

CITY OF ASBURY PARK
ONE MUNICIPAL PLAZA
ASBURY PARK, NEW JERSEY 07712

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MELODY HARTSGROVE, RMC, CITY CLERK

July 15, 2022

Mr. Anthony Proscia
c/o opra+request-33685-e0ec0168@requests.opramachine.com

Re: OPRA PR-432-2022

Dear Mr. Proscia

The City of Asbury Park received your OPRA request seeking various documents related to certain contracts with the City from 2015 through the present. The City requires an extension until August 26, 2022 to identify, retrieve, review and provide the requested materials.

The City also notes your request is made under the common law right of access. Your reason for the documents would be required under the common law. As such, that portion of your request is denied and the City will focus on the OPRA request.

Your request seeks:

1. Any proposal(s) received from CSC Fine Homes and Renovations LLC from January 1, 2015 through Present;
2. Any bid(s) received from CSC Fine Homes and Renovations LLC from January 1, 2015 through Present;
3. Any contract(s) entered into with CSC Fine Homes and Renovations LLC from January 1, 2015 through Present;
4. Any proposal(s) received from Chrampanis Enterprises LLC from January 1, 2015 through Present;
5. Any bid(s) received from Chrampanis Enterprises LLC from January 1, 2015 through Present; and/or
6. Any contract(s) entered into with Chrampanis Enterprises LLC from January 1, 2015 through Present.

The City requires a delay in response because there is no simple way for the City to identify and retrieve the proposal, bids and contracts for these two vendors without evaluating each rehabilitation property files during those time frames. The City will need to locate the files (some of which may be offsite or in dead storage). The City will then need to review each file to determine if the vendor submitted a proposal or bid for the property and, if awarded, determine if there is a specific contract for the vendor. Finally, the City will need to review each document to remove any information that is not subject to release.

As you can see, the City must take substantial effort to fulfill this request. If the process becomes unmanageable, the City may halt the process and discuss the need for a special service charge with you. To that end, if you wish to refine your search that may reduce the possibility of a special service fee.

Please advise in the next five days if you wish to refine your search criteria.

Sincerely,

Melody Hartsgrove, RMC