

TOWNSHIP OF PARSIPPANY-TROY HILLS
MORRIS COUNTY, NEW JERSEY

RESOLUTION

R2021-017: RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF PARSIPPANY-TROY HILLS CONFIRMING THE APPOINTMENT AND AUTHORIZING THE AWARD OF CONTRACTS FOR PROFESSIONAL SERVICES WITH VARIOUS FIRMS AS SPECIAL LEGAL COUNSEL

WHEREAS, the Township of Parsippany-Troy Hills has a need to retain Special Legal Counsel pursuant to §4-6 of the Township Administrative Code to serve as Special Legal Counsel in any matters in which the Township Attorney may require assistance; and

WHEREAS, the Township Attorney, with the approval of the Mayor, has appointed the following firms as Special Legal Counsel in any matters in which the Township Attorney may require assistance;

- a) **Genova Burns, LLC**, 494 Broad Street, Newark, NJ 07102, as Labor Attorney and Special Legal Counsel;
- b) **Carlson, Siedsma, Warner, LLP**, 84 Washington Street, Morristown, NJ 07960, as Special Counsel;
- c) **JP Capizzi, LLC**, 24 Avenue at Port Imperial #209, West New York, NJ 07093, as Special Legal Counsel;
- d) **McManimon, Scotland & Baumann, LLC**, 75 Livingston Avenue, Roseland, NJ 07068, as Conflict Counsel and Bond Counsel;
- e) **Durkin and Durkin, LLC**, 1120 Bloomfield Avenue, Caldwell, NJ 07006, as Special Legal Counsel;
- f) **Kaufman, Semeraro & Leibman, LLP**, 2 Executive Drive, No. 530, Fort Lee, NJ 07024, as Special Legal Counsel;
- g) **McKirdy, Riskin, Olson & DellaPelle, P.C.**, 136 South Street, Morristown, NJ 074960, as Special Legal Counsel;
- h) **Friend & Wenzel, LLC**, 1000 Clifton Avenue, Suite 101, Clifton, NJ 07013, as Special Legal Counsel;
- i) **Antonelli Kantor P.C.**, 1000 Stuyvesant Ave, Union, NJ 07083, as Special Legal Counsel; and
- j) **Eric M. Bernstein & Associates, LLC**, 34 Mountain Boulevard, Building A, P.O. 4922, Warren, New Jersey, 07059, as Special Legal Counsel; and

WHEREAS, the Business Administrator has determined and certified in writing that the value of these services will exceed \$17,500; and

WHEREAS these firms have completed and submitted a Business Entity Disclosure Certification, which Certification provides that he and any member of his firm has not made any reportable contributions to candidate committees, joint candidate committees, joint candidates committees or political party committees representing the elected officials of the Township in the one year period preceding the award of this Contract, and that the Contract will prohibit the firm and the members of the firm from making any reportable contributions through the term of this contract that would bar the award of this Agreement pursuant to N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, these firms have completed and submitted a Political Contribution Disclosure Form and Stockholder Disclosure Certification, as required pursuant to N.J.S.A. 19:44A-20.6, not later than 10 days prior to entering into the contract, disclosing all reportable political contributions (more than \$300 per election cycle) made over the 12 months prior to submission to the committees of the government entities listed on the Form provided by the Township; and

WHEREAS, the Business Entity Disclosure Certification further provides that the firms or any member of the firms have not made any and will not make any contributions or solicit any contribution of money or pledge of a contribution in violation of Township Ordinance 10:02 (Municipal Code Part 1, Chapter 12); and

WHEREAS, the term of these contracts shall be from January 1, 2021 through December 31, 2021.

WHEREAS, the Chief Financial Officer of the Township of Parsippany-Troy Hills will certify to in writing that funds are available at the time services are rendered.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Parsippany-Troy Hills, in the County of Morris, and State of New Jersey, as follows:

1. The Township of Parsippany-Troy Hills hereby awards a professional services contracts to, and authorizes the Mayor and Township Clerk to execute such contracts with the following:
 - k) **Genova Burns, LLC**, 494 Broad Street, Newark, NJ 07102, as Labor Attorney and Special Legal Counsel;
 - l) **Carlson, Siedsma, Warner, LLP**, 84 Washington Street, Morristown, NJ 07960, as Special Counsel;
 - m) **JP Capizzi, LLC**, 24 Avenue at Port Imperial #209, West New York, NJ 07093, as Special Legal Counsel;
 - n) **McManhmon, Scotland & Baumann, LLC**, 75 Livingston Avenue, Roseland, NJ 07068, as Conflict Counsel and Bond Counsel;
 - o) **Durkin and Durkin, LLC**, 1120 Bloomfield Avenue, Caldwell, NJ 07006, as Special Legal Counsel;
 - p) **Kaufman, Semeraro & Leibman, LLP**, 2 Executive Drive, No. 530, Fort Lee, NJ 07024, as Special Legal Counsel;
 - q) **McKirdy, Riskin, Olson & DellaPelle, P.C.**, 136 South Street, Morristown, NJ 074960, as Special Legal Counsel;
 - r) **Friend & Wenzel, LLC**, 1000 Clifton Avenue, Suite 101, Clifton, NJ 07013, as Special Legal Counsel;
 - s) **Antonelli Kantor P.C.**, 1000 Stuyvesant Ave, Union, NJ 07083, as Special Legal Counsel; and
 - t) **Eric M. Bernstein & Associates, LLC**, 34 Mountain Boulevard, Building A, P.O. 4922, Warren, New Jersey, 07059, as Special Legal Counsel; and

WHEREAS, the Business Administrator has determined and certified in writing that the value of these services will exceed \$17,500; and

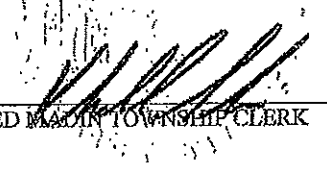
2. That the Business Entity Disclosure Certifications, which incorporates the provisions of Article I, entitled *Prohibitions on Contract Awards*, of Chapter 12, *Contracts*, of the Township Code;

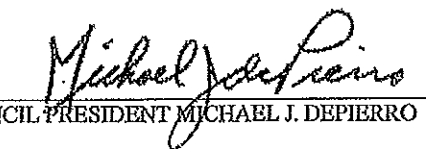
Political Contribution Disclosure Forms; Stockholder Disclosure Certifications; Determination of Value; and Certificate of Availability of Funds be placed on file in the Office of the Business Administrator with the Contracts and authorizing resolution; and

3. That these contracts be awarded through a non-fair and open process and without a competitive bid pursuant to N.J.S.A. 19:44A-20.5 and as professional services, pursuant to N.J.S.A. 40A:11-1 et seq.; and
4. A notice of this award will be printed in the official newspaper of the Township of Parsippany-Troy Hills in accordance with N.J.S.A. 40A:11-1 et seq.

COUNCIL MEMBER	Aye	Nay	Abstain	Absent	Motion	Second
Mr. dePierro	X					
Mr. Carifi	X					X
Mrs. Gragnani	X				X	
Mrs. McCarthy	X					
Mrs. Peterson	X					

THIS IS TO CERTIFY THAT THE ABOVE IS A TRUE AND LAWFUL COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF PARSIPPANY-TROY HILLS, COUNTY OF MORRIS, STATE OF NEW JERSEY AT ITS MEETING OF JANUARY 5, 2021.


KHALED MAKHADMETH TOWNSHIP CLERK


COUNCIL PRESIDENT MICHAEL J. DEPIERRO

AGREEMENT FOR PROFESSIONAL SERVICES – SPECIAL COUNSEL

THIS AGREEMENT, made this 1st day of January 2021, between the TOWNSHIP OF PARSIPPANY-TROY HILLS, a Municipal Corporation of the State of New Jersey, with offices located at 1001 Parsippany Boulevard, Parsippany, New Jersey 07054 (the “Township”), and **Rajiv D. Parikh, Esq.**, (“Special Counsel”) of the firm of Genova Burns LLC, with offices located at 494 Broad Street, Newark, NJ 07102.

WITNESSETH

WHEREAS, James L. Lott, Jr., Esq., (“Township Attorney”) was duly appointed by Mayor Soriano and confirmed by the Township Council as Township Attorney by Resolution dated January 1, 2018 and pursuant to law, shall serve during the term of office of the Mayor and until a successor is appointed and qualified; and

WHEREAS, the Township Attorney is authorized to appoint special counsel with the approval of the Mayor pursuant to Municipal Code Part 1, Chapter 4, Article 3, Section 4-6; and

WHEREAS, the Township Attorney may view Special Counsel for particular matters to be in the Township’s best interest from time to time; and

WHEREAS, the Mayor approves of the Township Attorney’s selection and use of Special Counsel for these matters with the contract for same to be approved by the Township Council; and

WHEREAS, this Agreement for Professional Services sets forth the scope of services and compensation to be paid to the Special Counsel for the year 2021.

NOW, THEREFORE, IT IS AGREED by and between the parties for the mutual covenants and consideration set forth herein below:

1. **Rajiv D. Parikh, Esq.**, by the Firm agrees to provide all legal services necessary to perform the duties and obligations of the position of Special Counsel as more fully set forth herein. The **Rajiv D. Parikh, Esq.**, is hereby designated to sign on behalf of the Firm, or individually, as Special Counsel for the Township on papers, documents and communications necessary and/or proper

for the duties of Special Counsel to carry out the duties and responsibilities of Special Counsel with approval from the Township Attorney. During **Rajiv D. Parikh, Esq.**'s absence, any other attorney of the Firm as he may designate is hereby granted the same authorization.

2. The Special Counsel shall be compensated at the following hourly rates for legal services rendered:

(a) Rajiv D. Parikh, Esq.	\$150.00
(b) Other Partners of the Firm	\$150.00
(c) Associates of the Firm	\$125.00
(d) Law Clerk	\$100.00
(e) Paralegal	\$ 50.00

3. Special Counsel shall be entitled to reimbursement for all disbursements made on behalf of the Township under this Agreement, in accordance with the attached Attorney Billing Guidelines.

4. The consideration referred to hereinabove and representing compensation for services rendered shall be paid on a monthly basis upon submission of an appropriate voucher accompanied by a statement to the Township outlining the legal services rendered during the period. Special Counsel shall comply with all the provisions of the attached Attorney Billing Guidelines.

5. Special Counsel, at the request of the Township Attorney shall attend any regularly scheduled and/or special Township Council meetings.

6. The term of this contract shall be determined by the Township Attorney and may be terminated at any time as he shall see fit.

7. The Special Counsel shall maintain professional liability coverage (malpractice coverage) in the amount of \$1,000,000/\$2,000,000 and submit proof of coverage.

8. This contract has been awarded to **Rajiv D. Parikh, Esq.** of the firm of Genova Burns based on the merits and abilities of the Firm to provide the goods or services as described herein. This contract was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.5 et seq. As such, the undersigned

does hereby attest that the Firm, its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to any political party committee in the Township of Parsippany-Troy Hills if a member of that political party is serving in an elective public office of the Township of Parsippany-Troy Hills when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the Township of Parsippany-Troy Hills when the contract is awarded.

9. Special Counsel does hereby attest that it is in compliance with Township Ordinance 10:02 - "Public Contracting and Reform Ordinance" - and by signing this Agreement for Professional Services makes or has made the requisite certifications, acknowledgements and disclosures required thereby.

10. The parties to this contract agree to incorporate into this contract the mandatory language of subsection 3.4(a) of the Regulations promulgated by the Treasurer pursuant to P.L. 1975, c.127, as amended and supplemented from time to time and the contractor or subcontractor agrees to comply fully with the terms, provisions, and obligations of said subsection 3.4(a) provided that said subsection shall be applied subject to the terms of subsection 3.4(d) of said Regulations.

11. The parties to this contract agree to incorporate into this contract the mandatory language of section 5.3 of the Regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the contractor or subcontractor agrees to comply fully with the terms, provisions, and obligations of said section 5.3.

12. Special Counsel is advised of the responsibility to comply with and file an annual statement on political contributions with the New Jersey Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-20.13 (P.L. 2005, c.271, §3) if Special Counsel receives contracts in excess of \$50,000 from public entities in a calendar year. It is the Special Counsels responsibility to determine if filing is necessary. Additional information on this requirement is available from

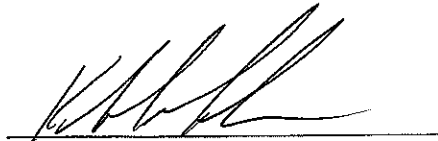
ELEC at 888-313-3532 or at www.elec.state.nj.us.

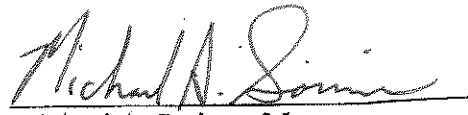
13. The parties to this agreement understand and acknowledge that neither Special Counsel nor the Firm is or shall be considered an employee of the Township, but rather as providing legal services under the within Agreement.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

ATTEST:

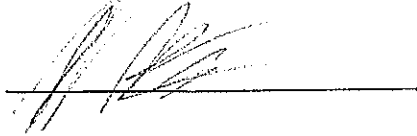
TWP. OF PARSIPPANY-TROY HILLS


Khaled Madin, Township Clerk


Michael A. Soriano, Mayor

WITNESS:

GENOVA BURNS LLC




RAJIV D. PARIKH, ESQ.

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICES CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with the regulations promulgated by the Treasurer pursuant to N.J.S.A.10:531 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C.17:27-5.2 or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan
Approval Certificate of Employee Information
Report Employee Information Report Form
AA302

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Contract Compliance and EEO as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code N.J.A.C.17:27.

ATTORNEY BILLING GUIDELINES

ALLOWABLE CHARGES AND RELATED PROCEDURES:

- A. Limitation on number of attorneys and billable time
 - 1. Only one attorney may bill for attendance at council meetings.
 - 2. Counsel shall identify the attorneys who will handle a file on a consistent basis. The number of attorneys involved in a matter is to be kept at a minimum and prior to assigning additional attorneys to work on a matter, notification and approval must be obtained from PTH.
 - 3. PTH does not pay for travel time unless specifically approved by the Mayor or Business Administrator.
- B. Legal Research
 - 1. Research of topics by electronic means will be reimbursed.
 - 2. Repetitive research which duplicates prior research conducted in other matters on the same issue will not be allowed. However, reasonable time to locate, update, and modify prior research for use in a new case is compensable.

NON-BILLABLE CHARGES:

- A. Secretarial and Clerical Activities Not billable to PTH
 - 1. Examples Include:
 - a) Mail handling
 - b) New file set up
 - c) Calendar maintenance
 - d) Transcribing
 - e) Copying
 - f) Posting
 - g) Faxing
 - h) Data entry
 - i) Routine scheduling
 - j) Enclosure or transmittal letters
 - 2. File Management:
 - a) Inserting/retrieving documents
 - b) File organization
 - c) Assembling materials

BILLING PROCEDURES

A. Time Charges

1. Only actual time for each task
2. Must be in 1/10-hour increments
3. Must be services an attorney would provide and *not services* that can be provided by a secretary or paralegal.

B. Single Entry Time

1. Applies if activity time greater than 1/10-hour
2. One activity per entry

C. Service Description

1. Description of Service to include:
 - a. Nature (e.g., "call to...")
 - b. Activity/project to which work relates
2. Generic descriptions not allowed unless referenced to a specific matter, e.g.:
 - a. "Review File"
 - b. "Attention to"

DISBURSEMENTS - INTERNAL

PTH does not pay law office overhead.

PTH pays actual expenses without markup,

A. Itemization

1. Itemization should appear on bills unless documentation is included with bill:
 - a. Date
 - b. Specific description (i.e., telephone, Photo, cc)
 - c. Cost

B. Telephone

1. PTH does not pay for telephone charges except those which are out of state.

C. Clerical Services

1. PTH will not pay for either regular or over time clerical services unless approved by the Mayor or Business Administrator.
2. Work which should be done by secretaries.
 - a. Making copies
 - b. Faxing documents
 - c. Scheduling depositions, hearings, etc.

DISBURSEMENTS - EXTERNAL

PTH will only pay actual costs-no markup allowed

A. Itemization

1. External expenses included on attorney's bill Include:
 - a. Name of vendor
 - b. Date of service
 - c. Description of service
 - d. Cost

B. Documentation

1. Firm must supply receipts/documentation for all expenses.

C. External Professional Service

1. Billing attorney must consult PTH before hiring experts, consultants, investigators, etc. in all cases.

Part I – Vendor Affirmation

Michael Soriano, Mayor	
Paul Carifi, Jr.	
Janice McCarthy	
Michael J. dePierro	
Emily Peterson	
Loretta Gragnani	

[illegible]

Part 3 – Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Genova Burns LLC

Signed: [Signature]

Title: Chairman & Managing Partner

Print Name: Angelo J. Genova, Esq.

Date: _____

Subscribed and sworn before me this 2 day of

December, 2021

My Commission expires: _____

CANDY RICCI
NOTARY PUBLIC OF NEW JERSEY
Commission # 50117986
My Commission Expires 12/3/2024

[Signature]
(Affiant)

Angelo J. Genova Esq., Chairman & Managing Partner

(Print name & title of affiant) (Corporate Seal)

Following is statutory text related to the Business Entity Disclosure Certification form.

"Local Unit Pay-To-Play Law" (P.L. 2004, c.19, as amended by P.L. 2005, c.51)

19:44A-20.6 Certain contributions deemed as contributions by business entity.5. When a business entity is a natural person, a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity. When a business entity is other than a natural person, a contribution by any person or other business entity having an interest therein shall be deemed to be a contribution by the business entity.

19:44A-20.7 Definitions relative to certain campaign contributions.
6. As used in sections 2 through 12 of this act: "business entity" means any natural or legal person, business corporation, professional services corporation, limited liability company, partnership, limited partnership, business trust, association or any other legal commercial entity organized under the laws of this State or of any other state or foreign jurisdiction; "interest" means the ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit, as appropriate;

Temporary and Executing

12. Nothing contained in this act shall be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during the one-year period immediately preceding the effective date of this act.

The New Jersey Campaign Contributions and Expenditures Reporting Act (N.J.S.A. 19:44A-1 et seq.)

19:44A-3 Definitions. In pertinent part...

p. The term "political party committee" means the State committee of a political party, as organized pursuant to R.S.19:5-4, any county committee of a political party, as organized pursuant to R.S.19:5-3, or any municipal committee of a political party, as organized pursuant to R.S.19:5-2.

q. The term "candidate committee" means a committee established pursuant to subsection a. of section 9 of P.L.1973, c.83 (C.19:44A-9) for the purpose of receiving contributions and making expenditures.

r. the term "joint candidates committee" means a committee established pursuant to subsection a. of section 9 of P.L.1973, c.83 (C.19:44A-9) by at least two candidates for the same elective public offices in the same election in a legislative district, county, municipality or school district, but not more candidates than the total number of the same elective public offices to be filled in that election, for the purpose of receiving contributions and making expenditures. For the purpose of this subsection: ...; the offices of member of the board of chosen freeholders and county executive shall be deemed to be the same elective public offices in a county; and the offices of mayor and member of the municipal governing body shall be deemed to be the same elective public offices in a municipality.

19:44A-8 and 16 Contributions, expenditures, reports, requirements.

While the provisions of this section are too extensive to reprint here, the following is deemed to be the pertinent part affecting amounts of contributions:

"The \$300 limit established in this subsection shall remain as stated in this subsection without further adjustment by the commission in the manner prescribed by section 22 of P.L.1993, c.65 (C.19:44A-7.2)

STOCKHOLDER DISCLOSURE CERTIFICATION

Name of Business:

☒ I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR

☐ I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:

☐ Partnership

☐ Corporation

☐ Sole Proprietorship

☐ Limited Partnership

☒ Limited Liability Corporation

☐ Limited Liability Partnership

☐ Subchapter S Corporation

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

Stockholders:

Name: Angelo J. Genova, Esq. Home Address: 9 Frederick Court Cedar Grove, NJ 07009	Name: James M. Burns, Esq. Home Address: 155 Washington St. Unit 2414 Jersey City, NJ 07302
Name: Home Address:	Name: Home Address:
Name: Home Address:	Name: Home Address:
Subscribed and sworn before me this <u>22nd</u> day of <u>October</u> , 20 <u>20</u>	
(Notary Public) My Commission expires	(Affiant) Angelo J. Genova, Esq., Chairman & Managing Partner (Print name & title of affiant) (Corporate Seal)

CANDY RICCI
NOTARY PUBLIC OF NEW JERSEY
Commission # 50117989
My Commission Expires 12/3/2024

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Contractor Instructions

Business entities (contractors) receiving contracts from a public agency that are NOT awarded pursuant to a "fair and open" process (defined at N.J.S.A. 19:44A-20.7) are subject to the provisions of P.L. 2005, c. 271, s.2 (N.J.S.A. 19:44A-20.26). This law provides that 10 days prior to the award of such a contract, the contractor shall disclose contributions to:

- any State, county, or municipal committee of a political party
- any legislative leadership committee¹
- any continuing political committee (a.k.a., political action committee)
- any candidate committee of a candidate for, or holder of, an elective office:
 - o of the public entity awarding the contract
 - o of that county in which that public entity is located
 - o of another public entity within that county
 - o or of a legislative district in which that public entity is located or, when the public entity is a county, of any legislative district which includes all or part of the county

The disclosure must list reportable contributions to any of the committees that exceed \$300 per election cycle that were made during the 12 months prior to award of the contract. See N.J.S.A. 19:44A-8 and 19:44A-16 for more details on reportable contributions.

N.J.S.A. 52:34-25(b) itemizes the parties from whom contributions must be disclosed when a business entity is not a natural person. This includes the following:

- individuals with an "interest:" ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit
- all principals, partners, officers, or directors of the business entity or their spouses
- any subsidiaries directly or indirectly controlled by the business entity
- IRS Code Section 527 New Jersey based organizations, directly or indirectly controlled by the business entity and filing as continuing political committees, (PACs).

When the business entity is a natural person, "a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity." [N.J.S.A. 19:44A-20.26(b)] The contributor must be listed on the disclosure.

Any business entity that fails to comply with the disclosure provisions shall be subject to a fine imposed by BLEC in an amount to be determined by the Commission which may be based upon the amount that the business entity failed to report.

The enclosed list of agencies is provided to assist the contractor in identifying those public agencies whose elected official and/or candidate campaign committees are affected by the disclosure requirement. It is the contractor's responsibility to identify the specific committees to which contributions may have been made and need to be disclosed. The disclosed information may exceed the minimum requirement.

The enclosed form, a content-consistent facsimile, or an electronic data file containing the required details (along with a signed cover sheet) may be used as the contractor's submission and is disclosable to the public under the Open Public Records Act.

The contractor must also complete the attached Stockholder Disclosure Certification. This will assist the agency in meeting its obligations under the law.

¹ N.J.S.A. 19:44A-3(s): "The term "legislative leadership committee" means a committee established, authorized to be established, or designated by the President of the Senate, the Minority Leader of the Senate, the Speaker of the General Assembly or the Minority Leader of the General Assembly pursuant to section 16 of P.L.1993, c.65 (C.19:44A-10.1) for the purpose of receiving contributions and making expenditures."

List of Agencies with Elected Officials Required for Political Contribution Disclosure

County Name: Morris

State: Governor, and Legislative Leadership Committees

Legislative District #s: District 26

State Senator and two members of the General Assembly per district.

County:

Freeholders County Clerk Sheriff Surrogate
Municipalities (Mayor and members of governing body, regardless of title):

Boonton Town	Jefferson Township	Mount Olive Township
Boonton Township	Kinnelon Borough	Mountain Lakes Borough
Butler Borough	Lincoln Park Borough	Netcong Borough
Chatham Borough	Long Hill Township	Parsippany-Troy Hills Township
Chatham Township	Madison Borough	Pequannock Township
Chester Borough	Mendham Borough	Randolph Township
Chester Township	Mendham Township	Riverdale Borough
Denville Township	Mine Hill Township	Rockaway Borough
Dover Town	Montville Township	Rockaway Township
East Hanover Township	Morris Plains Borough	Roxbury Township
Florham Park Borough	Morris Township	Victory Gardens Borough
Hanover Township	Morristown Town	Washington Township
Harding Township	Mount Arlington Borough	Wharton Borough

Boards of Education (Members of the Board):

Boonton Town	Mount Arlington Borough
Boonton Township	Mount Olive Township
Butler Borough	Mountain Lakes Borough
Chester Township	Netcong Borough
Denville Township	Parsippany-Troy Hills Township
Dover Town	Pequannock Township
East Hanover Township	Randolph Township
Florham Park Borough	Riverdale Borough
Hanover Park Regional	Rockaway Borough
Hanover Township	Rockaway Township
Harding Township	Roxbury Township
Jefferson Township	Sch Dist Of The Chathams
Kinnelon Borough	Victory Gardens
Lincoln Park Borough	Washington Township
Long Hill Township	West Morris Regional
Madison Borough	Wharton Borough
Mendham Borough	
Mendham Township	
Mine Hill Township	
Montville Township	
Morris	
Morris Hills Regional	
Morris Plains Borough	

**CONTINUED ON NEXT
PAGE**

Fire Districts (Board of Fire Commissioners):

Hanover Township Fire District No. 2
Hanover Township Fire District No. 3
Montville Township Fire District No. 1
Montville Township Fire District No. 2
Montville Township Fire District No. 3
Parsippany-Troy Hills Township Fire District No. 1
Parsippany-Troy Hills Township Fire District No. 2
Parsippany-Troy Hills Township Fire District No. 3
Parsippany-Troy Hills Township Fire District No. 4
Parsippany-Troy Hills Township Fire District No. 5
Parsippany-Troy Hills Township Fire District No. 6
Parsippany-Troy Hills Township Fire District No. 7
Parsippany-Troy Hills Township Fire District No. 8

12/15/14

Taxpayer Identification# 222-940-404/000

Dear Business Representative:

Congratulations! You are now registered with the New Jersey Division of Revenue.

Use the Taxpayer Identification Number listed above on all correspondence with the Divisions of Revenue and Taxation, as well as with the Department of Labor (if the business is subject to unemployment withholdings). Your tax returns and payments will be filed under this number, and you will be able to access information about your account by referencing it.

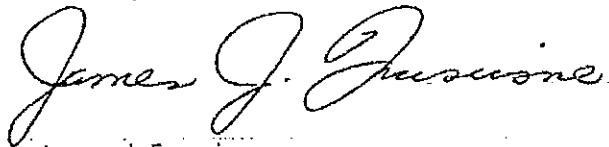
Additionally, please note that State law requires all contractors and subcontractors with Public agencies to provide proof of their registration with the Division of Revenue. The law also amended Section 92 of the Casino Control Act, which deals with the casino service industry.

We have attached a Proof of Registration Certificate for your use. To comply with the law, if you are currently under contract or entering into a contract with a State agency, you must provide a copy of the certificate to the contracting agency.

If you have any questions or require more information, feel free to call our Registration Hotline at (609)292-9292.

I wish you continued success in your business endeavors.

Sincerely,



James J. Fruscione
Director
New Jersey Division of Revenue

STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE		DEPARTMENT OF TREASURY/ DIVISION OF REVENUE PO BOX 252 TRENTON, N J 08646-0252
TAXPAYER NAME: GENOVA BURNS LLC	TRADE NAME:	
ADDRESS: 494 BROAD STREET NEWARK NJ 07102	SEQUENCE NUMBER: 1764262	
EFFECTIVE DATE: 01/09/13	ISSUANCE DATE: 12/15/14	
FORM-BRC		Director New Jersey Division of Revenue

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

CERTIFICATE OF EMPLOYEE INFORMATION REPORT
RENEWAL

Certification 8745

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to
N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in
effect for the period of 15-JUNE-2018 to 15-JUN-2021



GENOVA BURNS LLC
494 BROAD STREET
NEWARK

NE 07102-3229


ELIZABETH MAHER MUOLO
Acting State Treasurer



CERTIFICATE OF LIABILITY INSURANCE

Page 1 of 2

DATE (MM/DD/YYYY)
01/08/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Willis Towers Watson Southeast, Inc. c/o 26 Century Blvd P.O. Box 305191 Nashville, TN 37205191 USA	CONTACT NAME: Willis Towers Watson Certificate Center		
	PHONE (A/C No. Ex): 1-877-945-7378	FAX (A/C No.): 1-888-467-2378	
	E-MAIL ADDRESS: certificates@willis.com		
INSURED Genova Burns LLC 494 Broad Street Newark, NJ 07102	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: National Fire Insurance Company of Hartford		20478
	INSURER B: Continental Insurance Company		35289
	INSURER C: Peleus Insurance Company		34118
	INSURER D: Ironshore Specialty Insurance Company		25445
	INSURER E: QBE Specialty Insurance Company		11515
	INSURER F:		

COVERAGES

CERTIFICATE NUMBER: W19810072

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY			6075893301	12/30/2020	12/30/2021	EACH OCCURRENCE \$ 1,000,000
	☐ CLAIMS-MADE ☒ OCCUR		DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000				
			MED EXP (Any one person) \$ 15,000				
			PERSONAL & ADV INJURY \$ 1,000,000				
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	☐ POLICY ☐ PROJECT ☒ LOC						PRODUCTS - COM/OP AGG \$ 2,000,000
	OTHER:						\$
A	AUTOMOBILE LIABILITY			6075893296	12/30/2020	12/30/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	☒ ANY AUTO		BODILY INJURY (Per person) \$				
	☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS		BODILY INJURY (Per accident) \$				
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY		PROPERTY DAMAGE (Per accident) \$				
B	☒ UMBRELLA LIAB ☒ OCCUR			6075893279	12/30/2020	12/30/2021	EACH OCCURRENCE \$ 5,000,000
	☐ EXCESS LIAB ☐ CLAIMS-MADE		AGGREGATE \$ 5,000,000				
	☐ DED ☒ RETENTION \$ 10,000		\$				
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			6075893282	12/30/2020	12/30/2021	☒ PER STATUTE ☐ OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	☐ Y ☒ N	N/A				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Professional Liability			121 LPL 0159009-01	10/29/2020	10/29/2021	Limit: \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

SEE ATTACHED

CERTIFICATE HOLDER**CANCELLATION**

Township of Parsippany-Troy Hills 1001 Parsippany Blvd. Parsippany, NJ 07054	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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AGENCY CUSTOMER ID: _____

LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

AGENCY Willis Towers Watson Southeast, Inc.		NAMED INSURED Genova Burns LLC 494 Broad Street Newark, NJ 07102	
POLICY NUMBER See Page 1			
CARRIER See Page 1	NAIC CODE See Page 1	EFFECTIVE DATE: See Page 1	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

INSURER AFFORDING COVERAGE: Ironshore Specialty Insurance Company

NAIC#: 25445

POLICY NUMBER: LPL7NABV13T002 EFF DATE: 10/29/2020 EXP DATE: 10/29/2021

TYPE OF INSURANCE:	LIMIT DESCRIPTION:	LIMIT AMOUNT:
Excess Professional Liability	\$5,000,000 XS	\$5,000,000

INSURER AFFORDING COVERAGE: QBE Specialty Insurance Company

NAIC#: 11515

POLICY NUMBER: 100010488 EFF DATE: 10/29/2020 EXP DATE: 10/29/2021

TYPE OF INSURANCE:	LIMIT DESCRIPTION:	LIMIT AMOUNT:
Excess Professional Liability	\$10,000,000 XS	\$10,000,000