

Catherine Kim

From: ckim@cgajlaw.com
Sent: Monday, March 31, 2025 12:52 PM
To: opra+request-74096-259e0e3c@requests.opramachine.com

Dear Betsy Cross:

The Township of Wall ("Township") Records Custodian received your Open Public Records Act ("OPRA") request on March 27, 2025. The Township is responding to your request within seven (7) business days after receipt of your request as required by New Jersey law. See N.J.S.A. 47:1A-5.

For ease of reference, your OPRA request seeks the following:

- 1) Employment Contract for Mr. John Gross as "Acting Interim Township Administrator" for Wall Township Municipal given, we are paying Jeff Betrand \$18,895 per month while he is out on Administrative paid leave:
 - a. The employment contract for Mr. John Gross, appointed as Acting Interim Township Administrator, should include comprehensive details such as, but not limited to, the following: the start and potential termination dates of the appointment, the compensation structure, expected weekly working hours, eligibility for health benefits, pension provisions, and other relevant terms of employment. According to the agenda from February 27, 2024, a temporary monthly salary of \$10,500 was noted. It is essential to clarify whether this compensation is based on a 25, 35, or 40-hour workweek, and whether the salary has been adjusted since the commencement of his appointment.
 - b. Typical elements within an employment contract include, but are not limited to, the Position and Appointment, Terms of Employment, Compensation, Bi-Monthly Meetings, Benefits, Duties and Responsibilities, Confidentiality and Ethical Conduct, and Termination provisions. Moreover, it would be helpful to clarify whether Mr. Gross receives any additional compensation for his attendance at the bi-monthly municipal meetings and the number of hours he is expected to work per week, number of sick and vacation days he has been given (if any). Is he working 5 days a week?
- 2) Contract Between Wall Township and Government Strategy Group, Effective January 1, 2025, for Assistance in the Appointment of Acting Township Administrator:
 - a. The agenda from February 27, 2024, includes a placement fee of \$3,900 and a monthly oversight fee of \$3,500 for the period beginning January 1, 2025. It is necessary to obtain further clarification regarding the specific services that Government Strategy Group will provide in exchange for these fees via a signed contract.

Enclosed please find all records readily identified as responsive by the Township. Here's the attachment as a link for your review:

[Agreement to Acting Business Administrator GIS.pdf](#)

Your OPRA request is now deemed answered and closed. In the event of a clarification or appeal, Township reserves the right to raise any other ground for denial not raised in this response. The failure of Township to assert an exception or privilege at this time does not act as a waiver of any grounds for denial. Thank you for your professional courtesies and attention to this matter.

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