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Acting Municipal Clerk

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City of Woodbury
GLOUCESTER CO.
WOODBURY, N. J.

City of Woodbury

City Hall

33 Delaware Street

Woodbury, NJ 08096

(856) 845-1300

April 4, 2022

Via email only (opra+request-30359-b0a3745a@requests.opramachine.com)

Patrick Duff

Re: OPRA request – Copy of Checks submitted my cannabis applicants

Dear Mr. Duff:

The City of Woodbury Records Custodian received your request for records pursuant to the Open Public Records Act (OPRA) and the New Jersey common law right of access dated on March 24, 2022. Accordingly, the initial seven (7) business day deadline to respond to your initial request under OPRA is April 4, 2022. This response is being provided on the seventh business day after receipt.

Your records request was as follows:

Patrick Duff <opra+request-30380-d6c9a9c9@requests.opramachine.com>

Thu 3/24/2022 2:15 PM

[Caution: This email came from outside the City of Woodbury Network. Do not open attachments or click on links if you have not verified the authenticity of this with the sender.]

Dear Woodbury City,

This is a request for public records made under OPRA and the common law right of access. I am not required to fill out an official form. Please acknowledge receipt of this message.

Records requested:

Copy of checks and or proof of wire transfer submitted by any and all cannabis business applicants. Receipt for all checks as well as the accounting information such as what account the city deposited the checks and or funds. The Wire number that was used by any and all cannabis business applicants and proof those funds were submitted.

Yours faithfully,

Patrick Duff

The following document(s) were found to be responsive to your request;

- Cannabis Application Checks and Wire Transfers_Redacted
- Revenue Transaction Audit Trail – Cannabis Application

Copies of the remaining identified records are enclosed. Please note that, after consultation with the City Solicitor, portions of the identified records have been redacted as follows:

Privacy/Personal Information. Part(s) of the identified record(s) containing information for which identified persons have a reasonable expectation of privacy have been redacted. N.J.S.A. 47:1A-1; Executive Order No. 21 (McGreevey 2002); *Paff v. Ocean County Prosecutor's Office*, 235 N.J. 1 (2018); *Brennan v. Bergen County Prosecutor's Office*, 233 N.J. 330 (2018); *In the Matter of the New Jersey State Fireman's Association*, 230 N.J. 258 (2017); *Burnett v. County of Bergen*, 198 N.J. 408 (2009); *North Jersey Media Group v. Township of Nutley*, slip op., Docket No. A-3483-14T3 (App. Div. September 30, 2016); *Nelson v. N.J. Department of Law & Public Safety*, No. 2013-124 (GRC 2014); *Merino v. Borough of Ho-Ho-Kus*, No. 2003-110 (GRC 2004).

Trade Secrets/Proprietary Commercial or Financial Information. Portions of the requested records which constitute trade secrets and/or proprietary commercial or financial information are not considered government records under OPRA or the common law, are deemed to be confidential, and have therefore been redacted. N.J.S.A. 47:1A-1.1; *American Civil Liberties Union of New Jersey v. New Jersey Div. of Criminal Justice*, 435 N.J. Super. 533 (App. Div.); *Communications Workers of America v. Rousseau*, 417 N.J. Super. 341 (App. Div. 2010).

Security Information. Portions of the identified record(s) have been redacted which may contain: (a) administrative or technical information regarding computer hardware, software and networks which, if disclosed would jeopardize computer security; (b) emergency or security information or procedures for buildings or facilities which, if disclosed, would jeopardize security of the building or facility or persons therein; and/or (c) security measures and surveillance techniques which, if disclosed, would create a risk to the safety of persons, property, electronic data or software. N.J.S.A. 47:1A-1; *Gilleran v. Township of Bloomfield*, 227 N.J. 159 (2016); *Howard v. N.J. Transit*, GRC Complaint No. 2018-43 (November 2019). In addition, portions of the identified record(s) may have been redacted which would, if disclosed, substantially interfere with the State's ability to protect and defend the State and its citizens against acts of sabotage or terrorism, or which, if disclosed, would materially increase the risk or consequences of potential acts of sabotage or terrorism. Executive Order No. 21 (McGreevey 2002).

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the City of Woodbury to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Very truly yours,

Cassidy Swanson
Acting Municipal Clerk
Community Events Coordinator
Neighborhood Preservation Coordinator
City of Woodbury
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