



OCEANPORT POLICE DEPARTMENT

GENERAL ORDER

ORDER #: OPD-GO-0044	AUTHORITY: Chief Michael Kelly	DATE: 7/16/2018
TOPIC: Monmouth Park Traffic Post Operations-Summer 2018		

The following Monmouth Park Traffic Post procedures shall take place immediately:

I. CONFLICT BETWEEN LATE TRAFFIC POSTS AND REPORTING FOR MIDNIGHT SHIFTS.

1. During special events days when Monmouth Park adjusts the race times which will affect staffing and impact the patrol schedule.(post times running into midnight staffing schedule):
 - a) An officer scheduled to work a midnight shift who is working the Main Gate or post 10, will be relieved by the post 3 officer no later than 15 minutes prior to the start of that officers shift (6:45pm).
 - b) If there are two officers working the Main Gate and Post 10 and those officers are scheduled to work the midnight shift, the most senior officer will be relieved by the Post 3 officer.
 - c) If a Class II officer is scheduled and working an extra patrol shift, and there are two officers scheduled for the midnight shift, the O.I.C. may utilize that Class II to fill the other officers (least senior) track post based on:
 1. Call volume
 2. Staffing
 3. Traffic volume
 4. Crowd size at Monmouth Park
 - d) When a scheduled midnight officer is working Post 3, Post 8 or Post 8a, and the post times are running late that officer will vacate his post no later than 6:45pm and report to his assigned midnight shift.

II. CLEARING FROM TRAFFIC POSTS

1. All assigned Monmouth Park Track Post officers shall remain on their assigned posts until Post 10 advises it is secure. (Gate is closed and Traffic light in normal operation)
The O.I.C. shall ensure that this is followed.

III. USE OF CLASS II OFFICERS FOR SHIFT COVERAGE AND TRAFFIC POSTS.

1. Due to an increase in weekend call volume and the increase in Monmouth Park Operations:
 - a) Assigned Class II Extra Patrols will not be removed from their pre-assigned/scheduled extra patrol or traffic post detail by an officer without approval of the staff on-call.

- b) Officers requesting to alter an assigned Class II extra patrol to cover sick time, take comp time due to an emergent or pressing matter must contact the staff on-call to request an assigned/scheduled Class II cover their shift or posts.

IV. POST 3 OFFICER ASSIGNMENTS

- 1) The assigned post 3 officer may be directed by the O.I.C to vacate their post and:
 - a) Cover calls when patrol is handling other matters
 - b) Assist other traffic post
- 2) Assigned Post 3 officers shall take a front line patrol unit to their post assignment.
 - b) Any other items that they believe would be necessary when responding to calls for service.

This re-assignment of Post 3 officers shall only take place as a last resort when both assigned patrol shift officers, and the extra patrol class II (when scheduled) are unable to respond to calls.

Mutual aid from surrounding towns shall be utilized, as has been done in the past.

