From:	Sandra B. Tate
To:	OPRA HCR [DCA]
Cc:	Government Records Council [DCA]
Subject:	[EXTERNAL] Subject: OPRA Request – Subsidy Payments for Sandra B. Tate
Date:	Wednesday, September 3, 2025 7:14:37 PM

Date: September 3, 2025

Custodian of Records
New Jersey Department of Community Affairs (NJDCA)
Division of Housing and Community Resources

Dear Custodian of Records,

Pursuant to the New Jersey Open Public Records Act (OPRA), N.J.S.A. 47:1A-1 et seq., I am requesting access to and copies of all records showing rental assistance subsidy payments issued on my behalf.

Specifically, I request:

1. All records of rental assistance payments made by NJDCA on behalf of **Sandra B. Tate** for tenancy at **The Gardens at Wesmont Station / Cedar Wright's Gardens LLC**, from **January 1, 2022 to Present**.

2. Records should include, at minimum:

    - Check number or electronic transfer reference
    - Date of issuance
    - Amount paid
    - Payee (landlord or management company)
    - Program source (e.g., ERAP, EPP, Section 8, etc.)

Please provide records in electronic format (PDF or Excel), if available. If any portion of this request is denied, please provide the legal basis for the denial and release all segregable portions.

Thank you for your prompt attention to this matter.

Respectfully,
Sandra Tate
203 Norwood Avenue - Apt. D
Lodi, New Jersey
(347) 433-5132 |sandrabtate@gmail.com