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December 22, 2017

Mr. Horace Soames
12 Turtle Creek Road
Egg Harbor City, New Jersey 08215

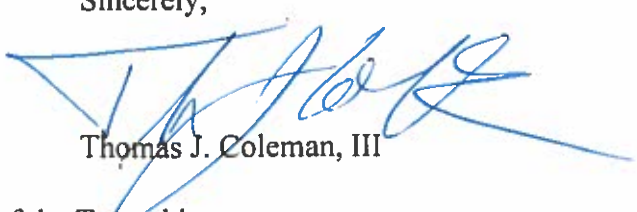
RE: Township of Washington Employment performance

Dear Mr. Soames:

Please be advised that pursuant to the requirements of N.J.S.A. 10:4-12, you are hereby advised that at the meeting of the Committee of the Township of Washington to be held Tuesday morning January 2, 2018 starting at 10:00 a.m. in the public meeting room of the Municipal Building, the Committee will have a discussion which could affect the terms and conditions of your employment. Please note that the Committee will review your recent employment history which may include a discussion of various communications you have had with the State of New Jersey and its sub agencies relating to several properties within the Township. The Committee has the full discretion to consider your employment status with the Township and consider possible discipline.

This discussion will take place in closed session unless you deliver a request **in writing** to Kathy Hoffman, Township Clerk, c/o Washington Township, 2436 Route 563, Egg Harbor City, New Jersey 08215, that you wish such discussion to be held in public session. Such request should be received at the Township office no later than 4:30 pm on December 29, 2017.

Sincerely,


Thomas J. Coleman, III

TJC/wec

cc: Mayor and Committee of the Township
Kathleen Hoffman, Township Clerk