

Ashley M. Tanz, MPH-MBE

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Education:

University of Pennsylvania Perelman School of Medicine

May 2017
Philadelphia, PA

Master of Public Health, Master of Bioethics

- GPA 3.91/4.0
- **Capstone:** *Gentrification and Health: The Impact of Economically Changing Environments on Indicators of Chronic Disease, Food Access, and Community Belonging in Philadelphia, Pennsylvania*

New York University Steinhardt School of Culture, Education, and Human Development

May 2013
New York, NY

Bachelor of Science, Communicative Sciences and Disorders

- GPA 3.737/4.0
- *Founder's Day Award*

Burlington County College Associate of Science, Deaf Studies

May 2011
Burlington, NJ

- GPA 4.0/4.0
- *President's Award of Excellence, Dean's Award*

Work Experience:

The School District of Philadelphia Office of Research and Evaluation *Data Analyst*

January 2019 to Present
Philadelphia, PA

- Fulfill data requests from upper District management, media sources, outside benchmarking organizations, government agencies, and other internal and external customers; refine requests for information to provide management with improved decision-making capabilities
- Review external research proposals for feasibility and ensure alignment with District goals and procedures
- Design, implement, maintain, validate, and analyze data maintained in databases to ensure accuracy; identify areas where data quality requires improvement and collaborate with team members to resolve issues
- Prepare analytical data reports for multifunctional purposes on a regular and ad hoc basis; identify, map and integrate new data sources

- Troubleshoot and provide end-user support for databases
- Generate reports and briefs utilizing the District's data warehouse
- Provide data and technical support to various administrative offices and schools to enable them to make data driven decisions
- Develop clear, simple, visual displays of data that inform high-stake decisions
- Focus on attendance, reading levels, benchmarks, credit accumulation, and grades
- Support production of performance frameworks and strategic analytic products using statistical (e.g. SPSS) and data visualization (e.g. Qlik) software
- Plans and oversees the administration of multiple state-mandated surveys pertaining to college and career readiness

New Jersey Department of Health

Division of Family Health Services, Office of the Assistant Commissioner

Data Analyst

June 2017 to January 2019

Trenton, NJ

- Collected socio-demographic, economic, and health data relevant for population health assessment
- Performed data management and analysis using Excel, SAS, and ArcGIS to derive relevant health information and help forecast emerging population health patterns to support policy
- Prepared fully documented reports, including conclusions and recommendations on assigned topics for the Assistant Commissioner
- Reviewed and developed policy to improve efficiency and streamline designated programmatic operations
- Identified opportunities for NJDOH and local public health partners to engage in additional collaboration, outreach, data analysis and data reporting
- Supported in drafting and reviewing grant documents
- Coordinated a department-wide quality improvement initiative and tracked performance related outcomes
- Helped in the preparation of a working evaluation plan for the New Jersey SNAP-Ed State Plan

Philadelphia Department of Public Health

Research Assistant, Good Food Healthy Hospitals

May 2016 to December 2016

Philadelphia, PA

- Collaborated with project team to design and implement evaluation protocol
- Performed various data analyses using statistical and mapping software
- Managed collection software and project database
- Developed electronic evaluation instruments and surveys
- Scheduled and conducted environmental scans of cafeteria and vending operations
- Surveyed customers at hospital cafeterias
- Provided technical assistance and recommendations to program participants
- Prepared outcomes reports
- Demonstrated thorough understanding of the Food, Beverage and Procurement Standards for Philadelphia Hospitals

The Law Office of David Perry Davis
Paralegal

May 2015 to April 2016
Pennington, NJ

- Reviewed legal documents for publication
- Scheduled appointments, trials, and hearings
- Organized reference files and managed client data
- Addressed client's needs and resolved legal complaints
- Handled high call volumes and judicial correspondence
- Gathered, researched, and analyzed case evidence and data

**Philadelphia Mayor's Office of
Community Empowerment & Opportunity**
Policy Analyst Intern

August 2015 to December 2015
Philadelphia, PA

- Collected, reviewed, analyzed and summarized data to better inform staff on best practices
- Wrote informative memos on potential policy solutions to help address issues pertaining to poverty in Philadelphia
- Assisted in the organization of small and large-scale community events
- Planned and oversaw the creation of a breakout session as part of the United to Fight Poverty Summit
- Administered surveys to Philadelphia residents
- Helped plan and organize governmental meetings

Public Health Solutions
WIC (Women, Infants, Children) VMA Vendor Liaison

March 2014 to March 2015
New York, NY

- Ensured that food and infant formula purchased with WIC Program food checks were appropriately stocked and priced
- Processed WIC applications/ reauthorizations
- Conducted weekly training sessions to groups of 100+ WIC vendors
- Maintained and updated computer system data (includes WICSIS)
- Performed on-site monitoring of WIC vendors to assure compliance with WIC program regulations
- Assisted vendors in identifying/managing problems within their stores
- Terminated abusive vendors and reported all violations to NYS Department of Health

Teaching Experience:

University of Pennsylvania
Graduate Teaching Assistant, Methods for Public Health Practice

August to December 2016
Philadelphia, PA

University of Pennsylvania
Graduate Teaching Assistant, Health Policy and Administration

May to August 2016
Philadelphia, PA