



Walter G. LaCicero, Mayor

John O. Bennett
Borough Administrator

BOROUGH OF LAVALLETTE

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"The Ideal Family Seashore Resort"

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David Finter
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October 12, 2022

Via email: Anonymous opra+request-35754-f63bc83c@requests.opramachine.com

You emailed the Borough of Lavallette your opra request on Friday, September 30, 2022 at 6:12pm. The Borough of Lavallette's Custodian of Records received your Open Public Records Act (OPRA) request via email on Monday, October 3, 2022 at 8am, since it was emailed after normal business hours (8am to 4pm). Therefore, the seven (7) business day deadline for this request is Wednesday, October 13, 2022. Please keep in mind, that Monday, October 10th was also a holiday which is not included as a business day.

Your OPRA request seeks access to the following:

I would like a copy of all policies and procedures for all public meetings in Lavallette that are active and current as of September 30, 2022.

Document is Attached

I would like a copy of all directives or memorandums from the police department, chief of police or the prosecutor's office concerning free speech or public meetings from January 1, 2021 through September 30, 2022.

Please be advised that any requests for records for/from the Prosecutor's Office must be requested and directed to the Ocean County Prosecutors Office.

Regarding the request for records from the police department or chief of police, please see below regarding additional time.

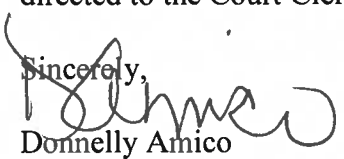
Your request requires additional time beyond the seven (7) business days to fulfill. OPRA allows custodians to seek extensions of time pursuant to N.J.S.A. 47:1A-5.i. Specifically, OPRA states that, "the requestor shall be advised by the custodian when the record can be made available. If the record is not made available by that time, access shall be deemed denied."

Your request requires an extension of time no later than Thursday, December 1, 2022. As I receive the documents/footage/recordings from the Lavallette Police Department I will email them over to you and the request will be completed by December 1, 2022 with any documents/footage/recordings requested that are on file with the Borough of Lavallette.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the [insert name of Agency] to deny access. At your option, you may either institute a proceeding in the Superior

Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,



Donnelly Amico

Municipal Clerk/Custodian of Record