20-102

TOWNSHIP OF IRVINGTON
Office of Township Attorney
IRVINGTON MUNICIPAL BUILDING
CIVIC SQUARE, IRVINGTON, NJ 07111
TEL: (973) 399-6636
FAX: (973) 399-6723
www.irvington.net

TONY VAUSS
MAYOR

RAMON E. RIVERA
TOWNSHIP ATTORNEY

Evelyn Akushie-Onyeani, Esq
1st Assistant Township Attorney

Dwayne D. Warren, Esq.
2nd Assistant Township Attorney

MEMORANDUM

TO: Harold Wiener, Municipal Clerk
Althea Headley, Purchasing Agent
Jamel Holley, Dir of Public Works, **via email only**

FROM: Ramon E. Rivera, Township Attorney *RER*

DATE: December 15, 2020

Re: Professional Agreement between **Corby Associates and the Township of Irvington**

Enclosed please find duly executed agreement for your records.

RER\taa
Enclosures

RAMON E. RIVERA, ESQ.
TOWNSHIP ATTORNEY
Township of Irvington
Municipal Building Room 206
1 Civic Square,
Irvington, New Jersey 07111
973-399-6636

AGREEMENT

THIS AGREEMENT, made this 13th day of October, 2020 between the **TOWNSHIP OF IRVINGTON,** hereinafter referred to as the "TOWNSHIP" with principal offices located at the Irvington Municipal Building, Civic Square, Irvington, New Jersey, 07111 and **Corby Associates** whose principal place of business is located at 590 Grand Avenue, P.O. Box 496, Ridgefield, NJ 07657 witnesseth:

WHEREAS, Department of Recreation is in need of playground equipment at Eberhardt Park; and

WHEREAS, the Township has obtained two quotes for this equipment from Corby Associates, Inc, and Playsites & Surface, herein attached; and

WHEREAS, Corby Associates of 590 Grand Avenue, P.O. Box 496, Ridgefield, NJ 07657 has provided the lowest quote or this equipment in the amount of $20,495.00; and

WHEREAS, in compliance with 191:44a-20.13,et seq., **Corby Associates,** of 590 Grand Avenue, P.O. Box 496, Ridgefield, NJ 07657 will exceed the Pay-to-Play threshold of $17,500.00 for the calendar year 2020; and

WHEREAS, Corby Associates, has completed and submitted the Township C-271, elect reports and political disclosure forms. These forms are on file in the Division of Purchasing Office and the Municipal Clerk; and

WHEREAS, all purchases to the above vendor will not exceed the bid threshold of $44,000.00; and

NOW THEREFORE, IT BE RESOLVED, BY THE MUNICIPAL COUNCIL FOR THE TOWNSHIP OF IRVINGTON, hereby authorizes the qualified Purchasing Agent to pay **Corby Associates,** in excess of the pay to play threshold of $17,500.00 but under the bid threshold of $44,000.00; and

THEREFORE, in accordance of these present and nullified promises;

HEREIN, the Parties agree as follows:

1. The Township of Irvington and **Corby Associates** are hereby authorized to enter into this Agreement for the services memorialized herein.

   Said Agreement shall incorporate in its entirety the proposal submitted by **Corby Associates.**

2. Said Agreement shall be for the term starting effective immediately. **Upon 30 days' notice, the Township has the authority to cancel this agreement.**

3. The Agreement or services rendered hereunder shall not be assigned without to written consent of the Township of Irvington.

   Corby Associates, represents it has adequate and sufficient liability insurance to cover any acts pursuant to the services provided and it will hold the Township of Irvington harmless against any acts committed by its personnel under the Agreement.

4. This Agreement proposal submitted and request for proposal represents the entire Agreement and no changes or modifications thereto can be made without the written consent of both parties.

5. That the Township of Irvington hereby enters into this contract with **Corby Associates,** whose principal place of business is located at 590 Grand Avenue, P.O. Box 496, Ridgefield, NJ 07657 for the purchase of playground equipment at Eberhardt Park in an amount not exceed $20,495.00.

ATTEST:

TOWNSHIP OF IRVINGTON

Harold E. Wiener

Harold E. Wiener, Municipal Clerk

Tony Vauss, Mayor

ATTEST:

Corby Associates

11/13/2020

(Notary)

Ryan Miller Project Manager

MICHAEL J. CORBY
NOTARY PUBLIC
STATE OF NEW JERSEY
MY COMMISSION EXPIRES FEB 21, 2021

RESOLUTION OF THE TOWNSHIP OF IRVINGTON, NJ

No. DPR 20-1013-4

Date of Adoption OCTOBER 13, 2020

APPROVED AS TO FORM AND LEGALITY ON THE BASIS OF FACTS SET FORTH BY

Legislative Research Officer

PRESENTED BY COUNCIL MEMBER COX SECONDED BY BURGESS

AUTHORIZING PURCHASES OVER THE PAY TO PLAY THRESHOLD OF $17,500.00 BUT UNDER THE BID THRESHOLD OF $44,000.00 FOR PLAY GROUND EQUIPMENT AT EBERHARDT PARK

WHEREAS, Department of Recreation is in need of playground equipment at Eberhardt Park; and

WHEREAS, the Township has obtained two quotes for this equipment from Corby Associates Inc and Playsites & Surface., herein attached; and

WHEREAS, Corby Associates of 590 Grand Avenue, PO Box 496, Ridgefield, NJ 07657 has provided the lowest quote for this equipment in the amount of $20,495.00; and

WHEREAS, in compliance with 19:44a-20.13 et., seq., Corby Associates of 590 Grand Avenue, PO Box 496, Ridgefield, NJ 07657 will exceed the Pay-to-Play threshold of $17,500.00 for calendar year 2020; and,

WHEREAS, Corby Associates has completed and submitted the Township C-271, elect reports and political disclosure forms. These forms are on file in the Division of Purchasing Office and the Municipal Clerk; and

WHEREAS, all purchases to the above vendor will not exceed the bid threshold of $44,000.00; and

NOW, THEREFORE, BE IT RESLOVED, that the Municipal Council of the Township of Irvington hereby authorizes the Qualified Purchasing Agent pay Corby Associates in excess of pay to play threshold $17,500.00 but under the bid threshold of $44,000.00; and

BE IT FURTHER RESOLVED BE IT FURTHER RESOLVED that Certification of Funds number C20000151 has been obtained from the Chief Financial Officers for the total sum of $20,495.00 charged to budget account number C-04-56-852-019-911.

BE IT FURTHER RESOLVED that the duration of this authorization shall be until December 31, 2020

BE IT FURTHER RESOLVED a separate resolution will be submitted to the Municipal Council for all addition vendors exceeding the bid threshold of $17,500.00.

RECORD OF COUNCIL VOTE

X = *Indicates Vote* N.V. = *No Vote* A.B. = *Absent*

COUNCIL MEMBER	YES	NO	N.V.	A.B.	COUNCIL MEMBER	YES	NO	N.V.	A.B.
BEASLEY	X				HUDLEY, 1ST VICE PRESIDENT	X			
COX	X				VICK	X			
EVANS	X				BURGESS, PRESIDENT	X			
FREDERIC, 2ND VICE PRESIDENT	X								

ESIDENT OF COUNCIL MUNICIPAL CLERK DATE OCTOBER 13, 2020

ereby certify that the foregoing is a true copy of a Resolution duly adopted by the Municipal Council. In witness whereof I have eunto set my hand and the Corporate Seal of the Township of Irvington.

MUNICIPAL CLERK DATE OCT 1 3 2020

MINISTRATOR☑ ASSESSOR☐ BLDG☐ CFO☑ COLLECTOR☐ COURT☐ EDGO☐ ENGINEER☐ FIRE~CF☐ HEALTH☐ HOUSING☐ INIC☐ GEO☐ LEGAL☐ LIBR☐ LICEN☐ MAYOR☐ NPP☐ OCDP☐ PARKS☑ PAYROLL☐ PUBLIC SAFETY~DIR☐ PUBLIC WORKS☐ PURCHASING☑ ~PB/ZBA☐ TRAFFIC☐ ZONING~OFF☐ DLGS☐ GNCD☐ OTHER(S):

DPR 20-1018-4

Certification Of Availability of Funds

This is to certify to the of the Township of Irvington that funds for the following resolutions are available.

Contract Amount: 20,495.00
Resolution Date: 09/25/20
Resolution Number: C2-000151

Vendor: CORBYA01 CORBY ASSOCIATES, INC.
POST OFFICE BOX 496
590 GRAND AVENUE
RIDGEFIELD, NJ 07657

Contract: C2000151 Dispose and install Equipment

Account Number	Amount	Department Description
C-04-56-852-019-911	20,495.00	
Total	20,495.00	

Only amounts for the 2020 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.

Chief Financial Officer

Corby Associates, Inc.

590 Grand Avenue
P.O. Box 496
Ridgefield, NJ 07657

V: 201-941-4160
F: 201-941-4491
kim@corbyassociates.com
www.CorbyAssociates.com

Proposal

Date	Estimate #
9/8/2020	7154

Name / Address
Township of Irvington 285 Union Avenue Irvington, N.J. 07111 attn: Accounts Payable

Project	
Multiple Torched Park Repairs 2020	
Customer Fax	Customer E-mail

Description	Qty	Total
Job Location - Eberhard Park - Fire Damage around bench area		
Installation of new replacement equipment, as supplied by others, as listed, according to manufacturer's specifications: - Remove and dispose of burnt bench, borders near bench and near swings - Install new 8 foot two post bench with concrete footings - install 10 or more replacement borders as needed	1	1,600.00
Distribution of five tons of Crumb Rubber Resilient Surfacing as delivered in Super sacks (price is based on work being done in conjunction with Chancellor Park)	1	1,300.00
Receive/Unload/transport of equipment	1	350.00

Prices are based on non-union prevailing wage rates as outlined in the ESCNJ Coop Pricing System

Total $3,250.00

Approved by:____________________

Date:

NOTE: Please read and sign estimate and attached Conditions of Installation and return a copy to our office via fax.

Proposal is valid for 60 days.

Thank you for the opportunity to provide this proposal.

Stratos J Mandalakis

Stratos J Mandalakis

Certified by the State of New Jersey, Division of Building and Construction

Registered Public Works Contractor

Corby Associates, Inc.
590 Grand Avenue
P.O. Box 496
Ridgefield, NJ 07657
V: 201-941-4160
F: 201-941-4491
kim@corbyassociates.com
www.CorbyAssociates.com

Proposal

Date	Estimate #
9/8/2020	7155

Name / Address
Township of Irvington 285 Union Avenue Irvington, N.J. 07111 attn: Accounts Payable

Project	
Multiple Torched Park Repairs 2020	
Customer Fax	Customer E-mail

Description	Qty	Total
Job Location - Chancellor Park - Fire Damage to Park		
Removal and disposal of damaged items including - Remove and dispose existing structure and two spinners - Remove and dispose of 850 square feet of burned rubber mulch (@6 inches deep)	1	6,300.00
Installation of new playground equipment, as supplied by others, as listed, according to manufacturer's specifications: - Equipment as outlined in BCI Burke Project #130-321351 to be installed in place of removed equipment	1	7,395.00
Distribution of 12 tons of Crumb Rubber in supersacks Resilient Surfacing some in the new area and the remainder as a top off around the play areas	1	2,800.00
Receive/Unload/transport of equipment	1	750.00
Prices are based on non-union prevailing wage rates as outlined in the ESCNJ Coop Pricing System	**Total**	$17,245.00

Proposal is valid for 60 days.

Approved by:____________________

Date:

NOTE: Please read and sign estimate and attached Conditions of Installation and return a copy to our office via fax.

Thank you for the opportunity to provide this proposal.

Stratos J Mandalakis

Certified by the State of New Jersey, Division of Building and Construction

Registered Public Works Contractor

Quote #20-0959

September 16, 2020
Township of Irvington
285 Union Avenue
Irvington, NJ 07111

Project Name: Eberhard Park Equipment Install

We are pleased to offer the following quote:

Removal and disposal of borders surrounding swing area and bench
Install bench supplied by others with concrete footings
Install 10 or more borders as needed
$2,160.00

Furnish & Install 10,000lbs. of Crumb Rubber mulch
$1,716.00

Shipping & Handling: $448.00

Total$ 5,176.00

Purchaser to provide clearance for any underground utilities, including electricity, gas, oil, or water as well as any underground storage tanks. Playsites + Surfaces, Inc. is not responsible for relocating or removing or installing any utilities or storage tanks; cesspools; drywells; leeching fields or irrigation systems unless specifically listed in this quotation. Delays in the performance of our work due to unknown utilities and any additional costs for labor and equipment will be the responsibility of the Purchaser.
In the event that soil or rock conditions which are not evident for surface inspection prevent our normal installation period and methods, the Purchaser will be responsible for any additional labor and equipment and expenses to complete the work listed above.

This is based upon easy site access for bobcat, crew and equipment. This quote does not include any work other than is indicated.

<u>This does NOT include prevailing wages. This project is not under any union wage or participation.</u> This does not include any sales taxes or permitting fees unless specifically mentioned above. Sales Tax Resale Certificates must be furnished at the time of order placement otherwise the appropriate tax will be added to your order. There is no site preparation or safety surfacing included.

Our terms are 50% deposit due upon ordering and the balance due upon completion of our work unless previous credit terms have been established.
This proposal is not considered to be a contract. The price may change if the original configuration and required installation method is revised. This quote is valid for 30 days from above date.

Site Security to be furnished by the purchaser

Respectfully submitted,

Mark DeKenipp

Sales Representative
Playsites Plus Surfaces, Inc.

103 Brightside Avenue Central Islip, NY 11722 Phone 631-392-0960 Fax 631-392-0959

playsites + surfaces

Quote #20-0953

September 16, 2020
Township of Irvington
285 Union Avenue
Irvington, NJ 07111

Project Name: Chancellor Park

We are pleased to offer the following quote:

Removal and disposal of existing playground equipment
Removal and disposal of 850 Sq.ft. Rubber Mulch
$8,316.00

Install playground equipment furnished by others according to manufacturer's specifications
$9,465.60

Deliver & Install 24,000lbs. of Crumb Rubber surfacing
$3,668.00

Shipping & Handling: $962.50

Total $22,412.10

Purchaser to provide clearance for any underground utilities, including electricity, gas, oil, or water as well as any underground storage tanks. Playsites + Surfaces, Inc. is not responsible for relocating or removing or installing any utilities or storage tanks; cesspools; drywells; leeching fields or irrigation systems unless specifically listed in this quotation. Delays in the performance of our work due to unknown utilities and any additional costs for labor and equipment will be the responsibility of the Purchaser.
In the event that soil or rock conditions which are not evident for surface inspection prevent our normal installation period and methods, the Purchaser will be responsible for any additional labor and equipment and expenses to complete the work listed above.

This is based upon easy site access for bobcat, crew and equipment. This quote does not include any work other than is indicated.

This does NOT include prevailing wages. This project is not under any union wage or participation. This does not include any sales taxes or permitting fees unless specifically mentioned above. Sales Tax Resale Certificates must be furnished at the time of order placement otherwise the appropriate tax will be added to your order. There is no site preparation or safety surfacing included.

Our terms are 50% deposit due upon ordering and the balance due upon completion of our work unless previous credit terms have been established.
This proposal is not considered to be a contract. The price may change if the original configuration and required installation method is revised. This quote is valid for 30 days from above date.

Site Security to be furnished by the purchaser

Respectfully submitted,
Mark DeKenipp
Sales Representative
Playsites Plus Surfaces, Inc.

103 Brightside Avenue Central Islip, NY 11722 Phone 631-392-0960 Fax 631-392-0959

19-75

TOWNSHIP OF IRVINGTON
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TONY VAUSS
MAYOR

RAMON E. RIVERA
TOWNSHIP ATTORNEY

Evelyn Akushie-Onyeani, Esq
1st Assistant Township Attorney

Dwayne D. Warren, Esq.
2nd Assistant Township Attorney

MEMORANDUM

TO: Harold Wiener, Municipal Clerk
Althea Headley, Purchasing Agent
Donald Malloy, Recreation Director, **via email only**

FROM: Ramon E. Rivera, Township Attorney *RER*

DATE: July 12, 2019

Re: Summer Food Services Agreement between **Karson Food Services, Inc. and the Township of Irvington**

Enclosed please find duly executed agreement for your records.

RER\taa
Enclosures

RAMON E. RIVERA, ESQ.
TOWNSHIP ATTORNEY
Township of Irvington
Municipal Building – Room 206
Civic Square
Irvington, New Jersey 07111
973-399-6636

AGREEMENT

THIS AGREEMENT made this 28th day of June, 2016, between the **TOWNSHIP OF IRVINGTON,** hereinafter referred to as the "TOWNSHIP", with principal offices located at the Irvington Municipal Building, Civic Square, Irvington, New Jersey, 07111 and **Karson Food Services, Inc.,** whose principal place of business is located at 3409 Rose Avenue, Ocean, NJ 07712, witnesseth:

WHEREAS, sealed bids were received on May 1, 2019 for the 2019 Summer Food Services in response to published advertisement for bids in the New Jersey Star Ledger on April 17, 2019; and

WHEREAS, four bids were received and opened from Whitsons Food Service, **Karson Food Services, Inc.,** Metropolitan Foods DBA Driscoll Foods and Preferred Meal System, Inc.; and

WHEREAS, said bids were referred to Recreation Director and Summer Foods Services Director for recommendation to the Municipal Council; and

WHEREAS the Recreation Director and the Summer Foods Services Director have recommended that the award should be made to **Karson Food Services, Inc.**, 3409 Rose Avenue, Ocean, NJ 07712 on the basis of their lowest responsible, responsive bid of $123,951.40; and

NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that the award for Summer Food Services Program be made to **Karson Food Services, Inc.**, 3409 Rose Avenue, Ocean, NJ 07712 in the amount of $123,951.40.

THEREFORE, in the accordance of these presents and nullified promises;

HEREIN, the Parties agree as follows:

1. The Township of Irvington and **Karson Food Services, Inc.,** are hereby authorized to enter into this Agreement for the services memorialized herein. Upon 30 days' notice, the Township has the authority to cancel this agreement.

Said Agreement shall incorporate in its entirety the proposal submitted by **Karso** **Services, Inc**.

2. Said Agreement shall be for an amount not to exceed $123,951.40.
3. The Agreement or services rendered hereunder shall not be assigned without the w consent of the Township of Irvington.
4. **Karson Food Services, Inc.**, represents it has adequate and sufficient liability insura to cover any acts pursuant to the services provided and it will hold the Township Irvington harmless against any acts committed by its personnel under the Agreement.
5. This Agreement proposal submitted and request for proposal represents the enti Agreement and no changes or modifications thereto can be made without the writte consent of both parties.
6. That the Township of Irvington hereby enters into this contract with **Karson Food Services, Inc.**, whose principal place of business is located 3409 Rose Avenue, Ocean, New Jersey 07712, for the Summer Foods Programs Services for an amount not to exceed $123,951.40

ATTEST:

TOWNSHIP OF IRVINGTON

Harold E. Wiener 7/9/19

Harold E. Wiener, Municipal Clerk

Tony Vauss, Mayor

ATTEST:

(Notary)

DAVID A WEISS
ID #50014677
NOTARY PUBLIC
STATE OF NEW JERSEY
My Commission Expires April 24, 2020

Karson Food Services, Inc.

RESOLUTION OF THE TOWNSHIP OF IRVINGTON, NJ

No. DPR 19-0528-1

Date of Adoption MAY 28, 2019

APPROVED AS TO FORM AND LEGALITY ON THE BASIS OF FACTS SET FORTH BY

Legislative Research Officer

PRESENTED BY COUNCIL MEMBER **HUDLEY** SECONDED BY **BEASLEY**

RESOLUTION AWARDING A CONTRACT FOR THE 2019 SUMMER FOODS PROGRAM SERVICES

WHEREAS, sealed bids were received on May 01, 2019 for the 2019 Summer Food Services in response to published advertisement for bids in the New Jersey Star Ledger on April 17, 2019; and

WHEREAS, four bids were received and opened from Whitsons Food Service, Karson Food Service, Metropolitan Foods DBA Driscoll Foods and Preferred Meal System Inc; and

WHEREAS, said bids were referred to the Recreation Director and the Summer Foods Services Director for recommendation to the Municipal Council; and

WHEREAS, the Recreation Director and the Summer Foods Services Director have recommended that the award should be made to Karson Food Services Inc, 3409 Rose Ave, Ocean, NJ 07112 on the basis of their lowest responsible, responsive bid of $123,951.40; and

BE IT FURTHER RESOLVED, the Municipal Clerk is hereby authorized the return the bid bonds to the unsuccessfully bidders; and

BE IT FURTHER RESOLVED, that the Township Attorney is hereby authorized and directed to prepare the necessary contract and the Mayor and the Township Clerk are authorized and directed to sign the same; and

BE IT FUTHER RESLOVED, that the required certification of availability of funds C9-00240 in the amount of $80,000.00 from account number G-02-xx-714-18A-299 has been obtained from the Chief Financial Officer.

RECORD OF COUNCIL VOTE

X = *Indicates Vote* N.V. = *No Vote* A.B. = *Absent*

COUNCIL MEMBER	YES	NO	N.V.	A.B.	COUNCIL MEMBER	YES	NO	N.V.	A.B.
BEASLEY	X				DR. HUDLEY	X			
BURGESS, 1ST VICE PRESIDENT	X				INMAN				X
COX	X				LYONS, PRESIDENT				X
FREDERIC	X								

ACTING PRESIDENT OF COUNCIL MUNICIPAL CLERK DATE MAY 28, 2019

I hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Municipal Council. In witness whereof I have hereunto set my hand and the Corporate Seal of the Township of Irvington.

MUNICIPAL CLERK DATE MAY 28 2019

ADMINISTRATOR☑ ASSESSOR☐ BLDG☐ CFO☑ COLLECTOR☐ COURT☐ EDGO☐ ENGINEER☐ FIRE~CF☐ HEALTH☐ HOUSING☐ INIC☐
JUDGE☐ LEGAL☑ LIBR☐ LICEN☐ MAYOR☐ NPP☐ OCDP☐ PARKS☑ PAYROLL☐ PUBLIC SAFETY~DIR☐ PUBLIC WORKS☐ PURCHASING☑
SEC~PB/ZBA☐ TRAFFIC☐ ZONING~OFF☐ DLGS☐ GNCD☐ OTHER(S): TC Bid Folder, Unsuccessful Bidders w/Bid Bonds

DPI K-05720-1

Certification Of Availability of Funds

This is to certify to the of the Township of Irvington that funds for the following resolutions are available.

Contract Amount: 123,951.40
Resolution Date: 05/28/19
Resolution Number: C9-00240

Vendor: KARSON01 KARSON FOOD SERVICE, INC.
3409 ROSE AVENUE
OCEAN, NJ 07712

Contract: C9-00240 2019 SUMMER FOOD SERVICE PROGRAM

Account Number	Amount	Department Description
G-02-XX-714-18A-299	80,268.39	SUMMER FOOD
Total	80,268.39	

Only amounts for the 2019 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.

Chief Financial Officer

20-46

TONY VAUSS
MAYOR

TOWNSHIP OF IRVINGTON
Office of Township Attorney
IRVINGTON MUNICIPAL BUILDING
CIVIC SQUARE, IRVINGTON, NJ 07111
TEL: (973) 399-6636
FAX: (973) 399-6723
www.irvington.net

RAMON E. RIVERA
TOWNSHIP ATTORNEY

Evelyn Akushie-Onyeani, Esq
1st Assistant Township Attorney

Dwayne D. Warren, Esq.
2nd Assistant Township Attorney

MEMORANDUM

TO: Harold Wiener, Municipal Clerk
Althea Headley, Purchasing Agent
Donald Malloy, Dir of Recreation, **via email only**

FROM: Ramon E. Rivera, Township Attorney *RER*

DATE: July 9, 2020

Re: Extension Agreement between **Karson Food Services, Inc. and the Township of Irvington,** for Summer Food Program services.

Enclosed please find duly executed agreement for your records.

RER\taa
Enclosures

DPR 20-0608-3

RAMON E. RIVERA, ESQ.
TOWNSHIP ATTORNEY
Township of Irvington
Municipal Building – Room 206
Civic Square
Irvington, New Jersey 07111
973-399-6636

EXTENSION AGREEMENT

THIS AGREEMENT made this 8th day of June 2020 between the **TOWNSHIP OF IRVINGTON**, hereinafter referred to as the "TOWNSHIP" with principal offices located at the Irvington Municipal Building, Civic Square, Irvington, New Jersey, 07111 and **Karson Food Services, Inc.** whose principal place of business is located 3409 Rose Avenue, Ocean, NJ 07712, witnesseth:

WHEREAS, resolution number DPR 19-0528-1 authorized the 2019 Summer Food Program; and

WHEREAS, the original specifications included language that allowed for the extension for up to one additional one year contract at the existing terms and conditions, if mutually accepted to the vendor and Township; and

WHEREAS, the vendor has agreed to extend the existing agreement for one year; and

WHEREAS, it would in the Township's best interest to extend the existing agreement for one year as recommended by the Recreation Director and the Department of Agriculture; and

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL FOR THE TOWNSHIP OF IRVINGTON by the Township of Irvington, Essex County, New Jersey that the following contract be extended for one year to **Karson Food Services, Inc.,** 3409 Rose Avenue, Ocean, NJ 07712 for an amount not to exceed $129,731.00; and

THEREFORE, in the accordance of these presents and nullified promises;

HEREIN, the Parties agree as follows:

1. The Township of Irvington and **Karson Food Services, Inc.,** are hereby authorized to enter into this Agreement for the services memorialized herein.

   Said Agreement shall incorporate in its entirety the proposal submitted **Karson Food Services, Inc.**

2. Said Agreement shall be for the duration of the completion of the required services.

3. The Agreement or services rendered hereunder shall not be assigned without the written consent of the Township of Irvington.

No. DPR 20-0608-3

Date of Adoption JUNE 8, 2020

APPROVED AS TO FORM AND LEGALITY ON THE BASIS OF FACTS SET FORTH BY

Legislative Research Officer

PRESENTED BY COUNCIL MEMBER **FREDERIC** SECONDED BY **BURGESS**

RESOLUTION TO EXTEND CONTRACT FOR 2020 SUMMER FOODS PROGRAM

WHEREAS, resolution number DPR 19-0528-1 authorized the 2019 Summer Foods Program; and

WHEREAS, the original specifications included language that allowed for the extension up to one additional one year contract at the existing terms and conditions if mutually accepted to the vendor and Township; and

WHEREAS, the vendor has agreed to extend the existing agreement for one year; and

WHEREAS, it would be in the Township's best interest to extend the existing agreement for one year as recommended by the Recreation Director and the Department of Agriculture; and

NOW, BE IT HEREBY RESOLVED by the Township of Irvington, Essex County, New Jersey that the following contract be extended for one year to Karson Food Services Inc, 3409 Rose Ave, Ocean, NJ 07112 for an amount not to exceed $129,731.

BE IT FURTHER RESOLVED that the Township Attorney is directed to prepare the appropriate contracts and the Mayor and the Township Clerk be and the same are hereby authorized to execute said contract with the above listed company.

BE IT FUTHER RESLOVED, that the required certification of availability of funds C20000088 in the amount of $129,731.00 from account number G-02-xx-714-20A-299 has been obtained from the Chief Financial Officer.

RECORD OF COUNCIL VOTE

X = *Indicates Vote* N.V. = *No Vote* A.B. = *Absent*

COUNCIL MEMBER	YES	NO	N.V.	A.B.	COUNCIL MEMBER	YES	NO	N.V.	A.B.
BEASLEY	X				INMAN				X
COX	X				VICK	X			
FREDERIC, 2ND VICE PRESIDENT	X				BURGESS, PRESIDENT	X			
HUDLEY, 1ST VICE PRESIDENT	X								

PRESIDENT OF COUNCIL MUNICIPAL CLERK DATE JUNE 8, 2020

I hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Municipal Council. In witness whereof I have hereunto set my hand and the Corporate Seal of the Township of Irvington.

MUNICIPAL CLERK DATE 6-8-20.

ADMINISTRATOR☐ ASSESSOR☐ BLDG☐ CFO☐ COLLECTOR☐ COURT☐ EDGO☐ ENGINEER☐ FIRE~CF☐ HEALTH☐ HOUSING☐ INIC☐
BUDGET☐ LEGAL☐ LIBR☐ LICEN☐ MAYOR☐ NPP☐ OCDP☐ PARKS☐ PAYROLL☐ PUBLIC SAFETY~DIR☐ PUBLIC WORKS☐ PURCHASING☐
REC~PB/ZBA☐ TRAFFIC☐ ZONING~OFF☐ DLGS☐ GNCD☐ OTHER(S):

DPR

Certification Of Availability of Funds

This is to certify to the of the Township of Irvington that funds for the following resolutions are available.

Contract Amount: 129,731.00
Resolution Date: 05/20/20
Resolution Number: C2000088

Vendor: KARSON01 KARSON FOOD SERVICE, INC.
3409 ROSE AVENUE
OCEAN, NJ 07712

Contract: C2000088 2020 SUMMER FOOD SERVICE PROGRAM

Account Number	Amount	Department Description
G-02-XX-714-20A-299	129,731.00	SUMMER FOOD
Total	129,731.00	

Only amounts for the 2020 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.

Chief Financial Officer

Irvington Parks & Recreation (Agreement #: 13200030) - Essex - Sponsor Application Approved

DoNoReply@NjdaSummer.gov

Mon 5/4/2020 2:11 PM

To:julien44julien@gmail.com <julien44julien@gmail.com>; Natalie Julien <NJulien@irvingtonnj.org>;

Cc:SFSPOutgoing@ag.nj.gov <SFSPOutgoing@ag.nj.gov>;

Agreement Number: 13200030

FAIN-FOOD #201NJ304N1099

FAIN-ADMIN #201NJ304N1099

CFDA #10.559

GRANT PERIOD 10-1-2019 TO 9-30-2020

We are pleased to inform you that your 2020 Summer Food Service Program application has been approved, and you are now eligible to receive reimbursement for meal service. The 2020 funding approved for your organization is $218,283.41. A copy of your approved Schedule C Menu and Pink Agreement will be mailed to your sponsorship.

As a reminder, area eligibility is good for 5 years. Those sites with current area eligibility are noted with an "A" on the Schedule A. Sites noted with an "E" will be required to submit the annual documentation required to obtain or renew site eligibility.

As a sub-recipient of New Jersey Department of Agriculture funds, it is imperative that you provide the above listed FAIN numbers, CFDA number, and Grant Period to your CPA. This requirement is in accordance with the Uniform Administrative Requirements, Costs Principles, and the Audit Requirements for Federal Awards.

The New Jersey Department of Education (NJDOE) has approved school district and charter school restricted and unrestricted indirect cost rate applications for the year 2019-2020 School year. If the NJDOE approved indirect cost rate is utilized, it must be documented and charged consistently across all programs.

If you have never received a negotiated indirect cost rate, you may elect to charge a rate of 10% of modified total direct costs indefinitely. If this election is made, you must use this rate consistently for all Federal Awards and all charges must be documented. If you have any questions, please our Division's fiscal office at 609-984-1439.

Federal requirements for participation, management and records are as follows:

7 CFR 225.14 (c) (1) (2), Requirements for Sponsor Participation. No applicant sponsor shall be eligible to participate in the Program unless it (i) demonstrates financial and administrative capability for Program operations and accepts final financial and administrative responsibility for total Program operations at all sites at which it proposes to conduct a food service; and (ii) has not been seriously deficient in operating the Program.

7 CFR 225.14 (d) (3), Requirements for Sponsor Participation. Sponsors which are units of local, municipal, county, or State government, and sponsors which are private nonprofit organizations, will only be approved to administer the Program at sites where they have administrative oversight. Administrative oversight means that the sponsor shall be responsible for:

7 CFR 225.14 (d) (3) (i), Requirements for Sponsor Participation. Maintaining contact with meal service staff, ensuring that there is adequately trained meal service staff on site, monitoring the meal service throughout the period of Program participation, and terminating meal service at a site if staff fail to comply with Program regulations.

7 CFR 225.15 (a) (4), Management Responsibilities of Sponsors. Sponsors must maintain documentation of a nonprofit food service including copies of all revenues received and expenses paid from the nonprofit food service account. Program reimbursements and expenditures and expenditures may be included in a single nonprofit food service account with funds from any other Child Nutrition Programs authorized under the Richard B. Russell National School Lunch Act or the Child Nutrition Act of 1966, except the Special Supplemental Nutrition Program for Women, Infants, and Children. All program reimbursement funds must be used solely for the conduct of the nonprofit food service operation. The net cash resources of the nonprofit food service of each sponsor participating in the Program may not exceed one month's average expenditures for sponsors operating only during the summer months and three month's average expenditures for sponsors operating Child Nutrition Programs throughout the year. State agency approval shall be required for net cash resources in excess of the requirements set forth in this paragraph (a) (4). Sponsors shall monitor Program costs and, in the event that net cash resources exceed the requirements outline, take action to improve the meal service or other aspects of the Program.

7 CFR 225.15 (c) (1), Records and Claims. Sponsors shall maintain accurate records which justify all costs and meals claimed. Failure to maintain such records may be grounds for denial of reimbursement for meals served and/or administrative costs claimed during the period covered by the records in question. The sponsor's records shall be available at all times for inspection and audit by representatives of the United States Secretary of Agriculture and Comptroller General and the State agency for a period of three years following the date of submission of the final claim for reimbursement for the fiscal year.

Agreement Number: 13200030

Sponsor Name: Irvington Parks & Recreation

Address: 285 Union Avenue, Irvington, NJ, 07111-2210

Vendor Number: V22600200505

Federal ID Number: 2260020050

If the name or address or any other program changes occur during the 2020 summer operations, you must make the changes within ten days of the change.

Note: Changes shall not be made on the meal count record form at any time. Meals that are disallowed by the state monitor cannot be claimed. In addition, please refrain from using white out on any documents. If a mistake is made, cross out the mistake and correct it with red pen. The re-creation of meal count forms is prohibited.

Each sponsor must ensure that they are maintaining a nonprofit food service operation and must restrict all income accrued from the Summer Food Service Program to use solely for the operation or improvement of the food service.

AUDIT REQUIREMENTS

The audit requirements for Program sponsors, pursuant to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and/or New Jersey OMB Circular 15-08, include the following:

Recipients whose funding is $750,000 or more in state and/or federal financial assistance within their fiscal year must have a single audit performed in accordance with 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

Recipients whose funding is less than $750,000 but more than $100,000 in state and/or federal financial assistance within their fiscal year must have either a financial statement audit performed in accordance with Government Auditing Standards (Yellow Book) or a program-specific audit performed in accordance with circular letter NJ 15-08-OMB. The type of Audit required is dependent upon the source of funding.

Recipients whose funding is less than $100,000 in federal and/or state funding within their fiscal year are not required to have an audit performed.

The completed audit is due to the cognizant agency, the one which provided most of the funding, within 9 months of sponsor's fiscal year end. The audit must be performed by an independent CPA. Federal funds cannot be used to pay for any required audit.

State funds expended during the sponsor's fiscal year derived from a vendor relationship are not subject to audit requirements. Determination of a vendor relationship status of funds expended can only be made by the cognizant agency, in conjunction with the other funding agency or agencies if necessary.

Failure to comply with audit requirements may result in an over claim to sponsor's Program and/or a seriously deficient determination.

Please contact your Nutrition Program Specialist at (609) 292-4498 for information regarding program operation and issues.

Best wishes for a successful summer.

Sincerely,

Tracii Butler Proctor, Coordinator

Summer Food Service Program

TOWNSHIP OF IRVINGTON
Department of Revenue & Finance
Division of Purchasing
IRVINGTON MUNICIPAL BUILDING
CIVIC SQUARE, IRVINGTON, NJ 07111
TEL: (973) 399-6717
FAX: (973) 399-4860
www.irvington.net

TONY VAUSS
MAYOR

ALTHEA HEADLEY
Qualified Purchasing Agent

March 06, 2020

RE: Contract Extension for Summer Foods Program

To President/CEO of Firm:

The Township of Irvington would like extend your service contract for the aforementioned service for 2020 summer foods season as per our signed contract under the same terms and conditions. Please sign and return this letter to my attention no later than May 08, 2020 if your firm agrees to the extended length of time.

Sincerely,

Althea Headley, QPA, RPPO, BA, MPA
Qualified Purchasing Agent

I Robert Kardane do hereby extend the service contract with the Township of
(President/CEO of Firm)
Irvington for Summer Foods service for the 2020 summer program.

Name of Business Entity: Karson Food Service, Inc.

Signature of Affiant: ______ Title: President

Printed Name of Affiant: Robert Kardane Date: 5/8/20

March 1, 2023

Dear Ryan O'Connor,

The Township of Irvington received your Open Public Records Act (OPRA) request on March 1, 2023. The official Records Custodian, Harold Wiener, received your OPRA request March 1, 2023. As such, the seven (7) business day deadline to respond to your request is March 10, 2023.

Your OPRA request sought access to the following:

-----Original Message-----
From: R OConnor [mailto:opra+request-40483-5108c383@requests.opramachine.com]
Sent: Wednesday, March 1, 2023 12:49 PM
To: Harold E. Wiener <HWiener@irvingtonnj.org>
Subject: OPRA request - Corby, Karson, Name/title/position

Dear Irvington Township,

This is a request for public records made under OPRA and the common law right of access. I am not required to fill out an official form. Please acknowledge receipt of this message.
Records requested:

Any and all contracts entered into with Corby Associates in 2019 and 2020.

All payment vouchers sent to Corby Associates in 2019 and 2020 - a check stub, proof of electronic payment, etc.

Any and all contracts entered into with Karson Food Services in 2019 and 2020.

All payment vouchers sent to Karson Food Services in 2019 and 2020 - a check stub, proof of electronic payment, etc.

The name, title, position, salary, payroll record, length of service, date of separation and the reason therefor, and the amount and type of any pension received for Maurice Gattison and Tanisha Little

Yours faithfully,

R OConnor

Your request requires additional time beyond the seven (7) business days due to the voluminous amount of OPRA requests that the Township Of Irvington has received. OPRA allows custodians to seek extensions of time pursuant to N.J.S.A. 47:1A-5.i. Specifically, OPRA states that, "the requestor shall be advised by the custodian when the record can be made available. If the record is not made available by that time, access shall be deemed denied."

Your request requires an extension of time until March 31, 2023.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Township of Irvington to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,

Office of Public Records
Township of Irvington
1 Civic Square, Municipal Building
Irvington, NJ 07111