

Department(s)

Planning + Zoning

Township of Wayne

OPEN PUBLIC RECORDS ACT REQUEST FORM

475 Valley Road, Wayne NJ

973-694-1800

opra@waynetownship.com

Paul V. Margiotta, Custodian of Records

OPRA No.

Date Received:

Date Due:

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Michael MI _____ Last Name Gottesman

E-mail Address Attached

Mailing Address _____

City _____ State _____ Zip _____

Telephone _____ FAX _____

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☐

Under penalty of N.J.S.A. 2C:28-3, I certify that

- I ☐ HAVE / ☐ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
- I, or another person, ☐ WILL / ☐ WILL NOT use the requested government records for a commercial purpose;
- I ☐ AM / ☐ AM NOT seeking records in connection with a legal proceeding. *See note below.

Signature _____ Date _____

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash Check Money Order

Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) – actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

***NOTE:** If you checked "I AM" above for question #3, please identify that legal proceeding in the boxes below. Did you already make a request for discovery for the same government records being sought below? ☐ YES ☐ NO

List all records being sought in the space below. Please be as specific as possible in describing the records being requested.

See Attached

Information on a Specific Property:

Address: _____

Block: _____ Lot: _____

Name of Legal Proceeding: _____

Docket #: _____

AGENCY USE ONLY

Est. Document Cost _____

Est. Delivery Cost _____

Est. Extras Cost _____

Total Est. Cost _____

Deposit Amount _____

Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____

Denied - Closed _____

Filled - Closed _____

Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature _____		Date _____	

Panzino, Tammy

From: Michael Gottesman, Founder NJPEC <opra+request-93392-3df1f561@requests.opramachine.com>
Sent: Tuesday, July 14, 2026 4:41 PM
To: OPRA
Subject: OPRA request - Copy of the Final Approved Site Plan for Tylon Construction Corp. d/b/a Heritage Manor

Dear Wayne Township,

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-5(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested:

A copy of the final site plan approved by Wayne Township for the development known as Heritage Manor which plan would have been filed by Tylon Construction Corp. d/b/a Heritage Manor and which now operates as the Heritage Manor Homeowners Association.

My preferred delivery method for response(s) to this request is by E-mail as attachments. Please confirm you have received this request. If you are not the custodian of records, please forward my request to that person and provide their email address to me for future reference.

Yours faithfully,

Michael Gottesman
94 Independence Ave
Wayne, NJ 07470

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:

opra+request-93392-3df1f561@requests.opramachine.com

Is opra@waynetownship.com the wrong address for OPRA requests to Wayne Township? If so, please contact us using this form:

https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fopramachine.com%2fchange_request%2fnew%3fbody%3dwayne_township&c=E,1,38b4W4meIR5w2MX2df17U7RV3O3uabQn2rJglAcXLjXp8TDUj19XkLGER0IJ5G3liXHtScpeCTBloIWxkLRRaRyiTchfR_YxeK0ow4PTDmvXhwQxQ,,&typo=1

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fopramachine.com%2fhelp%2fofficers&c=E,1,Ly-8-Lgr57t_MIFsPB44yHhSF5ftgA9H0DKdFUmbdoWU2eOJdkBbrLjiv1m71YeNUnRYgjsdCZwhL1dbyin3Lf3dHz2tFtsdPZZcTHNs1W5pnw,,&typo=1

View this OPRA request & responses online:

https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fopramachine.com%2frequest%2fcopy_of_the_final_approved_site&c=E,1,iPvdRR3EAF5CB8srddedzaApPmwcaVNd3rqA3u4MIT40uxWG6ImU7OyKlQEA2kkbHLOkMyMQp7vCUpUvmGeVWm5O4MqVnovrZg2Ygx4WKCoGmKLV7scxP33QgDrid&typo=1

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

"OPRAMachine's mission is to give people easy and affordable access to New Jersey public records.