



A Tradition Of Pride · A Tradition Of Excellence

Lacey Township School District Board of Education

Minutes of the Policy Committee Meeting

Wednesday, January 19, 2022 - [Board Office](#)

Call to Order: 4:30 pm

Members Present: Skip Peters - Chairperson
Kim Klaus - Committee Member
Frank Palino - Alternate Committee Member
Vanessa P. Clark - Superintendent
William Zylinski - Assistant Superintendent

Members Absent: Linda Downing

Agenda Items:

- No new or revised Policy or Regulations were introduced

Discussion

- R 2624 - Grading System - Mr. Zylinski led a discussion about the safety net afforded to students and the data that is being collected to support or revise this portion of the Regulation.
- P 2200 - Curriculum Content - Dr. Clark led a discussion about the revisions of P 2200 and informed the committee that the Policy will be discussed further at a future meeting with Phil Nicastro from Strauss Esmay. The purpose of this meeting will be to gain an understanding of the recent revisions to Policy 2200.
- P 0167 - Public Participation in Board Meetings - Dr. Clark provided an overview of proposed changes to this policy. Policy 0167 will be placed on the February agenda for first read after it is reviewed by Strauss Esmay.
- P 0171 - Duties of President and Vice President - Dr. Clark provided the committee with proposed revisions to P 0171 for the committee to consider.

Co-Curricular - no agenda items to discuss

Safety and Security - no agenda items to discuss

LTASA - no agenda items to discuss

Other

- Board Meeting:
 - Dr. Clark provided an update on the location of the January 20, 2022 board meeting which moved from the High School to the Middle School.
 - Dr. Clark led a discussion regarding remote participation for board meetings.
 - Dr. Clark stated that board agendas would now include an additional opportunity for Superintendent Comment.

Adjournment: Approximately 6:15 pm

Next Meeting: **Next Meeting:** Tuesday, February 8, 2022 @ 4:30 pm

Respectfully Submitted,

Vanessa Pereira Clark, Ph.D,

Superintendent of Schools



A Tradition Of Pride · A Tradition Of Excellence

Lacey Township School District Board of Education

Minutes of the Policy Committee Meeting

Tuesday, February 8, 2022 - [Board Office](#)

Call to Order: 4:30 pm

Members Present: Skip Peters - Chairperson
Kim Klaus - Committee Member
Linda Downing - Committee Member
Vanessa P. Clark - Superintendent
Patrick S. DeGeorge - School Business Administrator

Members Absent: n/a

Agenda Items:

- No new or revised Policy or Regulations were introduced

Discussion

- P 2200 - Curriculum Content - Phil Nicastro and Pete Salerno of Strauss Esmay led a discussion about the revisions of P 2200 and informed the committee about the rationale and legislation that is the basis for the revisions. Policy 2200 will be placed on the February agenda for first read.
- P 0167 - Public Participation in Board Meetings - Dr. Clark provided an overview of proposed changes to this policy and informed the committee that no changes will be made as the resolution approved at the January 24, 2022 Board Meeting outlines public participation for the duration of the pandemic.
- R 6471 - School District Travel - Mr. DeGeorge led a discussion on proposed changes to this regulation. R 6471 will be placed on the February agenda for first read.
- P 0171 - Duties of President and Vice President - Dr. Clark provided the committee with proposed revisions to P 0171 for the committee to consider. P 0171 will be placed on the February agenda for first read.

Co-Curricular - no agenda items to discuss

Safety and Security

- Alyssa's Law:
 - Mr. DeGeorge provided an update regarding a valid solution to comply with Alyssa's Law.

LTASA - no agenda items to discuss

Other

- District Calendar:
 - Dr. Clark provided an update on the district calendars for the current 2021-2022 school year, as well as the upcoming 2022-2023 school year.

Adjournment: Approximately 6:25 pm

Next Meeting: **Next Meeting:** Tuesday, March 8, 2022 @ 4:30 pm

Respectfully Submitted,

Vanessa Pereira Clark, Ph.D,

Superintendent of Schools



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Lacey Township School District Board of Education

Minutes of the Policy Committee Meeting

Tuesday, March 15, 2022 - [Board Office](#)

Call to Order: 6:15 pm

Members Present: Kim Klaus - Chairperson
Skip Peters - Committee Member
Linda Downing - Committee Member
Vanessa P. Clark - Superintendent
Will Zylinski - Assistant Superintendent
Patrick S. DeGeorge - School Business Administrator

Members Absent: n/a

Agenda Items:

Policies/Regulations

- The committee reviewed the following policies and regulations that have been recommended for revision by Strauss Esmay. They will be placed on the March agenda for first read:
 - P 0171 - Duties of President and Vice President (Revised)
- Grading Policy/Safety Net Presentation - Mr. Dowd provided the committee with data that outlined how many students were affected by the Safety Net.

Discussion

- P 0167, *Public Participation in Board Meetings* - Dr. Clark led a discussion about revising the structure of Board Meetings so that Private (Executive) Session happens at the start of the meeting, thereby eliminating the time the public has to wait for us to reconvene after Executive Session. Dr. Clark will discuss proposed revisions with Phil Nicastro of Strauss Esmay so that P0167 can be placed on the March 24 agenda for first read.

New Policy/Regulations for Review and/or Discussion:

- Dr. Clark provided the committee with an overview of the following policies and regulations that have been recommended for revision by Strauss Esmay. The committee will review the revisions at the next Policy Committee Meeting and place them on the **December** agenda for first read:

- P 0167 - Public Participation in Board Meetings (Revised)
- P 2415.05 - Student Surveys, Analysis, Evaluations, Examinations. Testing or Treatment (Revised)
- R 2460.30 - Additional/Compensatory Special Education and Related Services (NEW)
- P/R 2622 - Student Assessment (Revised)
- P 3233 - Political Activities (Revised)
- P 7540 - Joint Use of Facilities (Revised)
- P 9560 - Administration of School Surveys (Revised)

Co-Curricular

- Extracurricular Participation Data - Dr. Clark is working with the District Leadership Team to gather this information for the April Policy Meeting.

Safety and Security

- Reunification Plan - Holly Niemiec, Mill Pond Principal provided the committee with an overview of the District's Reunification Plan for Crisis scenarios. The plan will be implemented in September 2022.
- Google - Two-Factor Authentication - Dr. Clark led a discussion on the district's plan for implementing two-factor authentication strategies to reduce and eradicate phishing and ransomware vulnerabilities.

LTASA - no agenda items to discuss

Other

- Green Day Calendar - Dr. Clark led a discussion about a green day calendar for the 2022 summer schedule for 12-month employees.

Adjournment: Approximately 6:00 pm

Reconvened: Approximately 7:30 pm

Adjournment (2): Approximately 9:00 pm

Next Meeting: Tuesday, April 5, 2022 @ 4:30 pm

Respectfully Submitted,

Vanessa Pereira Clark, Ph.D,

Superintendent of Schools



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Lacey Township School District Board of Education

Minutes of the Policy Committee Meeting

Tuesday, April 12, 2022 - [Board Office](#)

Call to Order: 4:30 pm

Members Present: Kim Klaus - Chairperson
Skip Peters - Committee Member
Linda Downing - Committee Member
Vanessa P. Clark - Superintendent

Members Absent: n/a

Agenda Items:

Policies/Regulations

- The committee reviewed the following policies and regulations that have been recommended for revision or added as new. They will be placed on the April agenda for first read:
 - P2415.05 - *Student Surveys, Analysis, Evaluations, Examinations, Testing or Treatment* (Revised) - Re-written to provide additional detail regarding the requirements outlined in Federal Code and Regulations.
 - R2460.30 - *Additional/Compensatory Special Education and Related Services* (NEW) - The committee further discussed this regulation as it relates to students with disabilities who exceed, or will exceed, the current age of eligibility for special education and related services (twenty-one years old) in the 2020-2021, 2021-2022, or the 2022-2023 school years. This program, known as the Bridge Year Pilot Program, was established on June 26, 2020 by Governor Murphy. The purpose of the program is to provide students in the graduating classes of 2021 and 2022 with the opportunity to offset disruptions to learning opportunities and participation in extracurricular activities that might have resulted from the closure of schools to in-person instruction in Spring 2020 due to the COVID-19 pandemic.
 - P/R 2622 - *Student Assessment* (Revised) - Re-written to reflect the recent revisions to administrative code. Strauss Esmay also developed a new Regulation Guide 2622 which aligns to the revisions in the administrative code.

- P 3233 - *Political Activities* (Revised) - Re-written to revise terminology.

Discussion

- P 5111 - Eligibility of Resident/Nonresident Students (Revised)
 - The committee discussed Policy 5111 and made suggestions for revisions related to the section “Private Tuition Students” to clarify and refine language. Additionally, the committee discussed adding language that would provide a discount for students who attend as a private tuition student and commit to enrolling in the Ocean County College Academy.
- P 0169.02 - Board Member Use of Social Networks
- P 7510 - Use of School Facilities

Co-Curricular

- Extracurricular Participation Data - Dr. Clark shared co-curricular participation rate data for all six schools with the committee.

Safety and Security - no agenda items to discuss

LTASA - no agenda items to discuss

Other - no agenda items to discuss

Adjournment: Approximately 7:00 pm

Next Meeting: Tuesday, May 10, 2022 @ 4:30 pm

Respectfully Submitted,

Vanessa R. Pereira, Ph.D,

Superintendent of Schools



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Lacey Township School District Board of Education

Minutes of the Policy Committee Meeting

Tuesday, May 10, 2022 - [Board Office](#)

Call to Order: 4:30 pm

Members Present: Kim Klaus - Chairperson
Skip Peters - Committee Member
Linda Downing - Committee Member
Vanessa P. Clark - Superintendent

Members Absent: n/a

Agenda Items:

Policies/Regulations

- The committee reviewed the following policies and regulations that have been recommended for revision or added as new. They will be placed on the May agenda for first read:
 - [P 5111 - Eligibility of Resident/Nonresident Students \(Revised\)](#) - This policy was specifically discussed regarding nonresident private tuition students. Language was revised to clarify tuition rates, criteria, and procedures.
 - P 7540 - Joint Use of Facilities (Revised)
 - P 9560 - Administration of School Surveys (Revised)

Discussion

- P 0169.02 - Board Member Use of Social Networks
 - Dr. Pereira shared the information provided by Phil Nicastro of Strauss Esmay and the Board Attorney, Bruce Padula, in relation to policy 0169.02. The committee will review the case law outlines and decide if policy 0169.02 needs revision.

Co-Curricular - no agenda items to discuss

Safety and Security - no agenda items to discuss

LTASA - no agenda items to discuss

Other

- Dr. Pereira reviewed the non-renewal list with the Policy Committee. She provided the names of the individuals along with the reason for non-renewal.

Adjournment: Approximately 5:45 pm

Next Meeting: Tuesday, June 7, 2022 @ 4:30 pm

Respectfully Submitted,

Vanessa R. Pereira, Ph.D,

Superintendent of Schools



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Lacey Township School District Board of Education

Minutes of the Policy Committee Meeting

Thursday, June 9, 2022 @ 4:00 pm - [Board Office](#)

Call to Order: 4:00 pm

Members Present: Kim Klaus - Chairperson
Skip Peters - Committee Member
Linda Downing - Committee Member
Vanessa P. Clark - Superintendent

Members Absent: n/a

Agenda Items:

Policies/Regulations

- The committee did not discuss any new items. Dr. Pereira informed the committee that a new Policy Alert 226 has arrived. Work on that alert will begin in July.

Discussion

- Mr. Dowd, District Supervisor, provided the committee with a Safety Net Update
- P5460 - High School Graduation - Dr. Pereira led a brief discussion on policy 5460 and asked committee members to review the revisions in preparation for a more in depth discussion during the July meeting.
- P 0169.02 - Board Member Use of Social Networks - Dr. Pereira shared NJSBA-developed sample policies related to Board Member use of social networks. No changes are recommended to our current policy.

Co-Curricular- no agenda items to discuss

Safety and Security

- Public Use of Track - The committee discussed possible ideas to provide security to the track during potential public use.

LTASA - no agenda items to discuss

Other - no agenda items to discuss

Adjournment: Approximately 5:30 pm

Next Meeting: Tuesday, July 12, 2022 - Time TBD

Respectfully Submitted,

Vanessa R. Pereira, Ph.D,

Superintendent of Schools



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Lacey Township School District Board of Education

Minutes of the Policy Committee Meeting

Tuesday, July 12, 2022 @ 9:00 am - [Board Office](#)

Call to Order: 9:00 am

Members Present: Kim Klaus - Chairperson
Skip Peters - Committee Member
Linda Downing - Committee Member
Vanessa R. Pereira - Superintendent

Members Absent: n/a

Agenda Items:

Policies/Regulations - The following policies/regulations will be placed on the July 21 agenda for first read:

- **R2624, Grading** - Mr. Zylinski provided the committee with an update regarding final data from 2022-2023 school year. The committee supports revising Regulation 2624, *Grading System* to change the Safety Net from 60 to 55. The regulation will be on the July 21 agenda for first read.
- **P5460, High School Graduation** - These revisions provide greater clarity regarding the graduation assessment requirements for the classes of 2023, 2024, and 2025 and updates to the high school diploma criteria for out-of-school individuals.
- **P5541, Anti-Hazing** - The new Timothy J. Piazza's Law, which went into effect on March 1, 2022, requires public and nonpublic high schools and middle schools to adopt an anti-hazing Policy. The policy outlines the appropriate penalties for a violation of the district's anti-hazing Policy; requires the district's anti-hazing Policy be applied to conduct on or off school grounds, and requires notification of the district's anti-hazing Policy to the school community.
- **P/R8465, Bias Crimes and Bias-Related Acts** - Policy and Regulation Guides 8465 have been updated to align with the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials (MOA) addendum titled "Responding to Hate Acts and Bias-Related Acts".
- **P1648.14, Safety Plan for Healthcare Settings in School Buildings – COVID-19 (Abolished)** - Strauss Esmay Associates developed Policy Guide 1648.14 in response to the Emergency Temporary Standard (ETS), which is aimed at protecting workers facing the highest COVID-19 hazards. Strauss Esmay was recently notified by the New Jersey

Department of Health that the ETS is no longer effective. As such Strauss Esmay is recommending school districts abolish Policy Guide 1648.14.

- **P1648.15, Recordkeeping for Healthcare Settings in School Buildings – COVID-19 (M) (New)** - Strauss Esmay developed Policy Guide 1648.15 to address the recordkeeping provisions required by the ETS, which is the only portion of the above-referenced policy that remains in effect.
- **P2416.01 - Postnatal Accommodations for Students** - Policy Guide 2416.01 has been developed for school districts to accommodate students who are returning to school after the birth of their child and want to express breast milk or breastfeed their child during the school day.
- **P2417 - Student Intervention and Referral Services** - This policy was recently revised to address minor revisions. The policy now requires a school district “choose the appropriate multidisciplinary team approach, such as the Response to Intervention (RTI) or a Multi-Tiered System of Support (MTSS) model, for planning and delivering the services required” under the administrative code.
- **P3161/4161 - Examination for Cause** - Policy Guides 3161 and 4161 have been re-written to include updated language in the administrative code. Policy Guides 3161 and 4161 address the process a school district must use when a Board of Education/Superintendent wants to require a physical or psychiatric examination of a school district employee whenever a staff member shows evidence of deviation from normal physical or mental health, to determine the staff member’s physical and mental fitness to perform with reasonable accommodation the position the staff member currently holds, or to detect any health risks to students and other employees.
- **P5512 - Harassment, Intimidation, and Bullying** - Policy Guide 5512 has been revised to align with the updates to the Anti-Bullying Bill of Rights Act (ABR) law.

Co-Curricular

- **Status of Co-Curricular Clubs and Activities** - 2022-2023 School Year - Dr. Pereira informed the committee that all co-curricular clubs and activities have been posted for advisors and will be board approved at the July Board Meeting.
- **Naming of the Football Field** - Dr. Pereira led a discussion about plans that are developing for the naming of the LTHS football field.

Safety and Security

- **Reunification Summer Training** - Dr. Pereira informed the committee that the district will host reunification training for the entire DLT and teacher volunteers on August 24 and 25.

LTASA - no agenda items to discuss

Other - no agenda items to discuss

Adjournment: Approximately 12:00pm

Next Meeting: **Tentatively** scheduled for Tuesday, August 9 at 9:00 am

Respectfully Submitted,

Vanessa R. Pereira, Ph.D,

Superintendent of Schools



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Lacey Township School District Board of Education

Minutes of the Policy Committee Meeting

Thursday, August 11, 2022 @ 1:30 pm - [Board Office](#)

Call to Order: 1:30 pm

Members Present: Kim Klaus - Chairperson
Skip Peters - Committee Member
Linda Downing - Committee Member
Vanessa R. Pereira - Superintendent

Members Absent: n/a

Agenda Items:

Discussion

- Safety Net Discussion - The committee reviewed the criteria developed for the use of the safety net. Dr. Pereira informed the committee that the criteria will be in both the high school and middle school handbooks and will be shared with parents and students in a timely manner for the new school year.
- The committee discussed staff use of electronic devices as it relates to P3321 - *Acceptable Use of Computer Network(s)/ Computers and Resources by Teaching Staff Members*. No revisions were made to the policy.
- P/R7510 - Use of School Facilities - The committee discussed potential revisions to this policy and regulation and will continue the discussion next month.
- P7440 - School District Security - Dr. Pereira informed the committee that policy 7440 may need a slight revision with regard to language related to staff signing in and out of buildings as a security measure. This policy will be discussed again next month.

Policies/Regulations - The following policies/regulations will be placed on the August 18 agenda for first read:

- P0143.2 - High School Student Representative to the Board of Education (Revised)

Bylaw Guide 0143.2 has been rewritten to reflect the requirements outlined in P.L. 2021, c.446, which was signed into law on January 18, 2022 and codified at N.J.S.A. 18A:12-1.3 and N.J.S.A. 18A:36A-11.2. This new law requires school districts with any of the grades nine through twelve to include a minimum of one student selected by the student body to serve as a nonvoting student representative on the Board of Education.

- P2461 - Special Education/Receiving Schools (Abolish)

This policy is abolished because it does not apply to Lacey as we are not a receiving school.

- P3216, 4216 - Dress and Grooming - Staff and Support Staff - (Revised)

Policy Guide 3216 – Dress and Grooming has been updated to reflect best practices for teaching staff members. Policy Guide 4216 – Dress and Grooming has been developed to address dress and grooming for support staff members. Dr. Pereira informed the committee that these policies were addressed with her Dress Code committee and used as a guideline to revise the current staff dress and grooming expectations.

- P5511 - Dress and Grooming - Students - (Revised)

Dr. Pereira led a discussion about P5511. While no revisions were made to the policy, the same Dress Code Committee referenced above developed a K-12 Dress Code document for students. These new guidelines will be included in all student handbooks after the Board has had an opportunity to review them.

- [Dress Code Committee - LTSD Dress Code, K-12](#)

- P5517 - School District Issued Student Identification Cards (Revised)

P.L. 2021, c.261 was approved and codified at N.J.S.A. 18A:6-113.1 and N.J.S.A. 18A:3B-73.2. These new statutes require a Board of Education that has any of the grades seven through twelve and that issues student identification cards shall print on the back of the student identification cards the telephone number for the New Jersey Suicide Prevention Hopeline (NJ Hopeline) and the contact information for a crisis text line. Revised Policy Guide 5517 includes this requirement for a school district that has any of the grades seven through twelve.

Co-Curricular - no agenda items to discuss

Safety and Security

- Reunification Summer Training - August 23-24, 2022 - Dr. Pereira provided the committee with a brief overview of the Reunification Training that will take place next week. Board Members are invited.

LTASA - no agenda items to discuss

Other

- Dr. Pereira reminded the committee about the Board Retreat that took place on Monday, August 15, 2022 at 1:30 pm.

Adjournment: Approximately 3:30 pm

Next Meeting: Tuesday, September 6 at 3:30 pm

Respectfully Submitted,

Vanessa R. Pereira, Ph.D,

Superintendent of Schools



A Tradition Of Pride · A Tradition Of Excellence

Lacey Township School District Board of Education

Minutes of the Policy Committee Meeting

Tuesday, September 6, 2022 @ 3:30 pm - [Board Office](#)

Call to Order: 3:30 pm

Members Present: Kim Klaus - Chairperson
Skip Peters - Committee Member
Linda Downing - Committee Member
Vanessa R. Pereira - Superintendent

Members Absent: n/a

New Policy/Regulations for Review and/or Discussion:

- High School Graduation Requirement OR Credit Toward Graduation - Service-Learning/Community Service - The committee discussed the implementation of a Service-Learning program for high school students. Dr. Pereira shared resources to assist the committee in reviewing pros and cons of developing such a program. More discussion and planning to follow.
 - Resources
 - [50-State Comparison](#)
 - [State Policies for Service-Learning](#)
- P0168 - Recording Board Meetings - The committee made a slight revision to this policy changing “shall record” to “may record” Board of Education meetings.
- P/R7510 - Use of School Facilities - The committee made revisions to both policy and regulation 7510 to modify language related to priorities and updated the fee schedule.
- P7440 - School District Security - The committee made a slight revision to this policy to update language related to staff signing in and out of buildings as a safety precaution should an emergency occur.
- P7410 - Maintenance and Repair (M) (Revised)
 - R7410 - Maintenance and Repair (Abolished)
 - R7410.01 - Facilities Maintenance, Repair Scheduling, and Accounting (M) (Revised)

*Policy Guide 7410 and Regulation Guide 7410 have been re-written and Regulation Guide 7410.01 has been revised to reflect the State Board of Education relocating administrative code sections from N.J.A.C. 6A:26A to N.J.A.C. 6A:26. **Regulation Guide 7410 is mandated for all school districts with two or less school buildings.** **Regulation Guide 7410.01 is mandated for all school districts with three or more school buildings.** Policy Guide 7410 now includes the requirement for a school district to employ a certified educational facilities manager.*

Co-Curricular - no agenda items to discuss

Safety and Security - no agenda items to discuss

LTASA - no agenda items to discuss

Other

- September 15 Board Meeting - The committee discussed the 9/15 Board Meeting as it relates to developing Board Goals. This will be rescheduled as NJSBA Field Services rep, Maryanne Friedman was not available.

Adjournment: Approximately 5:30 pm

Next Meeting: Wednesday, October 12, 4:00 pm

Respectfully Submitted,

Vanessa R. Pereira, Ph.D,

Superintendent of Schools