis [DCA]
Sent: Thursday, March 3, 2022 3:48 PM
To: codeenforcement@dennistwp.org
Cc: Elenio, Paul [DCA]; Paar, Timothy [DCA]; Speicher, Stephen [DCA]; Johnson, Thomas [DCA]; Kemp, Marylain [DCA]; Kondor, Andrew [DCA]; jbishop@dennistwp.org
Subject: RE: [EXTERNAL] Dennis Township 0504

Good Afternoon Mr. Vergantino,

It is my understanding that Dennis Township is looking to assume the responsibility for the enforcement of the Uniform Fire Code in Dennis Township. Pursuant to N.J.A.C. 5:71-2.7(c) "The status of any enforcing agency with respect to responsibility to enforce the Code or inspect life hazard uses shall change as of the deadline date for submission to the next applicable quarterly registry unless the Division assumes jurisdiction in accordance with these regulations.

Submission deadline dates for the registry are as follows:

- i. For the annual (first quarter) registry, December 31 of the previous year.
- ii. For the second quarter registry, March 31; for the third quarter registry, June 30; and, for the fourth quarter registry, September 30."

Prior to the closing dates for the registry the Division of Fire Safety will need the following items. An ordinance creating the Local Enforcing Agency, a letter from the appointing authority naming the Fire Official, a resolution appointing the Fire Official by name with an effective date, a letter from the appointed Fire Official accepting the responsibility, a copy of the Fire Official's certification card and complete contact information including e-mail address and 24 hour emergency contact number.

The appointed fire official will be responsible for enforcing the Uniform Fire Safety Act including the 26 duties listed under N.J.A.C. 5:71-3.3. The duties include but are not limited to inspection of Life Hazard Uses, inspection of Non-Life Hazard Uses, issuance of permits, fire investigations, public education and issuance of Certificate of Smoke Alarm, Carbon Monoxide Alarm, and Portable Fire Extinguisher Compliance. The ordinance creating the Local Enforcing Agency will need to include a Non-Life Hazard Use fee schedule to be charged to the business owners in your municipality that are not Life Hazard Uses for their annual inspections. I am unable to provide you with an estimate for the revenue generated through Non-Life Hazard Use inspections as currently the State Division of Fire Safety is providing this service free of charge to the businesses in your township. The Division has inspected the majority of all Non-Life Hazard Uses in addition to all Life Hazard Uses in Dennis Township.

Pursuant to N.J.A.C. 5:71-2.6(a) the Division of Fire Safety bills the Life Hazard Uses annually and remits 65% of the fees collected back to the Local Enforcing Agency. At the end of each year the Local Enforcing Agency must submit an annual report to the Division of Fire Safety certifying among other things that all Life Hazard Uses have been inspected. In cases where all Life Hazard Use inspections have not been completed, the Division will deduct an amount equal to the registration fees attributable to those uses, from the amount of the Life Hazard Use registration fees disbursed in future quarters.

Please note, pursuant to N.J.A.C. 5:71-2.6(d) "All revenues generated pursuant to the Act or local implementing ordinance which are collected by or provided to a county or municipality shall be appropriated by the local governing body to the local enforcing agency for the purpose of enforcing the Code, operating the local enforcing agency and advancing local fire prevention interests." Accordingly, the funds derived from enforcing the Fire Code locally can only be utilized for fire prevention activities. Additionally, the penalties currently collected by the Division of Fire Safety for failure to abate violations and rebated to your fire districts will no longer occur.

Please be advised that the Fire Official that you appoint must have a current certification with the Division of Fire Safety as a Fire Official and must maintain that certification for the duration of their employment.

I have attached to this e-mail a listing of the Life Hazard Uses in Dennis Township. The total billable value is \$37,068.50. If all businesses paid their fees, no businesses closed or changed uses, the 65% rebate amount to Dennis Township would be \$24,094.53. Unfortunately, especially in light of the current pandemic, we have experienced businesses closing and not paying their Life Hazard Use fees. Currently this is running in excess of 10% and should be taken into account when figuring out your revenue.

During 2021 the State Division of Fire Safety performed 123 Certificate of Smoke Alarm, Carbon Monoxide Alarm, and Portable Fire Extinguisher Compliance inspections in one and two family dwellings at change of occupancy. \$5,535.00 in fees were received.

Additionally, I have attached to this e-mail a list of permits that were issued in Dennis Township in 2021. There were 74 permits issued for a total of \$5,915.00

It is also my understanding that Dennis Township has at least one fire district governing the operation of the fire department. Please be advised that pursuant to N.J.A.C. 5:71-2.3(a)3 which states "The governing body may designate as its local enforcing agency a requesting fire department, fire district, or an available county agency. In the event that none of the entities enumerated are available for designation, the governing body may elect to create or designate a local enforcing agency within the municipality. If no agency is created or designated, the Division shall exercise jurisdiction in accordance with N.J.A.C. 5:71-2.2(b)3."

Accordingly, based on the above regulation we will need a letter from each of the fire districts or in absence of a fire district, each fire company stating that they do not want to be designated as the enforcing agency prior to approving the municipality as the Local Enforcing Agency. The fire districts and or fire companies have first right of refusal pertaining to who is the Local Enforcing Agency.

I apologize for the long e-mail, but I wanted to make sure that I covered the important points to remember and address when creating a Local Enforcing Agency. I attempted to contact you by phone but was unable to reach you and had to leave a message. I never received a call back. Accordingly, I wanted to make sure that everything you needed was listed in the e-mail. If I can be of any further assistance or answer any additional questions, please feel free to contact me. I would appreciate it if you would kindly keep me advised as to your plans. Thank you.

Lou Kilmer

From: Brian Vergantino <codeenforcement@dennistwp.org>
Sent: Wednesday, February 2, 2022 9:39 AM
To: Paar, Timothy [DCA] <Timothy.Paar@dca.nj.gov>
Cc: Jessica Bishop <jbishop@dennistwp.org>
Subject: [EXTERNAL] Dennis Township 0504

Good Morning Timothy,

My name is Brian Vergantino. I am the Code Enforcement Official and Assistant Zoning Official for the Township of Dennis. I was asked to contact you by our Business Administrator Jessica Bishop.

We are looking to get the LEA back in house. We would like to know any and all non life hazards and life hazards, also including residential and any and all permits/fees that were collected in the year 2021. If you know how we can obtain this and if you are able to provide this to us, it would be very helpful.

If you have any questions or need to speak you can give me a call at 609-861-9700x226 or give me an email back. Thank you. Have a good day.

Brian L. Vergantino Sr.
***Code Enforcement Official/
Assistant Zoning Enforcement Officer***
Township of Dennis
571 Petersburg Road
Dennisville, NJ 08214
609-861-9700 x226

Kondor, Andrew [DCA]

From: Kilmer, Louis [DCA]
Sent: Monday, September 26, 2022 9:28 AM
To: Kondor, Andrew [DCA]
Subject: FW: [EXTERNAL] Autumn Lake Nursing Home

From: Johnson, Thomas [DCA] <Thomas.Johnson@dca.nj.gov>
Sent: Monday, March 7, 2022 7:16 AM
To: Kilmer, Louis [DCA] <Louis.Kilmer@dca.nj.gov>
Cc: Speicher, Stephen [DCA] <Stephen.Speicher@dca.nj.gov>
Subject: Fwd: [EXTERNAL] Autumn Lake Nursing Home

Good morning Chief,

As requested, please see below for the contact information for the three fire districts in Dennis Township.

Tom

Sent from my Verizon, Samsung Galaxy smartphone
Get [Outlook for Android](#)

From: Adam Dotts <adam.dotts@oceanviewfireco.com>
Sent: Monday, March 7, 2022 7:08:40 AM
To: Johnson, Thomas [DCA] <Thomas.Johnson@dca.nj.gov>
Subject: [EXTERNAL] Autumn Lake Nursing Home

Tom

Thanks for your assistance with Autumn Lake. If you are able to please send copies of the violation notices or a summary of the action they need to take for their issues.

Included below is the fire chiefs' contact information for the three Dennis Township Fire Companies/ Districts. Let me know if you need anything else.

Ocean View Fire Company St 17:
Chief William Neeley
William.Neely@Oceanviewfireco.com

Dennis Fire Company St 18:
Chief Michael Gihorski
ChiefGihorski1800@gmail.com

Belleplain Fire Company St 22:
Chief Nelson "Butch" Kern
Kernbp@verizon.net

Thanks

Deputy Chief Adam Dotts
Ocean View Vol. Fire Company
2545 Route 9
PO Box 508
Ocean View NJ 08230
Cell: (609) 425-4072
Fax: (609) 624-3347

Kondor, Andrew [DCA]

From: Kilmer, Louis [DCA]
Sent: Monday, September 26, 2022 9:29 AM
To: Kondor, Andrew [DCA]
Subject: FW: [EXTERNAL] Dennis Township 0504
Attachments: Dennis Twp - 0504 2021 Permit List 3-1-22 (minus state properties).pdf; Dennis Twp 2021 LHU_REBATES Rev 3-3-22.pdf

From: Lenox, Maureen [DCA] <Maureen.Lenox@dca.nj.gov>
Sent: Monday, March 7, 2022 2:31 PM
To: William.Neely@Oceanviewfireco.com; ChiefGihorski1800@gmail.com; kernbp@verizon.net
Cc: Kilmer, Louis [DCA] <Louis.Kilmer@dca.nj.gov>
Subject: FW: [EXTERNAL] Dennis Township 0504

Greetings Chiefs;

Chief Kilmer requested that the below email that was sent to Dennis Code Enforcement Officer, Brian Vergantino Sr., and Dennis Township Business Administrator, Jessica Bishop, be shared with you all.

If there are any questions or concerns please reach out to Chief Kilmer; Louis.Kilmer@dca.nj.gov or 609-306-2871.

Be safe.

Regards,

Maureen Lenox

Secretary to the Bureau Chief
Bureau of Fire Code Enforcement
Division of Fire Safety
101 S. Broad Street
PO Box 809
Trenton, NJ 08625-0809
609-633-6106
Maureen.Lenox@dca.nj.gov

This e-mail contains advisory, consultative and deliberative material and is intended only for the person(s) named as recipient(s).



From: Kilmer, Louis [DCA]
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Cc: Elenio, Paul [DCA] <Paul.Elenio@dca.nj.gov>; Paar, Timothy [DCA] <Timothy.Paar@dca.nj.gov>; Speicher, Stephen [DCA] <Stephen.Speicher@dca.nj.gov>; Johnson, Thomas [DCA] <Thomas.Johnson@dca.nj.gov>; Kemp, Marylain [DCA] <Marylain.Kemp@dca.nj.gov>; Kondor, Andrew [DCA] <Andrew.Kondor@dca.nj.gov>; jbishop@dennistwp.org
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Brian L. Vergantino Sr.

**Code Enforcement Official/
Assistant Zoning Enforcement Officer**
Township of Dennis
571 Petersburg Road
Dennisville, NJ 08214
609-861-9700 x226

Kondor, Andrew [DCA]

From: Kilmer, Louis [DCA]
Sent: Monday, September 26, 2022 9:31 AM
To: Kondor, Andrew [DCA]
Subject: FW: [EXTERNAL] Dennis Township - Fire Safety and Prevention
Attachments: FireOffice.pdf

From: Jessica Bishop <jbishop@dennistwp.org>
Sent: Wednesday, July 20, 2022 10:05 AM
To: Kilmer, Louis [DCA] <Louis.Kilmer@dca.nj.gov>
Cc: matalucci@dennistwp.org
Subject: [EXTERNAL] Dennis Township - Fire Safety and Prevention

Mr. Kilmer,

Please see attached.

Thank you,

Jessica Bishop, CPM, CMFO, QPA
Dennis Twp. Administrator & Chief Financial Officer
571 Petersburg Road
PO Box 204, Dennisville, NJ 08214
Phone: 609.861.9700 ext. 225
Fax: 609.861.9719

CONFIDENTIALITY NOTICE: This message (including any attachments) contains information that is PRIVILEGED, CONFIDENTIAL and exempt from disclosure under applicable law. If you are not an intended recipient, you are hereby notified that any dissemination of this message is strictly prohibited. If you have received this message in error, please do not read, copy or forward this message. Please permanently delete all copies and any attachments and notify the sender immediately by reply email or by calling 609-861-9700 ext. 225. Thank You for your anticipated cooperation in this matter of mutual concern.



MAYOR
ZETH A. MATALUCCI
911 Coordinator, Fire & Rescue,
Administration, Construction, Tax
Offices, Emergency Management,
Public Safety, Public Works,
Revenue & Finance, Senior Center

COMMITTEE MEMBER
TOM VANARTSDALEN
Construction, Code Enforcement,
Environmental Commission,
Recreation, Clean Communities,
Grants and Cultural & Heritage

Deputy Mayor
SCOTT J. TURNER
Public Works, Environmental
Commission, Tax Offices, Land
Use Board, Revenue & Finance,
Museum & Historical Center

COMMITTEE MEMBER
MATTHEW COX
Municipal Alliance, Municipal Court,
Recreation Department, Code
Enforcement, Clean Communities &
School Liaison

COMMITTEE MEMBER
FRANK L. GERMANIO
Administration, Municipal Court,
Board of Health, Construction,
Grants & Cultural, Revenue &
Finance, Heritage and
Senior Center

MUNICIPAL CLERK
JACQUELINE B. JUSTICE, RMC

ADMINISTRATOR
JESSICA BISHOP, CMFO, QPA

571 Petersburg Rd. P.O. Box 204 Dennisville, N.J. 08214 (609) 861-9700 Fax: (609) 861-9719

July 14, 2022

New Jersey Bureau of Fire Code Enforcement
Louis Kilmer, Bureau Chief CPM
PO Box 809
Trenton, NJ 08625-0809

Dear Mr. Kilmer,

The Township of Dennis is looking to assume the responsibility of the New Jersey Uniform Fire Code and have therefore created the Dennis Township Bureau of Fire Safety and Prevention to be Local Enforcing Agency (LEA). On March 30, 2022 the Township contacted the three (3) Dennis Township Fire Districts in writing and each stated that they were not interested in being designated as the enforcing agency. On July 12, 2022 the Dennis Township Committee passed Resolution 2022-121 appointing William Belles, IV as Fire Official.

As requested in your March 3, 2022 email, in addition to this letter naming Fire Official William Belles, IV, the following documents are enclosed:

- ✓ Chapter 102 of the Dennis Township Municipal Code creating the Local Enforcing Agency
- ✓ A resolution appointing the Fire Official by name with an effective date
- ✓ A letter from the appointed Fire Official, William Belles, IV, accepting the responsibility and providing his 24-hour contact information.
- ✓ A copy of Fire Official William Belles, IV's certification card

The Township of Dennis looks forward to enforcing the NJ Uniform Fire Code and the opportunity to advance fire prevention interests locally. If you have any questions or require additional information please do not hesitate to contact my office.

Sincerely,


Jessica Bishop, Township Administrator

Chapter 102. Fire Prevention

[HISTORY: Adopted by the Township Committee of the Township of Dennis 7-24-1989 as Ord. No. 89-176. Amendments noted where applicable.]

§ 102-1. Local enforcement of state standards.

Pursuant to N.J.S.A. 52:27D-202, the New Jersey Uniform Fire Code^[1] shall be enforced locally in the Township of Dennis.

[1] *Editor's Note: See N.J.A.C. 5:18-1 et seq.*

§ 102-2. Designation of local enforcing agency.

[Amended 12-11-1989 by Ord. No. 89-184]

The local enforcing agency shall be the Bureau of Fire Safety and Prevention, which is hereby created herein.

§ 102-3. Duties of local enforcing agency.

The local enforcing agency shall:

- A. Enforce the New Jersey Uniform Fire Code in all buildings, structures and premises within the established boundaries of the township, other than owner-occupied buildings used exclusively for dwelling purposes and containing fewer than three dwelling units, or buildings, structures and premises owned by the state, interstate agencies or the federal government.
- B. Faithfully comply with all the requirements of the Uniform Fire Safety Act and the Uniform Fire Code.^[1]

[1] *Editor's Note: See N.J.S.A 52:27-192 et seq. and N.J.A.C. 5:18-1 et seq.*

§ 102-4. Organization of Bureau of Fire Safety and Prevention.

The Bureau of Fire Safety and Prevention established by § 102-2 of this chapter shall:

- A. Be a part of the Code Compliance Department.
[Amended 12-11-1989 by Ord. No. 89-184]
- B. Be under the direct supervision and control of the Fire Official, who shall report to the Construction Official.
- C. Have at least one paid inspector.
- D. Be known as the "Bureau of Fire Safety and Prevention of Dennis Township."

§ 102-5. Appointment and qualifications of personnel; legal counsel; removal from office.

- A. Appointment, qualifications and term of office of Fire Official. The Fire Official shall be certified by the state and shall be appointed by the governing body. The Fire Official shall serve for a term of four years. Any vacancy shall be filled for the unexpired term.
- B. Appointments and qualifications of inspectors and other employees. Inspectors and other employees of the enforcing agency shall be appointed by the governing body upon the recommendation of the Fire Official. All life-hazard use inspectors shall be certified by the state.
- C. Appointment of legal counsel. The governing body shall specifically appoint legal counsel to assist the agency in enforcing the Uniform Fire Code.
- D. Removal from office. The Fire Official, inspectors and other employees of the agency shall be subject to removal by the governing body for just cause. Before removal from office, all persons shall be afforded an opportunity to be heard by the governing body or a hearing officer designated by the same. (NOTE: Civil service jurisdictions must comply with applicable laws.)

§ 102-6. Inspection of life-hazard uses.

The Bureau of Fire Safety and Prevention established by § 102-2 of this chapter shall carry out the periodic inspections of life-hazard uses required by the Uniform Fire Code on behalf of the Commissioner of the Department of Community Affairs.

§ 102-7. Inspection of non-life-hazard uses; fees.

- A. In addition to the registrations required by the Uniform Fire Code, the following non-life-hazard uses shall register with the Bureau of Fire Safety and Prevention. These uses shall be inspected once per year and shall pay an annual fee as set forth below.

Use Group	Annual Fee
Business	
B-1: under 2,500 square feet	\$25
B-2: 2,500 to 4,900 square feet	\$35
B-3: 5,000 to 9,999 square feet	\$50
B-4: 10,000 or more square feet	\$100.0
Factory	
F-1: under 5,000 square feet	\$75
F-2: 5,000 or more square feet	\$100
Mercantile	
M-1: under 6,000 square feet	\$25
M-2: 2,500 square feet	\$50
Storage	
S-1: under 2,500 square feet	\$25
S-2: over 2,500 square feet	\$50
Residential	
R-A: Non-owner-occupied, 1 and 2 units	\$25

Use Group	Annual Fee
R-B: 3 to 6 units	\$35
R-C: 7 to 12 units	\$50
R-D: 13 to 20 units	\$175
R-E: over 20 units	\$350
Utilities	
U-1: under 2,500 square feet	\$25
U-2: over 2,500 square feet	\$50

- B. R-A uses shall only be inspected upon sale or change of tenant.
- C. Uses not classified above will be classified as business uses.
- D. Uses required to be registered with the state as life-hazard uses shall not be required to register under this section.
- E. In the discretion of the Fire Official, vacant buildings will be charged and inspected according to the previous use of the building.
- F. All residential uses, except R-A uses, shall be inspected in common areas only.
- G. Registrations for all uses in this category shall expire December 31 of each year.
[Added 12-11-1989 by Ord. No. 89-184]
- H. All fees and penalties shall be collected as per N.J.S.A. 2A:58-1 et seq.
[Added 12-11-1989 by Ord. No. 89-184]

§ 102-8. Periodic inspections.

All uses, as listed, shall be inspected for compliance with the provisions of this chapter periodically but not less than every 12 months.

§ 102-9. Permit fees.

In accordance with N.J.A.C. 5:18-2.8(c), the fees for the permits listed in N.J.A.C. 5:18-2.7(b) shall be as follows:

Type	Fee
Type 1	\$25
Type 2	\$100
Type 3	\$200
Type 4	\$300
Type 5	\$1,000

§ 102-10. Technical amendments.

(Reserved)

§ 102-11. Appeals.

Pursuant to N.J.S.A. 52:27D-206, any person aggrieved by any action of the local enforcing agency shall have the right to appeal to the Local Construction Board of Appeals. If no such body exists, appeals shall be made to the County Board of Appeals.

§ 102-12. Enforcement; violations and penalties.

Enforcement, violations and penalties shall be in conformity with the Uniform Fire Safety Act and the Uniform Fire Code.^[1]

[1] *Editor's Note: See N.J.S.A. 52:27-192 et seq. and N.J.A.C. 5:18-1 et seq.*



MAYOR
ZETH A. MATALUCCI
911 Coordinator Fire & Rescue
Administration, Construction, Tax
Offices, Emergency Management
Public Safety Public Works
Revenue & Finance Senior Center

COMMITTEE MEMBER
TOM VANARTSDALEN
Construction, Code Enforcement
Environmental Commission
Recreation, Clean Communities,
Grants and Cultural & Heritage

Deputy Mayor
SCOTT J. TURNER
Public Works, Environmental
Commission, Tax Offices, Land
Use Board, Revenue & Finance,
Museum & Historical Center

COMMITTEE MEMBER
MATTHEW COX
Municipal Alliance Municipal Court
Recreation Department, Code
Enforcement, Clean Communities &
School Liaison

COMMITTEE MEMBER
FRANK L. GERMANIO
Administration, Municipal Court,
Board of Health, Construction,
Grants & Cultural, Revenue &
Finance, Heritage and
Senior Center

MUNICIPAL CLERK
JACQUELINE B. JUSTICE, RMC

ADMINISTRATOR
JESSICA BISHOP

571 Petersburg Rd, P.O. Box 204 Dennisville, N.J. 08214 (609) 861-9700 Fax: (609) 861-9719

July 13, 2022

Administration and Committee,

I, William Belles IV, would like to thank the Administration and Committee Members of Dennis Township, for the offer to fill the vacant position of Fire Official. I am pleased to accept this offer and look forward to starting employment with the Township of Dennis.

Thank you again for this opportunity. I'm eager to join this team and make a positive contribution to Dennis Township.

If there is any further information or paperwork that is needed to be completed, please let me know and I will arrange it as soon as possible. Also, I can be reached 24 hours via my cell phone.

Sincerely,

William A. Belles IV

Fire Official

Dennis Township Fire Prevention Bureau

(O) 609-861-9700

(C) 609-972-5868

(E) fire@dennistwp.org



State of New Jersey
Department of Community Affairs
Division of Fire Safety



148232
DFSID Num

Hereby Issues To
WILLIAM A BELLES IV (148232)

The Following Certification As
FIRE OFFICIAL

03/17/2022 to **04/30/2024**
Issue Date Lapse Date

STATE

Accreditation Standard


Lieutenant Governor Sheila Y. Oliver
Commissioner

STATE OF NEW JERSEY
DIVISION OF FIRE SAFETY

This is to certify that: **WILLIAM A BELLES IV**
Has been certified as: **FIRE OFFICIAL**

03/17/2022 to **04/30/2024**
Issue Date Lapse Date



PLEASE DETACH HERE

If your certification card is lost please notify

Office of Training & Certification
Division of Fire Safety
P.O. Box 809
Trenton, NJ 08625-0809

PLEASE DETACH HERE

Dear **WILLIAM A BELLES IV:**

Congratulations on being certified in the title indicated above. Let me commend you on your professional attitude and desire to provide a valuable service to your community. The division staff joins me in congratulating you on having demonstrated your competency in this specialty.

Many New Jersey certifications do not have a lapse date, however, others do have a three year certification cycle which includes continuing education renewal requirements. Please check your certificate to determine if there is a lapse date associated with your certification. You are invited to register on the internet to attend Division of Fire Safety training programs on a variety of topics. Please review the Spring and Fall semester training brochures at: <http://www.nj.gov/dca/divisions/dfs/> or <http://www.keanfiresafety.com/>. Again, I would like to extend my congratulations to you on your accomplishment and trust you will be placing the above certification on your wall with justifiable pride. Please do not hesitate to contact the Division of Fire Safety, Office of Training and Certification at (609) 777-3552 if we may further assist you.

Sincerely,


Lieutenant Governor Sheila Y. Oliver
Commissioner

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2022-121

**RESOLUTION AUTHORIZING THE HIRING OF A
PART-TIME FIRE OFFICIAL FOR THE TOWNSHIP OF DENNIS**

WHEREAS, the Dennis Township Committee desires to hire a Part-Time Fire Official to perform inspections, etc. for the Township of Dennis; and

WHEREAS, the Administrator has received applications and made her recommendation to the Township Committee.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the following be hired as a Part-Time Fire Official for the Township of Dennis: William Belles, IV, 3 E. Miami Ave., Apt. 2, Villas, NJ 08251 at the hourly rate of \$28.00 per hour effective 07/12/2022.

BE IT FURTHER RESOLVED, that this hire be contingent upon the State Division of Fire Safety's approval.

ATTEST


Jacqueline B. Justice, RMC/Clerk

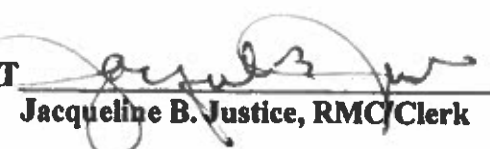
ATTEST


Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen		✓	✓			
Germanio	✓		✓			
Cox						✓
Turner						✓
Matalucci			✓			

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on July 12, 2022 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST


Jacqueline B. Justice, RMC/Clerk

Kondor, Andrew [DCA]

From: Kilmer, Louis [DCA]
Sent: Monday, September 26, 2022 9:32 AM
To: Kondor, Andrew [DCA]
Subject: FW: [EXTERNAL] Dennis Township - Fire Safety and Prevention

From: Kilmer, Louis [DCA]
Sent: Monday, July 25, 2022 2:33 PM
To: Jessica Bishop <jbishop@dennistwp.org>
Cc: matalucci@dennistwp.org; Kondor, Andrew [DCA] <Andrew.Kondor@dca.nj.gov>; Kemp, Marylain [DCA] <Marylain.Kemp@dca.nj.gov>
Subject: RE: [EXTERNAL] Dennis Township - Fire Safety and Prevention

Ms. Bishop,

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If you have any questions, please feel free to contact me. Thank you.

Lou Kilmer

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Sent: Wednesday, July 20, 2022 10:05 AM
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Cc: matalucci@dennistwp.org
Subject: [EXTERNAL] Dennis Township - Fire Safety and Prevention

Mr. Kilmer,

Please see attached.

Thank you,

Jessica Bishop, CPM, CMFO, QPA
Dennis Twp. Administrator & Chief Financial Officer
571 Petersburg Road
PO Box 204, Dennisville, NJ 08214

Phone: 609.861.9700 ext. 225

Fax: 609.861.9719

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Attachments: DOC037.pdf

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Offices, Emergency Management,
Public Safety, Public Works,
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Deputy Mayor
SCOTT J. TURNER
Public Works, Environmental
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MATTHEW COX
Municipal Alliance, Municipal Court,
Recreation Department, Code
Enforcement, Clean Communities &
School Liaison

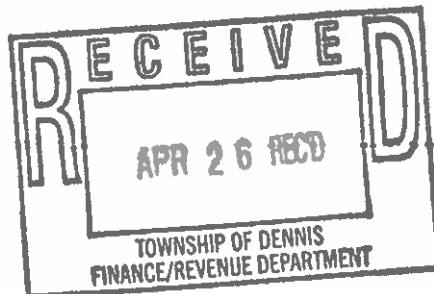
MUNICIPAL CLERK
JACQUELINE B. JUSTICE, RMC

ADMINISTRATOR
JESSICA BISHOP, CMFO, QPA

571 Petersburg Rd. P.O. Box 204 Dennisville, N.J. 08214 (609) 861-9700 Fax: (609) 861-9719

Board of Fire Commissioners
Fire District #1
PO Box 611
South Seaville, NJ 08246

March 31, 2022



Dear Board of Fire Commissioners,

The Township of Dennis is looking to assume the responsibility of the Uniform Fire Code in Dennis Township and is requesting input from our local fire districts to ensure an effective administrative structure for our enforcing agency. Please review the following three (3) enforcing options and choose the one that you feel would most benefit the Township of Dennis:

- _____ Option 1: The Township of Dennis act as local enforcing agency and shall be responsible for enforcement of the Code within its jurisdictional area pursuant to N.J.A.C. 5:81-2.2(b)1.
- _____ Option 2: Fire District #1 act as local enforcing agency and shall be responsible for enforcement of the Code within its jurisdictional area pursuant to N.J.A.C. 5:81-2.2(b)1. If choosing Option #2, please provide a letter to the Township requesting to be local enforcing agency.
- ✓ _____ Option 3: Remain with the State of New Jersey as enforcing agency for the inspection of life hazard uses as provided in N.J.A.C. 5:71-2.2(b)3.

If you have any questions do not hesitate to contact me via phone (609) 861-9700 ext. 225 or email jbishop@dennistwp.org. Please return your responses using the enclosed envelope by Friday, May 6, 2022.

Thank you for taking the time to provide your feedback. The Dennis Township Committee will take your input into consideration as they strive to make the community safer for its residents, visitors and first responders.

Sincerely,


Jessica Bishop, Township Administrator



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ZETH A. MATALUCCI
911 Coordinator, Fire & Rescue,
Administration, Construction, Tax
Offices, Emergency Management,
Public Safety, Public Works,
Revenue & Finance, Senior Center

Deputy Mayor
SCOTT J. TURNER
Public Works, Environmental
Commission, Tax Offices, Land
Use Board, Revenue & Finance,
Museum & Historical Center

COMMITTEE MEMBER
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Senior Center

COMMITTEE MEMBER
TOM VANARTSDALEN
Construction, Code Enforcement,
Environmental Commission,
Recreation, Clean Communities,
Grants and Cultural & Heritage

COMMITTEE MEMBER
MATTHEW COX
Municipal Alliance, Municipal Court,
Recreation Department, Code
Enforcement, Clean Communities &
School Liaison

MUNICIPAL CLERK
JACQUELINE B. JUSTICE, RMC

ADMINISTRATOR
JESSICA BISHOP, CMFO, QPA

571 Petersburg Rd. P.O. Box 204 Dennisville, N.J. 08214 (609) 861-9700 Fax: (609) 861-9719

Board of Fire Commissioners
Fire District #2
PO Box 211
Dennisville, NJ 08214

March 31, 2022



Dear Board of Fire Commissioners,

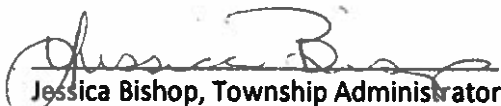
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- _____ Option 1: The Township of Dennis act as local enforcing agency and shall be responsible for enforcement of the Code within its jurisdictional area pursuant to N.J.A.C. 5:81-2.2(b)1.
- _____ Option 2: Fire District #2 act as local enforcing agency and shall be responsible for enforcement of the Code within its jurisdictional area pursuant to N.J.A.C. 5:81-2.2(b)1. If choosing Option #2, please provide a letter to the Township requesting to be local enforcing agency.
- ☒ Option 3: Remain with the State of New Jersey as enforcing agency for the inspection of life hazard uses as provided in N.J.A.C. 5:71-2.2(b)3.

If you have any questions do not hesitate to contact me via phone (609) 861-9700 ext. 225 or email jbishop@dennistwp.org. Please return your responses using the enclosed envelope by Friday, May 6, 2022.

Thank you for taking the time to provide your feedback. The Dennis Township Committee will take your input into consideration as they strive to make the community safer for its residents, visitors and first responders.

Sincerely,


Jessica Bishop, Township Administrator

*Returned
5/5/22
cac*



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911 Coordinator, Fire & Rescue,
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Offices, Emergency Management,
Public Safety, Public Works,
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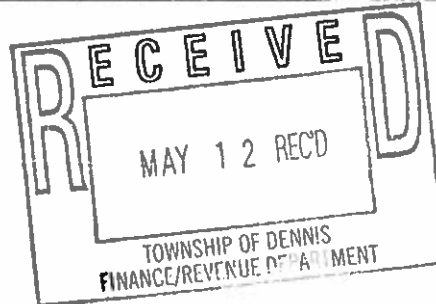
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MUNICIPAL CLERK
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ADMINISTRATOR
JESSICA BISHOP, CMFO, QPA

571 Petersburg Rd. P.O. Box 204 Dennisville, NJ 08214 (609) 861-9700 Fax: (609) 861-9719

Board of Fire Commissioners
Fire District #3
PO Box 503
Woodbine, NJ 08270



March 31, 2022

Dear Board of Fire Commissioners,

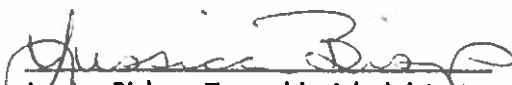
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- _____ Option 2: Fire District #3 act as local enforcing agency and shall be responsible for enforcement of the Code within its jurisdictional area pursuant to N.J.A.C. 5:81-2.2(b)1. If choosing Option #2, please provide a letter to the Township requesting to be local enforcing agency.
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Correct, the request to change is being made by the Township not the Fire Districts.

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Kondor, Andrew [DCA]

From: Kilmer, Louis [DCA]
Sent: Monday, September 26, 2022 9:33 AM
To: Kondor, Andrew [DCA]
Subject: FW: [EXTERNAL] Dennis Township - Fire Safety and Prevention

From: Kilmer, Louis [DCA]
Sent: Thursday, August 18, 2022 2:50 PM
To: Jessica Bishop <jbishop@dennistwp.org>
Cc: Zeth Matalucci <matalucci@dennistwp.org>; Kondor, Andrew [DCA] <Andrew.Kondor@dca.nj.gov>; Kemp, Marylain [DCA] <Marylain.Kemp@dca.nj.gov>
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Subject: RE: [EXTERNAL] Dennis Township - Fire Safety and Prevention

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Jessica Bishop, CPM, CMFO, QPA
Dennis Twp. Administrator & Chief Financial Officer
571 Petersburg Road
PO Box 204, Dennisville, NJ 08214
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If you have any questions, please feel free to contact me. Thank you.

Lou Kilmer

From: Jessica Bishop <jbishop@dennistwp.org>
Sent: Wednesday, July 20, 2022 10:05 AM
To: Kilmer, Louis [DCA] <Louis.Kilmer@dca.nj.gov>
Cc: matalucci@dennistwp.org
Subject: [EXTERNAL] Dennis Township - Fire Safety and Prevention

Mr. Kilmer,

Please see attached.

Thank you,

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Kondor, Andrew [DCA]

From: Kilmer, Louis [DCA]
Sent: Monday, September 26, 2022 9:34 AM
To: Kondor, Andrew [DCA]
Subject: FW: [EXTERNAL] Dennis Township - Fire Safety and Prevention

From: Jessica Bishop <jbishop@dennistwp.org>
Sent: Thursday, August 18, 2022 2:55 PM
To: Kilmer, Louis [DCA] <Louis.Kilmer@dca.nj.gov>
Cc: Zeth Matalucci <matalucci@dennistwp.org>; Kondor, Andrew [DCA] <Andrew.Kondor@dca.nj.gov>; Kemp, Marylain [DCA] <Marylain.Kemp@dca.nj.gov>
Subject: RE: [EXTERNAL] Dennis Township - Fire Safety and Prevention

Thank you. I look forward to hearing from you.

From: Kilmer, Louis [DCA] <Louis.Kilmer@dca.nj.gov>
Sent: Thursday, August 18, 2022 2:50 PM
To: Jessica Bishop <jbishop@dennistwp.org>
Cc: Zeth Matalucci <matalucci@dennistwp.org>; Kondor, Andrew [DCA] <Andrew.Kondor@dca.nj.gov>; Kemp, Marylain [DCA] <Marylain.Kemp@dca.nj.gov>
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Subject: RE: [EXTERNAL] Dennis Township - Fire Safety and Prevention

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If you have any questions, please feel free to contact me. Thank you.

Lou Kilmer

From: Jessica Bishop <jbishop@dennistwp.org>
Sent: Wednesday, July 20, 2022 10:05 AM
To: Kilmer, Louis [DCA] <Louis.Kilmer@dca.nj.gov>
Cc: matalucci@dennistwp.org
Subject: [EXTERNAL] Dennis Township - Fire Safety and Prevention

Mr. Kilmer,

Please see attached.

Thank you,

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Dennis Twp. Administrator & Chief Financial Officer
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Sent: Monday, September 26, 2022 9:34 AM
To: Kondor, Andrew [DCA]
Subject: FW: [EXTERNAL] Dennis Township - Fire Safety and Prevention

From: Jessica Bishop <jbishop@dennistwp.org>
Sent: Friday, September 9, 2022 8:53 AM
To: Kilmer, Louis [DCA] <Louis.Kilmer@dca.nj.gov>
Cc: Zeth Matalucci <matalucci@dennistwp.org>; Kondor, Andrew [DCA] <Andrew.Kondor@dca.nj.gov>; Kemp, Marylain [DCA] <Marylain.Kemp@dca.nj.gov>
Subject: Re: [EXTERNAL] Dennis Township - Fire Safety and Prevention

Yes, that works for me.

Jessica Bishop

From: Kilmer, Louis [DCA] <Louis.Kilmer@dca.nj.gov>
Sent: Friday, September 9, 2022 8:39:56 AM
To: Jessica Bishop <jbishop@dennistwp.org>
Cc: Zeth Matalucci <matalucci@dennistwp.org>; Kondor, Andrew [DCA] <Andrew.Kondor@dca.nj.gov>; Kemp, Marylain [DCA] <Marylain.Kemp@dca.nj.gov>
Subject: RE: [EXTERNAL] Dennis Township - Fire Safety and Prevention

Jessica,

I am off on vacation today. Can we speak on Monday? Thank you.

Lou

From: Jessica Bishop <jbishop@dennistwp.org>
Sent: Thursday, September 8, 2022 5:50 PM
To: Kilmer, Louis [DCA] <Louis.Kilmer@dca.nj.gov>
Cc: Zeth Matalucci <matalucci@dennistwp.org>; Kondor, Andrew [DCA] <Andrew.Kondor@dca.nj.gov>; Kemp, Marylain [DCA] <Marylain.Kemp@dca.nj.gov>
Subject: RE: [EXTERNAL] Dennis Township - Fire Safety and Prevention

Lou,

Just touching base to see where we are at in the review process.

Thank you,

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