



PROPOSAL

Ocean County Library
**INTERIOR DESIGN
SERVICES**

WHERE AND AS DIRECTED BY THE OCEAN COUNTY LIBRARY

June 4, 2019

**HOLZMAN MOSS BOTTING
ARCHITECTURE**



INDEX

1. LETTER OF INTEREST WITH FIRM PROFILE	1
2. PRINCIPAL TEAM MEMBERS	9
3. DESIGN EXPERIENCE	13
4. REFERENCES	21
5. FORM AND CERTIFICATES	23



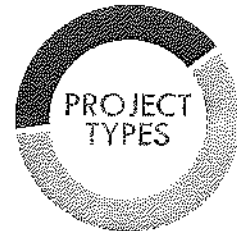
SECTION 1
LETTER OF INTEREST WITH FIRM
PROFILE

LETTER OF INTEREST WITH FIRM PROFILE

87

LIBRARY PROJECTS

- 16 NEW
- 22 RENOVATION
- 13 HISTORIC
- 5 CONVERSION
- 42 PLANNING STUDY



51 CIVIC
CITY POP. 5,000-4,000,000

36 ACADEMIC
CAMPUS POP. 400-60,000



2 OF THE 4 LARGEST LIBRARIES IN THE NATION BY HOLDINGS

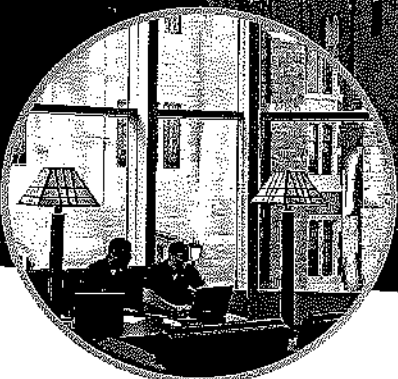
Stephens Central Library, San Angelo, Texas

A vacant department store is transformed into a welcoming civic amenity that supports the renewed vitality of downtown.



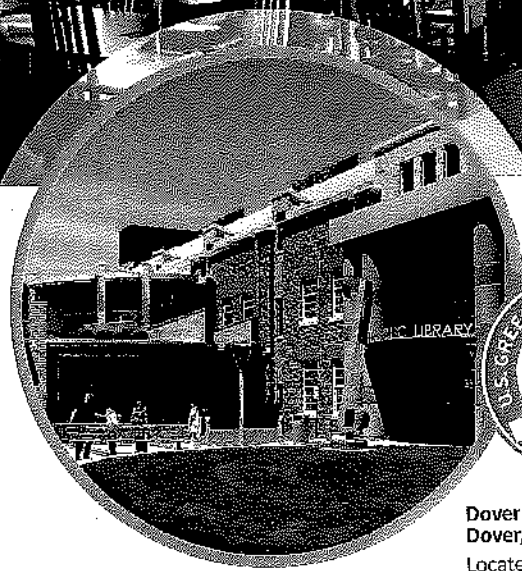
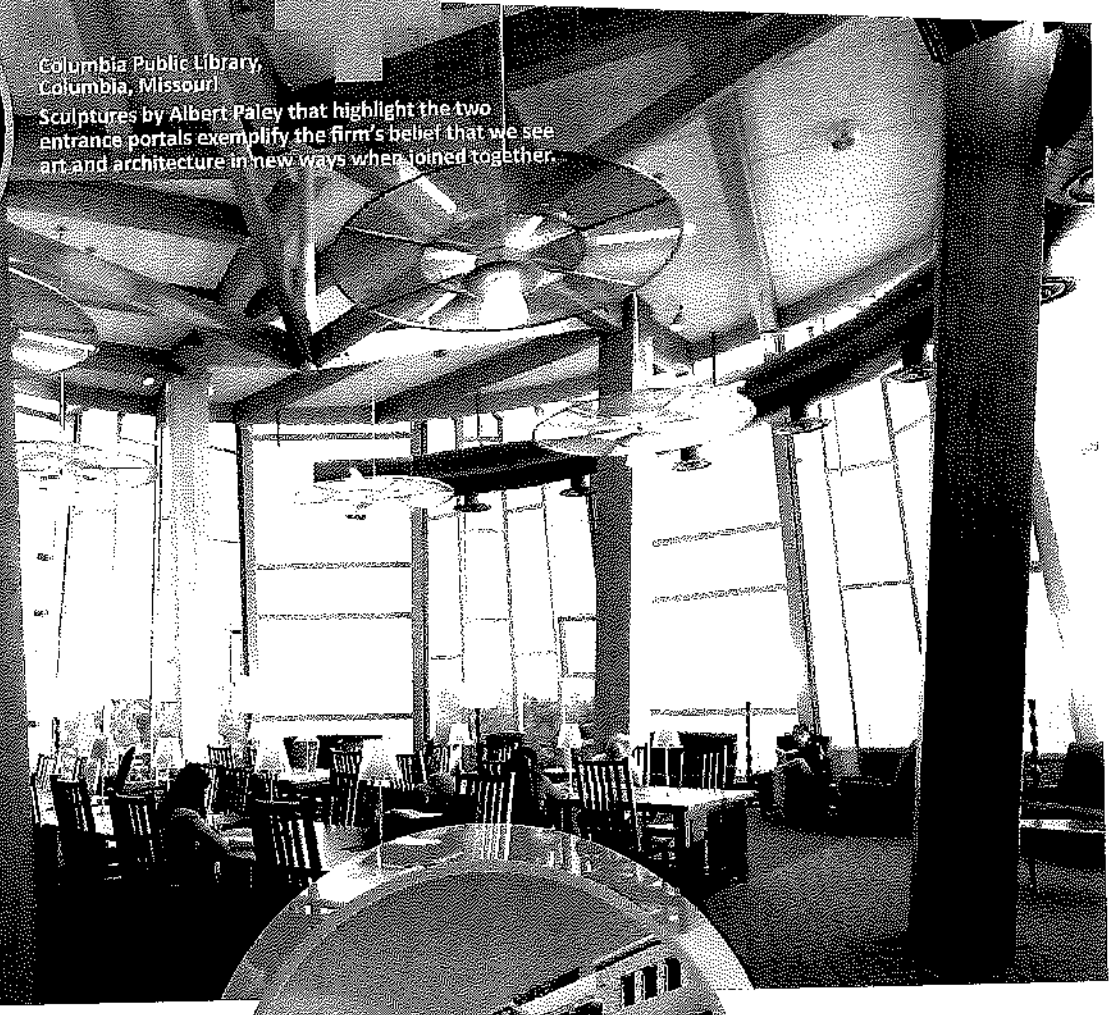
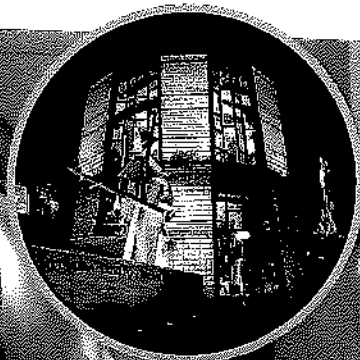
USMA West Point, Thomas Jefferson Hall Library & Learning Center, West Point, New York

Hand-tooled granite-block towers pay homage to the campus military gothic architectural style, while a stepped-glass curtainwall brings the campus into the 21st century.



ART ARCHITECTURE

Columbia Public Library,
Columbia, Missouri
Sculptures by Albert Paley that highlight the two
entrance portals exemplify the firm's belief that we see
art and architecture in new ways when joined together.



**Dover Public Library,
Dover, Delaware**
Located in historic downtown Dover,
the new Library carefully balances
respect for the past with a nod to the
future. Awarded LEED Gold.

NOTABLE LIBRARY CLIENTS

- Vassar College
- University of Otago
- Boston Public Library
- Cleveland Public Library
- Grand Rapids Public Library
- Los Angeles Central Public Library
- U.S. Military Academy at West Point
- Carnegie Institute Observatory Library
- Multnomah County Central Library
- United States Air Force Academy
- New Haven Free Public Library
- American Film Institute

591
CLIENTS

PROJECTS IN

48
STATES

FIRM RANK

9,201,851

G.S.F.

HUNDRED LITTON FUND

50
YEARS

OF FOUNDED

Section 1 - Firm Profile

LETTER OF INTEREST WITH FIRM PROFILE

Holzman Moss Bottino

Holzman Moss Bottino Architecture, LLP (HMBA) is a national architectural and interior design firm specializing in the planning and design of evocative, civic, cultural, and academic buildings that welcome public use. The heart of our practice is a commitment to design excellence. Our firm is distinguished by our deep sense of responsibility to clients, communities, and the creation of memorable architecture that provides great value to its users.

National Firm, Local Sensibilities

Our design solutions develop out of a responsive process and our ideas are inspired by context. The distinct character of each location influences our use of materials, patterns, and colors.

Commitment to Ethics

We are committed to the highest standard of ethics. Our approach to design is marked by a deep seated respect for the communities with whom we work. By carefully considering programs, budgets, context, and sustainability, we plan and create singular architecture that provides exceptional value to institutions, communities, and the people who experience them.

Firm Name

Holzman Moss Bottino Architecture has been in business since 2004. Before that date, the three HMBA partners were partners and principals at Hardy Holzman Pfeiffer Associates, established in 1967.

Business Address

90 Broad St, STE 1803,
New York, NY 10004

We are located 90 minutes away by car from the Library Commission's administrative offices.

Year Established

2004

Type of Organization

Limited Liability Partnership

Commitment to Perform Tasks

Holzman Moss Bottino Architecture is committed to perform tasks assigned by the Library in a timely fashion.

We Are Different

- + Our Partners Are Actively Involved in Every Project
- + Our Innovative Planning and Design Solutions Achieve Extraordinary Value for Our Clients
- + Our Exploration of Color, Pattern and Texture Creates Memorable Environments
- + Our Architecture Takes Inspiration from The Culture and Context of Each Community



LIBRARY EXPERTISE

Library Design

Holzman Moss Bottino Architecture is a nationally recognized firm with extensive, award-winning library design experience. Our firm has been responsible for the planning, programming, and design of more than 87 libraries, totaling over 9 million gross square feet of library space. Our close, ongoing relationships with librarians and our knowledge of current library operations allows us to exceed client expectations whether conceiving 21st century facilities, adapting outdated buildings, or renovating historic landmarks for regional municipalities. The diversity of our experience informs our approach as we consider with clients the right mix of spaces and services necessary to meet changes in community needs and enhance the user experience.

As frequent participants and presenters at conferences sponsored by the American Library Association (ALA) and Public

Library Association (PLA), we have enjoyed many opportunities to present and discuss current trends in state-of-the-art library design. HMBA has a solid understanding of the programmatic needs of libraries, the positive impact they have on quality of life, and the increasingly sophisticated technological amenities they must provide.

Ability to Perform Work

The three individuals highlighted in this proposal have extensive experience defining the requirements for interior space within libraries and have been specifically selected for the Ocean County Library system assignment. They have worked together as a team for over five years and will be supported by other office members based on the nature of the specific assignments and therefore can perform tasks in a timely manner. Our vast expertise spans from needs assessments, preliminary space organization, and concept development to design development, documentation, and cost evaluation. Each participant has the ability to perform tasks within the specific budget and in

a timely fashion for individual projects, the essential services we provide include:

- Needs Assessment
- Evaluation of Existing Conditions
- Developing Guiding Principles
- Community Involvement
- Programming
- Space Planning & Organization
- Space Data Sheet Development
- Space Concept Design & Development (including alternatives)
- Cost Evaluation
- Preparation of 3D design sketches
- Development of Professional Renderings
- Preliminary Design
- Schematic Design
- Design Development
- Construction Documentation
- Specification
- Construction Administration
- Selection of Furniture & Equipment



RUETT SMITH CENTRAL PUBLIC LIBRARY Wylie, TX

Section 1 - Firm Profile

LETTER OF INTEREST WITH FIRM PROFILE

LIBRARY EXPERTISE

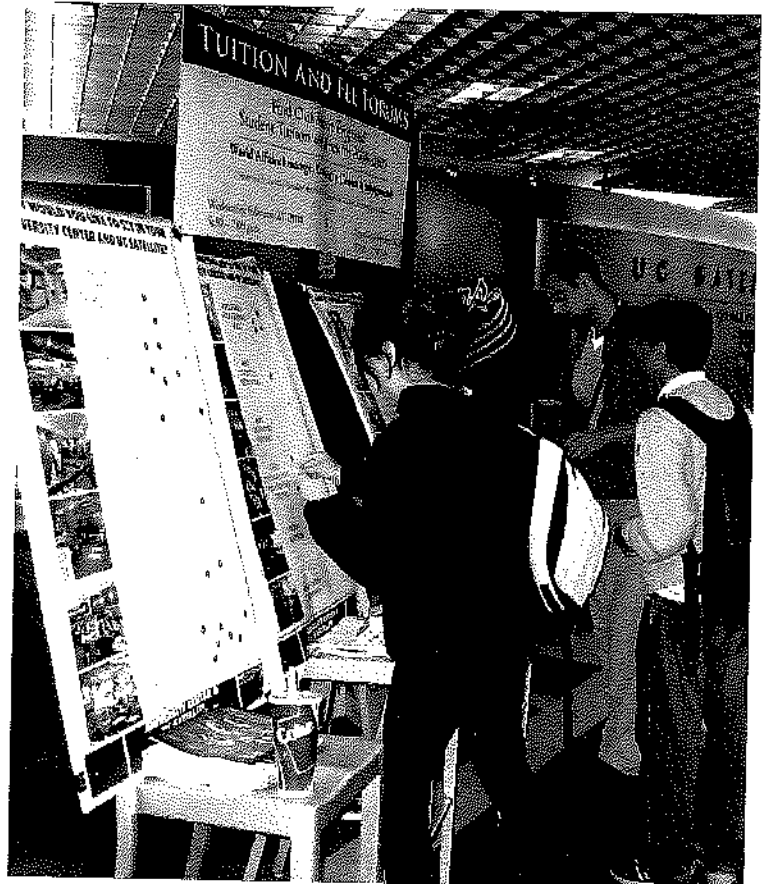
Public Libraries

We know from previous experience that libraries require extraordinary attention to planning, programming, and interior detail. In addition to advancing the creation, dissemination, and preservation of knowledge, libraries today take an active role in the community by promoting literacy in multiple forms and providing residents with services that focus on addressing their social and economic needs.

By listening carefully to librarians and users, we create environments that support service goals, interweaving the needs of patrons and library staff with a broad spectrum of information and building technologies. We understand the need to create efficient work environments for staff. Selections we make together regarding materials, furniture, lighting, and technology promise a durable, comfortable, and healthy environment for staff and visitors.

We assist libraries with the development of a comprehensive plan for enhancing the user experience, jointly imagining and shaping the library of the future, which merges content, technology, and service into comfortable, flexible, sustainable environments. Interior spaces are designed in response to each client's specific user needs and with consideration given to versatility—the ability to reconfigure space for a variety of activities. At the forefront of library design, we know:

- Public Spaces and Lobbies serve a multitude of functions and should be welcoming for users
- Spaces that integrate current technologies, such as maker spaces, meeting rooms, self-service kiosks and mobile staff areas are critical to serving library users of today.
- Furnishings that accommodate collaboration, quiet individual study, formal and informal learning, social engagement, and public gathering all work together to support the varied ways users create new ideas, knowledge, and understandings.
- General and special collections can be preserved, stored, and quickly accessed through specialized archival collection storage systems, which in turn free up space and library staff for other activities.
- The uniqueness of special collections and public art can be highlighted by showcasing them architecturally in prominent exhibits.
- Amenities, such as galleries, extended-hour areas, and large multipurpose meeting rooms increases the frequency and duration of visits and promotes social interaction.
- Signage and wayfinding enhance the user experience to support self-guided direction
- Exhibit space and public art roots libraries within their communities and celebrates the unique viewpoint of the local community members.



Library Design Considerations

Our designs result from a common goal: to create memorable spaces that delights the senses, enriches communities, and encourages people to come together. We do not adhere to a singular style; rather our vision is spatially dynamic with materials used in enduring and unexpected ways to create vibrant spaces rich in form, color, texture, and pattern.

Because we believe libraries are lively spaces, we draw on our expertise to provide sound recommendations for furnishings, materials, acoustics, lighting, and technology.

Furnishings

Today's furnishings can provide a multitude of functions for library users. A comfortable lounge chair can serve as a quiet place to sit and read, movable tables and chairs can provide flexible, collaborative study environments, pods can provide focused environments for one- to two-people, while high-walled upholstered booths with integrated technology can replace the need for 4-6 person study rooms.

Furnishings in today's libraries are subjected to heavy use and must be extremely durable. Fabrics need to be hard to stain, impenetrable to liquids, and easy to clean. The right mix of furnishings offers a variety of seating for all ages of users.

Materials

The ceiling, floor, and wall materials in a library should be thoughtfully selected together with the library staff. The materials within each room should be conducive to the activities that will happen within that space. Materials have the ability to transform a space into a vibrant, lively environment or also have the capacity to create a calm, quiet environment for contemplation and focused work.

Ceiling material selection is essential to providing the right level of noise control within the space, which is critical to creating a comfortable environment. Floor

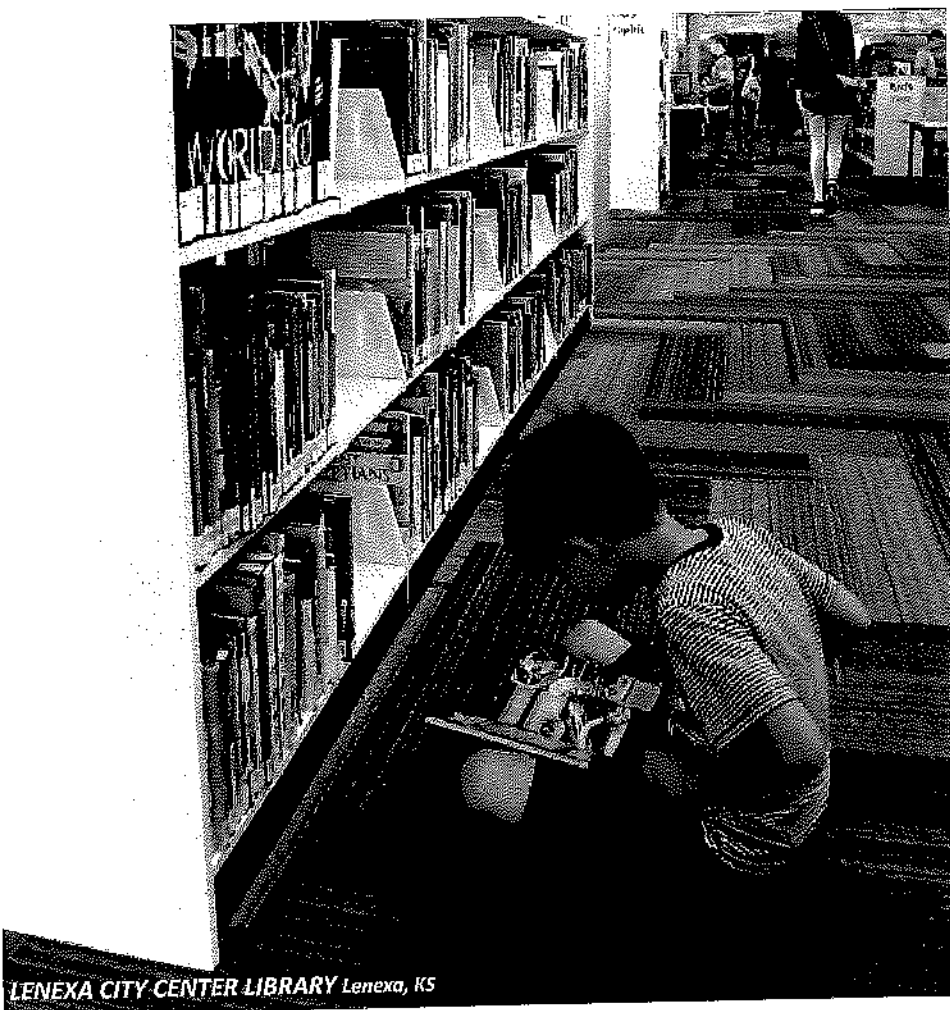
materials must be durable and appropriate for each room's intended use. Carpet tile can be used for noise control, warmth, and visual texture while wood and tile can be used in high traffic environments for durability. Wall materials can be both practical and beautiful by providing accents within the room, places for display of public art, displaying signage and informational graphics, or absorbing sound.

Acoustics

As libraries transform from a place where silence is expected to one where collaboration and social engagement is encouraged, creating a comfortable environment where all types of activities can occur requires careful spatial arrangements and thoughtful design. As Shannon Mattern, Associate Professor of Media Studies at The New School, puts it, "tranquility need not give way to clamor. There is room for both acoustic conditions, and plenty in-between."

A common myth is that lower noise levels result in good acoustics; however, the greater the difference in level between a sound and the background noise level, the greater the disruption caused by that sound. Our approach is to permit effective communication in areas where desired, and lessen distractions in areas where concentration and contemplation are required. One way to achieve a pleasant acoustic environment is to isolate, in as much as is practical, tasks that are sensitive to sound and disruption. Another, is to use acoustic absorption to control reverberation, which, when excessive, can lead to a build-up of noise levels when people are talking simultaneously or clicking keyboards.

In planning libraries, we organize the infrastructure in a way that each type can be changed as easily as possible, knowing that certain components by their nature require more time or effort to change.



LENEXA CITY CENTER LIBRARY Lenexa, KS

Section 1 - Firm Profile

LETTER OF INTEREST WITH FIRM PROFILE

Lighting

Good lighting in libraries does more than allow patrons and staff to locate books, read, and use computers; it makes them feel good. Providing appropriate levels of lighting for a variety of tasks that is comfortable, glare-free, color-corrected, and visually interesting is fundamental to the health and well-being of building users.

A uniform lighting system allows for flexibility as book stacks, study areas, and lounge seating may move over time. However, a single system that provides uniform illumination across the stacks, may also create overly bright ambience at reader tables and carrels, computer stations, and lounge areas, resulting in an uncomfortable environment that can cause eye strain and consume more energy than necessary. Our approach is to employ a variety of lighting solutions that respond to the visual requirements of specific functions, like reading, browsing, or using a computer.

To support multifaceted tasks and help reduce contrast on surfaces, our designs may include hanging ceiling lights, wall sconces, integrated stack lights, floor and table fixtures, and desktop lighting.

As a complement to artificial lighting, we design spaces that locate reader seating to make the most of the natural light. Thoughtful placement, shading, and tinting strategies for glass windows, skylights, and doors allow patrons to take advantage of natural daylighting.

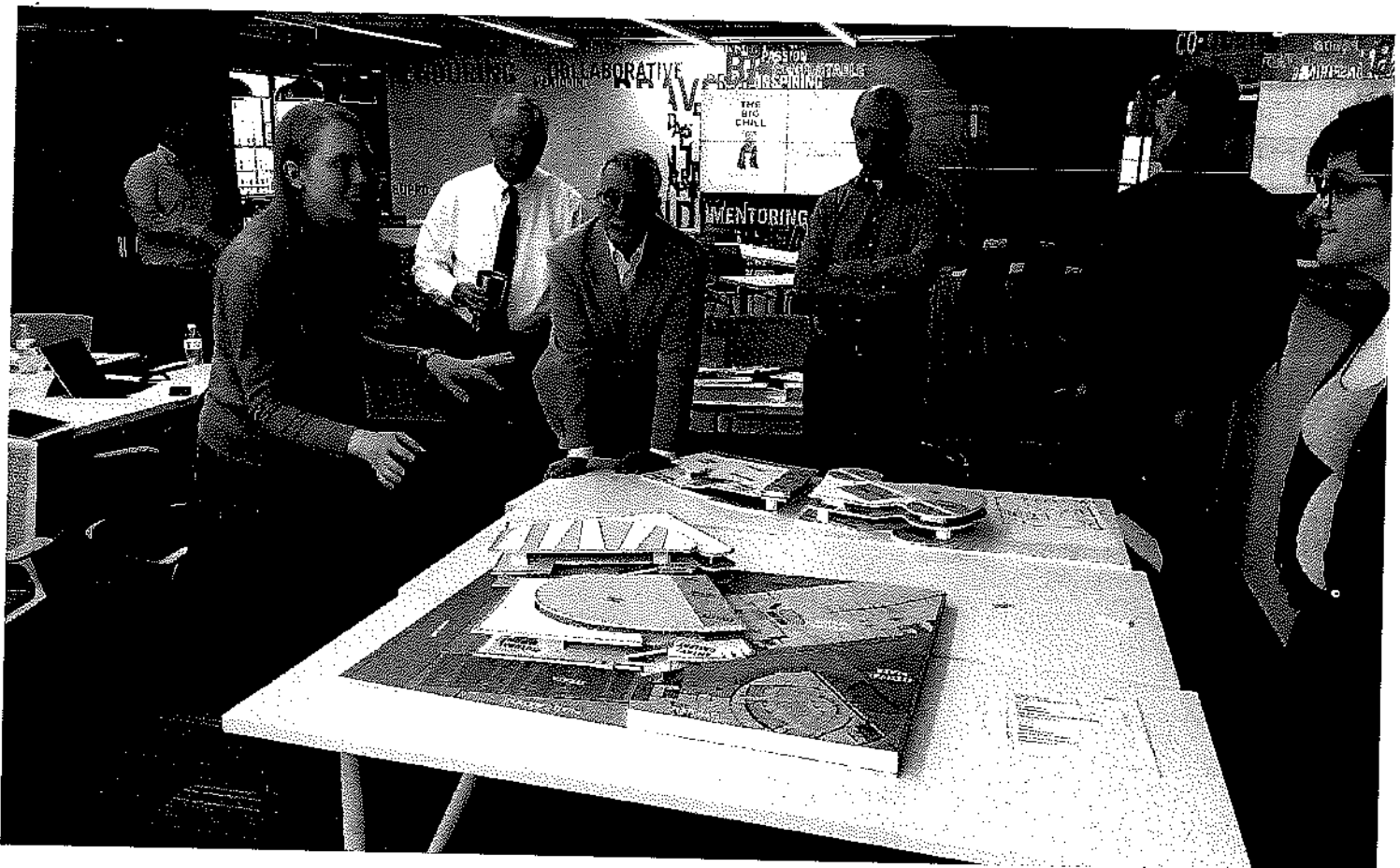
Technology

The libraries we design carefully integrate multiple infrastructure systems that serve the users and operations of the library. As technology is continuously and rapidly evolving, so are the methods by which it is incorporated into the building.

To best plan the technology infrastructure, we organize it into three categories. Each reflects a different degree of change:

- Flexible infrastructure is the portion of the technology that the user can easily change and which is readily available to the user.
- Adaptable infrastructure are the elements of technology which staff can easily change without major disruption. This technology is best exemplified by computer stations which can be rearranged by staff but not by users.
- Evolving infrastructure includes the most set components of technology, such as branch wiring, conduits, and other systems incorporated into the building structure. Over time these components can change, but they require planning and sometimes modifications to the building.

In planning libraries, we organize the infrastructure in a way that each type can be changed as easily as possible, knowing that certain components by their nature require more time or effort to change.

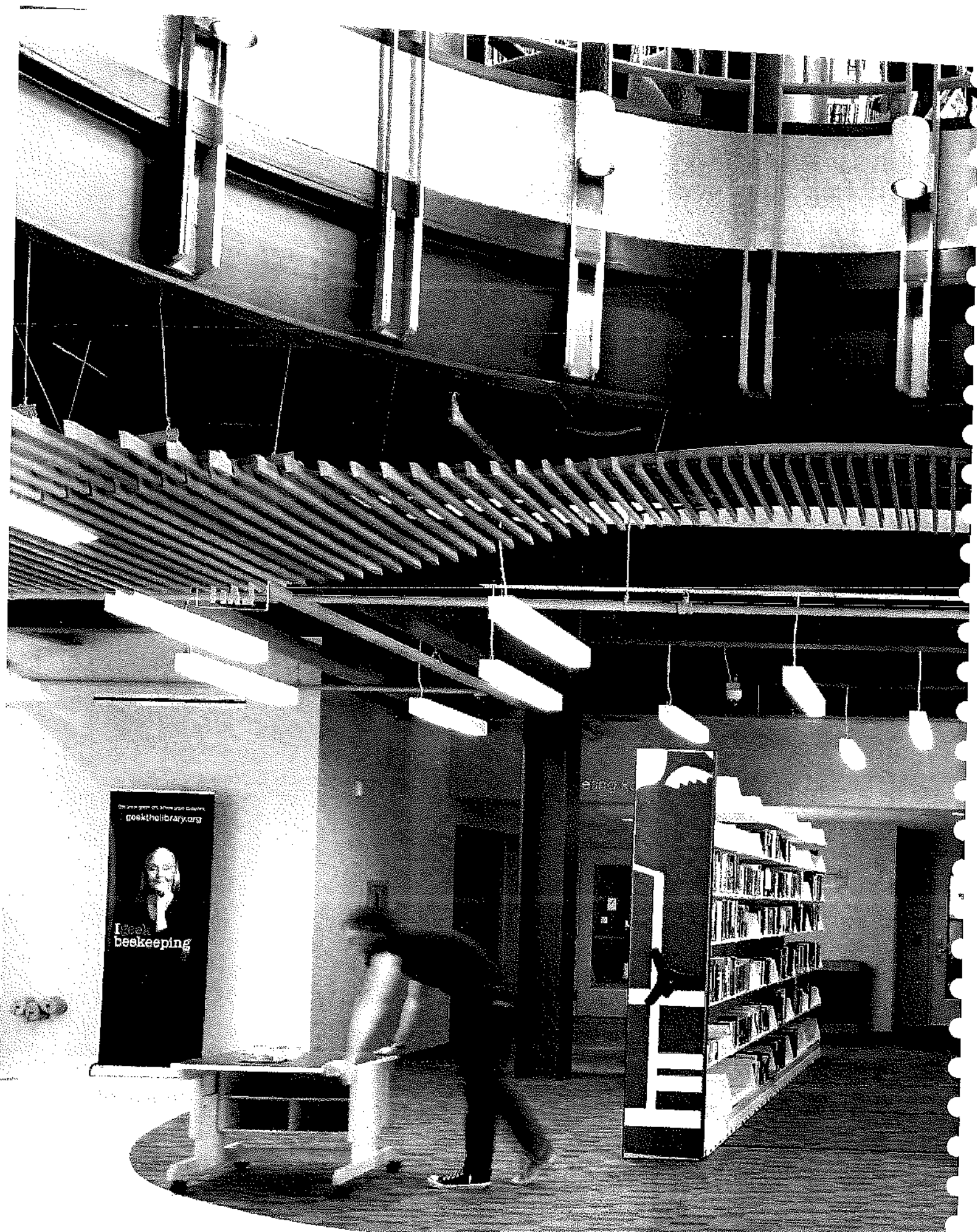


**Holzman Moss Bottino Architecture
2019 Professional Hourly Rate Schedule**

Reduction in hourly rates for 1-year ongoing contract for Interior Design Services

<u>Classification</u>	<u>Hourly Rate</u>	<u>Discounted Rates</u>
Lead Interior Designer, Programmer, Planner	\$225.00	\$180.00
Interior Designer, Project Manager	\$175.00	\$140.00
Architectural Partner	\$285.00	\$228.00
Junior Architect / Designer	\$120.00	\$ 96.00
Administrative Staff	\$100.00	\$ 80.00
Reimbursable Expenses	1.10 x amount billed to Architect	

Per Diem Rates are 8 hours of each person's applicable Hourly Rate + Reimbursable Expenses.
Reimbursable expenses will be billed at 1.10 x amount billed to architect.



SECTION 2
**PRINCIPAL TEAM
MEMBERS**

PRINCIPAL TEAM MEMBERS



HOLZMAN MOSS BOYTINO
ARCHITECTURE

AMANDA RIENTH NCIDQ, LEED Green Associate

Lead Interior Designer, Programmer, and Planner

Amanda will be the point of contact for this account and the team leader. She has worked together as a team with both Malcolm and Alyson for over five years and has over 10 years of experience. She will be the person responsible for overseeing the timely and thorough completion of all interior design services requested for the Ocean County Library system and will personally attend all meetings. Using her extensive expertise in library design her focus will be on enhancing the user experience by implementing the appropriate design strategies. She will lead in the production, issuance and completion of all design documentation. Amanda will be supported by other office members based on the nature of the specific assignments to all our team to perform tasks in a timely manner.

Amanda contributes a unique approach in shaping and giving character to a library's interior spaces. As a principal in the firm, Amanda is responsible for defining the scope and function of each library on which she works. In developing space plans she gives particular focus to integrating the client's programmatic, functional, and aesthetic requirements. A certified NCIDQ interior designer her detailed research and analysis of the client's goals and requirements will craft a project the successfully acknowledges both the physical location and social context of the project.

Education

Bachelor of Fine Arts
in Interior Design,
University of North
Texas (Honors Scholar)

Accreditation

NCIDQ Certified

American Library
Association - Member

Public Library
Association - Member

U.S. Green Building
Council - LEED Green
Associate

New Jersey Experience

- Avon-by-the-Sea Public Library, Avon-by-the-Sea, NJ
- Rutgers University-Newark, John Cotton Dana Library, Newark, NJ
- Rutgers University-Newark, P3 Collaboratory, Newark, NJ
- Rutgers University-New Brunswick, Student Affairs Master Plan, New Brunswick, NJ
- Ramapo College of New Jersey, 21st Century Library and Learning Commons, Mahwah, NJ
- Ramapo College of New Jersey, Les Paul Sound Studio, Mahwah, NJ
- Stephens Institute of Technology, Rueterholz Admissions Center, Hoboken, NJ
- Monmouth University, Bruce Springsteen Special Collection, West Long Branch, NJ
- Monmouth University, Pollak Theatre Renovation/Expansion, West Long Branch, NJ
- Library Journal, Design Institute, Cherry Hill, NJ - Elizabeth Public Library, Elmora Branch, Elizabeth, NJ

Library Experience

- University of Central Florida, John C. Hitt Library, Orlando, FL - Phase 1
- Lenexa City Center Library, Lenexa, KS
- Rita and Truett Smith Central Public Library, Wylie, TX
- Dover Public Library, Dover, DE
- Rhode Island College, James P. Adams Library, Providence, RI
- Delaware Statewide Library Master Plan 2017, DE
- Avon-by-the-Sea Public Library, Avon-by-the-Sea, NJ
- Rutgers University-Newark, John Cotton Dana Library, Newark, NJ
- Ramapo College of New Jersey, 21st Century Library and Learning Commons, Mahwah, NJ

Current Workload

- University of Central Florida, 21st Century Library, Orlando, FL - Phase 1A & 2A
- Cain Center for the Arts, Cornelius, NC
- Guelph Central Library and Urban Park, Guelph, Ontario, Canada
- Crested Butte Center for the Arts, Crested Butte, CO



**HOLZMAN MOSS BOTTINO
ARCHITECTURE**

Education

Bachelor of Fine Arts
in Interior Design,
Fashion Institute of
Technology

Accreditation

U.S. Green Building
Council - LEED Green
Associate

ALYSON KRITZ LEED Green Associate

Interior Designer, Project Manager

Alyson will be the project manager for this account ensuring that the design documents are fully in compliance with the budget and schedule. She will assist and provide support to Amanda in the production, issuance and completion of all design documentation required. She brings a thoughtful selection of materials and furnishings to each and every space she designs. She understands the unique requirements of public spaces that support users' needs.

Alyson skillfully collaborates with Amanda, both in concept and detailed layout of all programmed furnishings and equipment. She is responsible for the inventory and analysis of equipment and furnishings and ongoing evaluation of program intent. Alyson worked closely with Amanda on the design, documentation, and furniture selections for the Lenexa City Center Library in Lenexa, Kansas which just opened on June 4th.

New Jersey Experience

- Rutgers University-Newark, John Cotton Dana Library, Newark, NJ
- Rutgers University-Newark, P3 Collaboratory, Newark, NJ
- Stevens Institute of Technology, Jonas Hall Renovation, Hoboken, NJ
- Stevens Institute of Technology, Lore-El Center for Women Leadership, Hoboken, NJ

Library Experience

- Lenexa City Center Library, Lenexa, KS
- Midwestern State University, Moffett Library, Wichita Falls, TX
- University of Central Florida, 21st Century Library, Orlando, FL - Phase 1A & 2A
- Rutgers University-Newark, John Cotton Dana Library, Newark, NJ
- Delaware Statewide Library Master Plan 2017, DE

Current Workload

- University of Central Florida, 21st Century Library, Orlando, FL - Phase 1A & 2A
- Stephen F. Austin Performing Arts Center, Nacogdoches, TX
- Sunrise Association Headquarters, Oceanside, NY

PRINCIPAL TEAM MEMBERS



HOLZMAN MOSS BOTTINO
ARCHITECTURE

MALCOLM HOLZMAN FAIA

Architectural Partner

Malcolm brings an intimate familiarity with both the State of New Jersey and with library design to the Ocean County Library System. A native of Newark, Malcolm brings a vast understanding of the various communities within New Jersey as well as a history of library design experience that spans four decades. He will act as a critical resource for both Alyson and Amanda supporting them in the production, issuance, and completion of all design documentation.

An industry expert, Malcolm is a member of the Interior Design Magazine Hall of Fame and the American Institute of Architects College of Fellows, and a recipient of the Pratt Institute Distinguished Alumni Award. In recognition of his advancement of architecture and urbanism, he received a Gold Medal from Tau Sigma Delta, the honor society of architecture and the allied arts, and the first James Daniel Bybee Prize, which recognizes a body of work over a sustained period of time distinguished by excellence in design. Throughout the course of his professional practice, he has won more than a 100 awards including the Arnold W. Brunner Prize from the National Institute of Arts and Letters and the American Institute of Architects Firm of the Year Award.

Education

Bachelor of
Architecture, Pratt
Institute

Accreditation

American Library
Association (ALA) -
Member

Registered Architect
in 31 States, Including
New Jersey

Fellow, American
Institute of Architects

NCARB - Certified

Society for College
and University
Planning - Member

New Jersey Experience

- Avon-by-the-Sea Public Library, Avon-by-the-Sea, NJ
- Rutgers University-Newark, John Cotton Dana Library, Newark, NJ
- East Brunswick Public Library, Planning Study, East Brunswick, NJ
- Paterson Free Public Library, Master Plan, Paterson, NJ
- Ramapo College of New Jersey, Berrie Center for Performing and Visual Arts, Mahwah, NJ
- Ramapo College of New Jersey, Salameo Spiritual Center, Mahwah, NJ
- Rutgers University-New Brunswick, Student Center, New Brunswick, NJ
- Library Journal, Design Institute, Cherry Hill, NJ - Elizabeth Public Library, Elmora Branch, Elizabeth, NJ

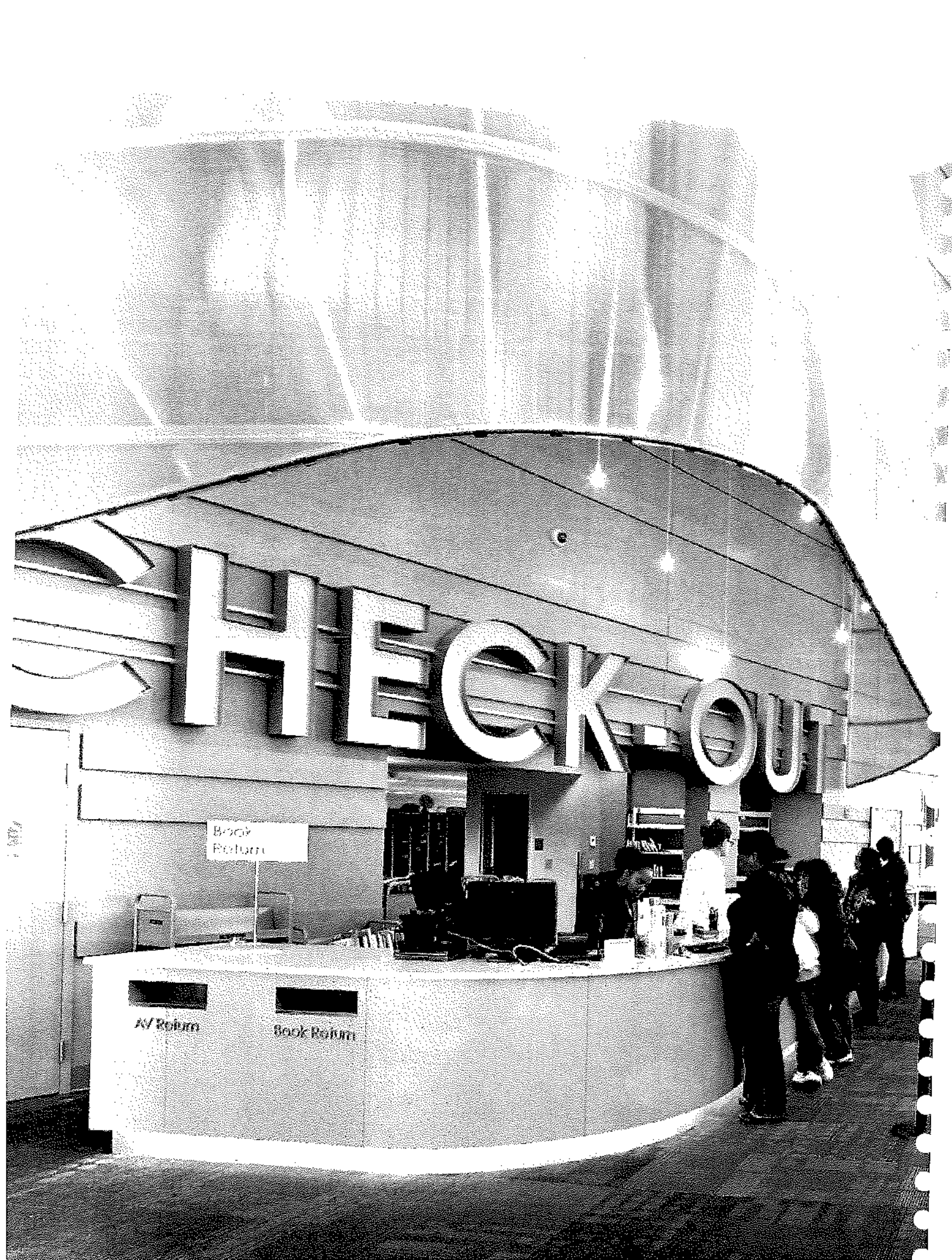
Library Experience

- University of Central Florida, 21st Century Library, Orlando, FL - Phase 1
- Lenexa City Center Library, Lenexa, KS
- Rita and Truett Smith Central Public Library, Wylie, TX
- United States Military Academy, Jefferson Hall Library and Learning Center, West Point, NY
- Columbia Public Library, Renovation and Expansion, Columbia, MO
- George A. Purefoy Municipal Center and Public Library, Frisco, TX
- Grand Rapids Public Library, Historic Renovation and Expansion, Grand Rapids, MI
- ImaginOn: The Joe & Joan Martin Center, Charlotte, NC
- Middle Country Public Library, Main Library and Branch Library, Centereach and Seldon, NY
- Stephens Central Library, San Angelo, TX
- Bull Street Branch of the Live Oak Public Libraries, Historic Renovation and Expansion, Savannah, GA
- Cleveland Public Library, Main Library Historic Renovation, New Louis Stokes Wing, and Eastman Reading Garden, Cleveland, OH
- Los Angeles Public Library: Central Library, Main Library Historic Renovation, New Bradley Wing, and Maguire Gardens, Los Angeles, CA
- Merrick Library, Program Development and Planning Study, Merrick, NY
- Rundel Memorial Library, Planning and Design, Rochester, NY
- Saint Paul Libraries Needs Assessment, St. Paul, MN
- St. Joseph's College, Mc Entegart Hall Library Renovation, Brooklyn, NY

Current Workload

- University of Central Florida, 21st Century Library, Orlando, FL - Phase 1A & 2A
- Cain Center for the Arts, Cornelius, NC
- University of Wisconsin-Madison, Hamel Music Center, Madison, WI
- Block 7 & Liner Site, Eau Claire, WI





SECTION 3

DESIGN EXPERIENCE

Row Offices

Sheriff's Office
by the court. The Sheriff's Office also conducts auctions of real estate and business or personal property resulting from court actions. For more information, call 395-3430 or visit www.ncda.org/sheriff.

4/2/13

5:35 PM

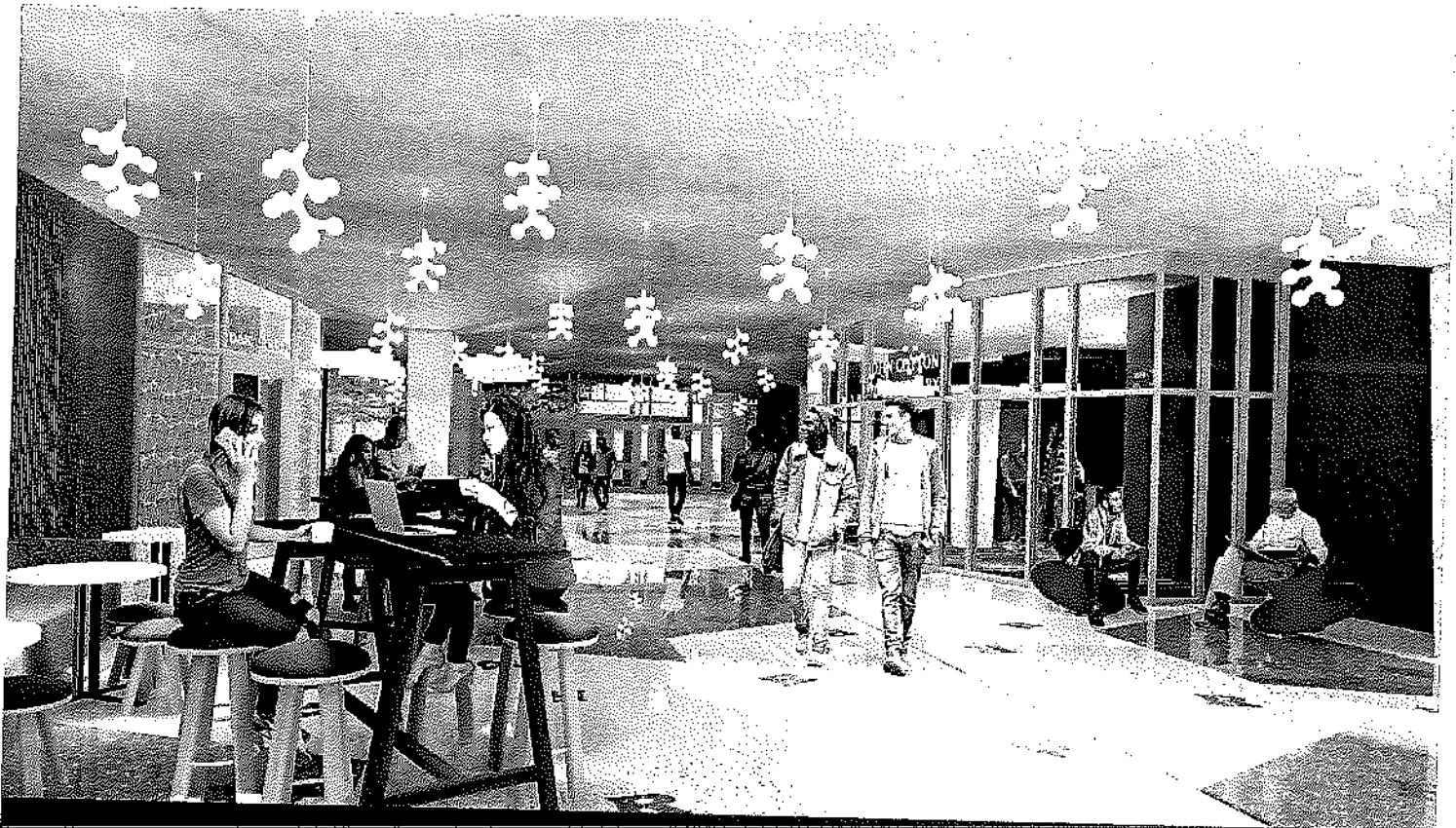
Job Hunters! Re-Wire to be Re-Hired Employment Workshops

Discover how to find a new career opportunity, research, interview, and job search skills. Register, select a workshop for more info. www.ncda.org. Visit the Info Desk.

Welcome To Bear Library! Tuesday, April 2, 2013

Books	11:00 AM - 1:00 PM
Music & Videos	1:00 PM - 2:00 PM
Special programs	2:00 PM - 3:00 PM
Reading	3:00 PM - 4:00 PM
Children's	4:00 PM - 5:00 PM
Programs for adults	5:00 PM - 6:00 PM
Young Adults	6:00 PM - 7:00 PM
Senior	7:00 PM - 8:00 PM
Open House	8:00 PM - 9:00 PM

LIBRARY PROJECTS



Rutgers University-Newark, Dana Library | Newark, NJ

Project Description

Upon entering the third floor of the existing space, the new P3 Collaboratory allows professors, PhD candidates and graduate teaching assistants to have a dedicated space in the Library where they can hone their teaching and research skills and participate in networking events, while meeting peers and more established scholars. Access is from a new open stair and elevator, which will be an active, dynamic hub that connects users to seating areas and collections throughout the building. Overlooking the green plaza between the Dana Library and the Robeson Campus Center, the new addition provides expansive views to the outside and allows passersby to observe the life happening within the building. The other floors in the library will undergo a transformation in the next phase of work, as the Dana Library responds to the 21st century users' needs and expectations.



HOLZMAN MOSS BOTTINO ARCHITECTURE

CONTACT:

Consuella Askew
Director of John Cotton Dana Library
P: 973.353.5222
E: consuella.askew@rutgers.edu

Size: 133,262 g.s.f.

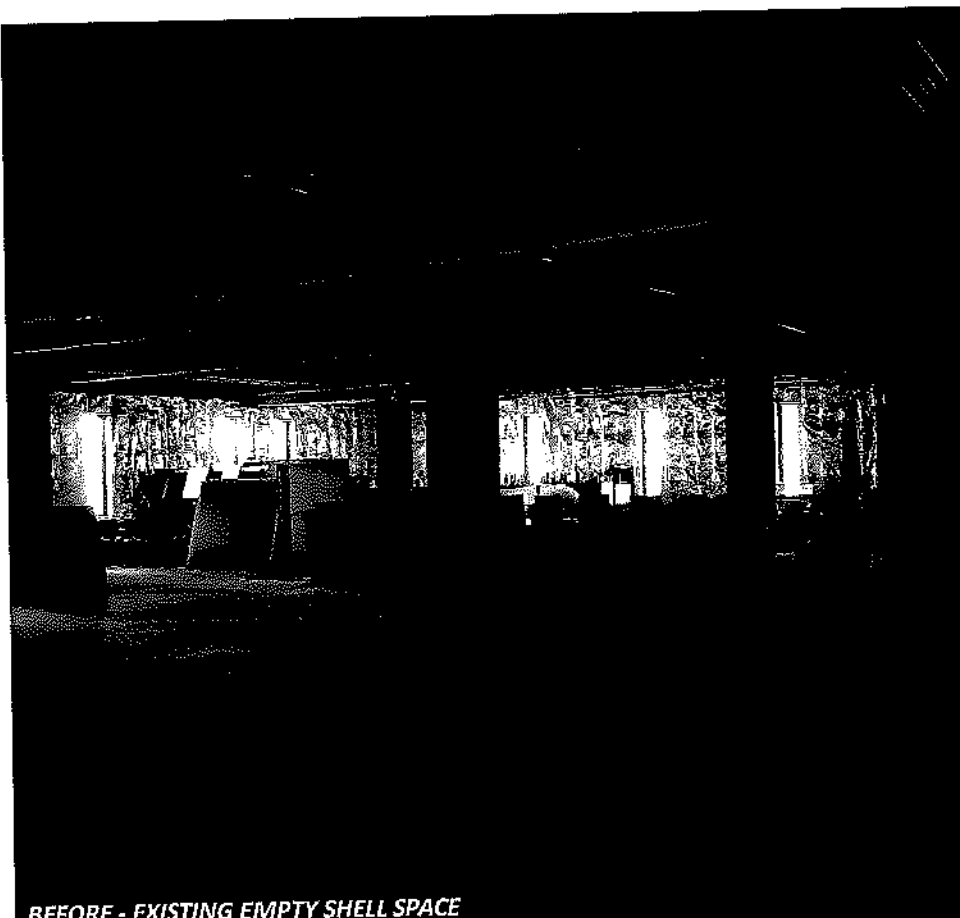
Program: P3 Collaboratory: Flexible Pre-function/Study Spaces, Meeting and Conference Center, Faculty Reading Room, flexible Faculty Gathering and Kitchenette, shared Faculty Small Group Meeting Rooms, New Offices for International Programs and Graduate Studies.

Phases Completed: Programming, Schematic Design, Design Development, Construction Documents

A/E Fee: \$1,055,000. (Includes all of the P3 services and schematic design for the larger Library renovation)

Construction Cost: 8,049,000.

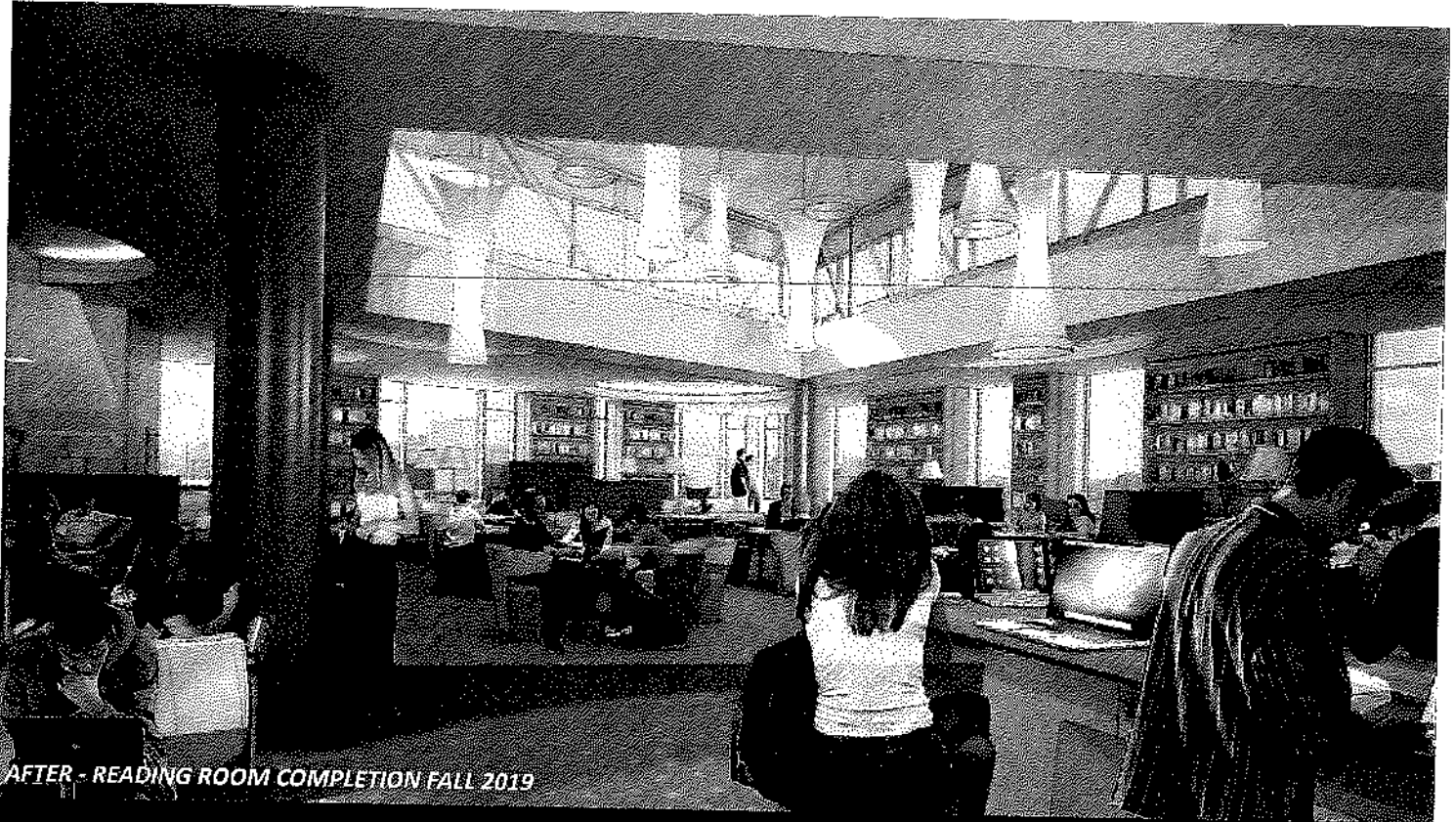
Architect of Record: Clark Caton Hintz



Project Relevance

- Renovation and construction within an existing, occupied library
- Creation of a strong visual identifier for the library
- New entry, stair, and elevator for the entire Library building
- Study and Gathering space for students, graduate students, and professors
- Office space for Library Staff
- Flexible Learning Classrooms
- Exterior Addition & Renovation
- Interior Addition & Renovation

LIBRARY PROJECTS



AFTER - READING ROOM COMPLETION FALL 2019

University of Central Florida - John C. Hitt Library | Orlando, FL

21st Century Library

The expansion envisioned for the library offers the opportunity to better integrate with its neighbors through a new north entry, building connections, and improved public open space. Defining the new north entry will be an addition incorporating an Automated Retrieval Center (ARC). The ARC will allow easier access to collections and storage for future growth. Seating within the library will increase by 72% via different options including study rooms, technology stations, and open seating.

Proposed renovations will update building systems as well as reconfigure spaces creating a 21st Century Library that plays an active role in the process of knowledge creation.



IN-CONSTRUCTION - READING ROOM

CONTACT:

Barry Baker
Director of Library
P: 407.823.2564
E: bbaker@mail.ucf.edu

DATES OF SERVICE:

January 2003 - Current

SERVICES PROVIDED: Facility Programming, Needs Assessment, Existing Facility Assessment, Conceptual Plan Alternatives, Total Project Cost Analysis, Implementation Scheduling, 3D Modeling Materials

SIZE: 203,300 g.s.f. Renovation
32,600 g.s.f. New Construction

DELIVERY METHOD:

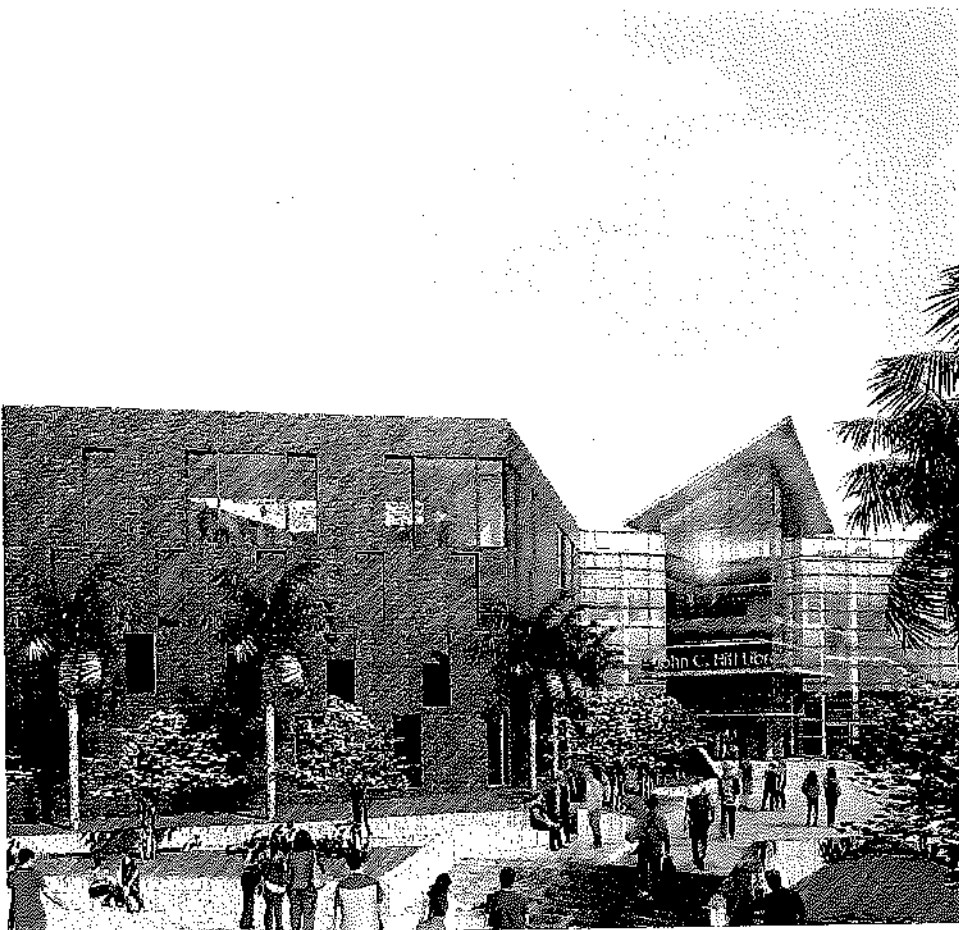
Construction Manager at Risk

PROJECT BUDGET AT BID:

\$39.5 million

PROJECT COST AT COMPLETION:

In Construction



Project Relevance

- Renovation and construction within an existing, occupied library
- Creation of a strong visual identifier for the library entry
- New automated retrieval system for book storage
- Study and Collaborative space for students
- Office space for Library Staff
- Flexible Learning Classrooms
- Study Rooms
- Design and implementation of wayfinding and graphics
- New finishes and furniture throughout
- New Space Planning
- Exterior Addition & Renovation
- Interior Addition & Renovation

LIBRARY PROJECTS



The existing 1964 Moffett Library will be transformed into an Information Commons that facilitates group collaboration, research, verbal and graphic communication and social interaction. Implementation of new technology and flexible furniture is pivotal to the design. The addition of collaborative spaces will allow students to congregate and inspire informal learning and research.

Gateway to Campus

The lobby and main entrance will become a more inviting space, engaging students and faculty from the campus quad, and energizing the courtyard that surrounds the existing building.



CONTACT:

Suzanne Shipley

President

P: 940.397.4211

E: suzanne.shipley@mwsu.edu

DATES OF SERVICE:

October 2017 - March 2020

SERVICES PROVIDED: Pre-Design, Schematic Design, Design Development, Construction Documents, Bid/Negotiation, Construction Administration, Interior Design, FFE, Wayfinding Graphics

SIZE: 45,000 g.s.f.

DELIVERY METHOD:

Construction Manager at Risk

PROJECT BUDGET AT BID:

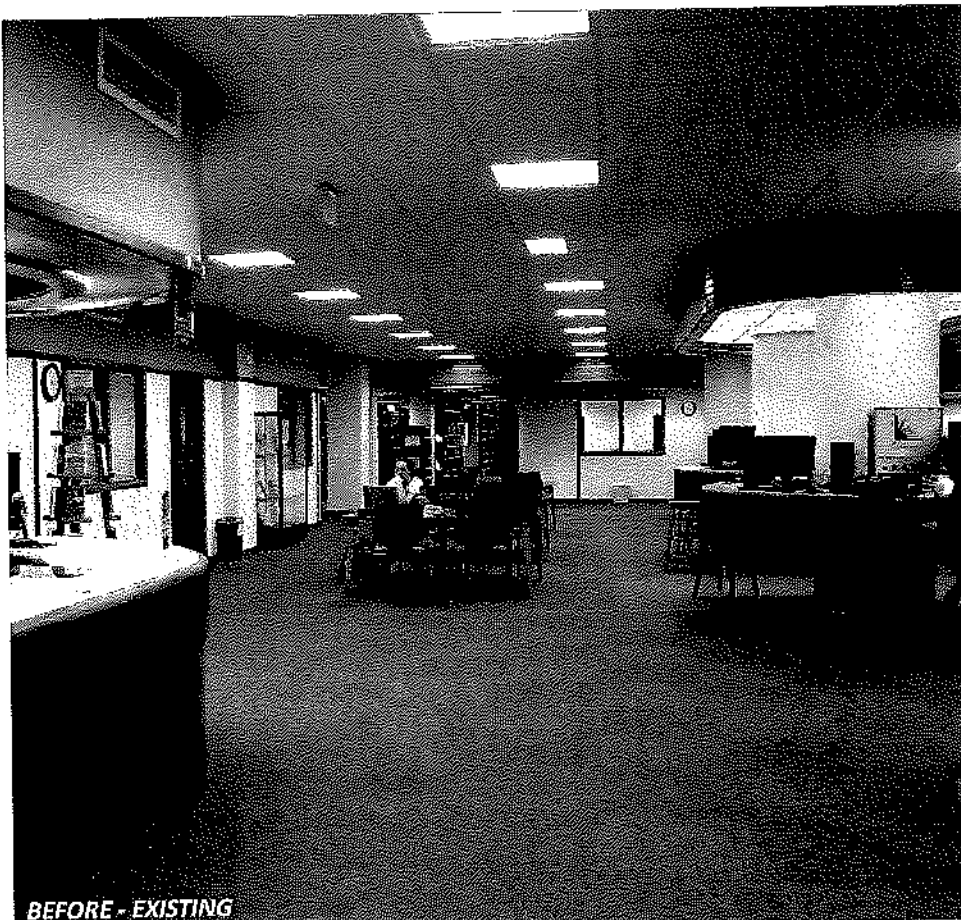
\$4.6 million

PROJECT COST AT COMPLETION:

In Construction



AFTER - INFORMATION COMMONS COMPLETION FALL 2019



BEFORE - EXISTING

Project Relevance

- Multi-phase construction in an occupied building
- New location for multiple services
- Gut renovation of an existing facility
- Design and implementation of new branding, wayfinding, and graphics
- New finishes and furniture throughout
- New Space Planning
- Interior Renovation

LIBRARY PROJECTS



Conducted workshops and public engagement sessions with a broad range of community groups, potential library users, the local university, and library staff to understand the communities needs and desires for the Guelph Public Library. Subsequently, we analyzed how their desired program could fit onto an urban site that was being considered as a part of a large downtown redevelopment plan.

Evaluated the condition of the Guelph Public Library's existing building and studied available options: expanding their existing building, building a new library on the existing site, or look at other potential library locations in downtown Guelph.

Following the City of Guelph awarding a downtown redevelopment plan to a developer group, the Guelph Public Library hired our team to be their advocate architects. The task included reviewing and updating the 2012 program and requirements of the library. Evaluating how the library could fit within the proposed downtown mixed-use development. The team also reviewed the plans developed by the developer's architect for conformance to the Library's desires and needs.

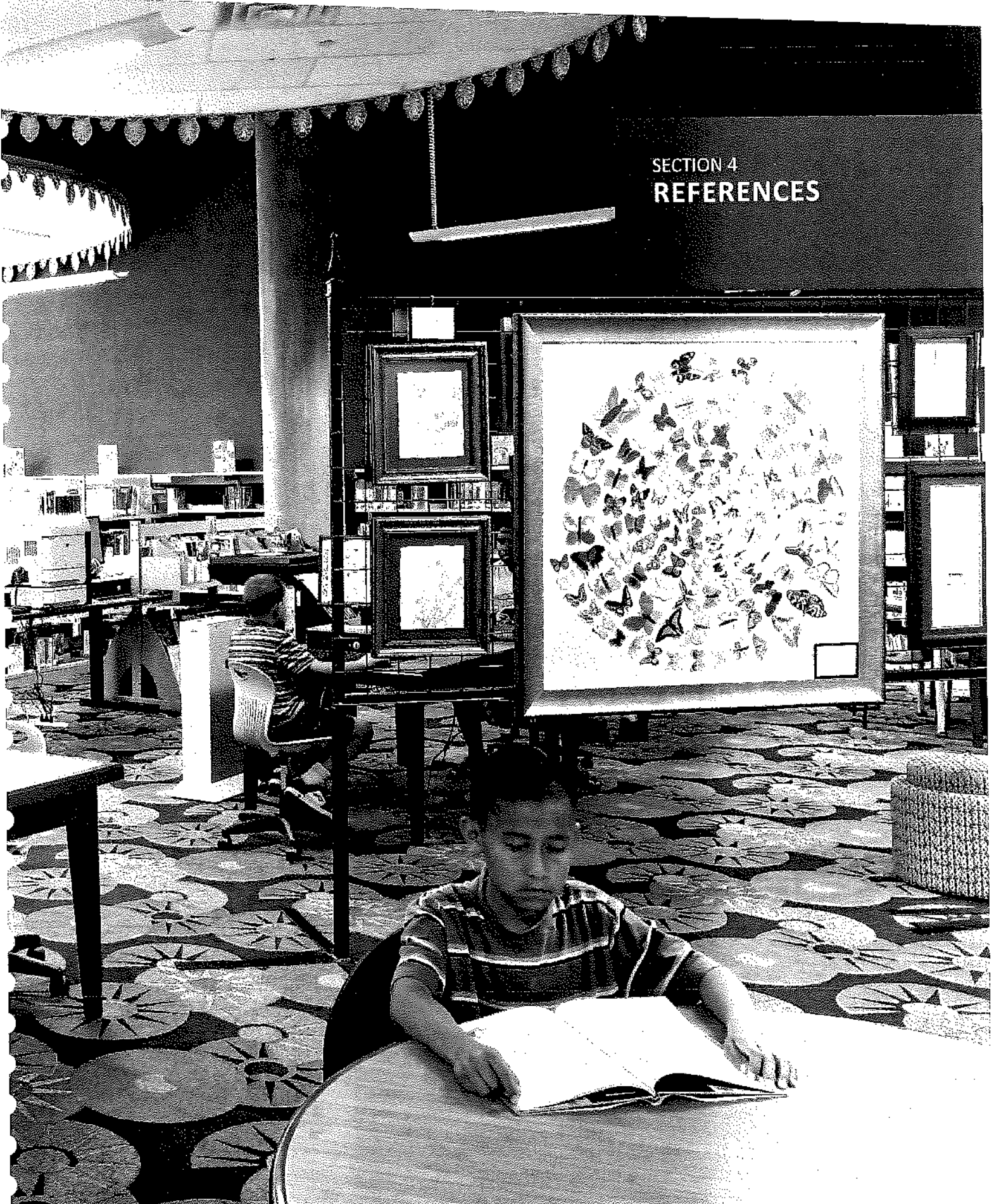
19

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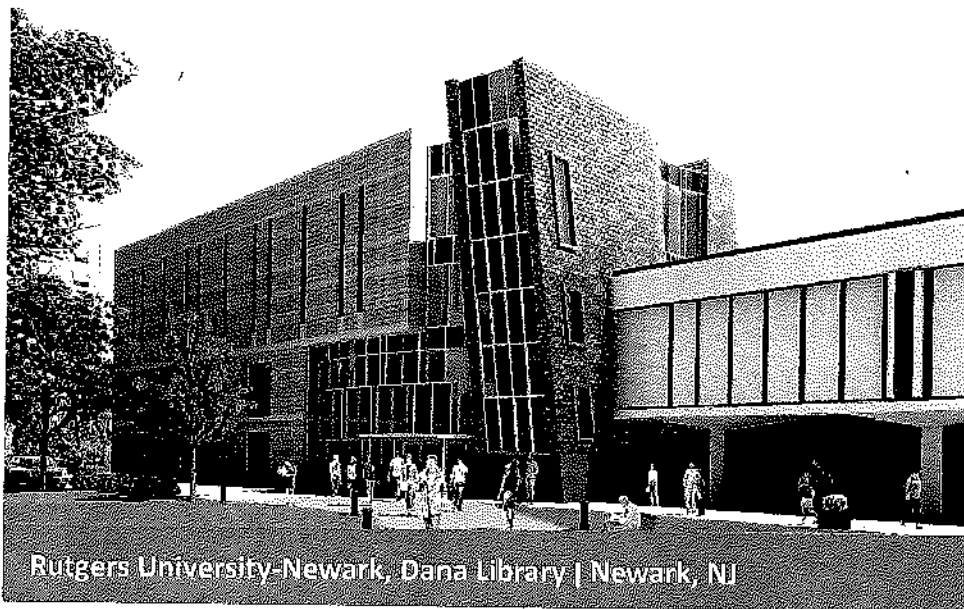
Picture Books



SECTION 4
REFERENCES

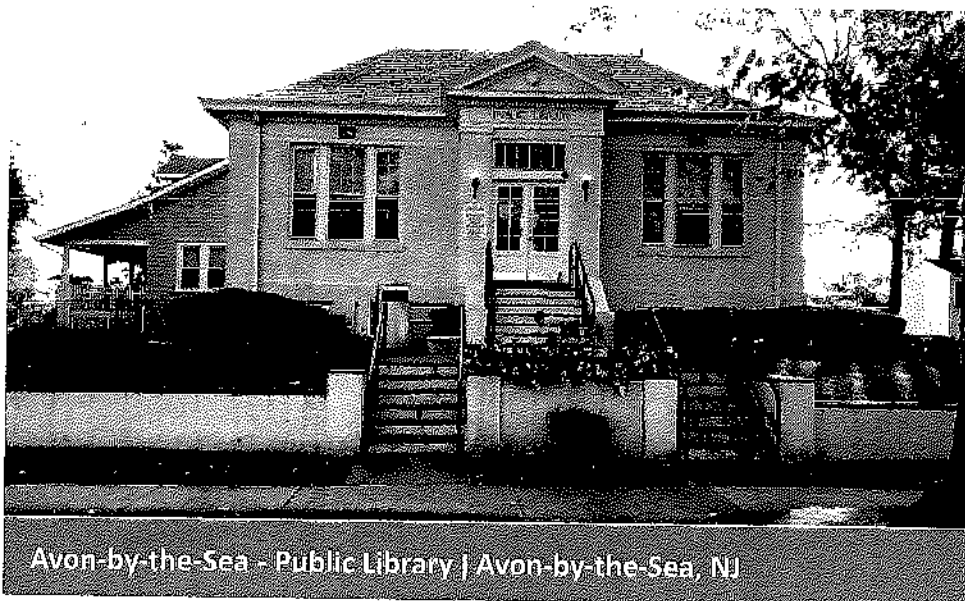


PROJECT REFERENCES



CONTACT:

Consuella Askew
Director, John Cotton Dana Library
P: 973.353.5222
E: consuella.askew@rutgers.edu



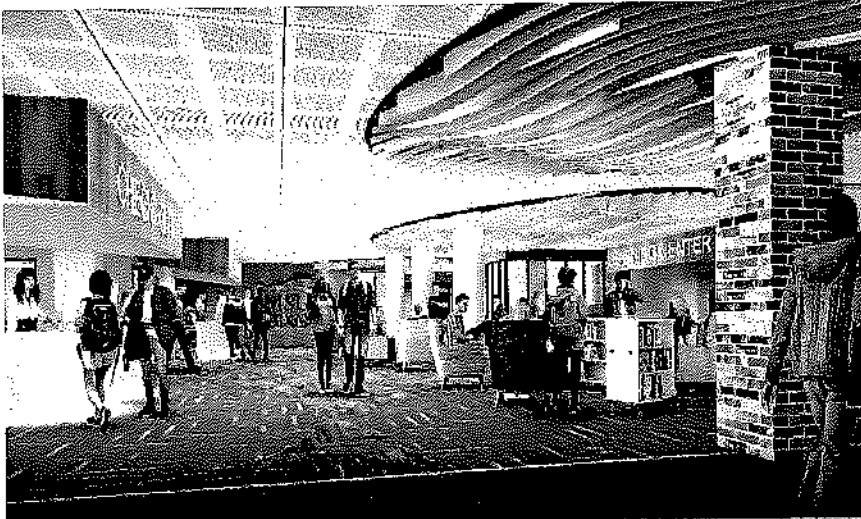
CONTACT:

Sheila Watson
Library Director
P: 732.502.4525
E: library@avonbytheseanj.com



CONTACT:

Barry Baker
Director of Libraries
P: 407.823.2564
E: bbaker@mail.ucf.edu



Midwestern State University - Moffett Library | Wichita Falls, TX

CONTACT:

Suzanne Shipley

President

P: 940.397.4211

E: suzanne.shipley@mwsu.edu



Guelph Public Library | Guelph, Ontario CA

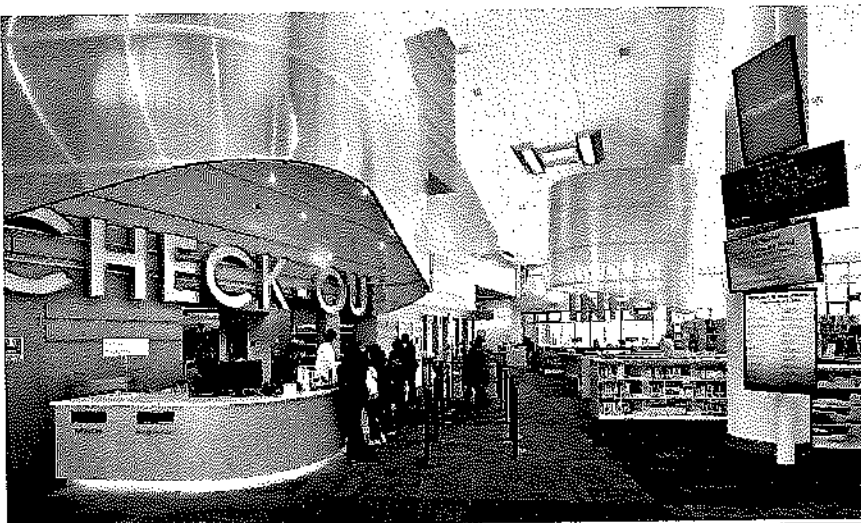
CONTACT:

Steven Kraft

Chief Executive Officer

P: 519.824.6220

E: skraft@guelphpl.ca



Bear Public Library

CONTACT:

Diana Brown

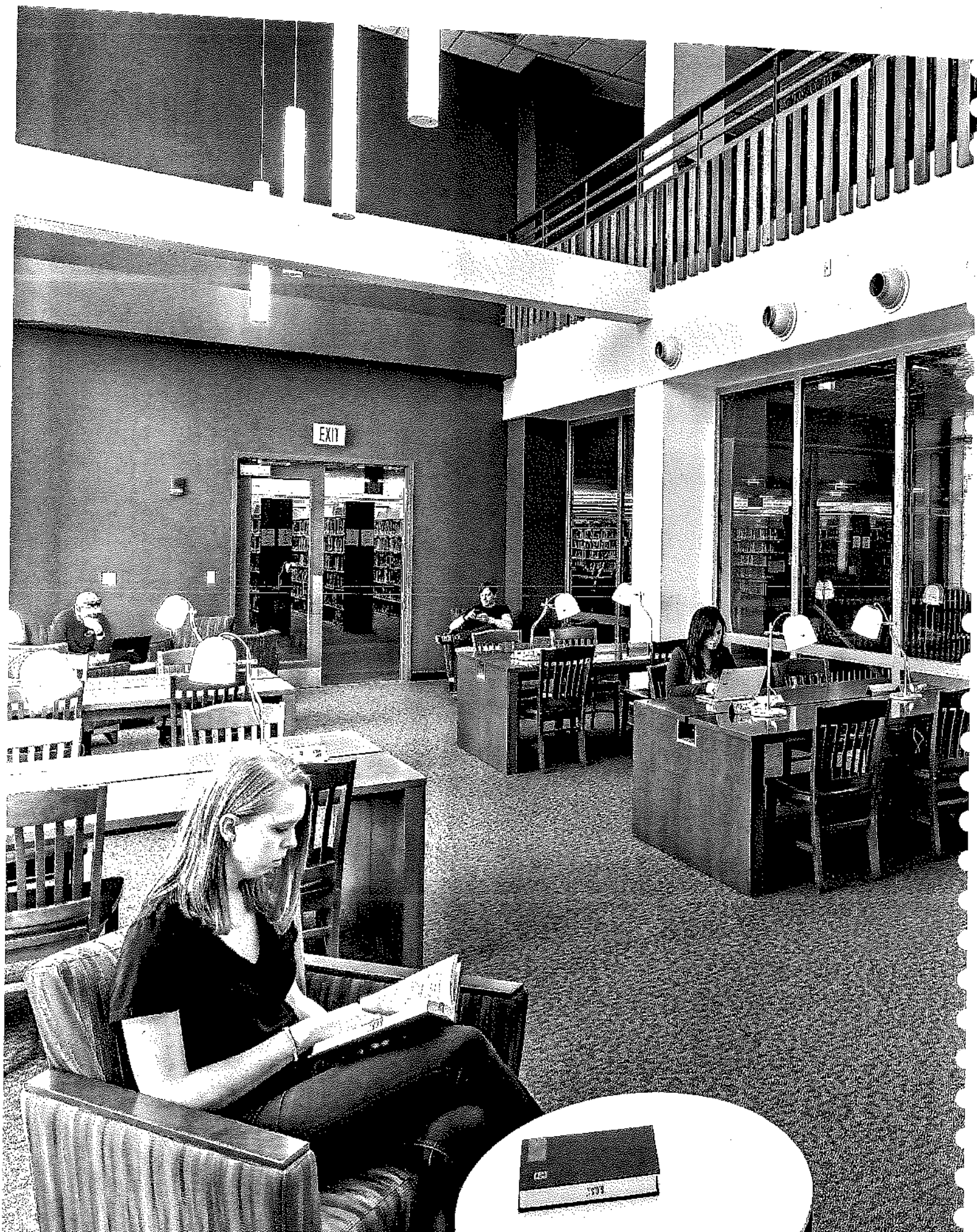
Manager of Libraries, Department of

Community Services

New Castle County

P: 302.395.5613

E: djbrown@nccde.org



SECTION 5
FORMS AND
CERTIFICATES

Section 5 - Forms

FORMS AND CERTIFICATES

5/28/2019

Details



The State of New Jersey NJHome Services A-Z Departments/Agencies



Office of the Attorney General OAGHome Agencies/Proj



NEW JERSEY DIVISION OF CONSUMER AFFAIRS

Paul R. I
Acti

License Information

Accurate as of May 28, 2019 2:41 PM

[Return to Search Results](#)

Name: MALCOLM HOLZMAN

Address: New York, NY

Profession/License Type: Architecture, Registered Architect

License No: 21A100512800

License Status: Active

Status Change Reason:

Issue Date: 9/1/1969

Expiration Date: 7/31/2019

NO Board Actions. For more information contact New Jersey State Board of Architects - 973-504-6385

Division

Division Home
Consumer Protection
Licensing Boards
File a Complaint
Adoptions & Rule
Proposals
Internship
Opportunities

Department

OAG Home
Contact OAG
FAQ OAG
OAG News
Services A to Z
Employment

State

NJ Home
Services A-Z
Departments/Agencies
FAQs

Legal

Legal Statement
Privacy Notice
Accessibility
Statement

RSS

Sign up for New Jersey Division of Consumer Affairs RSS feed:
latest information. You can select any category that you are in
and any time the website is updated you will receive a notifica
More information about RSS feeds.

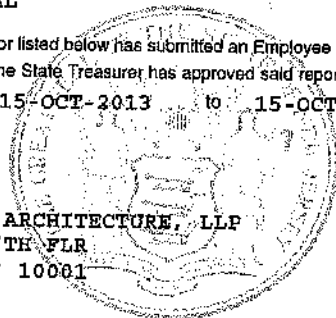
Copyright © 2017 State of New Jersey.

Certification 51648

CERTIFICATE OF EMPLOYEE INFORMATION REPORT INITIAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to
N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in
effect for the period of 15-OCT-2013 to 15-OCT-2020

HOLZMAN MOSS BOTTINO ARCHITECTURE, LLP
214 WEST 29TH ST., 17TH FLR
NEW YORK NY 10001



Andrew P. Sidamon-Eristoff
State Treasurer

STATE OF NEW JERSEY

Division of Purchase & Property
Contract Compliance Audit Unit
EEO Monitoring Program

EMPLOYEE INFORMATION REPORT

IMPORTANT-READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING FORM. FAILURE TO PROPERLY COMPLETE THE ENTIRE FORM AND TO SUBMIT THE REQUIRED \$150.00 FEE MAY DELAY ISSUANCE OF YOUR CERTIFICATE. DO NOT SUBMIT EEO-1 REPORT FOR SECTION B, ITEM 11. For Instructions on completing the form, go to: http://www.state.nj.us/treasury/contract_compliance/pdf/aa302ins.pdf

SECTION A - COMPANY IDENTIFICATION

1. FID. NO. OR SOCIAL SECURITY 20-1200333	2. TYPE OF BUSINESS ☐ 1. MFG ☒ 2. SERVICE ☐ 3. WHOLESALE ☐ 4. RETAIL ☐ 5. OTHER	3. TOTAL NO. EMPLOYEES IN THE ENTIRE COMPANY 12
4. COMPANY NAME Holzman Moss Bottino Architecture LLP		
5. STREET 90 Broad Street, suite 1903	CITY New York	COUNTY New York
STATE NY		ZIP CODE 10004
6. NAME OF PARENT OR AFFILIATED COMPANY (IF NONE, SO INDICATE) None		CITY STATE ZIP CODE
7. CHECK ONE: IS THE COMPANY: ☒ SINGLE-ESTABLISHMENT EMPLOYER ☐ MULTI-ESTABLISHMENT EMPLOYER		
8. IF MULTI-ESTABLISHMENT EMPLOYER, STATE THE NUMBER OF ESTABLISHMENTS IN NJ		
9. TOTAL NUMBER OF EMPLOYEES AT ESTABLISHMENT WHICH HAS BEEN AWARDED THE CONTRACT		
10. PUBLIC AGENCY AWARDED CONTRACT		
CITY		COUNTY
STATE		ZIP CODE

Official Use Only	DATE RECEIVED	INAUG. DATE	ASSIGNED CERTIFICATION NUMBER

SECTION B - EMPLOYMENT DATA

11. Report all permanent, temporary and part-time employees ON YOUR OWN PAYROLL. Enter the appropriate figures on all lines and in all columns. Where there are no employees in a particular category, enter a zero. Include ALL employees, not just those in minority/non-minority categories, in columns 1, 2, & 3. **DO NOT SUBMIT AN EEO-1 REPORT.**

JOB CATEGORIES	ALL EMPLOYEES			PERMANENT MINORITY/NON-MINORITY EMPLOYEE BREAKDOWN									
	COL. 1 TOTAL (Cols. 2 & 3)	COL. 2 MALE	COL. 3 FEMALE	***** MALE *****					***** FEMALE *****				
				BLACK	HISPANIC	AMER. INDIAN	ASIAN	NON MIN.	BLACK	HISPANIC	AMER. INDIAN	ASIAN	NON MIN.
Officials/ Managers	3	3			1			2					
Professionals	5	3	2				1	2					2
Technicians	2		2										2
Sales Workers													
Office & Clerical	2		2						1				1
Craftworkers (Skilled)													
Operatives (Semi-skilled)													
Laborers (Unskilled)													
Service Workers													
TOTAL	12	6	6		1		1	4		1			5
Total employment From previous Report (if any)													
Temporary & Part-Time Employees	The data below shall NOT be included in the figures for the appropriate categories above.												

12. HOW WAS INFORMATION AS TO RACE OR ETHNIC GROUP IN SECTION B OBTAINED? ☒ 1. Visual Survey ☐ 2. Employment Record ☐ 3. Other (Specify)	14. IS THIS THE FIRST Employee Information Report Submitted? 1. YES ☐ 2. NO ☒	15. IF NO, DATE LAST REPORT SUBMITTED MO. DAY YEAR
13. DATES OF PAYROLL PERIOD USED From: 01/01/2019 To: 05/31/2019		

SECTION C - SIGNATURE AND IDENTIFICATION

16. NAME OF PERSON COMPLETING FORM (Print or Type) Connie Tannazzo	SIGNATURE 	TITLE controller	DATE MO DAY YEAR 05 31 2019
17. ADDRESS NO. & STREET 90 Broad Street, Suite 1803	CITY New York	COUNTY New York	STATE NY
ZIP CODE 10004		PHONE (AREA CODE, NO., EXTENSION) 212 - 465 - 0808	

NON - COLLUSION AFFIDAVIT

STATE OF NEW JERSEY :

: ss

COUNTY OF

I, MALCOLM HOLZMAN of
 the City of NEW YORK in the County of NEW YORK
 and the State of NY, of full age, being duly sworn according to law on my oath
 depose and say that:

I am MALCOLM HOLZMAN of the
 firm of HOLZMAN MOSS BOTTINO ARCHITECTURE the vendor making
 the Proposal for the above-named Project, and that I executed the said Proposal with full authority so to
 do; that said vendor has not, directly or indirectly, entered into any agreement, participated in any
 collusion, or otherwise taken any action in restraint of free, competitive procurement in connection with
 the above-named Project; and that all statements contained in said Proposal and in this affidavit are true
 and correct, and made with full knowledge that the Ocean County Library relies upon the truth of the
 statements contained in said Proposal and in the statements contained in this affidavit in awarding the
 contract for the said Project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such
 contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee,
 except bona fide employees or bona fide established commercial or selling agencies maintained by
 (N.J.S.A. 52:34-15)

(Name of Contractor)

HOLZMAN MOSS BOTTINO ARCHITECTURE

(Also type or print name of affiant under signature)

Subscribed and sworn to
 before me this 4th

day of June, 2019.

Notary Public of

My Commission Expires

DANA MARIE DIMARIA Surace
 Notary Public, State of New York
 No. 01DI6091202
 Qualified in Kings County
 Commission Expires April 28, 2022

AFFIRMATIVE ACTION QUESTIONNAIRE**NOTICE TO ALL CONTRACTORS****AFFIRMATIVE ACTION REGULATIONS N.J.S.A. 17:5-31 et seq. and P.L. 1975 C. 127(N.J.A.C. 17:27-1 et seq.)****A. ACTIVITY OF YOUR COMPANY – Indicate below:**

- ☐ Procurement and/or Service Company
- ☒ Professional Consultant
- ☐ Other _____

All Contractors, except Government Agencies, are required to comply with the above law.

B TO ALL CONTRACTORS

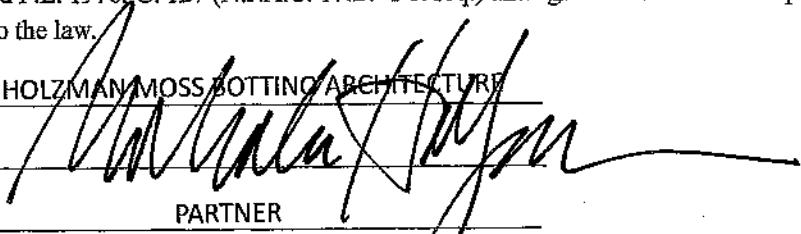
1. Within seven (7) days after receipt of the notification of intent to award the contract or receipt of the contract, whichever is sooner, a Contractor should present one of the following to the Ocean County Library:
 - a. An existing federally approved or sanctioned affirmative action program.
 - b. A New Jersey Certificate of Employee Information Report Approval.
 - c. If the Contractor cannot present "a" or "b", the Contractor is required to submit a completed Employees Information Report (Form AA302). This form will be made available to the Contractor by the Ocean County Library.

C. QUESTIONS BELOW MUST BE ANSWERED BY ALL CONTRACTORS:

1. Do you have a Federally approved or sanctioned Affirmative Action Program?
 Yes _____ No X
 - (a) If yes, please submit a photocopy of such approval.
2. Do you have a State of New Jersey "Certificate of Employee Information Report" approval?
 Yes X No _____
 - (a) If yes, please submit a photocopy of such certificate.

The undersigned Contractor certifies that he is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and P.L. 1975, C. 127 (N.J.A.C. 17:27-1 et seq.) and agrees to furnish the required Documentation pursuant to the law.

COMPANY: HOLZMAN MOSS BOTTING ARCHITECTURE

SIGNATURE: 

TITLE: PARTNER

Note: A contract must be rejected as non-responsive if a contractor fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and P.L. 1975, C. 127 (N.J.A.C. 17:27-1 et seq.)

SIGNATURE PAGE

The Ocean County Library does not discriminate on the basis of handicapped status in the admission or access to, or treatment, or employment in its programs or activities.

The Ocean County Library shall allow access to any books, documents, papers and records of the contractor, which are directly pertinent to that specific contract.

Compliance is required with all applicable standards, orders, or requirements issued under 306 of the Clean Air Act, Section 508 of the Clean Water Act, Executive Order 11738 and Environmental Protection Agency Regulations (40 CRF, Part 15) which prohibits the use under non-exempt federal contracts, grants or loans of facilities included on the EPA list of violating facilities.

I HEREBY CERTIFY COMPLIANCE WITH THE FOREGOING.

Partnership

The undersigned is a Corporation under the law of the State

Individual

Of NEW YORK STATE, having principal offices

At HOLZMAN MOSS BOTTINO ARCHITECTURE

NAME OF COMPANY, CORPORATION OR INDIVIDUAL
-PLEASE PRINT -

SIGNED BY: MALCOLM HOLZMAN

PARTNER

PRINT NAME AND OFFICIAL TITLE

ADDRESS: 90 BROAD STREET, SUITE 1803

NEW YORK, NY 10004

INCLUDE ZIP CODE

TELEPHONE: 202.465.0808

E-MAIL ADDRESS: MHOLZMAN@HOLZMANMOSSBOTTINO.COM

FEDERAL IDENTIFICATION NO.: 20-1200333

STATEMENT OF OWNERSHIP

STATEMENT SETTING FORTH THE NAMES AND ADDRESSES OF STOCKHOLDERS OR PARTNERS
OWNING MORE THAN 10% OF

HOLZMAN MOSS BOTTINO ARCHITECTURE
(NAME OF ORGANIZATION)

IN COMPLIANCE WITH CHAPTER 33 OF THE LAWS OF 1977.

The following constitute the names and addresses of all stockholders in the corporation if the corporation is submitting a proposal, or partners if the proposer is a partnership who own 10% or more of the corporate stock of the proposer of any class or of all individual partners in the partnership who own 10% or greater interest therein.

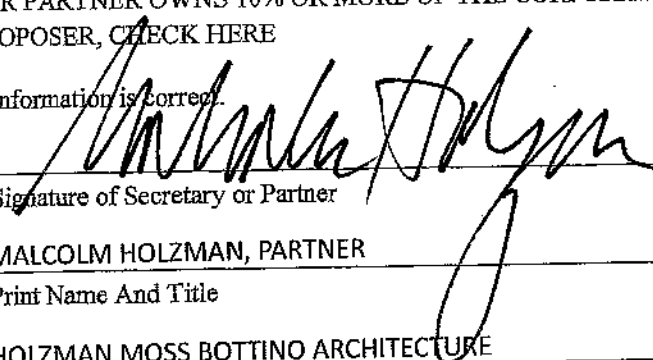
In the event no stockholder or partner owns 10% or greater, please so indicate at the appropriate space on this form.

If one or more such stockholder or partner is itself a corporation or is a partnership, the stockholders holding 10% or more of that corporation's stock or the individual partners owning 10% or greater interest in that partnership are as follows:

NAME	ADDRESS	PERCENTAGE OF OWNERSHIP
MALCOLM HOLZMAN	90 BROAD STREET, SUITE 1803 NEW YORK, NY 10004	33.33%
DOUGLAS MOSS	90 BROAD STREET, SUITE 1803 NEW YORK, NY 10004	33.33%
NESTOR BOTTINO	90 BROAD STREET, SUITE 1803 NEW YORK, NY 10004	33.33%

IF NO STOCKHOLDER OR PARTNER OWNS 10% OR MORE OF THE CORPORATE STOCK OR OWNERSHIP OF THE PROPOSER, CHECK HERE

I certify that the foregoing information is correct.


Signature of Secretary or Partner

MALCOLM HOLZMAN, PARTNER
Print Name And Title

of HOLZMAN MOSS BOTTINO ARCHITECTURE
Corporation or Partnership

THIS FORM MUST BE COMPLETED AND SIGNED

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

PART 1: CERTIFICATION

BIDDERS MUST COMPLETE PART 1 BY CHECKING EITHER BOX

FAILURE TO CHECK ONE OF THE BOXES WILL RENDER THE BID NON-RESPONSIVE;

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division's website at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Bidders must review this list prior to completing the below certification. Failure to complete the certification will render a bidder's proposal non-responsive. If the Director finds a person or entity to be in violation of law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

PLEASE CHECK THE APPROPRIATE BOX:

☐ I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed below nor any of the bidder's parents, subsidiaries, or affiliates is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed below, or I am an officer or representative of the entity listed below and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

OR

☐ I am unable to certify as above because the bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN

You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below.

PLEASE PROVIDE THOROUGH ANSWERS TO EACH QUESTION. IF YOU NEED TO MAKE ADDITIONAL ENTRIES, PLEASE ADD AN ADDITIONAL SHEET(S) OF PAPER.

Name: N/A Relationship to Bidder: N/A

Description of Activities: N/A

Duration of Engagement: N/A Anticipated Cessation Date: N/A

Bidder Contact Name: N/A Contact Phone Number: N/A

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge that the County of Ocean is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the County to notify the County in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the County of Ocean and that the County at its option may declare any contract(s) resulting from this certification void and unenforceable.

Name of Bidder: N/A

Full Name (Print): N/A Signature: N/A

Title: N/A Date: N/A

RFQ DOCUMENT CHECKLIST

RFQ Title: INTERIOR DESIGN SERVICES WHERE AND AS DIRECTED BY THE OCEAN COUNTY
LIBRARY

REQUIRED WITH PROPOSAL	SUBMISSION REQUIREMENT	ITEM SUBMITTED (PROPOSER'S INITIALS)
X	Statement of Ownership	MH
X	Non-Collusion Affidavit	MH
X	Affirmative Action Questionnaire	MH
X	Copy of Proposer's New Jersey Business Registration Certificate	MH
X	Acknowledgement of receipt of addenda or revisions (if issued) signature page	MH
X	References	MH
X	Fee Schedule	MH
X	Certificate of Insurance	MH
X	Signature Page	MH
X	Disclosure of Investment Activities in Iran Form	MH

THE UNDERSIGNED PROPOSER HERewith SUBMITS THE ABOVE REQUIRED DOCUMENTS.

PRINT NAME OF PROPOSER: MALCOLM HOLZMAN

SIGNED BY: MALCOLM HOLZMAN

PRINT NAME AND TITLE: MALCOLM HOLZMAN, PARTNER

DATE: JUNE, 4TH 2019

THIS CHECKLIST SHOULD BE INITIALED AND SIGNED WHERE INDICATED AND RETURNED WITH ALL DOCUMENTS.

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA OR REVISIONS

OCEAN COUNTY LIBRARY

ADDENDUM NO: NONE

ADDENDUM NO: NONE

ADDENDUM NO: NONE

ACKNOWLEDGMENT

PROJECT

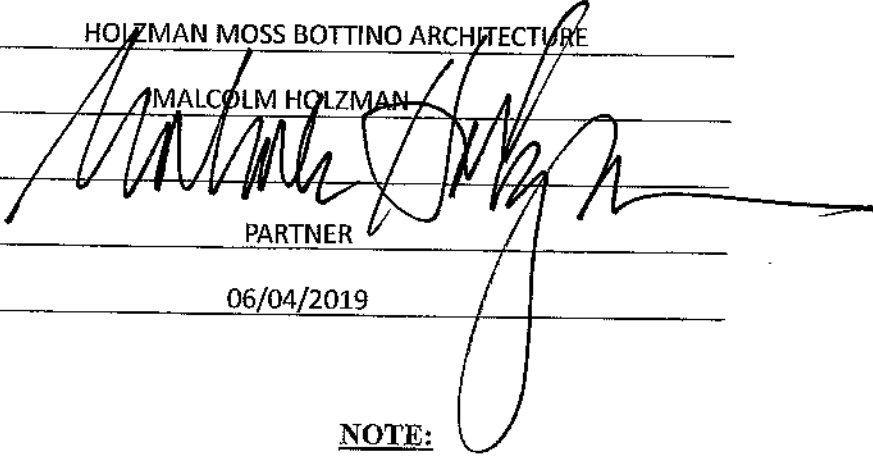
ENTITLED: INTERIOR DESIGN SERVICES FOR THE OCEAN COUNTY LIBRARY

Acknowledgment is hereby made of the receipt of Addendum No. NONE

containing information for the above referenced project.

PROPOSER: HOLZMAN MOSS BOTTINO ARCHITECTURE

BY: MALCOLM HOLZMAN

SIGNATURE: 

TITLE: PARTNER

DATE: 06/04/2019

NOTE:

WHEN AN ADDENDUM IS ISSUED, THIS ACKNOWLEDGMENT MUST BE ENCLOSED WITH THE PROPOSAL RESPONSE. FAILURE TO DO SO WILL RESULT IN PROPOSAL REJECTION.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/23/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Risk Strategies Company
1086 Teaneck Rd, Ste 5B
Teaneck, NJ 07666

CONTACT

NAME:

PHONE (A/C, No, Ext): 201-837-1100

FAX (A/C, No):

E-MAIL

ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Travelers Property Casualty Co of Amer

25674

INSURER B: Travelers Indemnity Company of CT

25682

INSURER C: Travelers Indemnity Company

25658

INSURER D: Charter Oak Fire Insurance Company

25615

INSURER E: XL Specialty Insurance Company

37885

INSURER F:

INSURED
Holzman Moss Bottino Architecture LLP
90 Broad Street, Suite 1803
New York NY 10004

COVERAGES

CERTIFICATE NUMBER: 48878735

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:			880-1H127396	8/1/2018	8/1/2019	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
B	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			BA-2878L49A	8/1/2018	8/1/2019	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$10,000			CUP-6759Y714	8/1/2018	8/1/2019	EACH OCCURRENCE \$4,000,000 AGGREGATE \$4,000,000 \$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	UB-8K203359	8/1/2018	8/1/2019	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
E	Professional Liability			DPR 9929760	8/1/2018	8/1/2019	Per Claim \$3,000,000 Aggregate \$3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Ocean County Library
101 Washington Street
Toms River NJ 08753

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Mike Christian

M.S. Christian

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