



A Tradition Of Pride · A Tradition Of Excellence

Lacey Township School District Board of Education Curriculum Committee Meeting

***Curriculum, Special Education, Health & Wellness,
Community Relations, LTEA Liaison, Technology***

Minutes - Thursday, January 13, 2022
5:00 PM - [Board Office](#)

Call to Order: 5:00 pm

Members Present: Linda Downing - Chairperson
Donna McAvoy - Committee Member
Frank Palino - Committee Member
Vanessa P. Clark - Superintendent
William Zylinski, Assistant Superintendent

Members Absent: n/a

Curriculum

- Start Strong Assessment Results (reported at the February Board Meeting) - Mr. Zylinski shared results and samples of parental Start Strong assessment results that will be mailed home in the next few weeks.
- Road Forward Revision (quarantine and isolation timeframes) - Mr. Zylinski informed the committee that the Road Forward Plan will be revised to include the new CDC guidelines that reduces quarantine to 5 days. The committee also discussed live streaming instruction for students who are quarantined across all grade levels.
- 2020 Standards Curriculum Writing (Spring & Summer 2022) - Mr. Zylinski led a discussion about spring and summer curriculum writing to update all curriculum guides in all subjects in all grades.
- New High School Courses - Mr. Zylinski informed the committee that three new course proposals have been written for consideration for September implementation:

- Computer Science Discoveries (New Course)
 - Introduction to Python (New Course)
 - Computer Science Fundamentals (New Course)
- Block Scheduling (AB Block for AP Classes) - High School Administration is currently exploring an A/B cycle for all AP classes to better prepare students for the AP exam.
 - Master Schedule - Mr. Zylinski shared that planning for master schedules will begin in early February.
 - Parent Survey (results) - Mr. Zylinski shared the Parent Survey results from the survey that was sent to the entire school community in December. The purpose of the survey was to seek parent input to assist the district in creating student programs that offer support, including but not limited to, after-school academic assistance, additional counseling availability, summer enrichment programs, summer academic programs, and parent workshops.
 - Guidance Update - Mr. Zylinski led a discussion about changes that have occurred in the High School Guidance Department, including,
 - Updated website with current information on Guidance staff, as well as creation of its own College and Career Readiness section.
 - Reached out to all College/University contacts that we had on file to ensure we had the most up-to-date information, as well as ask for new brochures, pennants, materials for the College and Career Readiness Resource Center. Also continuing to go through historical data to see if the colleges where our students are applying to most are included in that list.
 - Creation of Junior Naviance Meeting presentation (parent and student versions) to ensure students have access and know how to navigate it. Included career exploration and college search functions in detail. Currently working on schedule for in-school student presentations and an evening parent meeting.
 - Creation of two surveys, one for teachers regarding scheduling best practices and how we can collaborate to reach the most students, and one for parents to ask what their needs/wants are and also scheduling preferences.
 - Begin stages of planning Financial Aid Event; contacted OCC to see what they are currently offering and will be in touch with in-house teacher (Pollino) who did a presentation in the Fall. Also looking to offer a night a week for individual or small group meetings to provide more personalized help.
 - **Mr. Zylinski will provide the Board with an update on the new programs that the new HS counselor is offering to students.**

- Preschool Master Teacher (New hire) - Mr. Zylinski provided the committee with an update about the recommendation for the Preschool Master Teacher position.

Technology

- New Student Information System: discussion

Community Relations

- Listen and Learn (Rotary 1/11/22)

LTEA

- Health Aids

Health and Wellness -

- Late Buses Restoration for LTHS, LTMS, MPS (Jan 31st)

Other

- Grant Writer
- Budget Workshop - April 6, 2022
- Board Meeting Location to Middle School
- Board Meeting Remote Participation
 - Frank felt that it's a good idea to allow it just during the pandemic
 - Donna good
 - Linda good
- Adding Superintendent Comments in outline
- P0167
- P0171 - Hold

Adjournment: At approximately 7:00 pm

Next Meeting:

Submitted By:

Vanessa Pereira Clark

Vanessa Pereira Clark, Ph.D.
Superintendent



A Tradition Of Pride · A Tradition Of Excellence

Lacey Township School District Board of Education Curriculum Committee Meeting

***Curriculum, Special Education, Health & Wellness,
Community Relations, LTEA Liaison, Technology***

Minutes - Wednesday, February 9, 2022
4:30 PM - [Board Office](#)

Call to Order: 4:30 pm

Members Present: Linda Downing - Chairperson
Donna McAvoy - Committee Member
Frank Palino - Committee Member
Vanessa P. Clark - Superintendent
William Zylinski, Assistant Superintendent
Michelle Amos - District Supervisor
Joe Bond - Director of Special Services

Members Absent: n/a

Curriculum

- Oceans of Love Public Service Award - Mill Pond Proud Paws
 - The Proud Paws earned a Public Service Children's Award
 - The Proud Paws will be recognized on Friday March 25th at a gala in New Egypt.
- Business Academy Pathway
 - Mr. Brandis provided an overview of a proposal for a Business Academy Program to include the possible pathways to an associates degree as well as pathways to a Bloomberg Certification at the completion of the course progressions.
 - This program will begin with the Class of 2024.
- 2022-2023 A/B Master Schedule will replace the semester block schedule for LTHS and LTMS.
- National Arts Honor Society

- LTHS STEM Room Renovation (A-Hall)
- Scholastic (M. Amos Presentation)
- Parent University - Topics and Dates
 - Feb 22 @LTHS lecture hall “Education Lingo”
 - March 22 “Abilities Fair”
 - April?
 - May?
- AP Exams (Pay For 2022)
- CLEP Exams
- Out of State Field Trip
 - LTHS Track - Penn Relays - Thursday April 28, 2022
- Course Proposal - AP Macroeconomics
- Grade 5-6 After-School SEL Supports for Students and Staff (posting)
- 6th Period Stipends and Creation of the Master Schedule (old business)
- Guidance Update
 - Roundtable with High School Guidance Counselors 2/2/22
 - Action Plan Development
- AP Computer Science Female Diversity Award
- Nurse Observations through Felician University (pending)

- **Special Education**
- Master Teacher Update and Preschool Teacher (Replacement hire for Master Teacher)

- Planning social activities for parents/community members
- Additional support for the para professionals in managing behaviors.
- Goals being developed for paraprofessionals
- SEPAG and Other Special Education Highlights - Joe Bond
 - Joe highlighted the Abilities Fair that will take place March 22, 2022.
 - Fair will take place in conjunction with a Unified Club Game Night at LTHS.
 - The main idea is to allow Special Education students to interact with their General Education Peers within the school buildings and in the community as a whole.
 - Included will be POAC, legal services, etc.
- SAIL Program
 - Teachers Leonard, Smilowitz and Banin have renamed the courses
 - “Supporting All In Lacey”
 - Supports the Life Skills room
 - Community Based Instruction and Work Based Learning

Technology

- Alyssa’s Law

Community Relations

- Listen and Learn - Sea Breeze (phone call)
- Listen and Learn - LTHS Students
- Listen and Learn - Superintendent’s Advisory Committee - Mill Pond

LTEA

- Health Aids are starting in the Health offices
- K Para professionals are being hired to assist in the Kindergarten classrooms for the remainder of the 2021-2022 school year.

Health and Wellness -

- SEL for students and staff
 - Program to offer after school SEL help for Mill Pond Elementary, LTMS and LTHS students
 - Social Workers and School Psychologists will facilitate the sessions.
- Random Drug Testing Update

Other

- 2021-2022 District Calendar - Revision
 - 2022-2023 District Calendar - Proposed
-

Adjournment: At approximately

Next Meeting: March 7, 2020 @ 4:30 pm

Submitted By:

Vanessa Pereira Clark

Vanessa Pereira Clark, Ph.D.
Superintendent



A Tradition Of Pride · A Tradition Of Excellence

Lacey Township School District Board of Education Curriculum Committee Meeting

Curriculum, Special Education, Health & Wellness, Community Relations, LTEA Liaison, Technology

Minutes - Tuesday, March 15, 2022

5:45 PM - [Board Office](#)

Call to Order: 6:00 pm

Linda Downing - Chairperson

Donna McAvoy

Frank Palino

Ed Scanlon, Alternate

Vanessa Pereira Clark - Superintendent

William W. Zylinski - Assistant Superintendent

Holly Niemiec - Principal MPS

Members Absent: n/a

Curriculum

- [Parent Survey Results Spreadsheets](#)
 - Dr. Pereira Clark shared the results of the family survey with the Committee. It was explained that the results of the survey have continued to guide programming and how we will expend some of the federal COVID relief funds.
- Threat Assessment Protocols (DRAFT) - Holly Niemiec, Principal, Mill Pond School
 - Principal Niemiec shared the student Threat Assessment flowchart with the committee to include a draft of the screening tool that will be used in all of the school buildings.
 - Principal Niemiec explained the flow chart and the checklist which will be used to assess students for further evaluation of medical attention.
 - Principal Niemiec explained this allows for accountability for our screeners and

- allows for protocols if there is a legitimate threat. For example if a locker needs to be searched or a plan needs to be developed to support the parents upon return from a hospital or a home stay.
- An example was provided that allowed for strategies that will identify the triggers for the students.
 - District Reunification (presentation by Holly Niemiec)
 - This was shared with the Board of Education and described the standard method utilized for reunification after a building emergency
 - Specific protocols have been developed by the district safety and security team which allow us to safely reunite families and provide accountability for staff.
 - Principal Niemiec explained it will be a September 2022 implementation.
 - Safety Net Presentation (Overview)
 - Mr. Zylinski shared the presentation and provided a brief overview of the powerpoint that was created by Tim Dowd and presented to the Policy Committee.
 - [Champions Summer Camp](#)
 - This is a proposal to run after care opportunities after the enrichment academy day at the Middle School
 - [LTHS Course of Study](#)
 - [LTMS Course of Study](#)
 - Mr. Zylinski explained that the courses of students for the high school and the middle school are posted on the web site and the scheduling process is well under way for the 2022-2023 school year.

Special Education

- Bridge Program
 - Mr. Zylinski explained that we have one definite Bridge student enrolled in the program and one possible student enrolled in the program. This program was designed to provide students with the opportunity to take additional high school classes and community college classes for one year after their graduation from high school. Students in this program may play a spring sport if they qualify.

Technology

- Installation of new smart panels
 - The panel installation is under way and will be complete in the next couple of weeks.
- Google - Two-Factor Authentication
 - Mr. Zylinski explained that all staff will be given the option of utilizing their cell phones or they will be given a token to access their gmail accounts.
 - Staff will be responsible for the tokens and their replacement if lost.
 - This new procedure will be released to the staff next week with the two options presented to them via email.
 - This will dramatically increase the security of staff Google accounts.

Community Relations

- Listen and Learn - Sea Breeze
 - Dr. Pereira Clark led a discussion of the items discussed at the meeting to include the structure of the board meeting agendas.
- Listen and Learn - Superintendent's Advisory Committee - Mill Pond occurred last week with some good discussions.
- [Listen and Learn - Parents](#)
 - Dr. Pereira Clark explained that she will conduct a forum for community members that will allow 2 way dialogue over items that they have sent via survey in advance.
 - Parents will have to register for this event in advance.

LTEA

- Health Aids have started in all school locations

Health and Wellness - No new items to discuss

Other

- Reunification Plan - Holly Niemiec, Mill Pond Principal provided the committee with an overview of the District's Reunification Plan for Crisis scenarios. The plan will be implemented in September 2022.
- Green Day Calendar - Dr. Clark led a discussion about a green day calendar for the 2022

summer schedule for 12-month employees.

Adjournment: 7:00 pm

Next Meeting: Monday, April 4, 2022 @ 6:15 pm

Respectfully Submitted,

William Zyliniski

Assistant Superintendent



A Tradition Of Pride · A Tradition Of Excellence

Lacey Township School District Board of Education Curriculum Committee Meeting

***Curriculum, Special Education, Health & Wellness,
Community Relations, LTEA Liaison, Technology***

Minutes - Monday, May 9, 2022

4:30 PM - [Board Office](#)

Call to Order: 4:30 pm

Linda Downing - Chairperson

Donna McAvoy

Frank Palino (via Google Meet)

Ed Scanlon, Alternate

Vanessa R. Pereira - Superintendent

William W. Zylinski - Assistant Superintendent

Curriculum

- Comprehensive Health and Physical Education Standards presentation
 - Mr. Zylinski led a discussion of the updated standards and the process we will be following to update our curriculum in Rubicon Atlas.
 - There will be a brief presentation at the May Board Meeting to discuss the process by which we are constructing the curriculum.
- Rutgers and New Jersey School Climate Improvement (NJ SCI) Survey and Platform
 - Dr. Pereira led the discussion and a description of the onboarding process for a school climate survey that has been developed by Rutgers University.
 - Board approval is required to administer this type of survey.
 - A decision will be made whether to administer the survey that will measure all aspects of a school and district climate from the student perspective in the Spring of this year or in the Fall of next school year.

- Courage to Remember “Travelling Exhibit to Combat Anti-Semitism and Foster Respect for Diversity” LTHS; May 23 & May 24
 - Mr. Zylinski highlighted this exhibit that will be coming to the high school and is sponsored by Ocean County College
 - The exhibit will have a guest speaker coupled with a walking exhibit that will be set up in the entrance hallway or the media center.
- U.S. News and World Reports Rankings released
 - Lacey Township high School had the largest jump of any Ocean County High School moving from 313 to 270.
- NWEA results Fall to Winter
 - Mr. Zylinski shared these results with the committee. Overall all schools and grade levels that administered the NWEA showed growth in the areas of ELA and Mathematics
 - The next comparison will be after the NWEA is administered in the Spring.
 - The NWEA is a nationally normed test given in grades K-10 and provides the district with one data point to measure the academic progress of our students. This has been vitally important for our teachers especially since state testing has been absent for the past two seasons. Teachers and parents can view their student progress over the course of one year or over their entire school career by viewing these results.
- Standards Based Report Cards (progress update)
 - The standards based report committee led by supervisor Mrs. Kilmurray has finished constructing the spreadsheet that will be used to build the report card.
 - There will be a brief presentation on the development of these standards based report cards and the move to a trimester system for grades K-4 at the June Board of Education meeting.
- AP Update
 - Mr. Zylinski provided an update on the Advanced Placement exams being administered this Month and the high school. Members of the high school staff led by Mrs. Tzaikun worked overtime to build excitement and motivate the students to do well on these nationally recognized exams.
- Summer Enrichment / Credit Recovery
 - Mr. Zylinski provided an update of the Summer Enrichment academy which will

- be held at the Lacey Township Middle School from July 11 until August 11, 2022.
- Parents should watch their email and the district website for sign ups in the coming weeks as space will be limited.

Special Education

- SEPAG Update: Mr. Bond & Mrs. Krakovsky met with SEPAG leadership on 4/29 to discuss points covered in their most recent parent meeting and discuss goals for the 22/23 school year.
- High School self-contained programs reestablished pre-covid partnership with the Captain's Inn and will be working in the kitchen weekly as part of their Community Based Instruction.
- Mrs. Banin & Mr. Pfister attained their Work Based Learning certification through Rutgers (formerly Structured Learning Experience).
- Unified Club Events
 - Tuesday, 4/26 - Rock Painting, 42 students participated.
 - Wednesday, 5/11 - Gille Park Walk & Scavenger Hunt ([flyer](#))
 - Thursday, 5/19 - Unified Games Night, 6pm-7pm, LTMS
- Multiple teachers received Orton Gillingham training at the elementary level to be able to provide that intervention within the classroom.
- Mrs. Amos, Mrs. Krakovsky, & Mrs. Danziger are working with TS Gold to provide training for our preschool teachers on effectively implementing the program.
- Preschool Prom: Friday, May 13th, 6pm @ MPS, 95 preschoolers registered!
- **Out of State Travel**
 - Seaperch International - June 3-5 2022 -College Park, Maryland
 - LTHS Culinary Arts Program - May 25, 2022 - Reading Terminal Market, Philadelphia, Pennsylvania

Technology

- 2022-2023 Chromebook replacements LTMS
 - The Middle School Chromebooks will be replaced as they have reached the end of their useful life expectancy.
- Remind Hub (Remind 101)
 - Dr. Pereira led a discussion of the purchase of this communications platform to build the district capacity to communicate directly with students and parents.
 - Dr. Pereira highlighted the fact that 95% of individuals read their text messages and only about 30% read their email on any given day so this text based platform will go a long way towards increasing our capacity to communicate quickly with the school community.

Community Relations - no new items to discuss

LTEA - no new items to discuss

Health and Wellness

- Playground purchases
 - LHS
 - MPS

Other

- List of Staff non-renewals.

Adjournment: 6:15 pm

Next Meeting: Monday, June 6, 2022 @ 4:30 pm

Respectfully Submitted,

William Zyliniski

Assistant Superintendent



A Tradition Of Pride · A Tradition Of Excellence

Lacey Township School District Board of Education Curriculum Committee Meeting

***Curriculum, Special Education, Health & Wellness,
Community Relations, LTEA Liaison, Technology***

Minutes - Monday, June 13, 2022

4:30 PM - [Board Office](#)

Call to Order: 4:30 pm

Linda Downing - Chairperson

Donna McAvoy

Frank Palino

Ed Scanlon, Alternate

Vanessa R. Pereira - Superintendent

William W. Zylinski - Assistant Superintendent

The meeting was called to order at 4:35 with the following members in attendance:

Linda Downing

Donna McAvoy

Frank Palino

Vanessa Pereira

William Zylinski

Timothy Dowd (by invite)

Michelle Amos (by invite)

Curriculum

- Safety Net Update
 - District Supervisor Dowd led a discussion of the middle school and high school safety net. The administration has been studying the use of the safety net to include its effectiveness and number of times that it has been utilized throughout the school year

- District Supervisor Dowd will present a final report of the 2021-2022 safety net over the summer after the end of year grades have been submitted.
- Additionally the administration made a recommendation to lower the safety net from a 60 to a 55. The administration believes that this adjustment is appropriate due to the realignment of grades which occurred at the beginning of the 2021-2022 school year.
- 7-12 World Language Adoption
 - District Supervisor Dowd led a discussion which recommended the purchase of a textbook series that will support the world language classes at the high school and middle school.
 - The courses will include Spanish 1-5, French 1-5 and German 1-5
 - The company the was chosen is
- Elementary Social Studies Adoption (M.Amos)
- Random Drug Testing (end of year update)
- Standards Based Report Cards (Board of Education presentation)

- **Special Education Notes**

- Abilities Fair
 - SEPAG loved the event
 - Wants to help grow the event next year
 - Already compiled a list of organizations to reach out to.
 - Early January could be a good time to run the event to provide planning opportunities to prepare for transition of services.
 - Continue the pairing with Unified Games
- Workshops - Facilitated by district personnel
 - Transition, perform care, DVRS, DVR
 - HIB Rights -
 - Facilitating the IEP process -
 - Early Intervention
 - First workshop in October - SEPAG will send some dates
- Social Skills/Life Skills
 - Combining into one club? Could possibly make sense at the secondary level. Different skills are addressed at the younger grades (more social skills based).

- District-Wide Inclusion Initiative
 - How can we build a more inclusive culture?
 - How can we develop disability awareness and disability tolerance
 - Can we garner the support of the PTA leadership? Fundraising?
 - Bridging the gap between typical and general education students.
 - For example: including self-contained students in activities such as Battle of the Classes.
- Marketing
 - Utilize the district communication to promote the SEPAG events
 - District calendar, robo calls, district emails
 - SEPAG brochure at initial IEP meetings
 - Set up information tables at Back to School Nights, K/pre-k Orientations
- Future Meetings - would like to set up meetings with the following to see
 - Mr. King
 - Case Managers
 - Unified Advisors
 - PTA Leadership

Technology

- no new items to discuss

Community Relations - no new items to discuss

LTEA - no new items to discuss

Health and Wellness

- no new items to discuss

Other

Adjournment: 5:45 pm

Next Meeting: Tentatively, Tuesday, July 12 @ 4:30 pm

Respectfully Submitted,

William Zylinksi

Assistant Superintendent



A Tradition Of Pride · A Tradition Of Excellence

Lacey Township School District Board of Education Curriculum Committee Meeting

***Curriculum, Special Education, Health & Wellness,
Community Relations, LTEA Liaison, Technology***

Minutes - Thursday, July 14, 2022

9:00 AM - [Board Office](#)

The meeting was called to order at 9:00am with the following members in attendance:

Linda Downing
Donna McAvoy
Frank Palino
Vanessa Pereira
William Zylinski

Curriculum

- Field Trip locations
 - Mr. Zylinski shared the entire list of field trips that are to be Board Approved
 - Additional field trips that are requested will be approved as needed if they do not appear on the approved list.
- K-4 Elementary Calendar for 2022-2023 School Year
 - Mr. Zylinski discussed the elementary calendar that will be placed on the agenda for Board approval.
 - Minor personnel edits and a dress code edit for grades K-4 may occur before it is published.
- Tuition Reimbursement Memo for 2022-2023 School Year
 - Mr. Zylinski shared this memo with the committee to memorialize the tuition reimbursement that is offered to teaching and support staff.
 - There was a small increase for instructional staff to \$200 per credit for the 2022-20223 school year.

- Elementary Social Studies Curriculum (Studies Weekly)
 - Mr. Zylinski led this discussion of the purchase of these materials to include the FRS 4th grade teacher survey which gave positive reviews for the use of this product which will serve as a resource to cover the Social Studies standards.
 - The committee approved the purchase of these materials that will include a 5 year online license and 5 years of printed materials.
- Division of Mental Health and Addiction Services Youth Leadership Grant
 - \$4,405.30 grant through Municipal Alliance.
 - The grant will provide for school advisors to meet with students in after school groups to discuss adolescent addiction and mental health.
- High School / Middle School Safety Net update (60 to 55)
 - Mr. Zylinski provided an update of the policy committee where the safety net will be lowered from a 60 to a 55 for the high school and the middle school (a safety net does not exist at the lower grades)
- School Safety Officer Job Description
 - Dr. Pereira led a discussion of updating the SSO job description for the upcoming school year.
 - It was also highlighted that the district will be adding a second SSO for the upcoming school year.
- **Special Education Notes**
- SEPAG and Board Curriculum meeting at 10:30 at Board of Education Office

Technology

- no new items to discuss

Community Relations - no new items to discuss

LTEA - New President: MaryJo Iachetta

Health and Wellness

- no new items to discuss

Other

Next Meeting - Tentatively Scheduled for Tuesday, Aug 11 @ 9:00 am

Respectfully Submitted,

William Zyliniski

Assistant Superintendent



A Tradition Of Pride · A Tradition Of Excellence

Lacey Township School District Board of Education Curriculum Committee Meeting

***Curriculum, Special Education, Health & Wellness,
Community Relations, LTEA Liaison, Technology***

Minutes - Thursday, August 11, 2022 & Tuesday August 16, 2022
9:00 AM - [Board Office](#)

The meeting was called to order at 9:00am on Thursday August 11 with the following members in attendance:

Linda Downing
Donna McAvoy
Frank Palino
Vanessa Pereira
William Zylinski

The meeting was adjourned at 11:00 am

The second part of the meeting was called to order on Tuesday August 16, 2022 with the following members in attendance:

Linda Downing
Donna McAvoy
Frank Palino (via phone)
William Zylinski

Curriculum

[Mr. Zylinski provided the members of the committee with copies of the following handbooks and courses of study for the Board of Education to review and submit for Board approval.](#)

- Mill Pond Elementary Student/Parent Handbook for 2022-2023 School Year
- Middle School Student/Parent Handbook for 2022-2023 School Year
- High School Student/Parent Handbook for 2022-2023 School Year

- Technology Student/Parent Handbook for 2022-2023 School Year
- Middle School Course of Studies
- High School Course of Studies
- Bus Rules Handbook for 2022-2023 School Year

Mr. Zylinski led a discussion of expanding the use of IXL Learning for the 2022-2023 school year. This program has been used for academic enrichment and personalized learning for grades 7 and 8 and we will expand its use for grades 5 and 6 in the upcoming school year.

- IXL Learning
 - Replaces Moby Max, grades 5-6
 - IXL provides personalized learning to students. Provides real time analytics that allow teachers to make instructional decisions to support students' unique learning needs. The IXL program was heavily used in grades 7 and 8 in the 2021-2022 school year and well received by students.

Mr. Zylinski led a discussion on the use of Moby Max which acts as an intervention for grades K-4. This program is fully Title I funded.

- Moby Max
 - Quote for grades K-4- Title I Funded
 - Intervention materials for K-4 for all subjects including math, fact fluency, reading, early reading, language, writing, science and social studies. These online resources can be used in small groups and at home.

Mr. Zylinski led a discussion of purchasing a program from NWEA. This program will serve as a replacement for the DRA (Developmental Reading Assessment). The new program will allow teachers to assess the reading level for their students. The assessment will be recorded and scored immediately. This will allow students and their families to compare the results electronically and will serve as a time saving for the classroom teachers who will be able to administer the assessment to the whole class at the same time and receive immediate feedback as to the reading readiness of the students.

- NWEA (Reading Fluency)
 - Replaces DRA
 - Used to monitor oral reading fluency, literal comprehension, and foundational reading skills from season to season and year to year. Quickly screen students at risk of reading difficulty, including characteristics of dyslexia. Benchmark assessments are available in both English and Spanish.

Mr. Zylinski led a discussion of the purchase of a 1 year license for Studies Weekly which will serve as an online and printed source for Social Studies in grades K-4.

- Studies Weekly (1 year license)

Mr Zylinski led a discussion of a program named Converlations that will serve as a springboard for conversations that will happen during morning meetings in grades 5 and 6. The topics will focus on our relationship with technology and will include but not be limited to: Brain Hacking, Attention Distractions, Somebody's Watching Me and Attention Distraction. This program will be Title funded for the 2022-2023 school year.

- Converlations - Title IV Funded (safe and healthy schools)
 - [3 Generations Video](#)
 - 12 lessons for morning meeting
 - kids get a card to take home with a QR code for parents

Mr. Zylinski led a discussion of Discovery Education and the amount of resources and streaming content that it contains for our teachers.

- Discovery Education
 - Safe streaming service (formally United Streaming) for grades K-12 that we have used for over 10 years that includes content, learning tools, and resources across all subjects. The online learning tools allow teachers to track progress and craft lessons related to the curriculum.

Mr. Zylinski led the discussion of the purchase of the program called Formative Loop. This

program is focused on increasing math fluency for students in grades K-5. Students will complete skill practices that will allow the teachers to identify the gaps that students have in their math skills at an individual level throughout the course of the school year.

- Formative Loop
 - Formative Loop was piloted in 2021-2022 throughout multiple classrooms and grade levels in all of the elementary schools. This is a unique program in the fact that students complete a five-minute skills practice using paper/pencil that is individualized to their current level. Progress is tracked online through the website and teachers have the ability to modify the pass/retry scores needed to move on to the next skill.
 - One of the major gaps teachers have observed since Covid in 2020 is that of fluency. Our students are lacking in their basic math skills which is hindering their achievement in mathematics overall. Our test scores are reflecting this. Formative Loop is a great diagnostic tool for teachers to use in order to best meet individual student needs.
 - These fluency worksheets give teachers the ability to target skills that students need help with creating many opportunities for small groups and mini-lessons.
 - It takes five minutes for students to complete this and about five-ten minutes for teachers to check it. It is recommended to use this at least four days a week which is twenty minutes a week in total for the students, and about a half hour for teachers.
 - This is a screencastify that walks you through a sample class.

■ **Formative Loop Screencastify**

Mr. Zylinski led the discussion of purchasing a 1 year renewal for SAVVAS ReadyGen that serves as our ELA program for grades K-5. The elementary schools will begin the process for the replacement of ReadyGen and will look to pilot different programs in the upcoming school year.

- SAVVAS READYGEN 2016 Digital Courseware 1 year license Grades K-5

Mr. Zylinski led the discussion of the purchase of the textbook and online resource for the new

AP Macroeconomics course. Currently 25 students have enrolled in this AP course.

- AP Macroeconomics (Krugman's Economics for the AP Course) 6 year license
- SSO Job Description

Mr. Zylinski informed the committee that many of the educational organizations in the state have opposed the administration of the Start Strong Assessment in the 2022-2023 school year. The organizations feel that there is already enough local and state testing to evaluate our students without the Start Strong Assessments.

- [Start Strong Letter](#) - As per Executive Director of the NJASA, Dr. Richard Bozza, a joint letter to Acting Commissioner Allen-McMillan was written regarding concerns with the Fall 22 Start Strong assessment for students in grades three through eleven.

Mr. Zylinski submitted the 2022-2023 district Professional Development Plan for review.

- 2022-2023 District PDP

Mr. Zylinski submitted the District Mentoring Plan for review.

- 2022-2023 District Mentoring Plan

Mr. Zylinski submitted class counts for review in grades K-6.

- 2022-2023 Class Counts

Special Education

Mr. Zylinski shared and led the discussion of the work based learning program for the high school 18-21 year olds. Teachers Mr. Pfister and Mrs. Banin will utilize a flyer to solicit businesses that are able to host our Special Education 18-21 year old students to participate in work based learning environments.

- Curriculum written for Work Based Learning (WBL) and Community Based Instruction (CBI) for the 18-21 program. Flier created to begin soliciting local businesses to work with our students: [Transition Flier](#)
- High School/Middle School ESY class attended the program in the Life Skills classroom at LTHS (previously were in a classroom at MPS). The class was able to continue their

life skills instruction from the school year by utilizing the kitchen, laundry, and other resources the room provides.

- CPI Training is scheduled for all admin, CST, and guidance on 8/25. Teachers will be trained on 9/2 and paras will be trained on 10/10.
- PD scheduled for preschool teachers in September on Creative Curriculum.
- BCBA's will be facilitating PD for paras in September on interacting with challenging students.

Technology

Mr. Zylinski submitted the technology handbook for review.

- Technology Student/Parent Handbook for 2022-2023 School Year

Community Relations - no new items to discuss

LTEA - New 3 year contract

Health and Wellness

- no new items to discuss

Other

- Annual HIB Report

Meeting adjourned at 11:15 am

Next Meeting - Tentatively Scheduled for Thursday, Sept 8 @ 9:00 am

Respectfully Submitted,

William Zylinski

Assistant Superintendent



A Tradition Of Pride · A Tradition Of Excellence

Lacey Township School District Board of Education Curriculum Committee Meeting

Curriculum, Special Education, Health & Wellness, Community Relations, LTEA Liaison, Technology

Minutes - Thursday, September 8, 2022
11:00 AM - [Board Office](#)

The meeting was called to order at 11:54am on September 8 with the following members in attendance:

Linda Downing
Donna McAvoy
Frank Palino
Vanessa Pereira
William Zylinski

The meeting was adjourned at 1:45 pm

Curriculum

- [SSO Job Description](#): Dr. Pereira shared the job description and highlighted to the Committee the changes as compared to the old job description.
- Comprehensive Health and Physical Education 2022: Mr. Zylinski led a work session to make final changes to the Health Curriculum Maps. Board members exerting their local control over the maps made final revisions to make sure that the maps were in the spirit of the community they will be serving while using the state standards only as a guide in the creation of our local curriculum to balance all interests with regards to the health curriculum. Many state examples (terms that appear in the standards as suggested language) were not used. These changes were based on parent and staff feedback over the course of curriculum meetings with health teachers and a parent listen and learn

session in August.

- All Curriculum Approvals 2022-2023: All curriculums will be placed on the September Board of Education Agenda with the following resolution:

Move that the Board approve all K-12 curriculums as they appear in Rubicon Atlas. This will include the pacing guides, student learning objectives, career readiness, life literacies and key skills, computer science and design thinking, enduring understandings, essential questions, knowledge and skills along with assessments and core instructional and supplemental materials.

- Advanced Placement Fee Schedule 2022-2023: Mr Zylinski led a discussion of the Advanced Placement fee schedule for the upcoming school year. Student will receive 1 free exam over the course of their 4 year high school career and students will pay \$60 towards each exam afterwards. Students will be reimbursed the \$60 for each exam where they receive 3 or better.
- Advanced Placement exam requirement 2022-2023: Mr. Zylinski led a discussion of the requirement that all students who enroll in an AP course will be required to take the corresponding AP exam. Due to the fact that the AP exam is integral to the completion of the course, students who refuse to pay for or take the exam will have their course reduced in status from an AP course to an Honors thereby affecting their GPA and class rank.
- Standardized testing Update (Mr. Zylinski provided an update to the following:
 - NWEA (Fall, Winter and Spring Grades K-10)
 - Start Strong
 - NJGPA (field test only)
- Updated Class Sizes Mr. Zylinski provided the committee with updated homeroom class sizes for grades K-6 and ELA class sizes for grades 7 and 8.
- Food Service Standard Operating Procedures Manual: Dr. Pereira provided the committee with an updated food services manual to be placed on the Board Agenda for approval.
- High School Graduation Requirement OR Credit Toward Graduation - Service-Learning/Community Service
 - Resources
 - [50-State Comparison](#)
 - [State Policies for Service-Learning](#)

This item was tabled for discussion at the next Curriculum Committee meeting.

Special Education

- 18-21 Program will be continuing to attend the YMCA weekly for age-appropriate P.E. Activities include swimming, yoga, and weight training.
- Tentative Challenger Flag Football League Schedule (Times/Locations TBD):
 - September 18th, 25th
 - October 2nd, 9th, 16th, 23rd, and 30th
- 85 staff members have completed CPI training. Next training will include paras on 10/10.
- Bond/Krakovsky meeting with SEPAG on 9/16 @ 2:00pm.

Technology

- no new items at this time

Community Relations -

- Division of Mental Health and Addiction Services (DMHAS) Youth Grant: Mr Zylinski led a discussion of this grant. We will post for the advisor in anticipation of an approved grant.
- L.E.A.D: The L.E.A.D. (Law Enforcement Against Drugs) program will begin in October at Lacey Township Middle School with the 7th grade class

LTEA -no updates at this time

Health and Wellness

- Playground Equipment delivery: end of September?

Other

Next Meeting - Tentatively Scheduled for Tuesday, October 11 @ 4:15pm

Respectfully Submitted,

William Zylinski

Assistant Superintendent