

TOWNSHIP OF PARSIPPANY-TROY HILLS
MORRIS COUNTY, NEW JERSEY

RESOLUTION

R2023-010: RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF PARSIPPANY-TROY HILLS AUTHORIZING THE AWARD OF CONTRACTS FOR PROFESSIONAL SERVICES WITH VARIOUS FIRMS AS SPECIAL LEGAL COUNSEL FOR THE 2023 YEAR

WHEREAS, the Township of Parsippany-Troy Hills (the "Township") has a need to retain Special Legal Counsel pursuant to Township Code § 4-1, et seq. of the Township Administrative Code to serve as Special Legal Counsel in any matters in which the Township Attorney may require assistance; and

WHEREAS, the Township Attorney, with the approval of the Mayor, has appointed the following firms as Special Legal Counsel in any matters in which the Township Attorney may require assistance from January 1, 2023 through December 31, 2023;

- ✓ a) Ramon Rivera, Esq., of the firm of Antonelli, Kantor, Rivera, 354 Eisenhower Parkway, Suite 1000, Livingston, NJ 07039 as Labor Attorney and any other matters as assigned;
- b) Everett M. Johnson, Esq. of the firm of Wilentz, Goldman & Spitzer, P.A., 90 Woodbridge Center Drive, Suite 900, Woodbridge, NJ 07095-0958 as Bond Counsel and any other matters as assigned;
- c) Matthew P. Lyons, Esq. of the firm of Gebhardt & Kiefer, LLC, 1318 State Route 31 North, Annandale, NJ 08801 in any matters as assigned;
- d) Justin A. Marchetta, Esq. of the firm of Inglesino, Webster, Wyciskala & Taylor, LLC, 600 Parsippany Road, Suite 204, Parsippany, NJ 07054 in any matters assigned;
- e) Richard P. DeAngelis, Jr. of the firm of Connell Foley, 56 Livingston Avenue, Roseland, NJ 07068 in tax appeal matters or any other matters as assigned;
- f) Alan J. Zakin, Esq. of the firm of Alan Zakin Associates, 134 Columbia Turnpike, Florham Park, NJ 07932 in any matters as assigned;
- g) Leslie London, Esq. of the firm of McManimon, Scotland & Baumann, LLC, 75 Livingston Avenue, Roseland, NJ 07068 in connection with Affordable Housing Matters; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of these services may exceed \$17,500; and

WHEREAS, these firms will complete and submit a Business Entity Disclosure Certification, which Certification provides that he has not made any reportable contributions to candidate committees, joint candidates committees or political party committees representing the elected officials of the Township in the one year period preceding the award of the Contract, and that the Contract will prohibit Special Legal Counsel from making any reportable contributions through the term of the contract that would bar the award of a contract pursuant to N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, these firms will complete and submit a Political Contribution Disclosure Form and Stockholder Disclosure Certification, as required pursuant to N.J.S.A. 19:44A-20.26, no later than 10 days prior to entering into the contract, disclosing all reportable political contributions (more than \$300 per election cycle) made over the 12 months prior to submission to the committees of the government entities listed on the Form provided by the Township; and

WHEREAS the Chief Financial Officer will certify to the availability of funds when services are rendered.

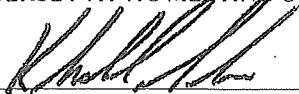
NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Parsippany-Troy Hills, Morris County, New Jersey, as follows:

1. That the Township Council hereby confirms the appointments of and hereby authorizes the award of professional services contracts with the following firms as Special Legal Counsel in any matters in which the Township Attorney may require assistance from January 1, 2023 through December 31, 2023:
 - a) Ramon Rivera, Esq., of the firm of Antonelli, Kantor, Rivera, 354 Eisenhower Parkway, Suite 1000, Livingston, NJ 07039 as Labor Attorney and any other matters as assigned;
 - b) Everett M. Johnson, Esq. of the firm of Wilentz, Goldman & Spitzer, P.A., 90 Woodbridge Center Drive, Suite 900, Woodbridge, NJ 07095-0958 as Bond Counsel and any other matters as assigned;
 - c) Matthew P. Lyons, Esq. of the firm of Gebhardt & Kiefer, LLC, 1318 State Route 31 North, Annandale, NJ 08801 in any matters as assigned;
 - d) Justin A. Marchetta, Esq. of the firm of Inglesino, Webster, Wyciskala & Taylor, LLC, 600 Parsippany Road, Suite 204, Parsippany, NJ 07054 in any matters assigned;
 - e) Richard P. DeAngelis, Jr. of the firm of Connell Foley, 56 Livingston Avenue, Roseland, NJ 07068 in tax appeal matters or any other matters as assigned;
 - f) Alan J. Zakin, Esq. of the firm of Alan Zakin Associates, 134 Columbia Turnpike, Florham Park, NJ 07932 in any matters as assigned;
 - g) Leslie London, Esq. of the firm of McManimon, Scotland & Baumann, LLC, 75 Livingston Avenue, Roseland, NJ 07068 in connection with Affordable Housing Matters; and
2. That the Township Council hereby authorizes the Mayor and Township Clerk execute these contracts; and
3. That the Business Entity Disclosure Certifications, which incorporates the provisions of Article I, entitled *Prohibitions on Contract Awards*, of Chapter 12, *Contracts*, of the Township Code; Political Contribution Disclosure Forms; Stockholder Disclosure Certifications; Determination of Value; and Certificates of Availability of Funds be placed on file in the Office of the Township Business Administrator with the Contract and authorizing resolution; and
4. That these contracts be awarded through a non-fair and open process and without a competitive bid pursuant to N.J.S.A. 19:44A-20.5 and as a professional services, pursuant to N.J.S.A. 40A:11-1 et seq.; and
5. That a notice of these awards be printed in the official newspaper of the Township of Parsippany-Troy Hills in accordance with N.J.S.A. 40A:11-1 et seq.

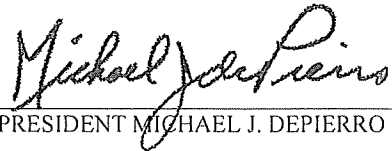
Resolution R2023-010

COUNCIL MEMBER	Aye	Nay	Abstain	Absent	Motion	Second
Mr. dePierro	X					
Mr. Carifi	X					
Mrs. Gragnani	X				X	
Mr. Musella	X					
Mr. Neglia	X					X

THIS IS TO CERTIFY THAT THE ABOVE IS A TRUE AND LAWFUL COPY
OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE
TOWNSHIP OF PARSIPPANY-TROY HILLS, COUNTY OF MORRIS, STATE
OF NEW JERSEY AT ITS MEETING OF JANUARY 4, 2021.



KHALED MADIN TOWNSHIP CLERK



COUNCIL PRESIDENT MICHAEL J. DEPIERRO

AGREEMENT FOR PROFESSIONAL SERVICES – SPECIAL COUNSEL

THIS AGREEMENT, made this 1st day of January 2023, between the TOWNSHIP OF PARSIPPANY-TROY HILLS, a Municipal Corporation of the State of New Jersey, with offices located at 1001 Parsippany Boulevard, Parsippany, New Jersey 07054 (the “Township”), Ramon E. Rivera (“Special Counsel”) of the firm of Antonelli, Kantor, Rivera, P.C. (the “Firm”), with office located at 354 Eisenhower Parkway #1000, Livingston, NJ 07039

WITNESSETH

WHEREAS, Michael B. Lavery., Esq., (“Township Attorney”) was duly appointed by Mayor James R. Barberio and confirmed by the Township Council as Township Attorney by Resolution dated January 5, 2022 and pursuant to law, shall serve during the term of office of the Mayor and until a successor is appointed and qualified; and

WHEREAS, the Township Attorney is authorized to appoint special counsel with the approval of the Mayor pursuant to Municipal Code Part 1, Chapter 4, Article 3, Section 4-6; and

WHEREAS, the Township Attorney may view Special Counsel for particular matters to be in the Township’s best interest from time to time; and

WHEREAS, the Mayor approves of the Township Attorney’s selection and use of Special Counsel for these matters with the contract for same to be approved by the Township Council; and

WHEREAS, this Agreement for Professional Services sets forth the scope of services and compensation to be paid to the Special Counsel for the year 2023.

NOW, THEREFORE, IT IS AGREED by and between the parties for the mutual covenants and consideration set forth herein below:

1. **Ramon E. Rivera** of the Firm agrees to provide all legal services necessary to perform the duties and obligations of the position of Special Counsel as more fully set forth herein. **Ramon E. Rivera**, a managing partner of the Firm, is hereby designated to sign on behalf of the Firm, or individually, as Special Counsel for the Township on papers, documents and communications

necessary and/or proper for the duties of Special Counsel to carry out the duties and responsibilities of Special Counsel with approval from the Township Attorney. During **Ramon E. Rivera's** absence, any other attorney of the Firm as he may designate is hereby granted the same authorization.

2. The Special Counsel shall be compensated at the following hourly rates for legal services rendered:

(a) Ramon E. Rivera	\$150.00
(b) Other Partners of the Firm	\$150.00
(c) Associates of the Firm	\$125.00
(d) Law Clerk	\$100.00
(e) Paralegal	\$ 50.00

3. Special Counsel shall be entitled to reimbursement for all disbursements made on behalf of the Township under this Agreement, in accordance with the attached Attorney Billing Guidelines.

4. The consideration referred to hereinabove and representing compensation for services rendered shall be paid on a monthly basis upon submission of an appropriate voucher accompanied by a statement to the Township outlining the legal services rendered during the period. Special Counsel shall comply with all the provisions of the attached Attorney Billing Guidelines.

5. Special Counsel, at the request of the Township Attorney shall attend any regularly scheduled and/or special Township Council meetings.

6. The term of this contract shall be determined by the Township Attorney and may be terminated at any time as he shall see fit.

7. The Special Counsel shall maintain professional liability coverage (malpractice coverage) in the amount of \$1,000,000/\$2,000,000 and submit proof of coverage.

8. This contract has been awarded to **Ramon E. Rivera** of the firm of Antonelli Kantor Rivera, P.C. based on the merits and abilities of the Firm to provide the goods or services as described herein. This contract was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.5 et seq. As

such, the undersigned does hereby attest that the Firm, its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to any political party committee in the Township of Parsippany-Troy Hills if a member of that political party is serving in an elective public office of the Township of Parsippany-Troy Hills when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the Township of Parsippany-Troy Hills when the contract is awarded.

9. Special Counsel does hereby attest that it is in compliance with Township Ordinance 10:02 - "Public Contracting and Reform Ordinance" - and by signing this Agreement for Professional Services makes or has made the requisite certifications, acknowledgements and disclosures required thereby.

10. The parties to this contract agree to incorporate into this contract the mandatory language of subsection 3.4(a) of the Regulations promulgated by the Treasurer pursuant to P.L. 1975, c.127, as amended and supplemented from time to time and the contractor or subcontractor agrees to comply fully with the terms, provisions, and obligations of said subsection 3.4(a) provided that said subsection shall be applied subject to the terms of subsection 3.4(d) of said Regulations.

11. The parties to this contract agree to incorporate into this contract the mandatory language of section 5.3 of the Regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the contractor or subcontractor agrees to comply fully with the terms, provisions, and obligations of said section 5.3.

12. Special Counsel is advised of the responsibility to comply with and file an annual statement on political contributions with the New Jersey Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-20.13 (P.L. 2005, c.271, §3) if Special Counsel receives contracts in excess of \$50,000 from public entities in a calendar year. It is the Special Counsel's responsibility to determine if

filing is necessary. Additional information on this requirement is available from ELEC at 888-313-3532 or at www.elec.state.nj.us.

13. The parties to this agreement understand and acknowledge that neither Special Counsel nor the Firm is or shall be considered an employee of the Township, but rather as providing legal services under the within Agreement.

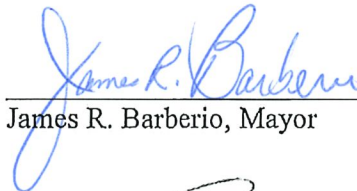
IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

ATTEST:

TWP. OF PARSIPPANY-TROY HILLS



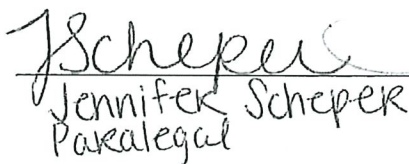
Khaled Madin, Township Clerk



James R. Barberio, Mayor

WITNESS:

ANTONELLI, KANTOR, RIVERA, P.C.



Jennifer Schepers
Paralegal



RAMON E. RIVERA, ESQ.

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICES CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with the regulations promulgated by the Treasurer pursuant to N.J.S.A.10:531 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C.17:27-5.2 or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan
Approval Certificate of Employee Information
Report Employee Information Report Form
AA302

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Contract Compliance and EEO as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code N.J.A.C.17:27.

SCHEDULE A
ATTORNEY BILLING GUIDELINES

Allowable Charges and Related Procedures:

- A. Limitation on number of attorneys and billable time:
 - 1. Only one attorney may bill for attendance at Council Meetings.
 - 2. Counsel shall identify the attorneys who will handle a file on a consistent basis. The number of attorneys involved in a matter is to be kept to the minimum necessary to properly handle the matter.
 - 3. PTH does not pay for travel time unless specifically approved by the Mayor or Business Administrator.
- B. Legal Research
 - 1. Research of topics by electronic means will be reimbursed.
 - 2. Repetitive research which duplicates prior research conducted in other matters on the same issue will not be allowed. However, reasonable time to locate, update and modify prior research for use in a new case is compensable.

Non-Billable Charges:

- A. Secretarial and Clerical Activities not billable to PTH
 - 1. Examples include:
 - a. Mail handling
 - b. New file set up
 - c. Calendar maintenance
 - d. Transcribing
 - e. Copying
 - f. Posting
 - g. Faxing
 - h. Data entry
 - i. Routine scheduling
 - 2. File Management:
 - a. Inserting/retrieving documents
 - b. Field organization
 - c. Assembling materials

Billing Procedures

- A. Time Charges
 - 1. Only actual time for each task shall be billed
 - 2. All billing must be in one-tenth (1/10) hour increments
 - 3. Each time entry shall include only one task or activity

SCHEDULE A
ATTORNEY BILLING GUIDELINES

4. Must be services an attorney would provide and not services that can be provided by a secretary/clerical worker.
- B. Single Entry Time:
1. Applies if activity time greater than 1/10 hour
 2. Each time entry shall include only one task or activity
- C. Service Description
1. Description of Service shall include:
 - a. Nature (e.g. "call to...")
 - b. Activity/project to which work relates
 2. **Generic descriptions not allowed unless referenced to a specific matter, e.g.:**
 - a. "Review File"
 - b. "Attention to"

Disbursements – Internal

PTH does not pay law office overhead (e.g. Westlaw, copies, etc.)

PTH pays actual expenses without markup

- A. Itemization
1. Itemization should appear on bills unless documentation is included with bill:
 - a. Date
 - b. Specific description
 - c. Cost
- B. Telephone
1. PTH does not pay for telephone charges except those which are out of state.
- C. Clerical Services
1. PTH will not pay for either regular or over time clerical services unless approved by the Business Administrator.
 2. Work which should be done by secretaries/clerical staff:
 - a. Making copies
 - b. Faxing documentsScheduling depositions, hearings, etc.

Continued Next Page

SCHEDULE A
ATTORNEY BILLING GUIDELINES

Disbursements – External

PTH will only pay actual costs-no markup allowed

A. Itemization

1. External expenses included on attorney's bill include:
 - a. Name of Vendor
 - b. Date of Service
 - c. Description of Service
 - d. Cost

B. Documentation

1. Firm must supply receipts/documentation for all expenses.

C. External Professional Service

1. Billing attorney must consult PTH before hiring experts, consultants, investigators, etc. in all cases.

Part I – Vendor Affirmation

James R. Barberio, Mayor	
Paul Carifi, Jr.	
Frank Neglia	
Michael J. dePierro	
Justin Musella	
Loretta Gragnani	

Name of Stock or Shareholder	Home Address
Jarrid H. Kantor	57 Tremont Terrace, Livingston, NJ 07039
Daniel Antonelli	10 Pinchbrook Drive, Florham Park, NJ 07932
Ramon E. Rivera	25 Cliff Street, West Orange NJ, 07052

Part III – Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Antonelli Kantor, P.C. d/b/a Antonelli Kantor Rivera

Signed: [Signature] Title: Partner

(Print Name): Ramon E. Rivera Date: 1/23/2023

Subscribed and sworn before me this 31st day of
January, 2023

My Commission expires: Nov. 11, 2026

Katryn Flynn
(Notary Public)
Katryn Flynn
(Print name) (Seal)

KATRYN R. FLYNN
Notary Public, State of New Jersey
Commission # 50177582
My Commission Expires November 11, 2026

Following is statutory text related to the Business Entity Disclosure Certification form.

"Local Unit Pay-To-Play Law" (P.L. 2004, c.19, as amended by P.L. 2005, c.51)

19:44A-20.6 Certain contributions deemed as contributions by business entity.5. When a business entity is a natural person, a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity. When a business entity is other than a natural person, a contribution by any person or other business entity having an interest therein shall be deemed to be a contribution by the business entity.

19:44A-20.7 Definitions relative to certain campaign contributions.

6. As used in sections 2 through 12 of this act: "business entity" means any natural or legal person, business corporation, professional services corporation, limited liability company, partnership, limited partnership, business trust, association or any other legal commercial entity organized under the laws of this State or of any other state or foreign jurisdiction; "interest" means the ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit, as appropriate;

Temporary and Executing

12. Nothing contained in this act shall be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during the one-year period immediately preceding the effective date of this act.

The New Jersey Campaign Contributions and Expenditures Reporting Act (N.J.S.A. 19:44A-1 et seq.)

19:44A-3 Definitions. In pertinent part...

p. The term "political party committee" means the State committee of a political party, as organized pursuant to R.S.19:5-4, any county committee of a political party, as organized pursuant to R.S.19:5-3, or any municipal committee of a political party, as organized pursuant to R.S.19:5-2.

q. The term "candidate committee" means a committee established pursuant to subsection a. of section 9 of P.L.1973, c.83 (C.19:44A-9) for the purpose of receiving contributions and making expenditures.

r. the term "joint candidates committee" means a committee established pursuant to subsection a. of section 9 of P.L.1973, c.83 (C.19:44A-9) by at least two candidates for the same elective public offices in the same election in a legislative district, county, municipality or school district, but not more candidates than the total number of the same elective public offices to be filled in that election, for the purpose of receiving contributions and making expenditures. For the purpose of this subsection: ...; the offices of member of the board of chosen freeholders and county executive shall be deemed to be the same elective public offices in a county; and the offices of mayor and member of the municipal governing body shall be deemed to be the same elective public offices in a municipality.

19:44A-8 and 16 Contributions, expenditures, reports, requirements.

While the provisions of this section are too extensive to reprint here, the following is deemed to be the pertinent part affecting amounts of contributions:

"The \$300 limit established in this subsection shall remain as stated in this subsection without further adjustment by the commission in the manner prescribed by section 22 of P.L.1993, c.65 (C.19:44A-7.2)

APPENDIX B

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

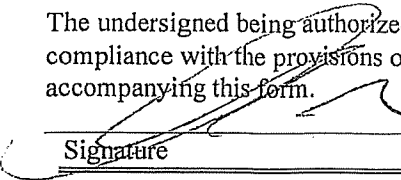
Required Pursuant To N.J.S.A. 19:44A-20.26

**This form or its permitted facsimile must be submitted to the local unit
no later than 10 days prior to the award of the contract.**

Part I – Vendor Information

Vendor Name:	Antonelli Kantor Rivera		
Address:	354 Eisenhower Pkwy, Suite 1000		
City:	Livingston	State:	NJ Zip: 07039

The undersigned being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.

 Signature	Ramon-E. Rivera Printed Name	Partner Title
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Part II – Contribution Disclosure

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than \$300 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by the local unit.

☐ Check here if disclosure is provided in electronic form.

Contributor Name	Recipient Name	Date	Dollar Amount
N/A			\$

☐ Check here if the information is continued on subsequent page(s)

Continuation Page

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Required Pursuant To N.J.S.A. 19:44A-20.26

Page ____ of ____

Vendor Name:

[illegible]☐ Check here if the information is continued on subsequent page(s)

STOCKHOLDER DISCLOSURE CERTIFICATION

Name of Business:



I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR



I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:



Partnership



Corporation



Sole Proprietorship



Limited Partnership



Limited Liability Corporation



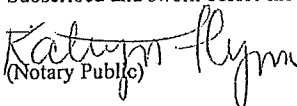
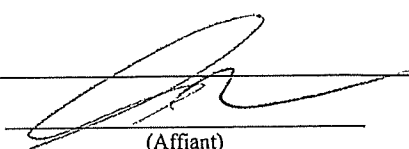
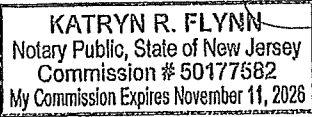
Limited Liability Partnership



Subchapter S Corporation

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

Stockholders:

Name: Jarrid H. Kantor	Name: Daniel Antonelli
Home Address: 57 Tremont Terrace, Livingston, NJ 07039	Home Address: 10 Pinchbrook Drive, Florham Park, NJ 07932
Name: Ramon E. Rivera	Name:
Home Address: 25 Cliff Street, West Orange, NJ 07052	Home Address:
Name:	Name:
Home Address:	Home Address:
Subscribed and sworn before me this <u>31</u> day of <u>JANUARY</u> , 2023	
 (Notary Public)	 (Affiant)
My Commission expires:	Ramon E. Rivera, Partner (Print name & title of affiant)
	(Corporate Seal)

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Contractor Instructions

Business entities (contractors) receiving contracts from a public agency that are NOT awarded pursuant to a "fair and open" process (defined at N.J.S.A. 19:44A-20.7) are subject to the provisions of P.L. 2005, c. 271, s.2 (N.J.S.A. 19:44A-20.26). This law provides that 10 days prior to the award of such a contract, the contractor shall disclose contributions to:

- any State, county, or municipal committee of a political party
- any legislative leadership committee*
- any continuing political committee (a.k.a., political action committee)
- any candidate committee of a candidate for, or holder of, an elective office:
 - of the public entity awarding the contract
 - of that county in which that public entity is located
 - of another public entity within that county
 - or of a legislative district in which that public entity is located or, when the public entity is a county, of any legislative district which includes all or part of the county

The disclosure must list reportable contributions to any of the committees that exceed \$300 per election cycle that were made during the 12 months prior to award of the contract. See N.J.S.A. 19:44A-8 and 19:44A-16 for more details on reportable contributions.

N.J.S.A. 52:34-25(b) itemizes the parties from whom contributions must be disclosed when a business entity is not a natural person. This includes the following:

- individuals with an "interest:" ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit
- all principals, partners, officers, or directors of the business entity or their spouses
- any subsidiaries directly or indirectly controlled by the business entity
- IRS Code Section 527 New Jersey based organizations, directly or indirectly controlled by the business entity and filing as continuing political committees, (PACs).

When the business entity is a natural person, "a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity." [N.J.S.A. 19:44A-20.26(b)] The contributor must be listed on the disclosure.

Any business entity that fails to comply with the disclosure provisions shall be subject to a fine imposed by ELEC in an amount to be determined by the Commission which may be based upon the amount that the business entity failed to report.

The enclosed list of agencies is provided to assist the contractor in identifying those public agencies whose elected official and/or candidate campaign committees are affected by the disclosure requirement. It is the contractor's responsibility to identify the specific committees to which contributions may have been made and need to be disclosed. The disclosed information may exceed the minimum requirement.

The enclosed form, a content-consistent facsimile, or an electronic data file containing the required details (along with a signed cover sheet) may be used as the contractor's submission and is disclosable to the public under the Open Public Records Act.

The contractor must also complete the attached Stockholder Disclosure Certification. This will assist the agency in meeting its obligations under the law.

N.J.S.A. 19:44A-3(s): "The term "legislative leadership committee" means a committee established, authorized to be established, or designated by the President of the Senate, the Minority Leader of the Senate, the Speaker of the General Assembly or the Minority Leader of the General Assembly pursuant to section 16 of P.L.1993, c.65 (C.19:44A-10.1) for the purpose of receiving contributions and making expenditures."

List of Agencies with Elected Officials Required for Political Contribution Disclosure

County Name: Morris

State: Governor, and Legislative Leadership Committees

Legislative District #: District 26

State Senator and two members of the General Assembly per district.

County:

Freeholders County Clerk Sheriff Surrogate
Municipalities (Mayor and members of governing body, regardless of title):

Boonton Town	Jefferson Township	Mount Olive Township
Boonton Township	Kinnelon Borough	Mountain Lakes Borough
Butler Borough	Lincoln Park Borough	Netcong Borough
Chatham Borough	Long Hill Township	Parsippany-Troy Hills Township
Chatham Township	Madison Borough	Pequannock Township
Chester Borough	Mendham Borough	Randolph Township
Chester Township	Mendham Township	Riverdale Borough
Denville Township	Mine Hill Township	Rockaway Borough
Dover Town	Montville Township	Rockaway Township
East Hanover Township	Morris Plains Borough	Roxbury Township
Florham Park Borough	Morris Township	Victory Gardens Borough
Hanover Township	Morristown Town	Washington Township
Harding Township	Mount Arlington Borough	Wharton Borough

Boards of Education (Members of the Board):

Boonton Town	Mount Arlington Borough
Boonton Township	Mount Olive Township
Butler Borough	Mountain Lakes Borough
Chester Township	Netcong Borough
Denville Township	Parsippany-Troy Hills Township
Dover Town	Pequannock Township
East Hanover Township	Randolph Township
Florham Park Borough	Riverdale Borough
Hanover Park Regional	Rockaway Borough
Hanover Township	Rockaway Township
Harding Township	Roxbury Township
Jefferson Township	Sch Dist Of The Chathams
Kinnelon Borough	Victory Gardens
Lincoln Park Borough	Washington Township
Long Hill Township	West Morris Regional
Madison Borough	Wharton Borough
Mendham Borough	
Mendham Township	
Mine Hill Township	
Montville Township	
Morris	
Morris Hills Regional	
Morris Plains Borough	

CONTINUED ON NEXT
PAGE

Fire Districts (Board of Fire Commissioners):

Hanover Township Fire District No. 2
Hanover Township Fire District No. 3
Montville Township Fire District No. 1
Montville Township Fire District No. 2
Montville Township Fire District No. 3
Parsippany-Troy Hills Township Fire District No 1
Parsippany-Troy Hills Township Fire District No 2
Parsippany-Troy Hills Township Fire District No 3
Parsippany-Troy Hills Township Fire District No 4
Parsippany-Troy Hills Township Fire District No 5
Parsippany-Troy Hills Township Fire District No 6
Parsippany-Troy Hills Township Fire District No. 7
Parsippany-Troy Hills Township Fire District No. 8

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-MAY-2017** to **15-MAY-2024**

ANTONELLI KANTOR, PC
1000 STUYVESANT AVE.
UNION

NJ 07083



Ford M. Scudder

FORD M. SCUDDER
State Treasurer



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: ANTONELLI KANTOR PC

Trade Name:

Address: 354 EISENHOWER PARKWAY, SUITE 1000
LIVINGSTON, NJ 07039

Certificate Number: 2108712

Effective Date: February 03, 2017

Date of Issuance: November 10, 2021

For Office Use Only:
20211110170106756

**NEW JERSEY DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE AND ENTERPRISE SERVICES
CERTIFICATE OF ALTERNATE NAME**

ANTONELLI KANTOR PC

0450139083

I, the Treasurer of the State of New Jersey, do hereby certify that the above-name did on the 21st of November, 2022, file and record in this department a Certificate of Alternate Name.

1. **Business Name:** ANTONELLI KANTOR PC
2. **New Jersey Business Entity ID:** 0450139083
3. **Alternate Name:**

Name: ANTONELLI KANTOR RIVERA

Activity To Be Conducted Using Alternate Name
LEGAL SERVICES

Alternate Name is Valid Until: 11/21/2027

Signature and Title

JARRID KANTOR, PRESIDENT



*IN TESTIMONY WHEREOF, I have
hereunto set my hand and affixed
my Official Seal at Trenton, this
21st day of November, 2022*

A handwritten signature in cursive script, appearing to read "Elizabeth M. Muoio".

*Elizabeth M. Muoio
State Treasurer*

Certificate Number : 4190390559

Verify this certificate online at

https://www1.state.nj.us/TYTR_StandingCert/JSP/Verify_Cert.jsp

TOWNSHIP OF PARSIPPANY-TROY HILLS
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN FORM

CONTRACT DESCRIPTION/NAME: Special Legal Counsel

VENDOR/BIDDER NAME AND ADDRESS: Antonelli Kantor Rivera, 354 Eisenhower Pkwy, Suite 1000, Livingston, NJ 07039

Pursuant to N.J.S.A. 52:32-55, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4) any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract with the Township of Parsippany-Troy Hills must certify prior to the time a contract is awarded or at the time a contract is renewed that neither the person nor entity, nor any of its parents, subsidiaries, or affiliates, is identified on the New Jersey Department of the Treasury's Chapter 25 List as a person or entity engaged in investment activities in Iran. The Chapter 25 list is found on the Division's website at <https://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Vendors/Bidders must review this list prior to completing the below certification. If the Township of Parsippany-Troy Hills finds a person or entity to be in violation of the law, it shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CHECK THE APPROPRIATE BOX

- ☐ I certify, pursuant to N.J.S.A. 52:32-55, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4), that neither the Vendor/Bidder
☒ listed above nor any of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List of entities determined to be engaged in prohibited activities in Iran.

OR

- ☐ I am unable to certify as above because the Vendor/Bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List. I will provide a detailed, accurate and precise description of the activities of the Vendor/Bidder, or one of its parents, subsidiaries or affiliates, has engaged in regarding investment activities in Iran by completing the information requested below.

Entity Engaged in Investment Activities _____
Relationship to Vendor/ Bidder _____
Description of Activities _____

Duration of Engagement _____
Anticipated Cessation Date _____

Attach Additional Sheets If Necessary.

CERTIFICATION

I, the undersigned, certify that I am authorized to execute this certification on behalf of the Vendor/Bidder, that the foregoing information and any attachments hereto, to the best of my knowledge are true and complete. I acknowledge that the Township of Parsippany-Troy Hills is relying on the information contained herein, and that the Vendor/Bidder is under a continuing obligation from the date of this certification through the completion of any contract(s) with the Township of Parsippany-Troy Hills to notify the Township of Parsippany-Troy Hills in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I will be subject to criminal prosecution under the law, and it will constitute a material breach of my agreement(s) with the Township of Parsippany-Troy Hills, permitting the Township of Parsippany-Troy Hills to declare any contract(s) resulting from this certification void and unenforceable.

Signature: _____

Date: 1/23/2023

Print Name and Title: Ramon E. Rivera, Partner



CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES
IN RUSSIA OR BELARUS PURSUANT TO P.L.2022, c.3

CONTRACT / BID SOLICITATION TITLE Special Legal Counsel

CONTRACT / BID SOLICITATION No. _____

CHECK THE APPROPRIATE BOX



I, the undersigned, am authorized by the person or entity seeking to enter into or renew the contract identified above, to certify that the Vendor/Bidder is not engaged in prohibited activities in Russia or Belarus as such term is defined in P.L.2022, c.3,¹ section 1.e, except as permitted by federal law.

I understand that if this statement is willfully false, I may be subject to penalty, as set forth in P.L.2022, c.3, section 1.d.

OR



I, the undersigned am unable to certify above because the person or entity seeking to enter into or renew the contract identified above, or one of its parents, subsidiaries, or affiliates may have engaged in prohibited activities in Russia or Belarus. A detailed, accurate and precise description of the activities is provided below.

Failure to provide such description will result in the Quote being rendered as non-responsive, and the Department/Division will not be permitted to contract with such person or entity, and if a Quote is accepted or contract is entered into without delivery of the certification, appropriate penalties, fines and/or sanctions will be assessed as provided by law.

Description of Prohibited Activity

Attach Additional Sheets If Necessary.

If you certify that the bidder is engaged in activities prohibited by P.L. 2022, c. 3, the bidder shall have 90 days to cease engaging in any prohibited activities and on or before the 90th day after this certification, shall provide an updated certification. If the bidder does not provide the updated certification or at that time cannot certify on behalf of the entity that it is not engaged in prohibited activities, the State shall not award the business entity any contracts, renew any contracts, and shall be required to terminate any contract(s) the business entity holds with the State that were issued on or after the effective date of P.L. 2022, c. 3.

Signature of Authorized Representative

Ramon E. Rivera, Partner

Print Name and Title of Authorized Representative

Antonelli Kantor Rivera

Vendor Name

01/23/2023

Date

¹ Engaged in prohibited activities in Russia or Belarus" means (1) companies in which the Government of Russia or Belarus has any direct equity share; (2) having any business operations commencing after the effective date of this act that involve contracts with or the provision of goods or services to the Government of Russia or Belarus; (3) being headquartered in Russia or having its principal place of business in Russia or Belarus, or (4) supporting, assisting or facilitating the Government of Russia or Belarus in their campaigns to invade the sovereign country of Ukraine, either through in-kind support or for profit.



Policy Number:

Date Entered: 2/10/2023

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/10/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	Strategic Insurance Agency, Inc. SIAPC, LLC/Keith Bader 568 South Livingston Avenue Livingston, NJ 07039	CONTACT NAME: PHONE (A/C, No, Ext): (973) 422-9333 E-MAIL ADDRESS: kbader@siapc.com	FAX (A/C, No): (973) 422-9339
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED	Antonelli Kantor P.C. 354 Eisenhower Parkway Suite 1000 Livingston, NJ 07039	INSURER A: CNA	
		INSURER B: Berkley Insurance Company	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			B6025751937	10/01/2022	10/01/2023	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			B6025751937	10/01/2022	10/01/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Lawyers Professional Liability			PLP2090485P1	02/08/2023	02/08/2024	Limit Deductible \$1MM/\$2MM \$5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Evidence of Coverage.

CERTIFICATE HOLDER

CANCELLATION

Evidence of Coverage.

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Keith Bader

Evidence of Coverage.