

Executive Summary

Proposal for School Security Services – Lakewood, NJ

Allied Universal is honored to present this proposal to support the safety and security of the Lakewood school community. We recognize that today's educational environments face increasingly complex safety challenges—challenges that demand more than a reactive presence. Our approach is rooted in strategic planning, cultural alignment, and the integration of cutting-edge technology to ensure safe, respectful, and disruption-free learning environments.

With over **8,500 trained officers in New Jersey** and a proven record of success in K–12 settings, Allied Universal offers unmatched scale, responsiveness, and local leadership. Our programs are powered by the **Operational Excellence Platform**, a proprietary system that uses AI-driven tools for real-time monitoring, officer performance tracking, and proactive incident response—providing school leaders with visibility and control over campus safety.

We are especially mindful of Lakewood's unique educational landscape, which includes more than **150 private religious institutions**. Our officers receive specialized training in cultural and religious sensitivity, gender-appropriate engagement, and trauma-informed de-escalation. Each officer will be certified in CPR/defibrillator use and trained in anti-bullying, fire safety, intrusion detection, and emergency response protocols.

Key Elements of Our Program:

- **Customized Officer Training:** Over 5,000 modules including youth engagement, K–12 de-escalation, and cultural awareness
- **Flexible Staffing & Rapid Response:** Deep local bench strength and mobile units to ensure seamless coverage and emergency support
- **Integrated Technology:** Real-time tracking and AI-assisted risk detection for enhanced situational awareness
- **Collaborative Partnership:** Direct engagement with school principals and stakeholders to promote transparency, communication, and trust
- **K-9 Support Services:** Available for proactive deterrence and drill alignment

We commend Lakewood's proactive approach to school safety, including recent initiatives noted in [NJ.com](#) (May 13, 2025) and [Asbury Park Press](#) (April 10, 2025). These articles highlight the importance of early intervention, staff awareness, and community alignment—principles that are foundational to our service delivery model.

At Allied Universal, we go beyond staffing. We partner with districts to deliver sustainable safety solutions tailored to their communities. We welcome the opportunity to bring that same level of dedication and professionalism to Lakewood.



Proposal Response to Lakewood Board of Education

Unarmed Security Guard Services

Submitted by
Allied Universal
East Brunswick, New Jersey

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Technical Criteria

How Services will be provided

At Allied Universal, we understand the foundation of our services starts with our employees. We are not looking to fill a position with just any candidate. We go the extra mile to dig deeper to find the right person for you. Our ultimate recruiting goal is to find the best qualified candidate for the Lakewood School District. This translates into improved security professional quality and better results, providing for a better learning environment and a safer workplace.

Once the right-fit employee is found, the next critical step is to provide the training required to ensure the employee has the ability to perform exceptional work. Our training program is Award-Winning and is discussed later in our proposal.

After the best-fit employee is instilled with the training they need to be successful, the next step is to ensure they receive all the tools and support they need to provide excellent service, which is delivered through our expertise in our management and supervision, also addressed later in our proposal.

Our experience serving independent K-12 schools, public school districts and private schools across the country has produced best practices and the seamless delivery of customized security programs with a scope of work similar to yours. Allied Universal® will secure your school community with highly-trained School Security Officers supported by state-of-the-art technology. We offer:

- Well trained, customer-focused School Security Officers who employ a customer service mindset through incident management and safety patrols.
- A dedicated support team with well-versed K-12 expertise, solution design, and program management.
- Dedicated Training Team, certified to teach our K-12 training curriculum
- Local Responsive Management from our local East Brunswick office.

Recognized for having the best specialized training programs in the industry, Allied Universal® believes that only prepared employees can excel. Our School of Education Security builds knowledge that enables the delivery of services distinct to the K-12 education industry.

During pre-assignment, on the job, and ongoing training, our School Security Officers learn about a variety of subjects through our award-winning training modules. These include such topics as:

- **effectively communicating with young people**
- **cultural and gender identity awareness**
- **The Privacy Act**
- **trauma informed response, and emergency preparedness.**

Together, Allied Universal® and Lakewood School District can develop a safe, secure environment for your students, faculty, staff, and visitors. We look forward to building a strong partnership with the Lakewood Board of Education, rooted in quality and value.

Our Recruiting Process

In today's highly competitive employment climate, Allied Universal's unparalleled recruiting resources and well-established workplace reputation give the Lakewood School District's security program the edge you need to attract, hire, and retain top quality security professionals.

Our proven strategy for recruiting the best-fit candidates begins with our thorough understanding of Lakewood Schools's site-specific needs and requirements. This knowledge, coupled with our industry-leading technology and unparalleled organizational resources, enables us to attract individuals who represent the highest standards of both Allied Universal® and of our clients. Our AI enhanced recruiting also will enable us to target bi-lingual applicants.

Industry-Leading Technology: AU HireSmart

Allied Universal recruiters have the competitive advantage of AU HireSmart™ technology, an artificial intelligence (AI) solution for recruiting that shortens the time and effort needed to staff an account while simultaneously improving quality.

AU HireSmart's AI capabilities engage candidates in a chat-like question-and-answer session and translate video screening tests into data points that can accurately predict a candidate's aptitude for a given role. These videos measure information like emotional expression, tone, language patterns, and word choice to determine a candidate's fit for an available position. This data gives us the ability to match candidates with the roles most suited to them, which enhances the quality of services we provide and meaningfully decreases professional turnover.

AU HireSmart's 24/7 interview and screening capability drastically expedites the hiring process. HireSmart will also enable qualified bi-lingual applicants to be pushed to the front of the line. Through full integration with AU HireSmart, a candidate can apply over the weekend, perform the screening tests and video assessment, and be ready for an interview with a hiring manager by Monday morning. Hiring managers can view recorded video submissions through their mobile devices and make hiring decisions anytime, anywhere.

Unparalleled Organizational Resources

Allied Universal's excellent reputation and depth of recruitment resources contribute directly to more than one million candidates in our hiring pipeline. Our strategic partnerships provide substantial networks of high-quality candidates for Allied Universal recruiters and further our ability to attract candidates from multiple and diverse organizational sources. These include:

- Veterans' Organizations: Our company-wide military hiring program, There for our Veterans™ is an essential part of our comprehensive security professional recruiting strategy. Through Allied Universal's initiatives, recruiting and partnerships, we have hired almost 80,000 veterans in the past five years.
- Civic and community organizations
- Colleges, universities, and trade schools
- Police, fire departments, and rescue squads
- Professional networking with member organizations (ASIS, BOMA, and ICSC)
- Promotion from within, employee referrals, and referral bonuses
- Job fairs and open houses

Screening

Allied Universal® evaluates candidate background and experience, as well as communication and interpersonal skills, as key elements in determining a candidate's fit for a position. We also additional background checks that Lakewood Board of Education require for the NJ Department of Education.

Allied Universal's standard background screening includes:

- **Application Review and Assessment** – We carefully analyze employment history, stability, and relevant experience and qualifications for each specific job opening.
- **Electronic I-9 and E-Verify** – We use E-Verify, the government's employment eligibility system, to verify identity and proof of eligibility to work in the U.S. for all potential employees.
- **Social Security Trace** – We run Social Security checks on each candidate to verify address history and determine what repositories should be included in our criminal background check.
- **Criminal Background Checks** – Before we assign employees to a post, each employee undergoes a criminal records background check (except where that is conducted as part of the state guard licensing agency). We submit fingerprints to the NJ Depart of Education to meet state requirements. Allied Universal only hires individuals suitable for employment in the positions for which they are being hired and who also meet eligibility requirements for a security guard license or credential required by state law.
- **National Sex Offender Registry** – For the most complete and current report, this additional step in the background check process searches the Federal Department of Justice database, which includes real time listings of registered sex offenders.
- **Pre-employment Drug Testing** – Applicants complete an oral ten-panel drug test prior to assignment.
- **Security Professional Integrity/Honesty Assessment** – We may require behavioral assessments on a pre-placement basis to help evaluate attitudes and behaviors linked to integrity, honesty, trustworthiness, and customer service aptitude. Assessments predict but do not guarantee performance or behaviors.



Knowledge of School Districts

Allied Universal® has grown to become the nation's leading contract security company serving educational institutions. As you know, not every contract security provider can provide contract security services to a K-12 environment. The company must have the pedigree – it must be legitimate, experienced, and qualified.

Allied Universal's focus on the education marketplace contributes significantly to advancing safety measures on campuses and in the classrooms. We promote best practices in K-12 campus safety, staying abreast of critical issues and guiding our business strategies to align with industry developments. Internally, we foster a community of practice to continually enhance our services and facilitate knowledge sharing among clients. Our commitment to thought leadership ensures our active engagement in discussions surrounding evolving trends, opportunities, and threats specific to both higher education and K-12 environments. Our Education Vertical Market Team remains deeply involved in national and international leadership organizations, ensuring our readiness to meet the evolving needs of campus communities. These resources are readily available to district teams, fostering ongoing collaboration and idea exchange.

Our focus on the K-12 industry means we are constantly performing environmental scans on industry trends and issues. We provide our clients feedback from these efforts in many ways, including on school programs, client forums, and our site team's educational programs. We have added value to our relationships with campuses by providing such information when needed. A critical differentiator for a company working with K-12 is having an ongoing program that monitors the changing issues in campus security so that knowledge is actively transferred to clients.

Understanding the Vibrancy of Educational Environments

Active shooter and other hostile event violence are increasing across the nation, while the discussion on how to prevent and mitigate such situations is quickly evolving. As the nation's largest private security services provider, Allied Universal offers customized school-based and district-wide solutions to assist in a comprehensive security approach to keeping your schools safe, while maintaining their vibrant learning culture.

Lakewood School District will benefit from our footprint in education security, leveraging best practices from our existing K-12 programs facing similar challenges such as the growing concerns with **gangs, substance abuse** (opioids, fentanyl, or marijuana), and an uptick in incidents with **weapons in the schools**. This practice allows us the ability to safeguard against an ever-increasing list of expected and reasonably-foreseeable threats; and support the Lakewood Board of Education to provide the most comprehensive program to your schools while maintaining a vibrant learning environment.

Violence in schools has been on the increase and our team will work with you to ensure these evolving threats are being addressed. Beyond our focus on the K-12 education market and the specialized training and services conducted by our team, we maintain the technical expertise, manpower, and sufficient financial strength to be a long-term, stable business partner with Lakewood School District.

Academic institutions at all levels can work with Allied Universal to develop enhanced situational awareness and intelligence capability through custom-built solutions, outsourced intelligence analysis and reporting, and or on-site security operations center development and staffing.

Training Program

World-class, Award-winning Training

Comprehensive Training

AU Institute™ is the umbrella under which all formal training and development opportunities exist. Allied Institute is supported by more than 50 full- and part-time certified instructors, and provides both mandatory and voluntary courses, which are offered pre-assignment, on-the-job, and as continuing education.

Training is tailored for specific roles:

1. **Security Professional Training:** Security Professional onboarding and development consists of five phases, with specific timeframes for completion, as well as testing guidelines to verify comprehension:



SECURITY PROFESSIONAL TRAINING	
NEW EMPLOYEE ORIENTATION 80% or higher on final exam	• 3- hour interactive training • Topics: onboarding, policies/procedures, safety and emergency management, legal powers and limitation.
ON-THE-JOB TRAINING POST CERTIFICATION Site specific, customized training tracked via online database	SAMPLE TOPICS • Access Control • Active Shooter • Bomb Threats • CPR/First Aid/AED • Electrical Emerg. • Equipment Removal • Fire Alarm Response • ID Checks • Key Control • Mechanical Emergencies • Media Relations • Medical Emergencies • Opening/Closing Procedures • Parking & Enforcement • Parking Lot Security • Patrol Techniques • Post Responsibilities • Report Writing • Terrorism Awareness • Use of Telephones • Vehicle Assistance • Water Leaks • Weather Emergencies
CORE TRAINING 80% or higher on each exam	• Introduction to Contract Security • Legal Aspects of Private Security • Note Taking and Report Writing • Importance of Documentation • Patrol and Observation • Liability and Loss Prevention • Appearance and Wellness • Exceptional Customer Care • Difficult People or Situations • Introduction to Safety • First Aid, CPR and AED • Harassment • Post Orders • Workplace Violence • Emergency Management • Indicators of Terrorist Surveillance • Personal Safety • Video Surveillance • Bomb Threats • Media Management
ONGOING & REFRESHER TRAINING/QUARTERLY SITE TRAINING	SAMPLE TOPICS • Fire Alarms • Access Control • Bomb Threats • Patrol • Medical Emergencies • Suspicious Persons/ Disturbances • Water Leaks • Customer Service • Safety • Elevator Entrapments • Power Outages
CPR/FIRST AID/AED CERTIFICATIONS	Many of our full-time trainers are certified First Aid/CPR/AED instructors. Training can be completed via local office pre-assignment; certifying agency; via trainers at your site, etc. Trainees receive certificates and certification anniversary dates tracked online.

Methods of Training

Allied Universal® offers a variety of training delivery options to ensure the Lakewood School District's security team has access to the information they need, when and how they need it.

Training Methods	
 eLearning - Allied Universal EDGE® Employees can complete training on almost any device, at a time and place convenient for them. Allied Universal EDGE® [Educate, Develop, Grow and Engage] is our proprietary online learning/ development system. 1,500+ assets (courses, videos, webinars, VILTs) 6,300,000+ EDGE courses completed in 2023	
Instructor-led Hands-on instruction in the classroom and group settings; questions can be addressed and testing conducted.	On-the-Job-Training Site-specific training at your location; customized, online checklist is maintained to help ensure compliance.
Virtual Instructor-led Training (vILT) Training in a virtual environment when the instructor and learner are in separate locations.	Scenario-based Learning Training on real life situations which teaches how to react and make decisions when certain scenarios arise.

Compliance Tracking

Compliance tracking through the EDGE®, our online learning management system, allows Allied Universal® to record and report training accurately. Trainers and Managers can review Security Professional progress through initial, specialty, and refresher training courses, and they can verify compliance with required courses.

Core Training and Continuous Learning

Allied Universal® Security Professionals have many opportunities to further their career and expand their knowledge through our training opportunities. Core Training, Phase Three of our Security Development process, consists of 20 lessons, each with an exam that must be passed successfully with a score of 80% or higher. To ensure completion of Core Training within six months of hire, we track compliance through our online compliance management system, WinTeam.

Core Training		
• Introduction to Contract Security • Legal Aspects of Private Security • Note Taking and Report Writing • Importance of Documentation • Patrol and Observation • Liability and Loss Prevention • Post Orders	• Appearance and Wellness • Exceptional Customer Care • Difficult People or Situations • Introduction to Safety • Personal Safety • First Aid, CPR and AED • Harassment	• Workplace Violence • Emergency Management • Indicators of Terrorist Surveillance • Video Surveillance • Bomb Threats • Media Management

CPR/First Aid/AED Certifications

Allied Universal® offers CPR, First Aid and Automated External Defibrillation (AED) training. We allow this training to be completed in a variety of ways, including pre-assignment at the local office with one of our full-time certified First Aid/CPR/AED instructors, with an outside certifying agency, or online via the EDGE®. We verify that trained employees receive the appropriate certificates and we track certification anniversary dates in our online compliance system to ensure certifications stay current.

Ongoing and Refresher Training

Allied Universal® believes in reinforcement of initial training as a key to effective learning and long-term performance excellence.

Ongoing & Refresher Training			
• Fire Alarms • Access Control • Bomb Threats	• Medical Emergencies • Broken Windows • Patrol • Water Leaks	• Suspicious Persons/ Disturbances • Water Leaks • Power Outages	• Customer Service • Safety Awareness • Elevator Entrapments

We use a structured process for refresher training on a variety of topics related to your needs and contract requirements. Local and branch management and regional training staff deliver standard, company-wide training modules. We also provide programs focused on advanced topics or customized to meet industry requirements or Lakewood School District's needs.

Our managers will work with you to identify training opportunities appropriate for the Security Professionals in your program and they will help ensure that ongoing training remains a top priority. Possible training topics include fire alarms, medical emergencies, safety awareness, and other important topics.

School Security (K-12): Training Curriculum

Allied Universal® School Security Personnel (SPP) Training Curriculum

Section A	School Law Enforcement
Section B	Ethics and the SSP
Section C	The SSP in the School Setting
Section D	Understanding Special Needs Students
Section E	The SSP as a Role Model/Mentor
Section F	Social Media and Cyber Safety
Section G	Understanding the Teen Brain
Section H	Violence and Victimization
Section I	Sex Trafficking and Human Trafficking of Youth
Section J	Effects of Youth Trends & Drugs on the School Culture & Environment
Section K	School Law
Section L	Developing Cultural Awareness and Diversity Sensitivity
Section M	Threat Response: Preventing Violence in School Settings
Section N	School Safety and Emergency Operations Plans
Section O	Crime Prevention Through Environmental Design (CPTED)
Section P	Practicum in the Study of Case Scenarios



K-12 SCHOOL SECURITY TRAINING

Create a safer, more engaged, environment for students, staff & visitors.

Uphold institutional standards & regulations.

Core Training

- Safety Orientation
- Job Safety Analysis (JSA)
- General and Post Orders
- Active Shooter Procedures
- Anti-Terrorism Training (if applicable)
- Bad Weather Procedures
- Bomb threat procedures
- Elevator Entrapment Procedures
- Emergency Plan Review
- Evacuation Procedures
- Fire Emergency Procedures
- Injury Reporting Procedures
- Panic/Duress Alarms
- Site-Specific Equipment
- Telephone Procedures
- Use of Force/De-Escalation

K-12 Security Training

- Fundamentals of Providing Services to K-12 Schools
- K-12 Bullying Awareness
- Education Campuses
- Active Shooter
- Evacuation Procedures
- Hazing on Education Campuses
- Dealing with Domestic Abuse
- Dealing with Drug and Alcohol Abuse
- Communicating with Young Adults
- Cultural Diversity
- Customer Service
- Fire Safety Professional Training
- Emergency Preparedness
- Evacuation Procedures
- OSHA Safety Training
- Patrol Techniques
- PA Act 67 School Security Professional (where applicable)
- CPR/AED/First Aid Certification (as needed)

Similar Services

Paterson Public Schools

90 Delaware Ave, Paterson New Jersey

Customer Name:	Dalton Price, Director of Safety	
Customer Phone:	973-321-0596	
Customer Email:	dprice@paterson.k12.nj.us	

Passaic County Technical-Vocational School

45 Reinhardt Road, Wayne New Jersey

Customer Name:	Terry Smith	
Customer Phone:	973-389-4167	
Customer Email:	tsmith@pcti.tec.nj.us	

Hackensack Board of Education

191 2nd Street, Hackensack New Jersey

Customer Name:	Harry Ruiz	
Customer Phone:	201-646-1853	
Customer Email:	mgallo@shp.org	

Seton Hall Prep

120 Northfield Avenue, West Orange New Jersey

Customer Name:	Michael Gallo	
Customer Phone:	610-383-7640	
Customer Email:	hruiz@hackensackschools.org	

College Achieve Paterson Charter School

21 Market Street, Paterson New Jersey

Customer Name:	Sharon Cook	
Customer Phone:	862-257-1423	
Customer Email:	scook@collegeachieve.org	

Allied Universal is proud to provide services to more K-12 schools than any other security provider. Some of our other educational experience:

Paterson Public Schools - 53 schools
Wake County Public Schools - 50 schools
KIPP Public Charter Schools- 5 States

William Paterson University
Hudson County Community College
Montclair University

Innovations

Allied Universal's Vision for the Future

We're thrilled to share our vision for the next two years—a period that promises to be incredibly exciting and rewarding for our employees, clients, and the entire security industry. We are embarking on a transformative journey that will not only revolutionize the industry but also secure our future, ensuring we continue safeguarding our clients and communities for generations to come.

We are committed to evolving into the most robust, efficient, and technologically advanced security company in the world. To maintain our leadership in the industry for the next 100 years, we recognize the necessity to modernize and embrace technological advancements. Our scale, reach, and exceptional team empower us to make significant investments in our future, reinforcing our mission to be the world's most trusted service provider.

By leveraging cutting-edge technology, we will enhance efficiency, improve the work experience for our team members, strengthen partnerships with our customers, and increase profitability by automating tasks that were previously manual.

How We Will Achieve This

1. **Artificial Intelligence and Automation:** We are integrating AI to digitize and automate core administrative operations at the branch level, including recruiting, hiring, onboarding, training, licensing, scheduling, and workforce management. With AU HireSmart, we can efficiently manage the 50,000 applications we receive weekly, ensuring the best candidates move forward in the hiring process. LISA, our proprietary scheduling system, will eliminate non-billed overtime, save human hours, and reduce empty posts for clients.
2. **Enhanced Workforce Management:** Our proprietary technology will ensure that the right personnel are assigned to the right positions with the right clients, eliminating human error in licensing and other administrative tasks.
3. **Empowering Our People:** By automating routine tasks, we are freeing up our talented team members to focus on activities that require a human touch and creativity. This technology, designed and developed in-house, is user-friendly and supported by comprehensive training. We have incorporated extensive feedback from our front-line staff and branches to ensure these tools meet their needs and drive our transformation.

Why This Matters

Our goal is not to replace our people with technology but to empower them. By relieving them of mundane tasks, we allow them to focus on what humans do best. This initiative is designed to support our team members, reduce stress, and improve work-life balance, enabling them to deliver more value-added services to our clients.

Embracing Change for a Secure Future

In an ever-evolving market, we must adapt or risk obsolescence. History shows us that companies which fail to innovate are often overtaken by those that do. By making strategic investments in technology and innovation, we aim to maintain our leadership position and continue setting the standard in the security industry.

We are excited about this journey and are confident that our commitment to technological advancement will benefit all our stakeholders—our employees, clients, and partners—ensuring that Allied Universal remains at the forefront of the security industry for many years to come.

We know that effective employee communication leads to better engagement, productivity, and morale. We use the following tools and methods to keep our employees informed and connected:

Communication Technology:

Mercury - Transcending traditional texting and radio communications, our Mercury communication system streamlines all directives and messaging, and seamlessly integrates with Security Professionals' MECURY® devices to ensure they receive all urgent communications in one place. By establishing a direct line of contact to your security team through our secured online network, Operation Managers and Shift Leaders benefit from Mercury's quick and responsive checks-and-balances. Allied Universal® Security Professionals receive detailed messages throughout their shift. With a clear system for employee engagement and rich task management capabilities, Mercury grants our managers, Security Professionals, and operations teams the ability to succeed with elevated situational awareness.

LISA - Our Live Interactive Support AI (LISA) connects our Security Professionals and operations teams with Artificial Intelligence (AI)-powered automated and interactive text messaging. LISA brings a powerful and enriched experience for the Security Professionals and Supervisors serving Somerset Social Services sites. LISA provides automated timekeeping and smart scheduling, and she can address real-time no shows as soon as she detects a missed clock-in. LISA can fill a no call, no show vacancy by texting the assigned Security Professional, alerting the supervisor, reassigning the post, and providing confirmation of the alternate employee's arrival. LISA operates independently, adapts to change, and creates and pursues goals that make your security program more nimble. Above all, LISA is conversational, helpful, and fun to text with.

Today's world is online and mobile; it's fast with easy access to everything from ordering food and checking bank accounts, to seeing who's at our front door. LISA, our Live Interactive Support AI, will connect our Security Professionals and operations teams using Artificial Intelligence (AI)- powered, automated, and interactive text messaging.

Giving Security Professionals control over their schedules, helping new hires successfully navigate their first thirty days, automating scheduling for the operations team - LISA is our latest initiative to ensure we continue to deliver the industry's most engaged and reliable workforce.

Developed by Allied Universal®, LISA is designed to deliver fast and accurate interactions with our Security Professionals by automating many of the day-to-day manual tasks required of the operations team. Text a question, LISA will contact the right person to help. Miss a check in, LISA corrects the timesheet on-the-spot. No waiting for someone to return a call or wonder what to do next, LISA will be available 24/7 to assist.

You can feel confident that LISA will:

- Interact with your Security Professionals in a positive, consistent, and responsive manner to ensure a more engaged, satisfied, and productive security team at your site
- Improve Security Professional retention
- Reduce open posts using our AI-enabled automated process for quicker notifications and dispatching of replacements
- Place the highest quality Security Professionals on post as LISA "learns" which team members are most reliable and gives them priority for shifts
- Improve your invoice accuracy by ensuring Security Professional timesheet errors are corrected on the spot and paychecks are accurate
- Deliver instant communications when needed to keep your Security Professionals up-to-date on emergency announcements so they can

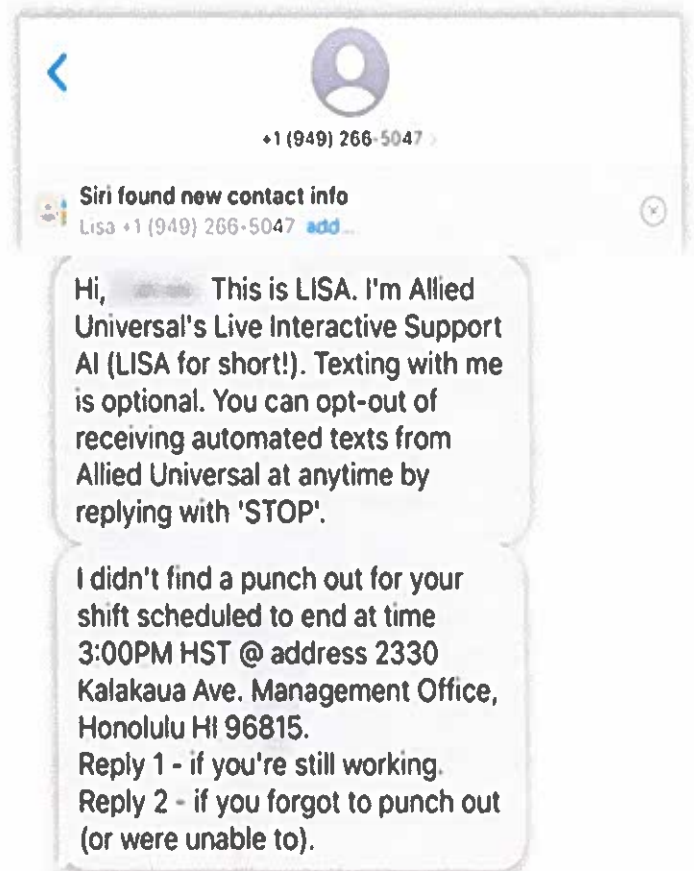
LISA is developed to always be "learning" and improving. She will follow explicit directions such as "don't text me now" and will learn the best times to send a message to get a response. Her built-in conversation manager helps manage dialogue flow to keep the interactions friendly and conversational. With her advanced AI capabilities, when fully implemented LISA will offer Allied Universal® Security Professionals:

- Greater control over their schedules with the ability to pick up extra hours when available through "Claim a Shift" or request days off ahead of time
- Follow-up on any timekeeping discrepancies to minimize payroll errors
- Easy way to set up Direct Deposit for their pay
- 24/7 access to get help (e.g., "I've got a problem with my uniform...") and LISA emails the appropriate person
- Submit vaccination status
- The ability to opt-out, ensuring compliance with the TCPA (Telecommunications Communication Protection Act)

LISA will go beyond improving the connection with our Security Professionals by also helping Allied Universal® operators to optimize operations, reduce turnover, and save valuable time. When fully implemented in a local office LISA will help with:

- Automating scheduling taking into consideration:
 - Qualifications
 - Pay rates
 - Hours worked
 - Client needs and preferences
 - Employee preferences and reliability
 - Handling last minute schedule changes
 - Validating Security Professional are on post in cold start situations (when they aren't relieving someone already on duty)
- Remediating open posts quickly
- Efficiently maintaining ongoing two-way communications with Security Professionals

LISA, our latest investment in delivering on our purpose of being There for you®. Through automation and AI-capabilities, LISA will optimize the Allied Universal® security force for deployment, offering a powerful and enriched experience for the Security Professionals serving you.



HELIAUS® is Allied Universal's proprietary artificial intelligence (AI)-driven workforce management solution that uses powerful algorithms to generate risk-averse recommendations. With HELIAUS at the center of Lakewood School District's security operations, your School Security Professionals are always connected and engaged, situationally informed, and armed with the right recommendations to create safer, more secure environments.

HELIAUS - Technology Platform

Functioning as a comprehensive workforce management solution through instant post orders, incident reporting, GPS tracking, visitor logging, and more, HELIAUS can be tailored to Lakewood School District's security program, and site-specific needs.

HELIAUS consists of two parts, HELIAUS Mobile and HELIAUS Portal. HELIAUS Portal provides you with real-time visibility into site-specific events and activities, as well as an historical overview to identify trends and develop future insights. HELIAUS mobile allows Allied Universal® School Security Professionals to share information and also acts as a virtual coach on post.

Mobile capabilities include:

- Incident and event reporting
- Temperature screening
- Tasks and messages
- Lost and found
- Custom forms
- Visitor and vehicle management
- Fire and safety inspections
- SOS

Quickly Identify Safety and Security Trends

The HELIAUS dashboard provides on-demand views of historical trends, customizable by date, category, and location. Dashboard insights provide a full view of incidents that will allow Lakewood School District to adjust resources and responses as needed using the Tour and Workflow applications within HELIAUS.



Configurable Tours and Workflows

While School Security Professionals send data to the online portal, they also receive post order instructions in real time. Through HELIAUS, Allied Universal can program custom workflows that virtually coach School Security Professionals when they scan an NFC tag, approach a beacon, or enter a specified GPS zone. Tasks assigned to areas can include: following checklists, taking videos or photos, sending an email or text message to CHP designated personnel, or answering follow-up questions.

Customizable Dashboards and Reporting

The HELIAUS online portal, accessible by Allied Universal management as well as the Lakewood Board of Education representatives, is the most powerful security intelligence management dashboard available in the industry. With your configurable and detailed dashboard, your representatives can access all of your data quickly and easily in one place, creating one security ecosystem for your site.

Widgets available for your dashboards include:

- Tour results
- Incidents
- Officer tracking
- Activity heat maps
- Training and certification compliance
- Post orders
- Business intelligence

HELIAUS allows scheduled and on-demand reporting via text or email, giving the Lakewood School District total control of the information. In addition, we can set up key alerts tied to specific types of reports. For example, if a Security Professional notices an incident while on duty, they can fill out a customized report through our system that will notify key points of contact in real time for resolution.

Quantitative Value and Proven Results

HELIAUS amplifies security professional skills and training, increasing their effectiveness by delivering unprecedented situational awareness. The platform's data-driven intelligence offers additional enhancements, contributing cost savings through incident prevention and increased efficiency that can provide Lakewood School District with greater peace-of-mind.

Allied Universal Technology	Scheduling	Attendance	Guard Tour Tracking	Daily logs	Incident Reports
LISA	●	●		●	
Mercury	●	●		●	
HELIAUS®		●	●	●	●

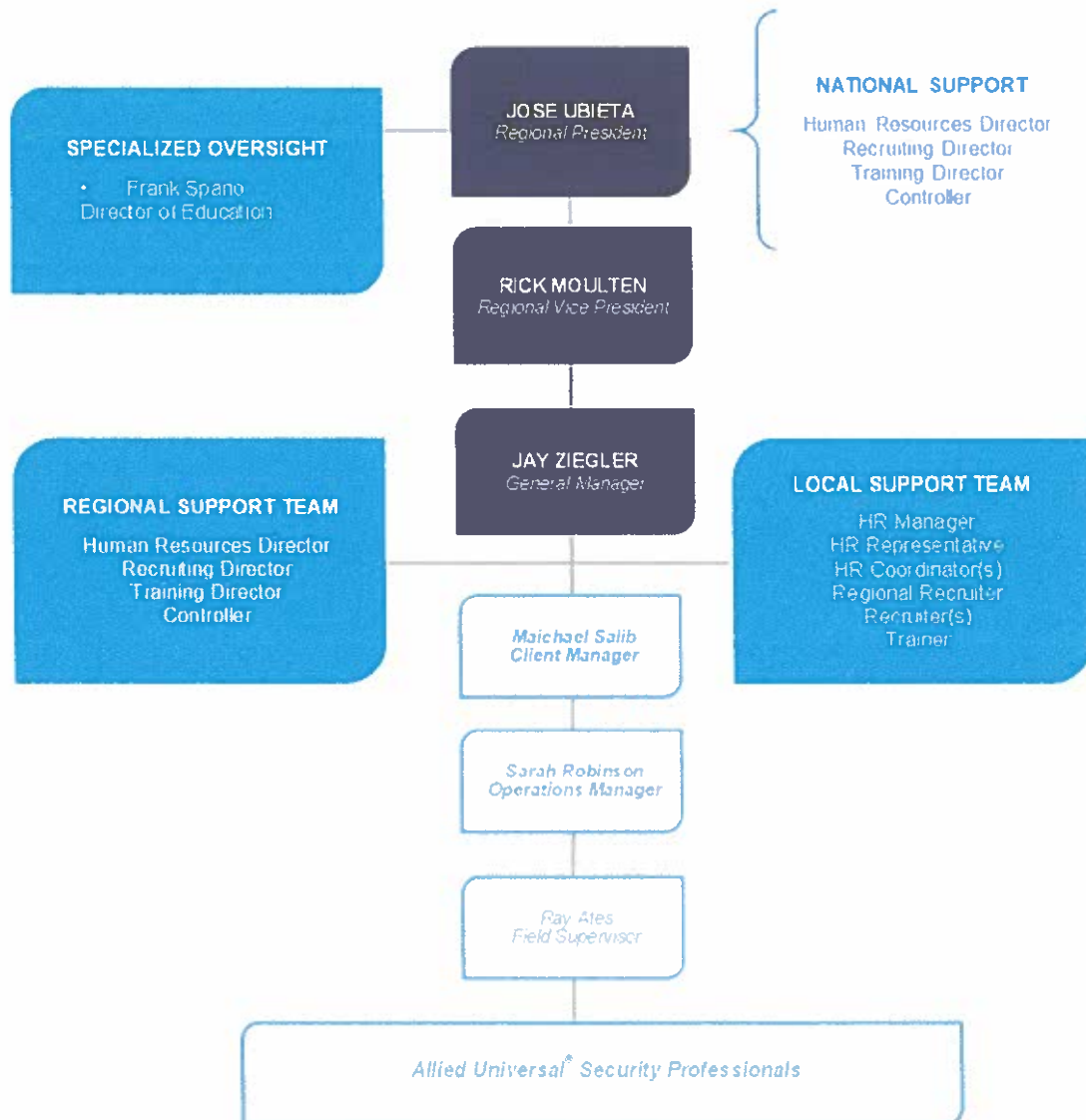
Management Criteria

Name, Address, Phone, Fax, Website, Email of the professional firm

ALLIED UNIVERSAL FAST FACTS	
<i>Legal Name</i>	Universal Protection Service, LLC d/b/a Allied Universal Security Services
<i>Type of Company</i>	Privately Held
<i>DUNS/D&B #</i>	07-452-4984
<i>Founded</i>	1957 AlliedBarton; 1969 Universal Protection
<i>Headquarters</i>	Conshohocken, PA and Irvine, CA
<i>Areas Served</i>	Allied Universal® provides services in through over 350 North American offices that provide our full array of services. We have over 1,000 branches outside North America.
<i># Offices in U.S.</i>	300+ (7 Branch offices in New Jersey: Union, East Brunswick, Bridgewater, East Brunswick, Lawrenceville, Mt. Laurel and Atlantic City)

Local Office - East Brunswick	
<i>Address</i>	50 Park Place East Brunswick New Jersey 07102
<i>Telephone</i>	973-270-2330
<i>Website</i>	www.aus.com
<i>Email</i>	Daniel.Roose@aus.com
<i>Regional President</i>	Jose Ubieta, based in Philadelphia office
<i>Regional Vice President</i>	Richard Moulton, based in East Brunswick NJ office

Organizational Chart



Resumes of Key Staff



JOSE UBIETA

Regional President - Mid-Atlantic, Allied Universal®

Jose Ubieta joined Allied Universal® in 2009 and has over 30 years of security industry experience. As Regional President, he is responsible for leading Allied Universal's efforts in the Mid-Atlantic region which consist of New Jersey, Pennsylvania, West Virginia, Maryland, and Delaware. His mission was to protect and grow our Brand in market by delivering operational excellence to our employees and clients.

His past experience includes working as an Operations Manager for Burns International and as a Branch Manager for U.S. Security Associates. His industry experience includes working with commercial, private, port operations, and government agencies providing him with a uniquely diversified background and wealth of knowledge to deal with each specific client base no matter the size or scope.

Jose earned a Bachelor of Arts in Criminal Justice Administration from Florida International University. He holds certifications in Surveillance Detection from the Homeland Security and in National Incident Management System from FEMA, and he is a certified instructor for Incident Response to Terrorist Bombings.



RICHARD E. MOULTON

Regional Vice President, Allied Universal®

Richard Moulton is a highly experienced and successful operations, sales and marketing executive responsible for selecting, training and managing operations teams that provide quality service to Fortune 500, corporate real estate, healthcare and higher education clients. He develops specialized teams that achieve our clients' goals.

Richard has previously worked as Regional Manager of First Security Services Corporation and Vice President of Day & Zimmermann Security Services before joining Allied Universal®. He was also a Captain in the United States Marine Corps.

In his career, he has consistently focused on innovation and creativity to deliver super client value, including re-engineering all aspects of IT support programs and quality assurance programs. He has served as acquisition manager for several major government contract wins and managed relationships with unionized protective forces.

Richard is a Certified Protection Professional and a Physical Security Professional. He holds a Bachelor of Science in Business Administration from Rutgers University and maintains professional associations with ASIS International, Building Owners and Managers Association (BOMA), International Association of Campus Law Enforcement Administrators (IACLEA), International Association for Healthcare Security and Safety (IAHSS), and International Association of Chiefs of Police (IACP).

Qualifications, Relevant Experience

Jose Ubieta, Regional President Mid-Atlantic Region

Mid-Atlantic region covers New Jersey, Pennsylvania, Delaware, Maryland and West Virginia

Executive Oversight

- New Jersey
 - Woodstown-Piles Grove Regional School District
 - Pennsgrove High School
 - Vineland School District
 - Union County Vocational School
 - Christian Brothers Academy
- Pennsylvania
 - Erie Public Schools
 - Rosetree Media School District
 - Germantown Friends School
 - The Baldwin School
 - CHP Charter Schools
 - Haverford School
 - Chester County Intermediate
- Maryland
 - Jewish Day School
 - McLean School
 - John Hopkins
- West Virginia
 - Harrison Board of Education

Richard Moulton Regional Vice President, Northern New Jersey

Senior Management Oversight

- Paterson Public Schools
- William Paterson University

Damon Fengya, General Manager Northern New Jersey

Direct Management Oversight

- Hackensack Regional School District
- Ridgewood High School
- Englewood Public Schools
- Passaic County Technical Vocational School
- College Achieve Paterson Charter School
- Seton Hall Preparatory School
- St Peters University
- Hudson County Community College

Five years' experience in public/private school districts

Professional License

Judgements or bankruptcy

Availability of personnel, facilities, equipment and other resources

Cost Criteria

CONTRACTOR/VENDOR QUESTIONNAIRE & CERTIFICATION

Proposal No. CC 05-2526

Proposal Date: Tuesday, July 22, 2025

NONPUBLIC SECURITY GUARDS

Name of Business Entity Universal Protection Service, LLC dba Allied Universal Security Services
Address 160000 Horizon Way, PO Box _____
City, State, Zip Mt Laurel NJ 08054
Business Phone Number (732-584-7905) Emergency Phone Number (____) _____
FAX No. (908) 333-2834 E-Mail Felix.Martinez@aus.com
FEIN No. 33-0973846
Unique Entity Identifier (if Applicable) _____ CAGE Code (if applicable) _____

References – Services previously done for School Districts in New Jersey

Name of District	Address	Contact Person/Title	Phone
1. Vineland Board of Ed	61 West Landis Av, Vineland	Lenny Wolf	856-896-7432
2. Paterson Public Schools	90 Delaware Ave, Paterson	Dalton Price	973-321-0596
3. Seton Hall Preparatory	120 Northfield Ave, W Orange NJ	Mike Gallo	973-325-7737

VENDOR CERTIFICATION

Direct/Indirect Interests

I declare and certify that no member of the LAKEWOOD Board of Education, nor any officer or employee, or person whose salary is payable in whole or in part by said Board of Education or their immediate family members are directly or indirectly interested in this proposal or in the supplies, materials, equipment, work or services to which it relates, or in any portion of profits thereof. If a situation so exists where a Board member, employee, officer of the board has an interest in the proposal, etc., then please attach a letter of explanation to this document duly signed by the president of the firm, business entity, or company.

Gifts; Gratuities; Compensation

I declare and certify that no person from my firm, business entity, corporation, association, or partnership offered or paid any fee, commission, or compensation or offered any gift, gratuity, or other things of value to any school official, board member, or employee of the Board of Education.

Vendor Contributions

I declare and certify that I fully understand N.J.A.C. 6A:23A-6.3(a) (1-4) concerning vendor contributions to school board members.

Debarment Certification

I certify that my company and any person employed by my company, nor any affiliates are not debarred from contracting with a Federal government agency, nor debarred from contracting with the State of New Jersey.

I further certify that I understand that it is a crime in the second degree in New Jersey to knowingly make a material representation that is false in connection with the negotiation, award, or performance of a government contract.

Felix Martinez

President or Authorized Agent (Print)


SIGNATURE

This form is to be completed and returned with the proposal.

LAKESWOOD BOARD OF EDUCATION
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN FORM
(Page 1)

BID SOLICITATION/PROPOSAL TITLE Unarmed Security Guard Services

VENDOR/BIDDER PROPOSER NAME Universal Protection Service, LLC dba Allied Universal Security Services

PART 1 COMPLETE BY CHECKING EITHER BOX.

Pursuant to Public Law 2012, c. 25, any person or entity that is a successful bidder or proposer, or otherwise proposes to enter into or renew a contract, must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any parent entity, subsidiary, or affiliate is identified on the State Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The list is found on the Treasury's website at

www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf

The Chapter 25 list must be reviewed prior to completing the below certification. If a vendor or contractor is found to be in violation of law, action may be taken as appropriate and as may provided by law, rule, or contract, including but not limited to imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CHECK THE APPROPRIATE BOX

☒ I certify, pursuant to Public Law 2012, c. 25, that neither the person or entity listed above, nor any parent entity, subsidiary, or affiliate thereof is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

Or

☐ I am unable to certify as above because the person or entity and/or a parent entity, subsidiary, or affiliate thereof is listed on the N.J. Department of the Treasury's Chapter 25 list. I will provide a detailed, accurate, and precise description of the activities in Part 2 below sign and complete the Certification below.

PART 2 ADDITIONAL INFORMATION

Please Provide Further Information Related to Investment Activities in Iran.

You must provide a detailed, accurate, and precise description of the activities of the person or entity, or a parent entity, subsidiary, or affiliate thereof engaging in investment activities in Iran below and, if more space is needed, on additional sheets provided by you.

**LAKEWOOD BOARD OF EDUCATION
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN FORM
(Page 2)**

PART 3: CERTIFICATION OF TRUE AND COMPLETE INFORMATION

I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments there to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity.

I acknowledge that the **Lakewood Board of Education** is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the **Lakewood Board of Education** to notify the **Lakewood Board of Education** in writing of any changes to the answers of information contained herein.

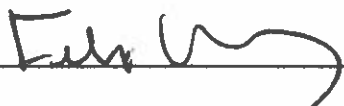
I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the **Lakewood Board of Education** and that the **Lakewood Board of Education** at its option may declare any contract(s) resulting from this certification void and unenforceable.

The Disclosure of Investment Activities in Iran Form must be completed, certified, and submitted prior to the contract award. The Board of Education requests this form be submitted with the CC/RFP package.

Name of Vendor, Bidder, or Proposer Universal Protection Service, LLC
dba Allied Universal Security Services
Print Full Name

Authorized Agent Felix Martinez

Title Business Development Associate

Signature 

Date July 21, 2025

NON-COLLUSION AFFIDAVIT

NONPUBLIC SECURITY GUARDS

Proposal No. CC 05-2526

Proposal Date: Tuesday, July 22, 2025

I, Felix Martinez of the City of Mt Laurel
in the County of Burlington and the State of New Jersey
of full age, being duly sworn according to law on my oath depose and say that:

I am Business Development Associate of the Universal Protection Service, LLC
dba Allied Universal Security Services
Position in Business Entity Name of Business Entity

I am the vendor making the Proposal for the above names contract, and I executed the said Proposal with full authority so to do; that I have not, directly or indirectly, entered into any agreement, participated in any collusion, discussed any or all parts of this proposal with any potential bidders, or otherwise taken any action in restraint of free, competitive bidding in connection with the above-named proposal, and that all statements contained in the said proposal and this affidavit are true and correct, and made with full knowledge that the Board of Education relies upon the truth of the statements contained in said Proposal and in the statements contained in this affidavit in awarding the contract for the said proposal.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except bona fide employees of bona fide established commercial or selling agencies maintained by

Universal Protection Service, LLC dba Allied Universal Security Services

(Print Name of Vendor)

Subscribed and sworn to: Felix Martinez
(SIGNATURE OF VENDOR)

before me this 21 day of July, 2025
Month Year

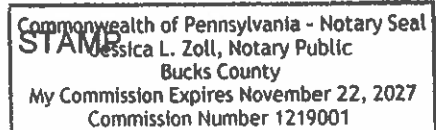
[Signature]
NOTARY PUBLIC SIGNATURE

Jessica Zoll
Print Name of Notary Public

My commission expires 11 22 2027
Month Day Year

SEAL

This form is to be completed and returned with the proposal.



To be completed, signed below and returned with proposal.

Proposal Form

NONPUBLIC SCHOOL SECURITY GUARD SERVICES

CC 05-2526

Date Tuesday, July 22, 2025

I/we hereby submit the following proposal for **NONPUBLIC SCHOOLS SECURITY GUARD SERVICES:**

Hourly rate for Unarmed Security Officer \$ 25.50

Hourly rate for Armed Security Officer \$

Hourly rate for Retired Police Officer \$

Number of Security Personnel Available to Lakewood
(minimum of ten (10) full time employee hours daily) # 100

Name of Company Universal Protection Service, LLC dba Allied Universal Security Services

Address 160000 Horizon Way

City, State, Zip Code Mt Laurel, NJ 08054

Federal Tax ID Number 33-0973846

Phone Number () 732-584-7905 Extension

Fax No. () 908-33-2834 E-Mail Felix.Martinez@aus.com

Authorized Agent Felix Martinez Title Business Development Associate

Agent's Signature  Date July 21, 2025

LAKEWOOD BOARD OF EDUCATION

**CHAPTER 271
POLITICAL CONTRIBUTION DISCLOSURE FORM
(Contracts that Exceed \$17,500.00)
N.J.S.A. 19:44A-20.26**

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that Universal Protection Service, LLC
dba Allied Universal Security Services (Business Entity) has made the following reportable political contributions (more than \$200 per election cycle) to any elected official, political candidate, or any political committee as defined in N.J.S.A. 19:44-20.26 during the twelve (12) months preceding this award of contract.

Reportable Contributions

Date of Contribution	Amount of Contribution	Name of Recipient	Name of Contributor
none			

The Business Entity may attach additional pages if needed.

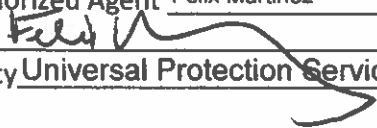
☒ **No Reportable Contributions** (Please check (✓) if applicable.)

I certify that Allied Universal (Business Entity) made no reportable contributions to any elected official, political candidate or any political committee as defined in N.J.S.A. 19:44-20.26.

Certification

The undersigned, being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A. 19:44A-20.26.

Name of Authorized Agent Felix Martinez

Signature  Title Business Development Associate

Business Entity Universal Protection Service, LLC dba Allied Universal Security Services

CC 05-2526

The Board of Education requires that this form be completed and returned with the proposal.

STATEMENT OF OWNERSHIP DISCLOSURE

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

Name of Organization: Universal Protection Service, LLC dba Allied Universal Security Services

Organization Address: 160000 Horizon Way,

City, State, ZIP: Mt Laurel NJ 08054

Part I Check the box that represents the type of business organization:

- ☐ Sole Proprietorship (skip Parts II and III, execute certification in Part IV)
- ☐ Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)
- ☐ For-Profit Corporation (any type) ☒ Limited Liability Company (LLC)
- ☐ Partnership ☐ Limited Partnership ☐ Limited Liability Partnership (LLP)
- ☐ Other (be specific): _____

Part II Check the appropriate box

- ☒ The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who owns a 10 percent or greater interest therein, as the case may be. (COMPLETE THE LIST BELOW IN THIS SECTION)

OR

- ☐ No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. (SKIP TO PART IV)

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Address
Universal Protection Service LP	450 Exchange, Irvine CA 92602

Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. **Attach additional sheets if more space is needed.**

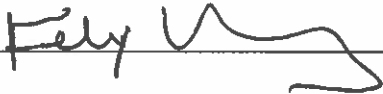
Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II other than for any publicly traded parent entities referenced above. The disclosure shall be continued until names and addresses of every non-corporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. **Attach additional sheets if more space is needed.**

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Address
G4S Secure Solutions (USA) Inc.	450 Exchange, Irvine CA 92602
U.S. Security Associates Holding Corp	161 Washington Street, Conshohocken, PA 19428

PART IV CERTIFICATION

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the **LAKEWOOD Board of Education** is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with the **Board of Education** to notify the **Board of Education** in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the **Board of Education** to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	Felix Martinez	Title:	Business Development Associate
Signature:		Date:	July 21, 2025

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

LAKESWOOD BOARD OF EDUCATION

N.J.S.A. 18A:18A-49.5

Pursuant to N.J.S.A. 52:32-60.1, et seq. ([L. 2022, c. 3](#)) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the Department of the Treasury finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule, or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)



- A. That the Vendor is not identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus](#).

OR



- B. That I am unable to certify as to "A" above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus](#).

OR



- C. That I am unable to certify as to "A" above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list](#). However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

Felix Martinez
Signature of Vendor's Authorized Representative

(Attach Additional Sheets If Necessary.)
Date 7/21/25

Felix Martinez, Business Development Associate

33-0973846

Print Name and Title of Vendor's Authorized Representative

Vendor's FEIN

Universal Protection Service, LLC dba Allied Universal Security Services

732-584-7905

Vendor's Name

Vendor's Phone Number

160000 Horizon Way

908-333-2734

Vendor's Address (Street)

Vendor's Fax Number

Mt Laurel NJ 08054

Felix.Martinez@aus.com

Vendor's Address (City/State/Zip Code)

Vendor's Email Address

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2). NJ Rev. 1.22.2024

The Board of Education requests that this form be completed and returned with the proposal.

ACKNOWLEDGEMENT OF ADDENDA

NONPUBLIC SECURITY GUARDS

Proposal No. CC 05-2526

Proposal Date: Tuesday, July 22, 2025

The Vendor acknowledges receipt of the hereinafter enumerated Addenda issued during the proposal period and agrees that they shall become a part of this contract. The Vendor shall list below the numbers and issuing dates of the Addenda.

ADDENDUM NO.	ISSUING DATES
_____	_____
_____	_____
_____	_____
_____	_____

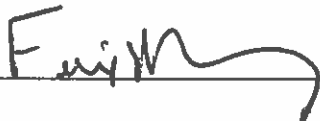
☒ No Addenda Received

Name of Business Entity Universal Protection Service, LLC dba Allied Universal Security Services

Address 160000 Horizon Way P.O. Box _____

City, State, Zip Code Mt Laurel, NJ 08054

Name of Authorized Representative Felix Martinez

Signature  Title Business Development Associate

This form is to be completed and returned with the proposal.

AFFIRMATIVE ACTION QUESTIONNAIRE

Goods and Services Contracts

Proposal No. CC 05-2526

Proposal Date: Tuesday, July 22, 2025

The Board of Education requests that this form be completed and returned with the proposal. However, the Board will accept an Affirmative Action Evidence Certificate of Employee Information Report in lieu of this questionnaire.

1. Our company has a Federal Affirmative Action Plan approval. ☐ Yes ☒ No
If yes, please attach a copy of the plan to this questionnaire.
2. Our company has an N.J. State Certificate of Employee Information Report ☒ Yes ☐ No
If yes, please attach a copy of the certificate to this questionnaire.
3. If you answered "NO" to both questions No. 1 and 2, you must apply for an Affirmative Action Employee Information Report – Form AA302.

Please visit the New Jersey Department of Treasury website for the Division of Public Contracts Equal Employment Opportunity Compliance:

[NJ Department of the Treasury Contract Compliance \(state.nj.us\)](http://state.nj.us)

Select "Online Submission/Payment of EE/AA Employee Information Report" and Please follow all the "Online Submission Instructions."

If completing the forms manually, please mail your forms and the \$150.00 certificate fee in the form of a check or money order, made payable to: "Treasurer, State of New Jersey" to the address below:

NJ Department of the Treasury
Division of Purchase and Property Contract Compliance and Audit Unit
EEO Monitoring Program
PO Box 206 Trenton, NJ 08625-0206

Failure to submit the Certificate of Employee Information Report or other Affirmative Action evidence prior to the award of the contract will result in the proposal being rejected.

Name: Felix Martinez

Signature 

Title Business Development Associate

Date July 21, 2025

Name of Business Entity Universal Protection Service, LLC dba Allied Universal Security Services

City, State, Zip 160000 Horizon Way, Mt Laurel NJ 08054

ASSURANCE OF COMPLIANCE FORM

Assurance of Compliance Form

During the performance of this contract, a contracted service provider may come in contact with district students. The district fully understands its obligation to provide all students and staff members with a safe educational environment. To this end, if the Board of Education requires bidders to sign a statement of Assurance of Compliance, they must acknowledge their understanding of the below-listed requirements and the bidder's assurance of compliance with these listed requirements.

Anti-Bullying Reporting—Requirement N.J.S.A. 18A:37-13.1 et seq.; N.J.A.C. 6A:16-7.7 (c)

When applicable, the contracted service provider shall comply with all applicable provisions of the New Jersey Anti-Bullying Bill of Rights Act—N.J.S.A. 18A:37-13.1 et seq., all applicable code and regulations, and the Anti-Bullying Policy of the Board of Education. In accordance with N.J.A.C. 6A:16-7.7 (c), a contracted service provider who has witnessed or has reliable information that a student has been subject to harassment, intimidation, or bullying shall immediately report the incident to any school administrator or safe schools resource officer or the School Business Administrator/Board Secretary.

Criminal History Background Checks N.J.S.A. 18A:6-7.1

When applicable, the contracted service provider shall provide to the school district, prior to commencement of the contract, evidence or proof that each employee assigned to provide services and who comes in regular contact with students has had a criminal history background check and, furthermore, that said background check indicates that no criminal history record information exists on file for that worker. Failure to provide proof of criminal history background check for any employee coming in regular contact with students prior to commencement of contact may be cause for breach of contract. See NJDOE Broadcast 9/9/19

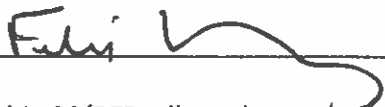
Pre-Employment Requirements P.L. 2018 c.5, N.J.S.A. 18A:6-7.6 et seq.

When applicable, all contracted service providers whose employees have regular contact with students shall comply with the Pre-Employment Requirements in accordance with New Jersey P.L. 2018 c.5, N.J.S.A. 18A:6-7.6 et seq. Contracted service providers are to review the following New Jersey Department of Education Office of Student Protection—Pre-Employment Resource P.L. 2018 c.5 link below for guidance and compliance procedures.

<http://nj.gov/education/educators/crimhist/preemployment/>

Name of Business Entity Universal Protection Service, LLC dba Allied Universal Security Services

Name of Authorized Representative Felix Martinez

Signature  Title Business Development Associate

As part of this CC/RFP, all vendors are to sign and submit the enclosed Assurance of Compliance Form, acknowledging their responsibilities to comply with the above laws and administrative code.

BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we Universal Protection Service, LLC
dba Allied Universal Security Services

as Principal, hereinafter called Principal, and the Western Surety Company, a
corporation duly organized under the laws of South Dakota, as
Surety, hereinafter called the Surety, are held and firmly bound unto

Lakewood Board of Education

as Obligor, hereinafter called the Obligor, in the sum of Ten Percent of Total Amount Bid
(Bid Amount: \$377,000.00), but not in excess of Twenty Thousand Dollars (\$20,000.00)

Dollars (\$ 10%),
for payment of which sum well and truly to be made, the said Principal and the said Surety, bind
ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly
by these presents.

WHEREAS, the Principal has submitted a bid for Nonpublic Security Guards, Proposal No. CC 05-2526

Provided that obligors' acceptance of principal's bid & this bid bond shall constitute approval of the
performance bond, attached hereto, for use in connection with the contract;

NOW, THEREFORE, if the Obligor shall accept the bid of the Principal and the Principal shall enter
into a Contract with the Obligor in accordance with the terms of such bid, and give such bond or
bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for
the faithful performance of such Contract and for the prompt payment of labor and material
furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such
Contract and give such bond or bonds, if the Principal shall pay to the Obligor the difference not to
exceed the penalty hereof between the amount specified in said bid and such larger amount for which
the Obligor may in good faith contract with another party to perform the Work covered by said bid,
then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 14th day of July, 2025

Witness

Jonathan Batin

Universal Protection Service, LLC dba Allied Universal
Security Services

By:  Principal (Seal)

By:

 Title
UP, Minimum

Western Surety Company

Surety

(Seal)

By:



Melissa Lopez Attorney-In-Fact



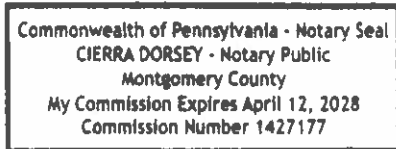
U/W: Lorrie Gardner
151 N. Franklin Street, Chicago, IL 60606
(312) 822-5000
Bond #: N/A

PENNSYLVANIA INDIVIDUAL ACKNOWLEDGMENT

State of Pennsylvania

County of Montgomery

This record was acknowledged before me on July 15th 2025 by James Lennon
Date Name(s) of Individual(s)



Cierra Dorsey
Signature of Notarial Officer

Cierra Dorsey

Printed Name of Notarial Officer

Notary Public

Title of Office

My Commission Expires: 04/12/2028

Place Official Stamp/Notary Seal Above

OPTIONAL

Completing this information can deter alteration of the document or
fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____

Document Date: _____ Number of Pages: _____

Signer(s) Other Than Named Above: _____

CALIFORNIA ALL-PURPOSE ACKNOWLEDGEMENT

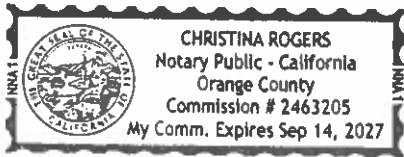
A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California }
County of Orange }

On JUL 14 2025, before me, Christina Rogers, Notary Public,
personally appeared Melissa Lopez

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of State of California that the foregoing paragraph is true and correct.



WITNESS my hand and official seal.

SIGNATURE

Christina Rogers

PLACE NOTARY SEAL ABOVE

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

Description of attached document

Title or type of document: _____

Document Date: _____ Number of Pages: _____

Signer(s) Other than Named Above: _____

Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Jennifer Anaya, Erik Johansson, Melissa Lopez, Joaquin Perez, Martha Barreras, Christina Rogers, Albert Melendez, Jonathan Batin, Vanessa Ramirez, Zyanya Hernandez, Individually

of Tustin, CA, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the Authorizing By-Laws and Resolutions printed at the bottom of this page, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 22nd day of August, 2024.



WESTERN SURETY COMPANY

Larry Kasten, Vice President

State of South Dakota }
County of Minnehaha } ss

On this 22nd day of August, 2024, before me personally came Larry Kasten, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

March 2, 2026



M. Bent, Notary Public

CERTIFICATE

I, Paula Kolsrud, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law and Resolutions of the corporation printed below this certificate are still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 14th day of July, 2025.



WESTERN SURETY COMPANY

Paula Kolsrud, Assistant Secretary

Authorizing By-Laws and Resolutions

ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney is signed by Larry Kasten, Vice President, who has been authorized pursuant to the above Bylaw to execute power of attorneys on behalf of Western Surety Company.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

Go to www.cnasurety.com > Owner / Obligor Services > Validate Bond Coverage, if you want to verify bond authenticity.



Digital Seal Authority and Enforceability

This communication is being provided on behalf of all CNA Surety companies, including **Western Surety Company, Continental Casualty Company, The Continental Insurance Company, American Casualty Company of Reading, Pennsylvania, and National Fire Insurance Company of Hartford** (collectively and individually referred to as "CNA Surety").

The use of an electronic image of the corporate seal of any CNA Surety company (the "Digital Seal") and the attachment of the Digital Seal to any surety bond issued by a CNA Surety company is authorized. Each CNA Surety company acknowledges and agrees that the Digital Seal may be affixed to any CNA Surety bond and relied upon to the same extent as if a raised corporate seal were physically attached to the bond.

Delivery of a digital copy of this Digital Seal Authority and Enforceability notice, executed electronically, to an Oblige or Obligee's representative shall constitute effective execution and delivery of this notice and shall have the same legal effect as delivery of a tangible original of the notice with my original "wet" signature.

In Witness Whereof, this has been executed by the Vice President and Surety General Counsel for each of the CNA Surety companies.

Dated this 31st day of March, 2020.

Rosemary Quinn
Vice President and Surety General Counsel on behalf of



Western Surety Company



The Continental Insurance Company



Continental Casualty Company



National Fire Insurance Company of Hartford



American Casualty Company of Reading, Pennsylvania

CONSENT OF SURETY

Western Surety Company

(Surety name and mailing address)

151 N. Franklin Street, CHICAGO, IL 60606

hereby agrees that if

Universal Protection Service, LLC dba Allied Universal Security Services

(Bidder name and mailing address)

161 Washington Street, Suite 600 Conshohocken , PA 19428

is the successful Bidder for Nonpublic Security Guards, Proposal No. CC 05-2526

(Here describe contract work)

it as surety, will provide the Bidder with a bond in such sum as is required in the advertisement or in the specifications.

Signed, sealed and dated this 14th day of July, 2025

Western Surety Company

Surety



By

A handwritten signature in blue ink, appearing to read "Melissa Lopez".

Melissa Lopez, Attorney in Fact

CALIFORNIA ALL-PURPOSE ACKNOWLEDGEMENT

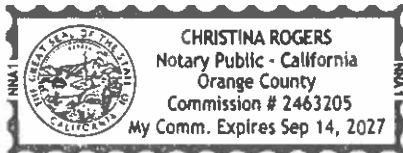
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State of California }
County of Orange }

On JUL 14 2025, before me, Christina Rogers, Notary Public,
personally appeared Melissa Lopez

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of State of California that the foregoing paragraph is true and correct.



PLACE NOTARY SEAL ABOVE

WITNESS my hand and official seal.

SIGNATURE

Christina Rogers

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

Description of attached document

Title or type of document: _____

Document Date: _____ Number of Pages: _____

Signer(s) Other than Named Above: _____

Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

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Jennifer Anaya, Erik Johansson, Melissa Lopez, Joaquin Perez, Martha Barreras, Christina Rogers, Albert Melendez, Jonathan Batin, Vanessa Ramirez, Zyanya Hernandez, Individually

of Tustin, CA, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the Authorizing By-Laws and Resolutions printed at the bottom of this page, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 22nd day of August, 2024.



WESTERN SURETY COMPANY

Larry Kasten, Vice President

State of South Dakota }
County of Minnehaha } ss

On this 22nd day of August, 2024, before me personally came Larry Kasten, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

March 2, 2026



M. Bent, Notary Public

CERTIFICATE

I, Paula Kolsrud, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law and Resolutions of the corporation printed below this certificate are still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 14th day of July, 2025.



WESTERN SURETY COMPANY

Paula Kolsrud, Assistant Secretary

Authorizing By-Laws and Resolutions

ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney is signed by Larry Kasten, Vice President, who has been authorized pursuant to the above Bylaw to execute power of attorneys on behalf of Western Surety Company.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

Go to www.cnasurety.com > Owner / Obligor Services > Validate Bond Coverage, if you want to verify bond authenticity.



Digital Seal Authority and Enforceability

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The use of an electronic image of the corporate seal of any CNA Surety company (the "Digital Seal") and the attachment of the Digital Seal to any surety bond issued by a CNA Surety company is authorized. Each CNA Surety company acknowledges and agrees that the Digital Seal may be affixed to any CNA Surety bond and relied upon to the same extent as if a raised corporate seal were physically attached to the bond.

Delivery of a digital copy of this Digital Seal Authority and Enforceability notice, executed electronically, to an Oblige or Obligee's representative shall constitute effective execution and delivery of this notice and shall have the same legal effect as delivery of a tangible original of the notice with my original "wet" signature.

In Witness Whereof, this has been executed by the Vice President and Surety General Counsel for each of the CNA Surety companies.

Dated this 31st day of March, 2020.

Rosemary Quinn
Vice President and Surety General Counsel on behalf of



Western Surety Company



The Continental Insurance Company



Continental Casualty Company



National Fire Insurance Company of Hartford



American Casualty Company of Reading, Pennsylvania



Mr. Alfonso Q. Llano, Superintendent

Mr. Leonard Wolf
Director of Security
Landis Administrative Offices
61 W. Landis Ave., Vineland, NJ 08360-3708
EMAIL: lwolf@vineland.org
856.794.6700 x2314

Jul 21, 2025

To Whom It May Concern,

I am pleased to write this letter of recommendation on behalf of Allied Universal, who has been providing armed guard services to the Vineland, NJ School District.

Throughout our engagement, Allied Universal has consistently demonstrated professionalism, reliability, and a strong commitment to safety. Their personnel are well-trained, courteous, and responsive to the unique needs of a school environment. We have been very pleased with the quality of service they provide and the peace of mind they bring to our staff, students, and community.

We confidently recommend Allied Universal to any organization seeking dependable and professional security services.

*Sincerely,
Leonard W. Wolf
Director of Security
Vineland Public Schools*



The State of New Jersey
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF STATE POLICE

License Number: 1420

Date of Expiration: 07/12/2027

Branch Renewal License

This Is to Certify, pursuant to the provisions of Title 45,
Chapter 19A of the Revised Statutes, and supplements and
amendments thereto,

Corp Name: **Universal Protection Service, LLC**

Trading As: **Allied Universal Security Services**

on **07/12/2025**

has been duly renewed as a Security Company located at:

**1661 Route 22 West
Bound Brook, NJ 08805**

For the term of two years from the issued date of this license.



In Witness Whereof, the New Jersey Division
of State Police has caused this certificate to be
signed and the official seal affixed

A handwritten signature in black ink, reading "Daniel J. Callahan".

Colonel
New Jersey State Police

Certification **50888**

CERTIFICATE OF EMPLOYEE INFORMATION REPORT RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-Jun-2025** to **15-Jun-2028**

UNIVERSAL PROTECTION SERVICE, LLC

450 EXCHANGE

IRVINE

CA 92602



A handwritten signature in black ink, appearing to read "Elizabeth Maher Muoio".

ELIZABETH MAHER MUOIO

State Treasurer



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: UNIVERSAL PROTECTION SERVICE, LLC

Trade Name:

Address: 1551 N TUSTIN AVENUE #650
SANTA ANA, CA 92705

Certificate Number: 1783578

Effective Date: August 25, 2015

Date of Issuance: January 26, 2017

For Office Use Only:

20170126141953970

