
DIPLOMA JOINT INSURANCE FUND

BOARD OF TRUSTEES' MEETING MINUTES

March 9, 2023

I. Call to Order - Robert Carfagno, Chairperson

The meeting was called to order at 10:14 a.m. by Robert Carfagno, Chairperson.

II. Open Public Meetings Statement - Robert Carfagno, Chairperson

The Open Public Meetings Act was read by Robert Carfagno, Chairperson.

III. Roll Call

Board of Trustees:

Vicky Guo	Bloomfield Board of Education	Absent
R. Paul Vizzuso	Clark Board of Education	Absent
Robert Carfagno	Cranford Board of Education	Present
Pamela Graziano	North Plainfield Board of Education	Present
Corey Lowell	Shore Regional Board of Education	Absent
Derek Jess	Summit Board of Education	Present
Eric Larson	Union County Educational Services Commission	Present
Brian Smyth	Wall Township Board of Education	Absent
George Spina	West New York Board of Education	Present

Alternate Board of Trustees:

Peter Genovese	Long Branch Board of Education	Absent
Alison Bogart	Manville Board of Education	Absent

Fund Commissioners:

Kristina Haugen Edgar	Achievers ECP Charter School	Absent
Dennis Zakroff	Bridgeton Public Charter School	Absent
Nikki Adams	Middlesex County STEM Charter School	Absent
Amy Doherty	Middletown Township Board of Education	Absent
David Block	Ocean Academy Charter School	Absent
Terri Nowotny	Ventnor City Board of Education	Absent
Daniel Borgo	Watchung Borough Board of Education	Absent

Alternate Fund Commissioners:

Denise DeRosa	Middletown Township Board of Education	Absent
Emilio Torres	Summit Board of Education	Absent

Others Present:

Barbara Murphy	Risk and Loss Managers, Inc.
Craig Klein	
Dennis McKeever	Cornell, Merlino, McKeever & Osborne, LLC
Missy Pudimott	Medlogix
Claudia Acosta	Qual-Lynx
Brian Maitland	J.A. Montgomery Consulting, LLC
Matthew Genna	
Ken Schultz	
Amy Peroni	Acrisure
Betsy Cross	Wall

IV. Introduction of Guests

There were no introductions.

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V. Board of Trustee Business

A. Approval of the November 23, 2022 Board of Trustees' Open Meeting Minutes

Motion to approve the November 23, 2022 Board of Trustees' Open Meeting Minutes.

Moved: Derek Jess

Seconded: Pamela Graziano

Vote: Approved: Unanimous Nay:

B. Reports

1. Chairperson - Robert Carfagno

There was no report.

2. Secretary - Eric Larson

There was no report.

3. Attorney - Dennis McKeever

There was no report.

4. Treasurer

a. Approval of the Bill List and Treasurer's Report for all Fund Years
Robert Carfagno presented the bill list and treasurer's report.

Motion to approve the Bill List and Treasurer's Report totaling
\$2,102,549.13.

Moved: Derek Jess

Seconded: Pamela Graziano

Vote: Approved: Unanimous Nay:

5. Administrator - Barbara Murphy

Barbara reviewed the memorandum in the agenda packet.

6. Managed Care Organization - Missy Pudimott

Missy Pudimott reviewed the MCO reports that were included in the agenda packet.

7. Risk Management Consultants

There was no report.

8. Claims Servicing Organization - Qual-Lynx

There was no report.

9. Loss Control Services - J.A. Montgomery Consulting, LLC

Brian Maitland reviewed the loss control report that was distributed prior to the meeting.

VI. Old Business

There was no old business.

VII. New Business

A. Motion to Open the Public Hearing on the 2022/2023 Fund Year Budget Revision #1

Motion to Open the Public Hearing on the 2022/2023 Fund Year Budget Revision #1

Moved: Derek Jess

Seconded: Pamela Graziano

Vote: Approved: Unanimous Nay:

B. Motion to Close the Public Hearing and Adopt the 2022/2023 Fund Year Budget Revision #1

Motion to Close the Public Hearing and Adopt the 2022/2023 Fund Year Budget Revision #1

Moved: Derek Jess

Seconded: Pamela Graziano

Vote: Approved: Unanimous Nay:

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VIII. Claims Subcommittee Report

A. Ratification of the Claims Committee's December 14, 2022 Meeting Minutes.

Motion to ratify the Claims Committee's December 14, 2022 Meeting Minutes.

Moved: Derek Jess

Seconded: Pamela Graziano

Vote: Approved: Unanimous Nay:

IX. Public Comment

There was no Public Comment.

X. Closed Session

Motion to enter closed session.

Moved: Derek Jess

Seconded: Pamela Graziano

Vote: Approved: Unanimous Nay:

Open Session was adjourned at 10:35 a.m.

Motion to adjourn closed session.

Moved: Pamela Graziano

Seconded: Derek Jess

Vote: Approved: Unanimous Nay:

Open Session resumed at 11:30 a.m.

XI. Open Session Resumes

Motion to authorize the actions established in closed session.

Moved: Derek Jess

Seconded: Pamela Graziano

Vote: Approved: Unanimous Nay:

XII. Adjournment

Motion to adjourn.

Moved: Derek Jess

Seconded: Pamela Graziano

Vote: Approved: Unanimous Nay:

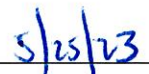
The meeting adjourned at 11:31 a.m.

The next meeting will be held on **May 25, 2023 at 10:00 a.m.** at Cranford Board of Education.

Respectfully submitted,



Authorized Signature



Date