



Lacey Township School District Board of Education Finance & Operations Committee Minutes

Tuesday, January 18, 2022 - *Board Office*

Call to Order: 5:07 p.m.

Members Present: Donna McAvoy - Chairperson
Frank Palino - Committee Member
Edward Scanlon - Committee Member
Vanessa P. Clark - Superintendent
Patrick S. DeGeorge - Business Administrator

Members Absent: None

Agenda Items:

- *Facilities*

- Fire Alarm Replacement Capital Project:

- Mr. DeGeorge led a discussion regarding this project. The first portion of the discussion centered around the most recent and pending rebidding of the project. A related resolution will be presented at the January 20th board meeting to reject bids and enter into a negotiations process for award of contract. The second portion of the discussion centered around the legal matter involving the original award of contract.

- *Finance*

- 2022-2023 Annual Budget:

- Mr. DeGeorge provided and reviewed an initial detailed revenue projection for the 2022-2023 operating budget. He also provided and reviewed information on health benefits, as well as projected debt service.
 - Mr. DeGeorge reported that a public budget workshop would be scheduled for April 6, 2022.

- *Food Services*

- Food Quality:

- Committee members were provided 3 options on the elementary school lunch offered that day. All were in agreement that the meals clearly met the nutritional requirements set forth by the National School Lunch Program, and that the quality of the food was actually very good.

- Ala Carte Items:
 - Mr. DeGeorge presented information on the current pricing structure for a la carte items offered for sale in school cafeterias, recommending a very modest increase in pricing - especially for items on which the district is losing money. A related resolution will be presented at the January 20th board meeting
- YTD Profit & Loss:
 - Mr. DeGeorge presented and reviewed the income statement and balance sheet for the Food Services operation as of December 31, 2021 - drawing comparisons to and noting the tremendous progress in revenue and the cash position.
- *Human Resources*
 - Business Administrator Posting:
 - Mr. DeGeorge briefly reviewed information regarding this posting.
- *Security*
 - Alyssa's Law:
 - Mr. DeGeorge provided an update on the administration's goal of recommending a valid solution to comply with Alyssa's Law.
- *Technology*
 - Cybersecurity:
 - Mr. DeGeorge reviewed highly confidential information regarding the district's initiatives surrounding cybersecurity.
- *Transportation*
 - General Operations:
 - Mr. DeGeorge credited Transportation Department managers Mrs. Valiante and Ms. Todaro for working through staffing issues to keep drivers behind the wheel of our school buses and our ability to maintain 100% of our routes.
 - Late Bus:
 - Dr. Clark verified that the restoration of late buses for after school activities was on track to begin January 30th.
- *Upcoming BOE Meetings*
 - Major financial and operational items to note so far on the January 20th Regular Meeting Agenda:
 - Acceptance of 2020-20021 Audit Report
 - Rejection of Fire Alarm Bids
 - Purchase of Smart Boards
 - Sale of SRECs

- *Other*

- Board Meeting:

- Dr. Clark provided an update on the location of the January 20, 2022 board meeting which moved from the High School to the Middle School.
 - Dr. Clark led a discussion regarding remote participation for board meetings.
 - Dr. Clark stated that board agendas would now include an additional opportunity for Superintendent Comment.

- Board Policy:

- Dr. Clark provided a review of the following policies:
 - Policy 0167 - Public Participation in Board Meetings
 - Policy 0171 - Duties of President and Vice President

- Mrs. McAvoy:

- Mrs. McAvoy introduced the following topics for discussion; OPRA, Facilities Department management, the use of district facilities, the district's Alumni Association, meetings with the Township Committee, and the possibility of including a grant writer in the 2022-2023 annual budget.

- Mr. Scanlon:

- Mr. Scanlon introduced the following topics for discussion; Providing a more comprehensive list of legislative contacts on the district website, the process for public comment at board meetings, and the possibility of including more full time paraprofessionals in the 2022-2023 annual budget.

Adjournment: 7:28 p.m.

Next Meeting: Monday, February 7, 2022 @ 5:00 pm



Patrick S. DeGeorge
Business Administrator/Board Secretary