



Lacey Township School District Board of Education
Minutes Finance & Operations Committee
Board Office Conference Room

Thursday, February 8, 2024 - Board Office

Call to Order: 3:31 p.m.

Members Present: Kim Klaus - Chairperson
Skip Peters - Alternate
Jack Conaty - Committee Member
Vanessa R. Pereira - Superintendent
Sharon Ormsbee - Business Administrator

Members Absent: Salvatore Armato - Committee Member

Also attended: **Township Liaison Committee Members:**
Tim McDonald, Pete Curatolo, Veronica Laureigh

John Smith, District Facilities Manager

Agenda Items:

- *Township Liaison Meeting*
 - Budget Overview
 - Dr. Pereira led a discussion on the state of the 2024-2025 budget. Discussion followed.
 - Extra Question
 - Dr. Pereira led a discussion on the possibility of the District putting a question on the November ballot. Discussion followed.
 - Referendum
 - Dr. Pereira led a discussion on where the District is at with the referendum. Discussion followed.
 - Trash/Recycling
 - Ms. Ormsbee led a discussion on the shared service between the town and the District for trash and recycling. Discussion followed.
 - Update on Building in the Township
 - The Liaison Committee gave the District an update on projects going on in the town. Discussion followed.
 - Manchester/Haines Construction Update
 - Mrs. Laureigh gave the District an update on the status of this project. Discussion followed.

- Crossing Guards
 - Ms. Ormsbee led a discussion on the need for additional crossing guards. Discussion followed.
- Class III Officers
 - Ms. Ormsbee led a discussion on the need to start discussions about a new contract as the current contract ends in the 2024-2025 school year. Discussion followed.
- Lighting and State of the Parking Lot at the Transportation Building
 - Ms. Ormsbee led a discussion about a concern about the lack of lighting at night at the transportation yard and how bad the parking lot grading is. Mrs. Laureigh stated she would look into it. Discussion followed.
- *Facilities*
 - STEM Room Project Update
 - Ms. Ormsbee updated the committee on this project. The project is complete. Students are in one of the rooms. Discussion followed.
 - Fire Alarm Project Update
 - Ms. Ormsbee updated the committee on the status of the project. The project is complete. A second punch list was completed and provided to the contractor. Discussion followed.
 - Cenergistic Update
 - Ms. Ormsbee reviewed the presentation that Cenergistic plans on presenting at the workshop. Discussion followed.
 - SDA Emergent & Capital Needs Grant
 - Ms. Ormsbee and Mr. Smith led a discussion on a new grant that the District received in the amount of \$92,708. The District will prioritize projects to be completed with these funds.
 - Referendum
 - Ms. Ormsbee led a discussion on the status of the Referendum Committee and discussed the Bond Counsel contract. Approval of Bond Counsel will be the subject of a resolution on the February agenda. Discussion followed.
 - Goose Droppings
 - Ms. Ormsbee led a discussion on a second email that we received about goose droppings on the walking path between the Middle School and the High School and on the fields. Discussion followed.

- Doors @ the Cedar Creek and Middle School
 - Ms. Ormsbee led a discussion on the need to replace two doors at Cedar Creek and two doors at the Middle School. Installation of these doors will be the subject of a resolution on the February agenda.
- *Finance*
 - Pre-K Facilities Grant
 - Ms. Ormsbee led a discussion on playground quotes. Discussion followed. Installation of the playground will be the subject of a resolution on the February agenda.
 - ROD Grants
 - Ms. Ormsbee led a discussion on how there will be new resolutions on the February agenda due to specific language required by the SDA.
 - '24-'25 Budget
 - No further discussion.
 - Question on November Ballot
 - Ms. Ormsbee and Dr. Pereira discussed a few possible question options. Discussion followed.
 - Budget Line Item Transfer
 - Ms. Ormsbee led a discussion on why we do transfers. Discussion followed.
 - Grant Update
 - Ms. Ormsbee led a discussion on all the grants that we are currently reviewing to possibly apply for by the end of February. Discussion followed.
 - Auditor RFP
 - Ms. Ormsbee led a discussion about going out for RFP for a new auditor. Discussion followed.
 - HVAC Bid
 - Ms. Ormsbee led a discussion about the need to go out to bid for time and material for HVAC. Discussion followed.
- *Food Services*
 - No items to report.
- *Human Resources*
 - No items to report.
- *Security*
 - No items to report.
- *Technology*
 - No items to report.
- *Transportation*
 - Bus Purchases '24-'25

- Ms. Ormsbee led a discussion on the need to replace two (2) 54 passenger buses and two (2) 29 passenger buses for the next school year. Discussion followed.
- Driver Training
 - Ms. Ormsbee led a discussion on the need to increase the stipend amount for the Transportation Coordinator for training new drivers. Discussion followed.
- *Upcoming BOE Meetings*
 - Use of Facilities
 - Professional Days and Workshops
- *Other*
 - '24-'25 Green Day Calendar
 - Dr. Pereira reviewed the calendar with the committee. Discussion followed.

Next Meeting - Thursday, March 14, 2024

Adjournment: 7:33 p.m.

Respectfully submitted,



Sharon Ormsbee

Business Administrator/Board Secretary