

New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

PRE-CONSTRUCTION MEETING:

MINUTES

MEETING DATE / TIME:

October 27, 2020 @ 2:00 PM

LOCATION:

Project Site

ATTENDEES: Pete Insetta, Township of Washington Fire Department
Richard Miras, Township of Washington Volunteer Ambulance
R. J. Conley AIA, PP, Robbie Conley Architect LLC
John Descano AIA, PP, Robbie Conley Architect LLC
Eric Dziadyk, Tekcon Construction Inc.
Pete Gorzelnik, Tekcon Construction Inc.
Ivan Skulevold, Tekcon Construction Inc.

OLD BUSINESS:

- PD.6 An emergency Phone Number List Will be distributed by the Architect,
please send RCA the Number and
- PD.14 Jeff Morris stated there will be a few minor changes to the Paving on the
Ambulance side, he will have the revisions completed soon.

NEW BUSINESS:

- 1.1 Work Completed over the past 2 weeks
- Site Demo, Phase 1; Removed trees, paving
 - Installed security fence, silt fence & Construction sign
 - Installed job trailer and portable toilet
 - Marked out building corners
 - Received rebar for footings
 - Contacted PSE&G for relocation of pole and transformer
- 1.2 Work Scheduled to be completed over the next 2 weeks.
- Install temporary electric
 - Remove soil from site
 - Sheet piling being coated-requires 2 weeks
 - Vibration monitoring - three days notice

- 1.3 Project Schedule
- The Project is currently on schedule
- 1.4 Items needed from Owner or Architect.
- None
- 1.5 Abandoned underground piping was discovered
- Tekcon to investigate further
- 1.6 Eric stated that the fencing will need to be moved closer to the exiting Firehouse to facilitate the excavation for footings.
- Chief Insetta mentioned that the existing flower bed could be removed.
- 1.7 It was reiterated that none of the members are to give any direction to the Contractors on-site. General Contractor reserves the right to restrict access to the site, especially during times when high hazards exist.
- 1.12 The next Meeting will be held on Tuesday November 10, 2020 at 2:00pm at the Job Site.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
10/20/2020
ROBBIE CONLEY ARCHITECT, LLC



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

PRE-CONSTRUCTION MEETING #2:

MINUTES

MEETING DATE / TIME:

November 10, 2020 @ 2:00 PM

LOCATION:

Project Site

Minutes have been revised. All revisions are italicized.

ATTENDEES: *Art Cumming, Township of Washington, Council Vice President*
Pete Insetta, Township of Washington Fire Department
Richard Miras, Township of Washington Volunteer Ambulance
R. J. Conley AIA, PP, Robbie Conley Architect LLC
John Descano AIA, PP, Robbie Conley Architect LLC
Bill Biliias, Township of Washington Fire Department
Eric Dziadyk, Tekcon Construction Inc.
Pete Gorzelnik, Tekcon Construction Inc.
Ivan Skulevold, Tekcon Construction Inc.
Site Sub-Contractor

OLD BUSINESS:

- PD.6 An emergency Phone Number List Will be distributed by the Architect, please send RCA the Number and Contact Info
- PD.14 Jeff Morris stated there will be a few minor changes to the Paving on the Ambulance side, he will have the revisions completed soon.
- 1.5 Abandoned underground piping was discovered
- Tekcon investigated; Piping is active sewer line for the existing Firehouse and will be repaired for use until the building is demolished.

NEW BUSINESS:

- 2.1 Work Completed over the past 2 weeks
- Temp. Elec. installed and inspected; waiting on PSE&G for final hook-up
 - Onsite meeting-finalize coordination with Piling Contractor
 - Welded Wire Mesh was delivered to site
 - Seepage tanks were removed by Site Contractor; holes filled and compacted

- Inspected and Pass by Mellick-Tully
 - Railroad tie planter box removed
 - Over-hanging branches removed
 - Dumpsters removed
 - Began excavation for footings; no Building Permit
 - Soil Compaction test for footings
 - Piping discovered is still active; will need to be repaired until the existing building is demolished.
- 2.2 Work Scheduled to be completed over the next 2 weeks.
- Partial footing inspection; pending issue of Building Permit
 - Sheet piling delivery; installation starting 11/12/2020-anticipate 2 week duration
 - Footings to continue after 50% of piping installed
- 2.3 Project Schedule
- The Project is currently on schedule pending issue of Building Permit
- 2.4 Items needed from Owner or Architect.
- None
- 2.5 The elevation of the excavated footing was questioned in regards to the 5'-4" elevation differential in the proposed building. It was first assumed that the elevation was incorrect, however, the Site Contractor explained that he is stepping the footing depth down from 0'-0" to -5'-4".
- 2.6 *Council Vice President Art Cumming reported that he spoke with the neighbors, and explained to them that it is lawful to cut any part of an adjacent property owner's tree which overhangs your property; in this case, the Project Site.*
- 2.7 The next Meeting will be held on Tuesday November 24, 2020 at 2:00pm at the Job Site.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
11/18/2020
ROBBIE CONLEY ARCHITECT, LLC



New Emergency Services Complex
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Township of Washington, NJ 07676
PN 18053

PRE-CONSTRUCTION MEETING #3:

MINUTES

MEETING DATE / TIME:

November 24, 2020 @ 2:00 PM

LOCATION:

Project Site

ATTENDEES: Mayor Peter Calamari, Township of Washington
Bob Tovo, Administrator, Township of Washington
Pete Insetta, Township of Washington Fire Department
Bill Biliias, Township of Washington Fire Department
Eugene Grecco, Township of Washington Volunteer Ambulance
R. J. Conley AIA, PP, Robbie Conley Architect LLC
John Descano AIA, PP, Robbie Conley Architect LLC
Jeff Morris, PE, Boswell Engineering
Eric Dziadyk, Tekcon Construction Inc.
Pete Gorzelnik, Tekcon Construction Inc.
Ivan Skulevold, Tekcon Construction Inc.
Manny Marcal, Site Sub-Contractor

OLD BUSINESS:

PD.14 Jeff Morris stated there will be a few minor changes to the Paving on the Ambulance side, he will have the revisions completed soon.

NEW BUSINESS:

- 3.1 Work Completed over the past 2 weeks
- Pile driving staging completed; all equipment delivered
 - Pile driving attempted at 7 locations; ARH determined that there is too much refusal in the soil to use a vibratory hammer
 - Excavation for 50% of sheet piling was performed
 - Sheet Piling was cut to 1:1 embedment to exposed ratio per new installation plan
 - Concrete poured for first 30' of sheet piling
 - Concrete cylinder tests performed
 - First section of sheet piling was back-filled and compacted.
- 3.2 Work Scheduled to be completed over the next 2 weeks.
- Remaining sheet piling work

- 11/27/2020, continue excavation for footings
 - Begin pouring for footings – Pending permit
- 3.3 Project Schedule
- The Project is currently on schedule pending issue of Building Permit. Eric reported that he submitted the drawings for Footing/Foundation Permit on Thursday, 11/19/2020
- 3.4 Items needed from Owner or Architect.
- None
- 3.5 RCA informed the General Contractor that a minimum of 4'-0" is required between the retaining wall and the building wall at the rear.
- Tekcon Site Sub-Contractor to verify
- 3.6 RCA requested that the Contractor submit copies of all Third-Party inspection reports.
- 3.7 Tekcon was admonished by RCA, the Township Administrator and Site Engineer that communication was of the utmost importance, particularly as it pertained to interactions with the adjacent neighbors and along the rear property line. The following were key points/issues raised:
- Township Officials must be made aware of any issues, and must be informed of any activities that involve the adjacent neighbors.
 - Neither the General Contractor nor his Sub-Contractors shall speak to the neighbors; Township should be notified of any potential issues so that they may appropriately address them. General Contractor shall notify RCA, and shall copy RCA on all email responses.
 - Township Administrator expressed concerns that:
 - Tekcon had not responded promptly to emails
 - Letters to adjacent neighbors had not been sent promptly
 - (2) trees had been removed from a neighbor's property prior to them being notified of such
- 3.8 An adjacent neighbor, Mrs. Donohue, has a wooden fence which was built on the Township's property. This fence must be removed. Tekcon was advised not to remove the fence until a representative of the Township was able to notify her of such. Eric requested that she be notified before Monday, November 30, 2020 so that he may continue working. It was agreed to that if Eric was not notified of any issues by Nov. 30th, he was clear to proceed.
- 3.9 Bill Biliias informed the Contractor that they do not want to keep nor re-use the boulder that was encountered on site.
- 3.10 Bill informed the Contractor that he was notified by an adjacent property Owner that he undermined his yard during the removal of a stump. Bill also noted that the Contractor fixed the problem.



- 3.11 Bill mentioned that he had received calls from neighbors that the Contractor was starting work too early, and advised Tekcon that they could not start work until 7:00 am. Conversely, all work must stop by sundown.
- 3.12 In order to facilitate selections of exterior masonry, Tekcon was asked to provide full-sized samples of the following for the next meeting:
- Brick to match "Sturbridge" sample
 - 23B – Color Smooth CMU
 - 24B – Color Smooth CMU
 - 16B – Color Smooth CMU
 - 28N – Split-Faced CMU
- 3.13 The next Meeting will be held on Tuesday December 8, 2020 at 2:00pm at the Job Site.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
11/18/2020
ROBBIE CONLEY ARCHITECT, LLC



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

PRE-CONSTRUCTION MEETING #4:

MINUTES

MEETING DATE / TIME:

December 8, 2020 @ 2:00 PM

LOCATION:

Project Site

ATTENDEES: Art Cumming, Township of Washington
Bob Tovo, Administrator, Township of Washington
Pete Inetta, Township of Washington Fire Department
Bill Biliias, Township of Washington Fire Department
R. J. Conley AIA, PP, Robbie Conley Architect LLC
John Descano AIA, PP, Robbie Conley Architect LLC
Jeff Morris, PE, Boswell Engineering
Eric Dziadyk, Tekcon Construction Inc.
Pete Gorzelnik, Tekcon Construction Inc.
Roy Bredt, Tekcon Construction Inc.
Manny Marcal, Site Sub-Contractor

OLD BUSINESS:

- 3.5 RCA informed the General Contractor that a minimum of 4'-0" is required between the retaining wall and the building wall at the rear.
- RCA requested that Tekcon field verify (Survey) and issue a drawing showing the existing conditions.
 - To achieve the necessary clearance, the building may need to be moved 1'-0" toward Washington Avenue.
 - UPDATE: It was determined subsequent to the Meeting that it is necessary to move the building 1'-0"; Tekcon was notified via email on 12/11/2020.

NEW BUSINESS:

- 4.1 Work Completed over the past 2 weeks
- Final temp. electric hooked up for Trailer
 - Remaining sheet pile cut to appropriate embedment to exposed ratio and installed
 - 3' concrete base poured for length of sheet piling
 - Sheet piling back-filled and compacted

- A third seepage tank was discovered on 12/1/2020; tank was excavated, broken into clean concrete and removed on 12/7/2020
 - AEL was on site on 12/7/2020 to perform compaction testing for the removed seepage tank and sheet piling
 - All pile driving equipment was removed from site on 12/7/2020
 - Removal of 300-350 cubic yards of uncertified displaced soil began on 12/8/2020
 - American Layout and Land Surveying scheduled for 12/8/2020 to re-stake rear building corners due to the amount of excavation needed for installation of sheet piling.
- 4.2 Work Scheduled to be completed over the next 2 weeks.
- Delivery of drainage utilities for the rear of the building
 - Excavation and installation of all drainage utilities in the rear of the building
 - Continued excavation and pouring of building footings
- 4.3 Project Schedule
- Eric reported that the Project is approximately 8-9 days behind schedule
- 4.4 Items needed from Owner or Architect.
- None
- 4.5 Eric introduced Roy Bredt, the new Construction Superintendent. Rob Conley reiterated the importance of all communication going through RCA.
- 4.6 Jeff Morris emphasized that all Utilities applications should be submitted as soon as possible to avoid delays.
- Application to Suez must include sprinkler calculations
 - Suez can take 6 to 9 months.
- 4.7 A new Emergency Contact List will be issued, reflecting the change of Superintendent.
- 4.8 All Certified Payroll reports should be sent to the Township Administrator.
- 4.9 Rob Conley notified Tekcon that the Building Code Official (Fire Sub-Code) is requiring Sprinkler and Kitchen Hood Shop Drawings prior to issuing Permits.
- 4.10 The next Meeting will be held on Tuesday December 22, 2020 at 2:00pm at the Job Site.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
11/18/2020
ROBBIE CONLEY ARCHITECT, LLC



New Emergency Services Complex
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Township of Washington, NJ 07676
PN 18053

PRE-CONSTRUCTION MEETING #5:

MINUTES

MEETING DATE / TIME:

December 22, 2020 @ 2:00 PM

LOCATION:

Project Site

ATTENDEES: Art Cumming, Township of Washington
Bill Biliias, Township of Washington Fire Department
Rich Miras, Township of Washington Volunteer Ambulance
R. J. Conley AIA, PP, Robbie Conley Architect LLC
John Descano AIA, PP, Robbie Conley Architect LLC
Alex Gagliardi, ARH Engineering
Chris Gibson, ARH Engineering
Eric Dziadyk, Tekcon Construction Inc.
Pete Gorzelnik, Tekcon Construction Inc.
Roy Bredt, Tekcon Construction Inc.

OLD BUSINESS:

NEW BUSINESS:

- 5.1 Work Completed over the past 2 weeks
- Footing/Foundation Permit received 12/8/2020
 - Soil Compaction Test for sheet piling retaining wall
 - As-build layout of sheet piling
 - Re-stake building corners per shifting building 12" forward
 - Removal of 300-350 cu. yards of soil
 - Removal of all vibration monitoring equipment
 - Continued excavation for building footings – 55% complete
 - Partial Footing, soil compaction and rebar inspection
 - Pour concrete footings
 - Excavation and delivery for rear drainage utilities
- 5.2 Work Scheduled to be completed over the next 2 weeks.
- Continue excavation for all footings & Elevator pit
 - Continue pouring of concrete footings
 - Install rear drainage utilities
 - Site coordination Meeting for all upcoming trades

- 5.3 Project Schedule
- Eric reported that the Project is approximately 8-9 days behind schedule; Tekcon is taking measures to make up lost time, including working on Saturdays
- 5.4 Items needed from Owner or Architect.
- Signed & Sealed Site drawing depicting the revisions to the East parking area.
- 5.5 Rob Conley informed Tekcon that Sprinkler, Kitchen Hood and Truss drawings must be submitted to the Township, and that RCA should receive submittals of the same for review.
- 5.6 Eric noted that E.P. Henry has informed Tekcon that delivery of the selected split-faced cmu will take 6 weeks, and that the mortar will take 8 weeks. Eric noted that he has ordered the block for below grade, but has concerns that the delivery of the split-faced block may cause delays.
- 5.7 Eric noted that, during excavation, an abandoned strip footing was encountered. It appears to have been from a previous residential building. The new footing is to be below the encountered footing. Tekcon cut through the footing in order to continue their work.
- 5.8 Following the Meeting, representatives from ARH Engineering, RCA's consultant Structural Engineer, reviewed the installation of the sheet pile retaining wall.
- 5.9 The next Meeting will be held on Tuesday January 5, 2021 at 2:00pm at the Job Site.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
12/29/2020
ROBBIE CONLEY ARCHITECT, LLC



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

PRE-CONSTRUCTION MEETING # 6:

REVISED MINUTES

MEETING DATE / TIME:

January 5, 2021 @ 2:00 PM

LOCATION:

Existing Firehouse

ATTENDEES: Art Cumming, Township of Washington
Bill Bilius, Township of Washington Fire Department
Rich Miras, Township of Washington Volunteer Ambulance
Eugene Greco, Township of Washington Volunteer Ambulance
John Descano AIA, PP, Robbie Conley Architect LLC
Jeff Morris, Boswell Engineering
Eric Dziadyk, Tekcon Construction Inc.
Pete Gorzelnik, Tekcon Construction Inc.
Roy Bredt, Tekcon Construction Inc.
Manny Marcal, Marcal Construction

OLD BUSINESS:

- 5.6 Eric noted that E.P. Henry has informed Tekcon that delivery of the selected split-faced cmu is scheduled for the third week in February.

NEW BUSINESS:

- 6.1 Work Completed over the past 2 weeks
- Continued excavation of all footings and elevator pit
 - Partial Footing Inspection performed on 12/29/2020
 - Concrete and Mortar cylinder tests performed on 12/30/2020 (Footings)
 - 80% of perimeter building footings complete
 - 65% of underground (Foundation) CMU block laid
 - Site coordination meeting was held
- 6.2 Work Scheduled to be completed over the next 2 weeks.
- Delivery and installation of all waterproofing materials
 - Backfill and compaction of all building footings
 - Rough Electrical work
 - Installation of all rear drainage utilities
 - Site cut to final grade / soil removal

- 6.3 Project Schedule
- Eric reported that the Project is approximately two weeks behind schedule; Tekcon is taking measures to make up lost time, including working on Saturdays
- 6.4 Items needed from Owner or Architect.
- None noted at this time
- 6.5 Eric stated that an application was made to Suez, and that they anticipate hearing back in approximately 3 weeks.
- Jeff Morris reiterated that Suez also requires the hydrology calculations for the Sprinkler system
- 6.6 Eric stated that he would soon be applying for a Road Opening Permit.
- 6.7 Eric stated that the roof trusses required a 6 week lead time.
- He noted that he would have to coordinate delivery with his installation schedule since the sight is tight.
- 6.8 Following the Meeting, exterior masonry colors were discussed, and subsequently finalized via email. The selections include:
Base (Previously selected): EP Henry Earthtone Line, Split-faced, color: 28-N
Upper CMU: EP Henry Earthtone Line, Color Smooth, color: 26-B
Brick: Watsontown Sturbridge (M) Type 1 Modular (per sample)
Cast Stone: Crystal White (per samples submitted)
- 6.9 The next Meeting will be held on Tuesday January 19, 2021 at 2:00pm ***in the Engine Bay of the Existing Firehouse.***

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
ROBBIE CONLEY ARCHITECT, LLC

1/12/2021



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

PRE-CONSTRUCTION MEETING # 7:

MEETING MINUTES

MEETING DATE / TIME:

January 19, 2021 @ 2:00 PM

LOCATION:

Existing Firehouse

ATTENDEES: Art Cumming, Township of Washington
Robert Tovo, Township of Washington Administrator
Pete Insetta, Township of Washington Fire Department
Bill Bilius, Township of Washington Fire Department
Rich Miras, Township of Washington Volunteer Ambulance
Rob Conley, Robbie Conley Architect LLC
John Descano, Robbie Conley Architect LLC
Jeff Morris, Boswell Engineering
Eric Dziadyk, Tekcon Construction Inc.
Pete Gorzelnik, Tekcon Construction Inc.
Roy Bredt, Tekcon Construction Inc.
Manny Marcal, Marcal Construction

OLD BUSINESS:

- 5.6 Eric noted that E.P. Henry has informed Tekcon that delivery of the selected split-faced CMU is scheduled for February 8, 2021
- 6.5 Eric stated that an application was made to Suez, and that they anticipate hearing back in approximately 3 weeks.
- Jeff Morris will issue updated drawing; Proposed location to be provided by Tekcon

NEW BUSINESS:

- 7.1 Work Completed over the past 2 weeks
- Delivery and installation of waterproofing materials
 - Waterproofing inspection done by Township
 - Backfill and compaction of exterior building footings
 - Electrical subcontractor assessed site locations for rough electrical work
 - 50% of rear drainage utilities installed
 - 50% of interior footing layout
 - Continued CMU installation
 - Began soil excavation and final site grading

- 7.2 Work Scheduled to be completed over the next 2 weeks.
- Excess soil removal
 - Pouring of interior footings
 - Continue excavation and interior footings
 - Backfill interior footings
 - Interior CMU
 - Complete installation of rear drainage utilities
 - Rough electrical
 - Cut site to final grade
- 7.3 Project Schedule
- Project is approximately two weeks behind schedule
- 7.4 Items needed from Owner or Architect.
- Roof Shingle Color, Submittal #61, Revised Site Drawings
- 7.5 Rob Conley reminded Tekcon that they need to submit a Certified Building Survey.
- This is especially important because the building location has shifted
- 7.6 Jeff Morris informed Tekcon that they must contact PSE&G to begin the Permit process, as they are currently taking 6 months or so.
- Pole removals/relocations which are part of the work, should be integrated with the work to be done at the intersection, which is scheduled to begin in approximately 4 weeks (from the Meeting date).
- 7.7 The next Meeting will be held on Tuesday February 2, 2021 at 2:00pm in the Engine Bay of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
ROBBIE CONLEY ARCHITECT, LLC

1/29/2021



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

PRE-CONSTRUCTION MEETING # 8:

MEETING MINUTES

MEETING DATE / TIME:

February 9, 2021 @ 2:00 PM

LOCATION:

Project Site Job Trailer

ATTENDEES: Art Cumming, Township of Washington
Robert Tovo, Township of Washington Administrator
Pete Insetta, Township of Washington Fire Department
Rich Miras, Township of Washington Volunteer Ambulance
John Descano, Robbie Conley Architect LLC
Jeff Morris, Boswell Engineering
Pete Gorzelnik, Tekcon Construction Inc.
Roy Bredt, Tekcon Construction Inc.
Manny Marcal, Marcal Construction

OLD BUSINESS:

- 5.6 Tekcon : Delivery of the selected split-faced CMU is now scheduled for February 15, 2021
- 6.5 Regarding the application to Suez:
- Jeff Morris will issue updated drawing

NEW BUSINESS:

- 8.1 Work Completed over the past 2 weeks
- Pouring of Interior Footings
 - Continued excavation and interior footing layout
 - Excavation and prep of piers
 - Backfilling of interior footprints
 - Continued laying CMU block foundation walls
 - Installation of thermal insulation
 - Installation of all rear drainage utilities
 - Began cutting to final grade and soil removal
 - Excavation of elevator pit, reinforced & poured concrete at elevator pit
- 8.2 Work Scheduled to be completed over the next 2 weeks.
- Continue site cutting to final grade
 - Removal of excess soil
 - Split-face block delivery, scheduled for 2/15/21

- Laying of split face block
 - Begin underslab backfill, stone, rigid insulation and wire mesh prep work
- 8.3 Project Schedule
- Project is approximately two weeks behind schedule
- 8.4 Items needed from Owner or Architect.
- Tekcon requested written approval of water relocation, copy of signed Contract and copy of signed Change Orders.
- 8.5 Peter inquired about the roof shingle color.
- It was confirmed as GAF Timberline, "Williamsburg Slate".
- 8.6 Chief Insetta reiterated that no vehicles shall be parked in front of the existing Firehouse.
- 8.7 Chief Insetta conveyed on behalf of Bill Bilius that the soil is eroding above the retaining wall, and he is concerned that it will undermine the neighbor's fence above.
- 8.8 The next Meeting will be held on Tuesday February 16, 2021 at 2:00pm in the Engine Bay of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
ROBBIE CONLEY ARCHITECT, LLC

2/15/2021



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

PRE-CONSTRUCTION MEETING # 9:

MEETING MINUTES

MEETING DATE / TIME:

February 16, 2021 @ 2:00 PM

LOCATION:

Project Site Job Trailer

ATTENDEES: Mayor Peter Calamari, Township of Washington
Robert Tovo, Township of Washington Administrator
Bill Bilius, Township of Washington Fire Department
Rich Miras, Township of Washington Volunteer Ambulance
Rob Conley, Robbie Conley Architect LLC
John Descano, Robbie Conley Architect LLC
Pete Gorzelnik, Tekcon Construction Inc.
Roy Bredt, Tekcon Construction Inc.

OLD BUSINESS:

- 6.5 Regarding the application to Suez:
- Jeff Morris will issue updated drawing
 - Tekcon to follow up
- 8.7 Chief Insetta conveyed on behalf of Bill Bilius that the soil is eroding above the retaining wall, and he is concerned that it will undermine the neighbor's fence above. Tekcon will address.

NEW BUSINESS:

- 9.1 Work Completed over the past 2 weeks
- Pouring of Interior Footings
 - Backfilling of interior footings
 - Installation of thermal insulation
 - Site cutting to final grade and soil removal
- 9.2 Work Scheduled to be completed over the next 2 weeks.
- Continue site cutting to final grade
 - Removal of excess soil
 - Split-face block delivery, scheduled for 2/17/21
 - Laying of split face block
 - Begin underslab backfill, stone, rigid insulation and wire mesh prep work
 - Brick and Color Smooth block projected delivery date, week of 2/22/2021

9.3 Project Schedule

- Peter reported that the Project is approximately one month behind schedule

9.4 Items needed from Owner or Architect.

- Written approval of water relocation, copies of signed Change Orders.

9.5 RCA informed Tekcon that the stove in the EMS should be gas fired and that the washer and dryer should be relocated from the existing Squad building.

9.6 The next Meeting will be held on Tuesday March 2, 2021 at 2:00pm in the Engine Bay of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
ROBBIE CONLEY ARCHITECT, LLC

2/25/2021



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

CONSTRUCTION PROGRESS MEETING # 10:

MEETING MINUTES

MEETING DATE / TIME:

March 2, 2021 @ 2:00 PM

LOCATION:

Existing Firehouse Engine Bay

ATTENDEES: Robert Tovo, Township of Washington Administrator
Bill Bilius, Township of Washington Fire Department
Pete Insetta, Township of Washington Fire Department
Rich Miras, Township of Washington Volunteer Ambulance
Rob Conley, Robbie Conley Architect LLC
John Descano, Robbie Conley Architect LLC
Jeff Morris, Boswell Engineering
Pete Gorzelnik, Tekcon Construction Inc.
Roy Bredt, Tekcon Construction Inc.

OLD BUSINESS:

NEW BUSINESS:

10.1 Work Completed over the past 2 weeks

- Site cutting to final grade and soil removal
- Received split-face, color-smooth, brick and mortar
- Filled select tops of sheet piling with soil
- Prepped locations for masonry work
- Excavated last corner of building
- Continued masonry at Elevator
- Soil, rebar, Township and Concrete inspections
- Poured remaining building footings
- Stripped forms

10.2 Work Scheduled to be completed over the next 2 weeks.

- Continue insulation of footings and foundation
- Back-filling and compaction of footings
- Certified Foundation Survey
- Start laying of split-faced and color smooth blocks
- Excavation for underground utilities by the existing Firehouse
- Continue Masonry work
- Continue Utility applications (pole relocation).

10.3 Project Schedule

- Peter reported that the Project is approximately one month behind schedule, and has lost a couple of additional days due to weather.

10.4 Items needed from Owner or Architect.

- Written approval of water relocation, copies of signed Change Orders

10.5 Contractor was asked to provide a price to install 2 interior windows, approx. 4' x 4', one each in Offices 203 and 204.

10.6 Rich Miras inquired about the location of the Date Stone, and requested that a site light pole be moved further away from the paving.

10.7 Rob Conley reminded the Contractor that they must issue copies of the Concrete Testing Reports.

- Peter G. indicated that Tekcon would comply.

10.8 In the interest of time, Robbie Conley approved the mock-up of the block to be installed as part of the finished construction. Mock-up of the area that includes brick will be done separately.

10.9 The next Meeting will be held on Tuesday March 16, 2021 at 2:00pm in the Engine Bay of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
ROBBIE CONLEY ARCHITECT, LLC

3/11/2021



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

CONSTRUCTION PROGRESS MEETING # 10:

MEETING MINUTES

MEETING DATE / TIME:

March 16, 2021 @ 2:00 PM

LOCATION:

Existing Firehouse Engine Bay

ATTENDEES: Bill Bilius, Township of Washington Fire Department
Pete Insetta, Township of Washington Fire Department
Rich Miras, Township of Washington Volunteer Ambulance
Eugene Grecco, Township of Washington Volunteer Ambulance
Rob Conley, Robbie Conley Architect LLC
John Descano, Robbie Conley Architect LLC
Jeff Morris, Boswell Engineering
Eric Dziadyk, Tekcon Construction Inc.
Pete Gorzelnik, Tekcon Construction Inc.
Roy Bredt, Tekcon Construction Inc.

OLD BUSINESS:

- 10.5 Contractor was asked to provide a price to install 2 interior windows, approx. 4' x 4', one each in Offices 203 and 204.

NEW BUSINESS:

11.1 Work Completed over the past 2 weeks

- Continued installation of footings and foundation
- Backfilling and compaction of footings
- Certified Foundation survey 3.3.2021
- First course of split face / prepped flashing material
- Continued masonry walls
- Roof trusses ordered. Projected delivery 4.19.2021
- Wood floor joists expected delivery 4.9.2021
- Windows ordered. Expected delivery 10-12 weeks due to Covid

11.2 Work Scheduled to be completed over the next 2 weeks.

- Continue excavation and installation of underground utilities
- Continue Masonry work
- Complete installation of rough plumbing and electrical (underground)
- Final excavation and removal of remaining soil to bring to final grade

- 11.3 Project Schedule
- Peter reported that the Project is a little over one month behind schedule.
- 11.4 Items needed from Owner or Architect.
- Written approval of water relocation, copies of signed Change Orders
- 11.5 A discussion took place regarding the coordination between roof truss installation and the placement of HVAC units during the truss installation. Bill Biliias informed the Contractor to let the FD know if they need to use the apron and block a bay during the installation.
- 11.6 Traffic control was discussed as it relates to roof truss installation. Tekcon should prepare a traffic control plan and allow for at least two weeks in advance to coordinate such efforts.
- 11.7 Coordination is required for the installation of the Plymovent system.
- 11.8 Access Control was discussed. RCA has a meeting scheduled with the Township's Vendor on 3/23/21 to coordinate.
- 11.9 Jeff Morris reminded Tekcon that they must submit a copy of the Foundation Survey to the Township.
- 11.10 Eric stated that he would like to work every other Saturday to make up lost time. Bill Biliias will inquire as to whether there are any restrictions or ordinances.
- 11.11 Eric noted that the soil was tested, and upon clean results, the excess soil will be removed on Monday, 3/22/21.
- 11.12 The next Meeting will be held on Tuesday March 30, 2021 at 2:00pm in the Engine Bay of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
ROBBIE CONLEY ARCHITECT, LLC

3/18/2021



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

CONSTRUCTION PROGRESS MEETING # 12:

MEETING MINUTES

MEETING DATE / TIME:

March 30, 2021 @ 2:00 PM

LOCATION:

Existing Firehouse Engine Bay

ATTENDEES: Robert Tovo, Township of Washington Administrator
Bill Biliias, Township of Washington Fire Department
Pete Insetta, Township of Washington Fire Department
Rich Miras, Township of Washington Volunteer Ambulance
Eugene Grecco, Township of Washington Volunteer Ambulance
Rob Conley, Robbie Conley Architect LLC
John Descano, Robbie Conley Architect LLC
Jeff Morris, Boswell Engineering
Eric Dziadyk, Tekcon Construction Inc .
Pete Gorzelnik, Tekcon Construction Inc.
Roy Bredt, Tekcon Construction Inc.

OLD BUSINESS:

- 10.5 Contractor was asked to provide a price to install 2 interior windows, approx. 4' x 4', one each in Offices 203 and 204.
- 11.6 Traffic control was discussed as it relates to roof truss installation. Tekcon should prepare a traffic control plan and allow for at least two weeks in advance to coordinate such efforts.
- Tekcon to follow up
- 11.8 Access Control was discussed. RCA had a meeting with the Township's Vendor on 3/23/21 to coordinate.
- Further coordination is required among RCA, Township, Contractor and Vendor
- 11.9 Jeff Morris reminded Tekcon that they must submit a copy of the Foundation Survey to the Township.
- Tekcon to follow up

NEW BUSINESS:

- 12.1 Work Completed over the past 2 weeks
- Continued excavation and installation of underground utilities
 - Continued masonry walls
 - Continued installation of rough plumbing and electrical work
 - Excavation and removal of remaining soil to final grade
- 12.2 Work Scheduled to be completed over the next 2 weeks.
- Continue Masonry work
 - Final excavation and removal of remaining soil to bring to final grade
 - Interior Oil and Sand Interceptor tank and misc. interior piping
 - Continue installation of rough electrical work
 - Rough HVAC piping
 - Receiving Cast Stone and Color Smooth block orders
- 12.3 Project Schedule
- Project is a little over one month behind schedule.
- 12.4 Items needed from Owner or Architect.
- Written approval of water relocation
- 12.5 Rich Miras inquired about the combustion air vents for the infrared heaters currently shown on drawings M2.1 and M2.2 as being located on the front of the building. The possibility of installing these vents in the soffit was discussed.
- RCA to follow up with MEP Consultant
- 12.6 The next Meeting will be held on Tuesday April 13, 2021 at 2:00pm in the Engine Bay of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
ROBBIE CONLEY ARCHITECT, LLC

4/7/2021



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

CONSTRUCTION PROGRESS MEETING # 13:

MEETING MINUTES

MEETING DATE / TIME:

April 13, 2021 @ 2:00 PM

LOCATION:

Existing Firehouse Engine Bay

ATTENDEES: Robert Tovo, Township of Washington Administrator
Bill Bilius, Township of Washington Fire Department
Pete Insetta, Township of Washington Fire Department
Robert Rayve, Township of Washington Volunteer Ambulance
Rob Conley, Robbie Conley Architect LLC
John Descano, Robbie Conley Architect LLC
Jeff Morris, Boswell Engineering
Alex Gagliardi, ARH Engineering
Eric Dziadyk, Tekcon Construction Inc .
Basheer Jaludi, Tekcon Construction Inc.

OLD BUSINESS:

- 10.5 Contractor was asked to provide a price to install 2 interior windows, approx. 4' x 4', one each in Offices 203 and 204.
- 11.8 Regarding Access Control, further coordination is required among RCA, Township, Contractor and Vendor.
- RCA had a meeting with the Township's Vendor on 3/23/21 to coordinate.
 - RCA will follow up with Vendor (JCT Solutions)

NEW BUSINESS:

- 13.1 Work Completed over the past 2 weeks
- Continued exterior masonry walls
 - Excavation and removal of remaining soil to final grade
 - Interior Oil/Sand Interceptor tank and piping and backfill
 - Rough HVAC sleeves
 - Received cast stone and color-smooth block
- 13.2 Work Scheduled to be completed over the next 2 weeks.
- Continue Masonry work- load bearing walls to be completed first
 - Temporary electric for Office trailer to be disconnected 4/21/21

- Office trailer to be removed from Site 4/22-4/23
- Full site to be staged and prepped for deliveries by 4/23/21
- Roof trusses to be delivered 4/29-4/30 – After the meeting, the Contractor informed us that he has pushed this date back approx. 1 week.
- Contractor has indicated that no road closure, nor traffic control will be required during delivery/installation of trusses.
- Installation of roof trusses to begin on the date of truss delivery; Onsite coordination will take place with HVAC units in attic.

13.3 Project Schedule

- Project is a little over one month behind schedule.

13.4 Items needed from Owner or Architect.

- Check pursuant to Suez Application

13.5 A new Project Superintendent was introduced (Basheer). Bill Bilius reminded him that Contractors are not to park on the Apron, nor in the Fire Department lot.

13.6 Ridgewood Road is scheduled to be milled between 4/20 and 4/26. It is anticipated that this will increase traffic on Washington Avenue.

13.7 Jeff informed the Contractor that the Bergen County Soils Conservation District commented that the stone access needs to be repaired/replaced, and that the silt fence needs to be repaired.

13.8 The next Meeting will be held on Tuesday April 27, 2021 at 2:00pm in the Engine Bay of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
ROBBIE CONLEY ARCHITECT, LLC

4/19/2021



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

CONSTRUCTION PROGRESS MEETING # 14:

MEETING MINUTES

MEETING DATE / TIME:

April 27, 2021 @ 2:00 PM

LOCATION:

Existing Firehouse Engine Bay

ATTENDEES: Mayor Peter Calamari, Township of Washington
Bill Biliias, Township of Washington Fire Department
Pete Insetta, Township of Washington Fire Department
Rich Miras, Township of Washington Volunteer Ambulance
Rob Conley, Robbie Conley Architect LLC
John Descano, Robbie Conley Architect LLC
Jeff Morris, Boswell Engineering
Basheer Jaludi, Tekcon Construction Inc.

OLD BUSINESS:

- 10.5 Contractor was asked to provide a price to install 2 interior windows, approx. 4' x 4', one each in Offices 203 and 204.

NEW BUSINESS:

14.1 Work Completed over the past 2 weeks

- Continued masonry operations
- Continued bracing of interior walls
- Temp. electric for Office trailer was disconnected 4/21/21
- Office trailer removed from Site on 4/22/21
- Site was staged and prepped for upcoming deliveries 4/23/21
- Initial welding performed 4/22/21 on structural steel beams

14.2 Work Scheduled to be completed over the next 2 weeks.

- Continue Masonry operations
- Continue installation of steel and welding
- First shipment of Marvin windows expected on 4/30/21
- Interior door frames expected delivery 4/29/21
- Installation of plates at top of Masonry walls, 4/28-4/29
- Roof trusses to delivered 4/29-4/30
- Roof trusses installed 5/3-5/4
- Installation of HVAC unit in attic
- All truss bracing completed by 5/11/21

14.3 Project Schedule

- Project is a little over one month behind schedule.

14.4 Items needed from Owner or Architect.

- None noted at this time

14.5 The cupola was delivered to the Project site.

14.6 Jeff Morris mentioned that two signal pre-emptive devices are to be installed to control the traffic light at the intersection of Washington Ave. and Pascack Road.

- Possible locations include between the doors on the Fire and EMS sides. Final locations will need to be confirmed.
- Conduit will be needed

14.7 The painting of cmu was discussed.

- Contractor explained that it was for another Project.
- RCA informed him to remove it from the site immediately.

14.8 The next Meeting will be held on Tuesday May 11, 2021 at 2:00pm in the Engine Bay of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
ROBBIE CONLEY ARCHITECT, LLC

5/7/2021



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

CONSTRUCTION PROGRESS MEETING # 15:

MEETING MINUTES

MEETING DATE / TIME:

May 11, 2021 @ 2:00 PM

LOCATION:

Existing Firehouse Engine Bay

ATTENDEES: Bill Bilius, Township of Washington Fire Department
Pete Insetta, Township of Washington Fire Department
Rich Miras, Township of Washington Volunteer Ambulance
Rob Conley, Robbie Conley Architect LLC
John Descano, Robbie Conley Architect LLC
Eric Dziadyk, Tekcon Construction Inc.
Peter Gorzelnik, Tekcon Construction Inc.
Basheer Jaludi, Tekcon Construction Inc.

OLD BUSINESS:

- 10.5 Contractor was asked to provide a price to install 2 interior windows, approx. 4' x 4', one each in Offices 203 and 204.
- 14.6 Jeff Morris mentioned that two signal pre-emptive devices are to be installed to control the traffic light at the intersection of Washington Ave. and Pascack Road.
- Possible locations include between the doors on the Fire and EMS sides. Final locations will need to be confirmed.
 - Conduit will be needed

NEW BUSINESS:

- 15.1 Work Completed over the past 2 weeks
- Continued masonry operations exterior and interior walls
 - Continued installation and welding of structural steel
 - Interior door frames delivered on 4/29/21
 - Installation of plates on top of masonry walls
 - Delivery of roof trusses 4/30/21
- 15.2 Work Scheduled to be completed over the next 2 weeks.
- Continue Masonry operations of all interior wall to be completed by 5/25
 - Install interior door frames
 - Continue installation of remaining structural steel and final welding

- Installation of truss hangers 5/11-5/12
- Installation of roof trusses 5/13-5/14 followed by all bracing
- Installation of all hangers for joists 5/17-5/19
- Underground utilities to start by 5/24

15.3 Project Schedule

- Project is a little over one month behind schedule.

15.4 Items needed from Owner or Architect.

- None noted at this time

15.5 Eric asked about the status of the Suez application.

15.6 RCA reminded Tekcon that they must submit copies of all Third Party inspection reports to Architect, including Trusses as soon as they are available.

15.7 Eric stated that Tekcon would store the cupola on a pallet and cover with tarp until ready to install.

15.8 The window openings in Rooms 124 and 125 were discussed. Openings will be lowered 6 courses.

15.9 The next Meeting will be held on Tuesday May 25, 2021 at 2:00pm in the Engine Bay of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
ROBBIE CONLEY ARCHITECT, LLC

5/24/2021



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

CONSTRUCTION PROGRESS MEETING # 16:

MEETING MINUTES

MEETING DATE / TIME:

May 25, 2021 @ 2:00 PM

LOCATION:

Existing Firehouse Engine Bay

ATTENDEES: Bill Bilius, Township of Washington Fire Department
Pete Insetta, Township of Washington Fire Department
Rich Miras, Township of Washington Volunteer Ambulance
Rob Conley, Robbie Conley Architect LLC
John Descano, Robbie Conley Architect LLC
Eric Dziadyk, Tekcon Construction Inc.
Peter Gorzelnik, Tekcon Construction Inc.
Basheer Jaludi, Tekcon Construction Inc.

OLD BUSINESS:

- 10.5 Contractor was asked to provide a price to install 2 interior windows, approx. 4' x 4', one each in Offices 203 and 204.
- 14.6 Jeff Morris mentioned that two signal pre-emptive devices are to be installed to control the traffic light at the intersection of Washington Ave. and Pascack Road.
- Possible locations include between the doors on the Fire and EMS sides. Final locations will need to be confirmed.
 - Conduit will be needed
 - A sketch from the Site Engineer may be needed
- 15.6 RCA reminded Tekcon that they must submit copies of all Third Party inspection reports to Architect, including Trusses as soon as they are available.

NEW BUSINESS:

- 16.1 Work Completed over the past 2 weeks
- Continued masonry operations interior walls and Elevator shaft
 - Continued installation of interior door frames
 - Lowered rear window elevations
 - Continued installation and welding of structural steel
 - Installation of truss hangers performed on 5/11-5/12
 - Installation of roof trusses at Fire Engine Bay on 5/13

- Installation of roof trusses at EMS Bay and Middle on 5/20
 - Continued permanent bracing of roof trusses
 - Accepted joist and plywood deliveries
- 16.2 Work Scheduled to be completed over the next 2 weeks.
- Continue permanent bracing of all trusses
 - Piggy back section of trusses to be installed along with ERV-1 on 5/27
 - Third-party truss inspection
 - Begin plywood sheathing (roof)
 - Installation of remaining structural steel scheduled for 6/1
 - Welding inspection
 - Installation of all joist hangers
 - Final masonry operations – interior walls
 - Lower level slab preparation
 - Underground utilities to start 6/2
- 16.3 Project Schedule
- Project is a little over one month behind schedule.
- 16.4 Items needed from Owner or Architect.
- Letter to State for Elevator
- 16.5 Fire Department is inquiring about anticipated work in the area where the current monument is located.
- Needs input by Site Engineer
- 16.6 Bill B. mentioned that members of the Fire Department have been asking about how the brick is going to be attached to the cmu back-up wall.
- 16.7 Eric noted that he has been ordering materials in large quantities, and that, due to OSHA restrictions, no work can be performed in building while trusses are being installed overhead.
- 16.8 RCA reminded Tekcon that samples of all interior finishes needing to be selected shall be submitted prior to any selections being made.
- 16.9 The next Meeting will be held on Tuesday June 8, 2021 at 2:00pm in the Engine Bay of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
ROBBIE CONLEY ARCHITECT, LLC

6/3/2021



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

CONSTRUCTION PROGRESS MEETING # 17:

MEETING MINUTES

MEETING DATE / TIME:

June 8, 2021 @ 2:00 PM

LOCATION:

Existing Firehouse Engine Bay

ATTENDEES: Bill Bilius, Township of Washington Fire Department
Rich Miras, Township of Washington Volunteer Ambulance
Rob Conley, Robbie Conley Architect LLC
John Descano, Robbie Conley Architect LLC
Jeff Morris, Boswell Engineering
Eric Dziadyk, Tekcon Construction Inc.
Basheer Jaludi, Tekcon Construction Inc.

OLD BUSINESS:

- 10.5 Contractor was asked to provide a price to install 2 interior windows, approx. 4' x 4', one each in Offices 203 and 204.
- Pending approval by Owner
- 14.6 Jeff Morris mentioned that two signal pre-emptive devices are to be installed to control the traffic light at the intersection of Washington Ave. and Pascack Road.
- Possible locations include between the doors on the Fire and EMS sides. Final locations will need to be confirmed.
 - Conduit will be needed
 - A sketch from the Site Engineer may be needed
- 15.6 RCA reminded Tekcon that they must submit copies of all Third-Party inspection reports to Architect, including Trusses as soon as they are available.
- 16.5 Fire Department is inquiring about anticipated work in the area where the current monument is located. The concern is that the current siren and pole may need to be moved.
- Needs input by Site Engineer
- 16.8 RCA reminded Tekcon that samples of all interior finishes needing to be selected shall be submitted prior to any selections being made.

NEW BUSINESS:

- 17.1 Work Completed over the past 2 weeks
- Continued permanent bracing of roof trusses
 - Installed ERV-1 and piggyback trusses at center section.
 - Continued installation of structural steel beams/welding
 - Completed interior masonry walls at Fire Engine Bay
 - Rear windows set in final (correct) location
- 17.2 Work Scheduled to be completed over the next 2 weeks.
- Piggyback section of trusses and installation of cupola
 - Third-party & Township truss inspections
 - Begin plywood sheathing (roof)
 - Installation of remaining structural steel
 - Welding inspection
 - Installation of all joist hangers
 - Lower-level slab preparation
 - Underground utilities at Fire Bays
- 17.3 Project Schedule
- Project is a little over one month behind schedule. Eric noted that he will issue a revised schedule.
- 17.4 Items needed from Owner or Architect.
- Letter to State for Elevator
- 17.5 Access Control was discussed as it relates to the installation of door frames.
- RCA is awaiting a submittal for Access Control Hardware and System
- 17.6 The installation of the cupola was discussed. Eric verified with GAF that the cupola may be installed on top of the shingles without affecting the warranty.
- 17.7 Tekcon will follow up with PDE&G regarding moving the utility pole(s) along Washington Avenue.
- 16.9 The next Meeting will be held on Tuesday June 22, 2021 at 2:00pm in the Engine Bay of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
ROBBIE CONLEY ARCHITECT, LLC

6/21/2021



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

CONSTRUCTION PROGRESS MEETING # 18:

MEETING MINUTES

MEETING DATE / TIME:

June 22, 2021 @ 2:00 PM

LOCATION:

Existing Firehouse Meeting Room

ATTENDEES: Robert Tovo, Township of Washington Administrator
Bill Bilius, Township of Washington Fire Department
Rich Miras, Township of Washington Volunteer Ambulance
Rob Conley, Robbie Conley Architect LLC
John Descano, Robbie Conley Architect LLC
Jeff Morris, Boswell Engineering
Peter Gorzelnik, Tekcon Construction Inc.
Basheer Jaludi, Tekcon Construction Inc.

OLD BUSINESS:

- 10.5 Contractor was asked to provide a price to install 2 interior windows, approx. 4' x 4', one each in Offices 203 and 204.
- Pending approval by Owner
- 16.5 Fire Department is inquiring about anticipated work in the area where the current monument is located. The concern is that the current siren and pole may need to be moved.
- Jeff Morris noted that, as of now, it does not have to be moved.
- 16.8 RCA reminded Tekcon that samples of all interior finishes needing to be selected shall be submitted prior to any selections being made.
- 17.5 Access Control was discussed as it relates to the installation of door frames.
- RCA is awaiting a submittal for Access Control Hardware and System
- 17.7 Tekcon will follow up with PSE&G regarding moving two utility poles along Washington Avenue.
- Peter G. will forward contact information to Jeff Morris in order to set up a Meeting

NEW BUSINESS:

- 18.1 Work Completed over the past 2 weeks

- Installation of remaining piggy back trusses
- Final truss bracing (permanent)
- Township and Third-Party Truss Inspection
- Installation of remaining structural steel & Third-Party inspection
- Underground plumbing work for slab prep at -5'-4" elevation

18.2 Work Scheduled to be completed over the next 2 weeks.

- All roof sheathing
- Township plumbing and steel inspection, 6/24/21
- Complete installation of interior masonry walls
- Installation of joist hangers and joists
- Underground electrical work
- Stone, insulation and wire mesh slab prep work
- Pour slab at -5'-4" elevation

18.3 Project Schedule

- Project is a little over one month behind schedule. Eric noted that he will issue a revised schedule.

18.4 Items needed from Owner or Architect.

- Letter to State for Elevator

18.5 Rich Miras noted that the exhaust fan, EF-6 is shown in the rear, on the opposite side of a full height wall.

- RCA's MEP Engineer will provide sketch showing a revised location for the unit.

18.6 Bill inquired about the coordination of the Plymovent system.

- It was decided that contact with the manufacturer is necessary.

18.7 Bill inquired about conduit from the radio room to the antenna(e).

18.8 The next Meeting will be held on Tuesday July 6, 2021 at 2:00pm in the Second Floor Meeting Room of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
ROBBIE CONLEY ARCHITECT, LLC

7/6/2021



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

CONSTRUCTION PROGRESS MEETING # 19:

MEETING MINUTES

MEETING DATE / TIME:

July 6, 2021 @ 2:00 PM

LOCATION:

Existing Firehouse Meeting Room

ATTENDEES: Mayor Peter Calamari, Township of Washington
Robert Tovo, Township of Washington Administrator
Bill Bilius, Township of Washington Fire Department
Rich Miras, Township of Washington Volunteer Ambulance
Rob Conley, Robbie Conley Architect LLC
John Descano, Robbie Conley Architect LLC
Peter Gorzelnik, Tekcon Construction Inc.
Basheer Jaludi, Tekcon Construction Inc.

OLD BUSINESS:

- 10.5 Contractor was asked to provide a price to install 2 interior windows, approx. 4' x 4', one each in Offices 203 and 204.
- Approved by Owner; RCA to issue formal C.O.
- 16.8 RCA reminded Tekcon that samples of all interior finishes needing to be selected shall be submitted prior to any selections being made.
- 17.5 Access Control was discussed as it relates to the installation of door frames.
- RCA is awaiting a submittal for Access Control Hardware and System
- 17.7 Tekcon will follow up with PSE&G regarding moving two utility poles along Washington Avenue.
- Peter G. will forward contact information to Jeff Morris in order to set up a Meeting
- 18.6 Regarding the installation of the Plymovent system.
- Requires coordination with Vendor

NEW BUSINESS:

- 19.1 Work Completed over the past 2 weeks
- Installation of remaining piggy back trusses

- All roof sheathing
- Township Plumbing Inspection 6/24/21
- Third Party structural steel and Roof sheathing inspection
- Complete installation of interior masonry walls
- Installation of joist hangers and joists
- Underground electrical work and stone prep work for lower-level slab

19.2 Work Scheduled to be completed over the next 2 weeks.

- Continue exterior sheathing
- Installation of roof shingles and cupola
- Continue installation of joists
- Underground electrical work
- Installation of wire mesh for slab prep work
- Pour slab at -5'-4" elevation
- Window delivery expected 7/15 – 7/20

19.3 Project Schedule

- Project is a little over one month behind schedule. Eric noted that he will issue a revised schedule.

19.4 Items needed from Owner or Architect.

- Letter to State for Elevator

19.5 Bob Tovo inquired about the timing for the installation of the concrete apron. The concern is that it be installed prior to the onset of winter weather conditions. The apron must be installed in order to facilitate the movement of vehicles in and out of the Engine bays. It was discussed that due to the anticipated completion date in December, that the final top coat of paving may need to be done in the Spring.

19.6 Rich Miras inquired about operating manuals and close-out documents. These are required by the Contract and will be provided at the end of construction. Rich also noted that the Ambulance Squad would like to add a dishwasher in the Kitchen.

- RCA to issue a sketch

19.7 Tekcon requested space to store HVAC units for the Project.

- Bob Tovo will follow up

19.8 The next Meeting will be held on Tuesday July 20, 2021 at 2:00pm in the Second Floor Meeting Room of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
ROBBIE CONLEY ARCHITECT, LLC

7/19/2021



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

CONSTRUCTION PROGRESS MEETING # 19:

MEETING MINUTES

MEETING DATE / TIME:

July 6, 2021 @ 2:00 PM

LOCATION:

Existing Firehouse Meeting Room

ATTENDEES: Mayor Peter Calamari, Township of Washington
Robert Tovo, Township of Washington Administrator
Bill Bilius, Township of Washington Fire Department
Pete Insetta, Township of Washington Fire Department
Rich Miras, Township of Washington Volunteer Ambulance
Rob Conley, Robbie Conley Architect LLC
John Descano, Robbie Conley Architect LLC
Jeff Morris, Boswell Engineering
John Yakimik, Boswell Engineering
Eric Dziadyk, Tekcon Construction Inc.
Peter Gorzelnik, Tekcon Construction Inc.
Basheer Jaludi, Tekcon Construction Inc.

OLD BUSINESS:

- 16.8 RCA reminded Tekcon that samples of all interior finishes needing to be selected shall be submitted prior to any selections being made.
- 17.5 Access Control was discussed as it relates to the installation of door frames.
- RCA is awaiting a submittal for Access Control Hardware and System
- 17.7 Tekcon will follow up with PSE&G regarding moving two utility poles along Washington Avenue.
- Boswell to reach out to PSE&G

NEW BUSINESS:

- 20.1 Work Completed over the past 2 weeks
- Completed exterior sheathing
 - Installation of Roof Shingles
 - Continued installation of joist and floor underlayment
 - Underground electrical conduits
 - Insulation and wire mesh for lower slab

- 20.2 Work Scheduled to be completed over the next 2 weeks.
- Continue installation of joists and floor underlayment
 - Twp. Inspection for wire mesh scheduled for 7/22/21
 - Pouring of lower level slab scheduled for 7/23/21
 - Window delivery scheduled for 7/26-7/30
 - Underground electrical and plumbing at Engine Bay slab 7/26
 - Twp. Inspection of underground electrical and plumbing
 - Installation of interior framed walls
 - Twp. Inspection for wire mesh scheduled for 7/29
 - Pouring Engine Bay level slab 7/30
 - Removal of roof shingles 8/2 & 8/3
 - Roof repairs to be completed by 8/5; Inspection by RCA
 - Installation of new roof shingles 8/9
- 20.3 Project Schedule
- Project is a little over one month behind schedule. Eric noted that he will issue a revised schedule.
- 20.4 Items needed from Owner or Architect.
- Letter to State for Elevator
- 20.5 Jeff Morris asked Tekcon when the soil on the East side of the site was going to be removed. Eric noted that he had the cupola and other items stored there, and wanted to install the cupola prior to removal of the soil. Subsequent discussions ensued, when the Fire Department offered an area on the west side of the existing Firehouse near the shed, where the cupola could be stored.
- 20.6 Pete Insetta questioned the Monument area at the west edge of the existing parking lot, and expressed concerns about irrigation and electrical lines in that area.
- Jeff Morris to email a drawing showing that area
- 20.7 Eric noted that he would be pouring Concrete on Friday 7/23, and that because of the nature of the pour, he could not stop and could possibly run past the normal work time.
- Bob Tovo advised him to contact the Code Official to let him know of the possibility; Township to notify neighbors
- 20.8 The next Meeting will be held on Tuesday August 3, 2021 at 2:00pm in the Second Floor Meeting Room of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
ROBBIE CONLEY ARCHITECT, LLC

7/29/2021



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

CONSTRUCTION PROGRESS MEETING # 21:

MEETING MINUTES

MEETING DATE / TIME:

Aug 3, 2021 @ 2:00 PM

LOCATION:

Existing Firehouse Meeting Room

ATTENDEES: Mayor Peter Calamari, Township of Washington
Bill Bilius, Township of Washington Fire Department
Pete Insetta, Township of Washington Fire Department
Rich Miras, Township of Washington Volunteer Ambulance
Rob Conley, Robbie Conley Architect LLC
John Descano, Robbie Conley Architect LLC
Jeff Morris, Boswell Engineering
Eric Dziadyk, Tekcon Construction Inc.
Peter Gorzelnik, Tekcon Construction Inc.
Ivan Skulevold, Tekcon Construction Inc.

OLD BUSINESS:

- 16.8 RCA reminded Tekcon that samples of all interior finishes needing to be selected shall be submitted prior to any selections being made.
- 17.5 Access Control was discussed as it relates to the installation of door frames.
- RCA is awaiting a submittal for Access Control Hardware and System
- 17.7 Coordination still required with PSE&G regarding moving two utility poles along Washington Avenue.
- Per PSE&G, this was pass along to "New Service" and requires follow up. Schedule will soon be impacted if not resolved.
- 20.6 Pete Insetta questioned the Monument area at the west edge of the existing parking lot. Low voltage electric and irrigation will need to be run to that area.
- Jeff Morris to email a drawing showing that area

NEW BUSINESS:

- 21.1 Work Completed over the past 2 weeks
- Continued installation of joist and floor underlayment
 - Twp. Inspection for wire mesh 7/22/21
 - Pouring of lower level slab 7/23/21

- Pole relocation meeting with Boswell & PSE&G 7/23/21
- Windows delivered 7/29/21
- Underground Plumbing/0'-0" Level completed/inspected 7/27/21
- Rough Electric Primary/Generator completed/inspected 7/29/21
- Installation of interior wall framing & door frames
- Insulation/stone prep work for slab at 0'-0" Level.
- Roof shingles removed 8/2-8/4/21

21.2 Work Scheduled to be completed over the next 2 weeks.

- Roof repairs to be completed by 8/5; Inspection by RCA
- Installation of new roof shingles 8/6 - 8/9, weather dependent
- Installation of windows
- Begin HVAC work at Ambulance side
- Final rough electric/Twp. Inspection scheduled for 8/5/21
- Rough in Gas, Fire Protection & Domestic Water
- Twp. Inspection for wire mesh scheduled for 8/10/21
- 0'-0" slab pour scheduled tentatively for 8/11-8/13

21.3 Project Schedule

- Project is a little over one month behind schedule. Eric noted that he will issue a revised schedule.

21.4 Items needed from Owner or Architect.

- None noted at this time

21.5 Location of the Antennae (by Owner) were discussed.

- Possibly at the rear of the cupola

21.6 A camera was installed on a pole along Washington Ave. to monitor activities on Site.

21.7 RCA will be on-site to inspect roof sheathing, prior to installation of new roof shingles. This was scheduled for the afternoon of Wednesday, August 4, 2021.

- For the record, it should be noted that, in the interest of forgoing any further delays, this inspection was performed by RCA at this time. There was still a small amount of roofing in the process of being removed, but the Contractor was advised of examples of concerns, not necessarily specific ones, and instructed to remediate all similarly deficient areas.

21.8 The next Meeting will be held on Tuesday August 17, 2021 at 2:00pm in the Second Floor Meeting Room of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
ROBBIE CONLEY ARCHITECT, LLC

8/16/2021



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

CONSTRUCTION PROGRESS MEETING # 22:

MEETING MINUTES

MEETING DATE / TIME:

Aug 17, 2021 @ 2:00 PM

LOCATION:

Existing Firehouse Meeting Room

ATTENDEES: Mayor Peter Calamari, Township of Washington
Robert Tovo, Township of Washington
Bill Biliias, Township of Washington Fire Department
Pete Insetta, Township of Washington Fire Department
Rich Miras, Township of Washington Volunteer Ambulance
John Descano, Robbie Conley Architect LLC
Jeff Morris, Boswell Engineering
Eric Dziadyk, Tekcon Construction Inc.
Peter Gorzelnik, Tekcon Construction Inc.
Ivan Skulevold, Tekcon Construction Inc.

OLD BUSINESS:

- 16.8 RCA reminded Tekcon that samples of all interior finishes needing to be selected shall be submitted prior to any selections being made.
- 17.5 Access Control was discussed as it relates to the installation of door frames.
- RCA is awaiting a submittal for Access Control Hardware and System
- 17.7 Coordination still required with PSE&G regarding moving two utility poles along Washington Avenue.
- Gas scheduled for 9/25
 - Electric – Pending; Transformer may be located overhead (TBD)
- 20.6 Pete Insetta questioned the Monument area at the west edge of the existing parking lot. Low voltage electric and irrigation will need to be run to that area.
- Jeff Morris to email a drawing showing that area
- 21.5 Location of the Antennae (by Owner) were discussed.
- Gable wall on high side of building

NEW BUSINESS:

- 22.1 Work Completed over the past 2 weeks

- Roof sheathing repairs completed 8/3, 8/4 and 8/5
- RCA was on-site on 8/4 to review
- Installation of new roof shingles, 8/9-8/13
- Final rough electrical Twp. Inspection 8/5/21
- Rough-in Domestic Water
- Insulation, Poly and wire mesh prep work completed in Middle section
- 95% of rough framing completed at Second Floor

22.2 Work Scheduled to be completed over the next 2 weeks.

- Rough in Gas, Fire Protection & Domestic Water
- Complete installation of trench drains and caps
- Pour upper-level slab
- Suez-New water service scheduled for 8/24
- Install Cupola
- Window Pre-installation Conference, Friday 8/20
- Rough in HVAC, Elec, Plumbing at Second Floor

22.3 Project Schedule

- Project is approximately 29 days behind schedule.

22.4 Items needed from Owner or Architect.

- None noted at this time

22.5 Eric stated that he wanted to pour concrete on Friday 8/20, and, asked for assistance with getting the Construction Office to perform a partial inspection in order to facilitate.

- Bob Tovo will follow up with the Construction Office

22.6 Bob Tovo requested the Contractor to revise the Schedule to include Saturdays and extra time (until 5-5:30) each day to make up time. The principle concern is that Sitework (flatwork/plantings) be performed prior to winter weather.

22.7 The removal of trees along the East end of the property was discussed. Township will notify the adjacent neighbor as a courtesy.

22.8 Conduit for the Radio Antennae were discussed.

- Pete Insetta to follow up

22.9 The next Meeting will be held on Wednesday, September 1, 2021 at 2:00pm in The Second Floor Meeting Room of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
ROBBIE CONLEY ARCHITECT, LLC

8/25/2021



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

CONSTRUCTION PROGRESS MEETING # 23:

MEETING MINUTES

MEETING DATE / TIME:

Sept. 1, 2021 @ 2:00 PM

LOCATION:

Existing Firehouse Meeting Room

ATTENDEES: Robert Tovo, Township of Washington
Bill Bilius, Township of Washington Fire Department
Pete Insetta, Township of Washington Fire Department
Robert Rayve, Township of Washington Volunteer Ambulance
John Descano, Robbie Conley Architect LLC
Jeff Morris, Boswell Engineering
Peter Gorzelnik, Tekcon Construction Inc.
Ivan Skulevold, Tekcon Construction Inc.

OLD BUSINESS:

- 16.8 RCA reminded Tekcon that samples of all interior finishes needing to be selected shall be submitted prior to any selections being made.
- 17.5 Access Control was discussed as it relates to the installation of door frames.
- 17.7 Coordination still required with PSE&G regarding moving two utility poles along Washington Avenue.
- Gas needs assessment by PSE&G
 - Electric – Pending
- 20.6 Pete Insetta questioned the Monument area at the west edge of the existing parking lot. Low voltage electric and irrigation will need to be run to that area.
- Jeff Morris to issue a sketch.
- 21.5 Location of the Antennae (by Owner) were discussed.
- Gable wall on high side of building; Conduit to be run to attic, (3) 1 ½" from Radio Room to West side, (2) 1 ½" from EMS Radio Room to East side.
- 22.6 Bob Tovo requested the Contractor to revise the Schedule to include Saturdays and extra time (until 5-5:30) each day to make up time. Site work is the primary concern.
- Tekcon has issued a revised Schedule

NEW BUSINESS:

- 23.1 Work Completed over the past 2 weeks
- Rough-in fire suppression
 - Final Inspection Insulation, Poly, wire mesh Engine Bays
 - Complete installation of trench drains and caps
 - Pour upper level slab
 - New water service 8/24
 - Install Cupola
 - Window pre-installation conference
 - Rough-ins @ Second Floor
 - Continued framing on EMS side
- 23.2 Work Scheduled to be completed over the next 2 weeks.
- Tree & stump removal 09/1/21
 - Continue Rough in HVAC, Elec, Plumbing
 - Rough-in Attic fire suppression
 - Window prep & installation
 - Excavation & installation of storm drainage piping
- 23.3 Project Schedule
- Project is approximately 29 days behind schedule.
- 23.4 Items needed from Owner or Architect.
- None noted at this time
- 23.5 Bill B. requested that the Contractor install a quick-connect gas nipple in the Second Floor Kitchen.
- 23.6 Color of the flag poles is to be white.
- 23.7 Building signage was discussed. RCA will send submittals to Owner for input.
- 23.6 The next Meeting will be held on Tuesday, September 14, 2021 at 2:00pm in The Second Floor Meeting Room of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
ROBBIE CONLEY ARCHITECT, LLC

9/14/2021



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

CONSTRUCTION PROGRESS MEETING # 24:

MEETING MINUTES

MEETING DATE / TIME:

Sept. 14, 2021 @ 2:00 PM

LOCATION:

Existing Firehouse Meeting Room

ATTENDEES: Robert Tovo, Township of Washington
Pete Insetta, Township of Washington Fire Department
Robert Rayve, Township of Washington Volunteer Ambulance
Robbie Conley, Robbie Conley Architect LLC
John Descano, Robbie Conley Architect LLC
Jeff Morris, Boswell Engineering
Eric Dziadyk, Tekcon Construction Inc.
Peter Gorzelnik, Tekcon Construction Inc.
Ivan Skulevold, Tekcon Construction Inc.

OLD BUSINESS:

- 16.8 RCA reminded Tekcon that samples of all interior finishes needing to be selected shall be submitted prior to any selections being made.
- 17.5 Access Control was discussed as it relates to the installation of door frames.
- 17.7 Coordination still required with PSE&G regarding moving two utility poles along Washington Avenue.
- Gas needs assessment by PSE&G
 - Electric – Pending
- 20.6 Regarding the Monument area at the west edge of the existing parking lot, low voltage electric and irrigation will need to be run to that area.
- Jeff Morris to issue a sketch.
- 21.5 Location of the Antennae (by Owner) were discussed.
- Gable wall on high side of building; Conduit to be run to attic, (3) 1 ½" from Radio Room to West side, (2) 1 ½" from EMS Radio Room to East side.
- 23.5 Bill B. requested that the Contractor install a quick-connect gas nipple in the Second Floor Kitchen.

NEW BUSINESS:

- 24.1 Work Completed over the past 2 weeks
- Tree & stump removal performed on 9/3/21
 - Continued rough HVAC, Electric and Plumbing
 - Continued framing at Fire Dept. First Floor
 - Window prep and first installation conference
 - Continued masonry in-fills and interior CMU walls
 - Accepted delivery of clock
- 24.2 Work Scheduled to be completed over the next 2 weeks.
- Continue window prep and installation
 - Excavation and installation of storm drainage piping
 - Masonry work for front stairs and column footings
 - Curbing layout scheduled for 9/16/21
 - Continue rough-ins for HVAC, Electric and Plumbing
 - Rough-in Attic fire suppression to start 9/21/21
- 24.3 Project Schedule
- Project is approximately 29 days behind schedule.
- 24.4 Items needed from Owner or Architect.
- None noted at this time
- 24.5 Tekcon would like to purchase the generator, and requested storing it in the existing Firehouse parking lot.
- 24.6 A discussion ensued about verifying the accessibility at the front walkway.
- Jeff Morris to verify
- 24.7 RCA requested that photos be taken during the installation of brick wall ties.
- 24.8 The next Meeting will be held on Tuesday, September 28, 2021 at 2:00pm in The Second Floor Meeting Room of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
ROBBIE CONLEY ARCHITECT, LLC

9/27/2021



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

CONSTRUCTION PROGRESS MEETING # 25:

MEETING MINUTES

MEETING DATE / TIME:

Sept. 28, 2021 @ 2:00 PM

LOCATION:

Existing Firehouse Meeting Room

ATTENDEES: Robert Tovo, Township of Washington
Bill Bilius, Township of Washington Fire Department
Rich Miras, Township of Washington Volunteer Ambulance
Robbie Conley, Robbie Conley Architect LLC
John Descano, Robbie Conley Architect LLC
Jeff Morris, Boswell Engineering
Eric Dziadyk, Tekcon Construction Inc.
Peter Gorzelnik, Tekcon Construction Inc.
Ivan Skulevold, Tekcon Construction Inc.

OLD BUSINESS:

- 16.8 Tekcon supplied physical samples for finishes needing to be selected, except epoxy. RCA will try to locate samples.
- 17.5 Access Control was discussed as it relates to the installation of door frames.
- 17.7 Coordination still required with PSE&G regarding moving two utility poles along Washington Avenue.
- Jeff M. reported that no transformer is needed
 - Pole location is marked out. Discussion ensued regarding moving it approx. 8'-0" to the west.
- 20.6 Regarding the Monument area at the west edge of the existing parking lot, low voltage electric and irrigation will need to be run to that area.
- Jeff Morris to issue a sketch.
- 23.5 Bill B. requested that the Contractor install a quick-connect gas nipple in the Second Floor Kitchen.
- RCA to follow up with Consultant
- 24.7 RCA requested that photos be taken during the installation of brick wall ties.

NEW BUSINESS:

- 25.1 Work Completed over the past 2 weeks
- Continue window prep and installation
 - Excavation and installation of storm drainage piping
 - Masonry work for front stairs and column footings
 - Continued masonry split-face and prep for brick
 - Curbing layout completed 9/16/21
 - Continue rough-ins for HVAC, Electric and Plumbing
 - Fire Suppression piping started Tuesday 9/21/21
 - Onsite meeting held with PSE&G on 9/22/21
- 25.2 Work Scheduled to be completed over the next 2 weeks.
- Complete installation of all windows
 - Continue storm drainage piping and Sitework in front of building
 - Brickwork at front of building
 - Installation of exterior rough carpentry accessories
 - Delivery and installation of stairs #1 and #2
 - Continue rough-ins for HVAC, Electric and Plumbing
- 25.3 Project Schedule
- Project is approximately 29 days behind schedule.
- 25.4 Items needed from Owner or Architect.
- Building signage – needs coordination with Contractor's Sign Vendor
 - Signage will include new logo Maltese Cross, Star of Life with lettered signage and Township Seal to be located in the area of the wall panels.
- 25.5 Clean Air (Plymovent) is awaiting information from Ambulance Corps.
- 25.6 Bill B. requested that the Ice Machine, scheduled to be installed in the Kitchen, be located in the Engine Bays. Several locations were discussed.
- 25.7 Eric (Tekcon) stated that he reached out to Royce, a Demolition Contractor recommended by the Township, but received no call back.
- 25.8 Jeff Morris stated that he would be re-evaluating the front walkway and issuing a Sketch to ensure the sidewalks are Barrier-Free and ADA Compliant.
- 25.9 The next Meeting will be held on Tuesday, October 12, 2021 at 2:00pm in The Second Floor Meeting Room of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
ROBBIE CONLEY ARCHITECT, LLC

10/6/2021



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

CONSTRUCTION PROGRESS MEETING # 26:

MEETING MINUTES

MEETING DATE / TIME:

Oct. 12, 2021 @ 2:00 PM

LOCATION:

Existing Firehouse Meeting Room

ATTENDEES: Robert Tovo, Township of Washington
Bill Bilius, Township of Washington Fire Department
Rich Miras, Township of Washington Volunteer Ambulance
Robbie Conley, Robbie Conley Architect LLC
Jeff Morris, Boswell Engineering
Eric Dziadyk, Tekcon Construction Inc.
Peter Gorzelnik, Tekcon Construction Inc.
Ivan Skulevold, Tekcon Construction Inc.

OLD BUSINESS:

- 16.8 Tekcon supplied physical samples for finishes needing to be selected, except epoxy. RCA will try to locate samples. Selection meeting will be within the next 2 weeks.
- 17.5 Access Control was discussed as it relates to the installation of door frames. Tekcon sent submittal for review.
- 17.7 Coordination with PSE&G regarding moving two utility poles along Washington Avenue has been completed.
- Jeff M. reported that no transformer is needed
 - Pole location will be remarked within the next 2 weeks.
- 20.6 Regarding the Monument area at the west edge of the existing parking lot, low voltage electric and irrigation will need to be run to that area.
- Jeff Morris to issue a sketch.
- 23.5 Bill B. requested that the Contractor install a quick-connect gas nipple in the Second Floor Kitchen.
- RCA to follow up with Consultant
- 24.7 RCA requested that photos be taken during the installation of brick wall ties.

- 25.6 Bill B. requested that the Ice Machine, scheduled to be installed in the Kitchen, be located in the Engine Bays. The Ice Machine will be located in Storage Room 105 on the "A" wall behind T.R. 104. Tekcon to review to see if there is a change in cost.
- 25.7 Eric (Tekcon) stated that he reached out to Royce, a Demolition Contractor recommended by the Township. Demolition will be completed by Super LLC.
- 25.8 Jeff Morris stated that he would be re-evaluating the front walkway and issuing a Sketch to ensure the sidewalks are Barrier-Free and ADA Compliant.

NEW BUSINESS:

- 26.1 Work Completed over the past 2 weeks
- Continued installation of windows.
 - Completed barrel roof section at the front of the building.
 - Excavation for storm drainage piping.
 - Accepted delivery of Cultec drainage system.
 - Began excavation and installation of Cultec system at ambulance bay.
 - Completed lower split face block work in preparation for brick work.
 - Continued rough HVAC, Electric, Plumbing, and Fire Suppression work at the first, second, and attic level.
- 26.2 Work Scheduled to be completed over the next 2 weeks.
- Continue all storm drainage piping and site work at front of building.
 - Brick work at front of building.
 - Installation of exterior finish carpentry accessories.
 - Delivery and installation of Stairs #1, #2, and #3.
 - Continue HVAC, Electric, Plumbing, and Fire Suppression work at all levels.
- 26.3 Project Schedule
- Project is approximately 29 days behind schedule.
- 26.4 Items needed from Owner or Architect.
- Building signage – needs coordination with Contractor's Sign Vendor
 - Signage will include new logo Maltese Cross, Star of Life with lettered signage and Township Seal to be located in the area of the wall panels.
 - Gas Payment for installation
 - Locker and Casework Colors
 - Answer on Wall Brackets for condensing units
 - Barrel Vault Roof
- 26.5 Bill B. Asked about the Air compressor and Air Lines, RCA suggested they reach out to a local provider or Ingersoll Rand for providing, installing, and maintaining the system.



- 26.6 The question was brought up about painting the exterior CMU. RCA stated it would be better to use a concrete stain which will last longer and be less maintenance.
- 26.7 Cable connections were discussed, it was suggested the Fire and Ambulance Talk to the Township to get this started.
- 26.8 EMS asked if a gas line could be run for a future exterior grill.
- 26.9 The radio company Regional has been given Tekcon's contact information for coordination.
- 26.10 Tekcon gave Jeff Morris the bill for the Gas connection fee, Jeff will forward to the Township.
- 26.11 Tekcon stated they the stairs were delivered but were not primed. The stairs were rejected and returned. The Stair Manufacturer is now asking for more money to release the stairs. Tekcon will have the stairs in the next 2 weeks.
- 26.12 The next Meeting will be held on Tuesday, October 26, 2021 at 2:00pm in The Second Floor Meeting Room of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: R. J. Conley AIA, PP
ROBBIE CONLEY ARCHITECT, LLC

10/19/2021



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

CONSTRUCTION PROGRESS MEETING # 27:

MEETING MINUTES

MEETING DATE / TIME:

Oct. 26, 2021 @ 2:00 PM

LOCATION:

Existing Firehouse Meeting Room

ATTENDEES: Mayor Peter Calamari, Township of Washington
Bill Bilius, Township of Washington Fire Department
Pete Insetta, Township of Washington Fire Department
Rich Miras, Township of Washington Volunteer Ambulance
Robbie Conley, Robbie Conley Architect LLC
John Descano, Robbie Conley Architect LLC
Peter Gorzelnik, Tekcon Construction Inc.
Ivan Skulevold, Tekcon Construction Inc.

OLD BUSINESS:

- 17.5 Access Control was discussed as it relates to the installation of door frames. Tekcon sent submittal for review. RCA is awaiting the remainder of the Door Hardware Submittal
- 20.6 Regarding the Monument area at the west edge of the existing parking lot, low voltage electric and irrigation will need to be run to that area.
- Jeff Morris to issue a sketch
 - Mayor Calamari to follow up w/ Jeff
- 23.5 Bill B. requested that the Contractor install a quick-connect gas nipple in the Second Floor Kitchen. RCA issued a drawing
- VAS requested a gas hook-up for grill, to be located on the interior wall of the Bay. RCA to follow up with Consultant.
- 24.7 RCA requested that photos be taken during the installation of brick wall ties.
- 25.8 Jeff Morris stated that he would be re-evaluating the front walkway and issuing a Sketch to ensure the sidewalks are Barrier-Free and ADA Compliant.
- 26.5 Bill B. Asked about the Air compressor and Air Lines, RCA suggested they reach out to a local provider or Ingersoll Rand for providing, installing, and maintaining the system.

26.9 The radio company Regional has been given Tekcon's contact information for coordination.

NEW BUSINESS:

27.1 Work Completed over the past 2 weeks

- Continued storm drainage piping and site work at front of building
- Completed installation of Cultec drainage system at Ambulance Bay
- Installed cast stone and flashed for brick work/began brick work
- Tyvek wrapped gable ends of high roof
- Accepted delivery of stair #1 and #2, began installation. Stair #3 – 10/27/21
- Continued rough HVAC, Electric, Plumbing, and Fire Suppression

27.2 Work Scheduled to be completed over the next 2 weeks.

- Continue all storm drainage piping and site work at front of building.
- Continue brick work and brick ties
- Delivery and Installation of exterior finish carpentry accessories.
- Sheetrock @ Engine Bay ceiling
- Continue installation of stairs #1, #2 and #3
- Continue HVAC, Plumbing, Electric and Fire Suppression
- Rough Inspections tentative: Plumbing, 11/1/21; Electric, 11/3/21
- Raynor doors expected to ship from Illinois to NJ Distribution 11/1-11/5.

27.3 Project Schedule

- Project is approximately 29 days behind schedule.

27.4 Items needed from Owner or Architect.

- Building signage – needs coordination with Contractor's Sign Vendor
- Signage will include new logo Maltese Cross, Star of Life with lettered signage and Township Seal to be located in the area of the wall panels.
- Gas Payment for installation
- Answer on Wall Brackets for condensing units- Submittal #86
- Barrel Vault Roof- Submittal #113

27.5 Mayor Calamari verified with the Contractor that they are keeping Washinton Ave. clean.

27.6 Bill Biliias requested that the Committee members have access to the building to verify final locations for tele/date, IT, etc..; Once stairs are installed.

27.7 The next Meeting will be held on Tuesday, November 9, 2021 at 2:00pm in The Second Floor Meeting Room of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: R. J. Conley AIA, PP
ROBBIE CONLEY ARCHITECT, LLC

11/1/2021



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

CONSTRUCTION PROGRESS MEETING # 28:

MEETING MINUTES

MEETING DATE / TIME:

November 9, 2021 @ 2:00 PM

LOCATION:

Existing Firehouse Meeting Room

ATTENDEES: Bill Bilius, Township of Washington Fire Department
Rich Miras, Township of Washington Volunteer Ambulance
Robbie Conley, Robbie Conley Architect LLC
John Descano, Robbie Conley Architect LLC
Jeff Morris, Boswell Engineering
Peter Gorzelnik, Tekcon Construction Inc.
Ivan Skulevold, Tekcon Construction Inc.

OLD BUSINESS:

- 17.5 Access Control was discussed as it relates to the installation of door frames. Tekcon sent submittal for review. RCA is awaiting the remainder of the Door Hardware Submittal
- 23.5 VAS requested a gas hook-up for grill, to be located on the interior wall of the Bay. RCA to follow up with Consultant.
- 26.5 Bill B. Asked about the Air compressor and Air Lines, RCA suggested they reach out to a local provider or Ingersoll Rand for providing, installing, and maintaining the system.
- 27.6 Bill Bilius requested that the Committee members have access to the building to verify final locations for tele/date, IT, etc..; To be scheduled with Contractor Once stairs are installed.

NEW BUSINESS:

- 28.1 Work Completed over the past 2 weeks
 - Parged CMU walls at areas of brick & installed insulation
 - Continued installation of brick ties and brick
 - Continued installation of Stairs 1, 2 and 3
 - Continued HVAC, Plumbing, Electrical and Fire Suppression installation
 - Accepted delivery of generator 11/1/2021
 - PSE&G completed pole relocation/removal and installation of transformers

- Accepted delivery of Elevator
- 28.2 Work Scheduled to be completed over the next 2 weeks.
- Continue all storm drainage piping and site work at front of building.
 - Begin all work on front stairs
 - Delivery and installation of exterior finish carpentry accessories (pvc panels)
 - Finish window installation
 - GWB at Engine Bay ceiling
 - Finish installation of stairs 1, 2 and 3
 - Complete rough Plumbing and Electrical inspections
 - Install dry pendant heads for sprinkler and complete rough inspection
 - Continue HVAC ductwork; hanging of CU's at rear of building
 - Raynor O.H. Doors expected delivery to jobsite 11/15-11/19
 - Delivery and installation of Exterior siding and membrane roofing at barrel roof
- 28.3 Project Schedule
- Project is approximately 29 days behind schedule.
- 28.4 Items needed from Owner or Architect.
- Building signage – needs coordination with Contractor's Sign Vendor
Signage will include new logo Maltese Cross, Star of Life with lettered signage and Township Seal to be located in the area of the wall panels.
 - Elevation cut through Engine/Squad Bays
- 28.5 The next Meeting will be held on Tuesday, November 23, 2021 at **11:00 AM** in The Second Floor Meeting Room of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
ROBBIE CONLEY ARCHITECT, LLC

11/12/2021



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

CONSTRUCTION PROGRESS MEETING # 29:

MEETING MINUTES

MEETING DATE / TIME:

November 23, 2021 @ 2:00 PM

LOCATION:

Existing Firehouse Meeting Room

ATTENDEES: Mayor Peter Calamari, Township of Washington
Bill Biliias, Township of Washington Fire Department
Rich Miras, Township of Washington Volunteer Ambulance
Robbie Conley, Robbie Conley Architect LLC
John Descano, Robbie Conley Architect LLC
Eric Dziadyk, Tekcon Construction Inc.
Peter Gorzelnik, Tekcon Construction Inc.
Ivan Skulevold, Tekcon Construction Inc.

OLD BUSINESS:

- 27.6 Bill Biliias requested that the Committee members have access to the building to verify final locations for tele/date, IT, etc.; To be scheduled with Contractor once stairs are installed.

NEW BUSINESS:

- 29.1 Work Completed over the past 2 weeks
- Accepted GWB deliveries and completed installation at O.H. Door Locations
 - Started hat channel installation
 - Completed installation of brick at front of building
 - Started wood blocking for PVC Panels
 - Accepted delivery of exterior siding material
 - Continued installation of stairs
 - Completed rough plumbing inspection
 - Continued HVAC Ductwork throughout building
 - Continued rough electrical wiring
 - Accepted delivery and began installation of O.H. doors (11/23/21)
- 29.2 Work Scheduled to be completed over the next 2 weeks.
- Continue all storm drainage piping and site work at front of building.
 - Begin all work on front stairs
 - Complete installation of soffits and alum wrapped fascia
 - Delivery and installation of PVC panels expected Wednesday 11/24/21

- Final window installation
- Finish installation of stairs 1, 2 and 3
- Trenching main electrical conduits; Complete final Rough Electrical inspection
- Install dry pendant heads for sprinkler and complete Rough inspection
- Continue HVAC ductwork; Hanging of CU's at back of building
- Installation of exterior siding and membrane roofing at barrel roof
- Batt insulation delivery, Mon. 11/29

29.3 Project Schedule

- Project is approximately 29 days behind schedule.

29.4 Items needed from Owner or Architect.

- Building signage – needs coordination with Contractor's Sign Vendor
- Door Hardware Submittal

29.5 Rather than relocate the existing Kitchen stove, the Owner will seek to purchase a new one.

29.6 Bill B. inquired about outlets in the eaves for Christmas lights.

- RCA to follow up with MEP Consultant

29.7 Bill B. mentioned that there is an expectation to re-use the chandelier currently installed in the ceiling of the existing Firehouse Second Floor Meeting Room.

- Coordination is required for any special requirements.

29.8 Tekcon was asked to provide a price to install concrete in lieu of asphalt on the front Aprons.

29.9 The next Meeting will be held on Tuesday, December 7, 2021 at 2:00 PM in The Second Floor Meeting Room of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
ROBBIE CONLEY ARCHITECT, LLC

12/6/2021



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

CONSTRUCTION PROGRESS MEETING # 30:

MEETING MINUTES

MEETING DATE / TIME:

December 7, 2021 @ 2:00 PM

LOCATION:

Existing Firehouse Meeting Room

ATTENDEES: Mayor Peter Calamari, Township of Washington
Pete Insetta, Township of Washington Fire Department
Robbie Conley, Robbie Conley Architect LLC
John Descano, Robbie Conley Architect LLC
Jeff Morris, Boswell Engineering
Peter Gorzelnik, Tekcon Construction Inc.
Ivan Skulevold, Tekcon Construction Inc.

OLD BUSINESS:

- 27.6 Bill Bilius requested that the Committee members have access to the building to verify final locations for tele/date, IT, etc.; To be scheduled with Contractor once stairs are installed.
- 29.5 Rather than relocate the existing Kitchen stove, the Township will purchase a new one.
- 29.8 Tekcon was asked to provide a price to install concrete in lieu of asphalt on the front Aprons.

NEW BUSINESS:

- 30.1 Work Completed over the past 2 weeks
- Completed installation of soffits and alum. Wrapped fasica
 - Accepted delivery of PVC panels and started installation (11/24/21)
 - Continued window installation
 - Continued installation of Stairs 1, 2 and 3
 - Trenched Electrical conduits to final pole location (location has changed)
 - Continued Electrical work
 - Continued HVAC work and installation of controls
 - Continued gas piping
 - Completed installation of front O.H. doors
 - Began work on bringing rear to final grade/forming stairs

- 30.2 Work Scheduled to be completed over the next 2 weeks.
- Continue all storm drainage piping and site work at front of building
 - Start work on front stairs, sidewalks and flagpoles
 - Bring rear to final grade and complete work on rear stairs
 - Install vinyl siding and membrane roofing at barrel roof
 - Continue PVC panel installation and window installation
 - Install dry pendant heads and complete couplings/fittings at first floor and complete rough inspection
 - Continue HVAC and controls installation. Hanging of CU's at the back of the building with penetrations
 - Continue electrical work
 - Continue gas piping at all levels
 - Finish installation of O.H. doors
 - Complete installation of accessories on stairs 1, 2 and 3 and pour concrete
 - Begin installation of gutters and leaders.
- 30.3 Project Schedule
- Project is approximately 29 days behind schedule.
 - RCA requested an updated schedule
- 30.4 Items needed from Owner or Architect.
- Door Hardware Submittal
- 30.5 Tekcon stated that the building would be weather-tight in 2-4 weeks
- 30.6 The location of the electrical feed has changed per PSE&G. conduit will need to be re-routed to the new location. The existing installed conduit will be marked on the as-built drawings by the Contractor as, "Installed, Unused and Abandoned in Place".
- 30.7 Rich M requested ceiling fans in the Multi-Purpose/Squad Meeting/Training Room #118.
- RCA's MEP Consultant will provide a sketch showing switches and junction boxes.
- 30.8 Stripes in the epoxy flooring will be red on the Fire side and black on the EMS side.
- 30.9 The next Meeting will be held on Tuesday, December 21, 2021 at 2:00 PM in The Second Floor Meeting Room of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
ROBBIE CONLEY ARCHITECT, LLC

12/17/2021



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

CONSTRUCTION PROGRESS MEETING # 31:

MEETING MINUTES

MEETING DATE / TIME:

December 21, 2021 @ 2:00 PM

LOCATION:

Existing Firehouse Meeting Room

ATTENDEES: Mayor Peter Calamari, Township of Washington
Bob Tovo, Township of Washington
Bill Bilius, Township of Washington Fire Department
Pete Insetta, Township of Washington Fire Department
Robbie Conley, Robbie Conley Architect LLC
John Descano, Robbie Conley Architect LLC
Jeff Morris, Boswell Engineering
Peter Gorzelnik, Tekcon Construction Inc.
Ivan Skulevold, Tekcon Construction Inc.

OLD BUSINESS:

- 27.6 Bill Bilius requested that the Committee members have access to the building to verify final locations for tele/date, IT, etc.; To be scheduled with Contractor once stairs are installed.
- Time is tentatively, Saturday, January 8, 2022 at 12:00 Noon
- 29.5 Rather than relocate the existing Kitchen stove, the Township will purchase a new one.
- 29.8 Tekcon was asked to provide a price to install concrete in lieu of asphalt on the front Aprons.

NEW BUSINESS:

- 31.1 Work Completed over the past 2 weeks
- 8" fittings delivered 12/9; Expecting 10" fittings this week
 - Began work on front columns
 - Poured concrete for rear stairs and Stair #3
 - Installed vinyl siding and membrane roof at barrel vault
 - Completed PVC panel and window installation
 - Continued installation of first floor sprinkler system
 - Continued HVAC & controls installation

- Continued electrical work
- Continued gas piping work at all levels
- Finished installation of all O.H. doors; Continued installation of motors
- Began installation of gutters and downspouts

31.2 Work Scheduled to be completed over the next 2 weeks.

- Continue all storm drainage piping and site work at front of building
- Start work on front stairs, sidewalks and flagpoles
- Bring rear and EMS side elevation to final grade
- Complete installation of dry pendant heads for First Floor sprinkler; Complete rough inspection
- Continue HVAC & controls installation; Hang CU's at rear of building with penetrations
- Continue Electrical work
- Handhole and cover – Estimated completion date at Manuf. 12/30/21
- Trench main electrical conduit; Inspection and installation of handhole expected week of 1/3-1/7, pending delivery of materials
- Continue gas piping at all levels
- Finish installation of O.H. door motors and accessories
- Complete installation of stair accessories and concrete, expected 12/28/21
- Complete installation of gutters and downspouts.

31.3 Project Schedule

- Project is approximately 29 days behind schedule.
- RCA requested an updated schedule
- 30.5 Tekcon stated that the building would be weather-tight in 2-4 weeks

31.4 Items needed from Owner or Architect.

31.5 It was decided that the Township sign would be installed in the center panel, and that trim would be added to the top panel to match the others.

31.6 Bob Tovo informed the Contractor that he may remove the tree on the East side of the Project Site.

31.7 The next Meeting will be held on Tuesday, January 4, 2021 at 2:00 PM in The Second Floor Meeting Room of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
ROBBIE CONLEY ARCHITECT, LLC

12/17/2021



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

CONSTRUCTION PROGRESS MEETING # 32:

MEETING MINUTES

MEETING DATE / TIME:

January 4, 2022 @ 2:00 PM

LOCATION:

Existing Firehouse Meeting Room

ATTENDEES: Mayor Peter Calamari, Township of Washington
Bill Biliias, Township of Washington Fire Department
Robbie Conley, Robbie Conley Architect LLC
John Descano, Robbie Conley Architect LLC
Jeff Morris, Boswell Engineering
Peter Gorzelnik, Tekcon Construction Inc.
Ivan Skulevold, Tekcon Construction Inc.

OLD BUSINESS:

- 29.5 Rather than relocate the existing Kitchen stove, the Township will purchase a new one.
- 29.8 Tekcon was asked to provide a price to install concrete in lieu of asphalt on the front Aprons.
- RCA requested a submittal prior to installation

NEW BUSINESS:

- 32.1 Work Completed over the past 2 weeks
- Sawcut asphalt and prep for trenching conduit
 - Hand dug rear of building to final elevation and removed soil
 - Completed installation of couplings and fittings for First Floor sprinkler
 - Continued installation of HVAC controls
 - Continued electrical work throughout building
 - Handhole precast was delivered on 12/30/21, Site mark out scheduled for 1/4/22
 - Continued gas piping at all levels
 - Finished installation of OH door motors and accessories
 - Completed installation of gutters and downspouts
- 32.2 Work Scheduled to be completed over the next 2 weeks.
- Continue all storm drainage piping and site work at front of building
 - Start work on front stairs, sidewalks and flagpoles

- Electrical interior rough-in Inspection scheduled for 1/6/22
- HVAC Above Ceiling Inspection scheduled for 1/10/22
- Complete sprinkler Rough Inspection
- Continue HVAC controls installation, hanging of CU's at rear
- Continue electrical work throughout building
- Trench main electrical conduit inspection and installation of handhole, week of 1/10 - 1/14 pending delivery of frame and covers
- Continue gas piping work at all levels
- Pour concrete for stairs 1 and 2

32.3 Project Schedule

- Project is approximately 29 days behind schedule.
- RCA requested an updated schedule

32.4 Items needed from Owner or Architect.

32.5 PSE&G apparently mishandled the gas service application which was paid in September.

- Mayor Calamari will follow up

32.6 Tekcon reported that the building is weather-tight with the exception of permanent exterior doors.

32.7 Peter G. reported that they were still waiting for the 10" fittings for the stormwater piping, and that he expected to receive them soon.

32.8 The next Meeting will be held on Tuesday, January 18, 2022 at 2:00 PM in The Second Floor Meeting Room of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
ROBBIE CONLEY ARCHITECT, LLC

1/14/2022



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

CONSTRUCTION PROGRESS MEETING # 33:

MEETING MINUTES

MEETING DATE / TIME:

January 18, 2022 @ 2:00 PM

LOCATION:

Existing Firehouse Meeting Room

ATTENDEES: Mayor Peter Calamari, Township of Washington
Bill Biliias, Township of Washington Fire Department
Robbie Conley, Robbie Conley Architect LLC
John Descano, Robbie Conley Architect LLC
Bob Rayve, Township of Washington, EMS
Rich Miras, Township of Washington, EMS
Eric Dziadyk, Tekcon Construction Inc.
Peter Gorzelnik, Tekcon Construction Inc.
Ivan Skulevold, Tekcon Construction Inc.

OLD BUSINESS:

- 29.5 Rather than relocate the existing Kitchen stove, the Township will purchase a new one.
- 29.8 Tekcon was asked to provide a price to install concrete in lieu of asphalt on the front Aprons.
- RCA requested a submittal prior to installation
- 32.5 Ongoing scheduling issues with PSE&G for gas and electric were discussed.
- Mayor Calamari and Boswell to reach out to PSE&G
- 32.7 Peter G. reported that they were still waiting for the 10" fittings for the stormwater piping, and that he expected to receive them soon.

NEW BUSINESS:

- 33.1 Work Completed over the past 2 weeks
- Continued stormwater drainage piping
 - Catch Basin and Storm sewer mark-out complete at front of building
 - Continued HVAC Controls installation
 - Continued electrical work throughout building
 - Accepted delivery of handhole frame and covers

- Copper piping insulation
 - Completed all misc. wood blocking
 - Accepted delivery of guard rails and handrails and 6 shower systems
- 33.2 Work Scheduled to be completed over the next 2 weeks.
- Continue all storm drainage piping and site work at front of building
 - Excavate and complete final hookup for domestic water and sprinkler
 - Grading and formwork for front stairs and sidewalks
 - Install insulation throughout building
 - Install GWB pending complete insulation inspection
 - Continue HVAC controls installation. Hanging and connections of C.U's
 - Continue electrical work throughout building
 - Trench main electrical conduit, installation and inspection of handhole
 - Install guards and handrails
 - Pour concrete for stairs
- 33.3 Project Schedule
- Project is approximately 29 days behind schedule.
 - Tekcon reported that they are finalizing an updated schedule
- 33.4 Items needed from Owner or Architect
- 33.5 Eric noted that he would like to begin installing GWB on one side of the wall, prior to inspections, to keep things moving.
- RCA advised that he should confer with the Construction Office to determine if this would be acceptable.
 - RCA reminded Tekcon that no taping or spackling should be done until the interior has permanent heating.
- 33.6 The concrete at the front of the building was discussed as to whether it should run up to the building, and whether there should be concrete under the columns.
- Boswell to issue a revised sketch
- 33.7 Bill B. noted that the Antenna Company was ready to install; Conduits to run from the Radio Room to the gable end for each the FD and EMS.
- 33.8 The next Meeting will be held on Tuesday, February 1, 2022 at 2:00 PM in The Second Floor Meeting Room of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
ROBBIE CONLEY ARCHITECT, LLC

1/27/2022



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

CONSTRUCTION PROGRESS MEETING # 34:

MEETING MINUTES

MEETING DATE / TIME:

February 1, 2022 @ 2:00 PM

LOCATION:

Existing Firehouse Meeting Room

ATTENDEES: Mayor Peter Calamari, Township of Washington
Bob Tovo, Township of Washington Administrator
Bill Bilius, Township of Washington Fire Department
Pete Insetta, Township of Washington Fire Department
Robbie Conley, Robbie Conley Architect LLC
John Descano, Robbie Conley Architect LLC
Bob Rayve, Township of Washington, EMS
Rich Miras, Township of Washington, EMS
Jeff Morris, Boswell Engineering
Peter Gorzelnik, Tekcon Construction Inc.
Ivan Skulevold, Tekcon Construction Inc.

OLD BUSINESS:

- 29.8 Tekcon was asked to provide a price to install concrete in lieu of asphalt on the front Aprons.
- RCA requested a submittal prior to installation
- 32.7 Peter G. reported that they were still waiting for the 10" fittings for the stormwater piping, and that he expected to receive them soon.

NEW BUSINESS:

- 34.1 Work Completed over the past 2 weeks
- Continued stormwater drainage piping
 - Excavated and completed final hook-up for domestic and fire lines
 - Domestic and Fire lines inspected 1/31/22, then back-filled
 - Excavated and installed electric handhole & main electric conduit
 - PSE&G & Twp. Trench inspection completed 1/27/22
 - Completed sprinkler rough inspection 1/31/22
 - Completed rough framing inspection 1/31/22
 - Installed gwb on one side of walls where available
 - Continued electrical work throughout building

- Installed HVAC dehumidifier
- Poured concrete for stairs 1 and 2
- Removed tree and stump on East property line 1/26/22
- Plymovent system fully installed except for roof penetrations (snow)
- Started installation of temp. gas line from new service to existing building 1/31/22
- Begun installation of guards and handrails 2/1/22

34.2 Work Scheduled to be completed over the next 2 weeks.

- Finish installation of temp. gas line; Twp. Inspection scheduled for 2/7/22
- Continue installation of HDPE pipe; start installation of RCP piping.
- Grading and formwork for front stairs and sidewalks
- Fully install all insulation/Twp. Inspection
- Complete installation of gwb throughout building
- Twp. Wiring inspection pending availability of Meter Pan with PSE&G
- Hanging of CU's at back of building
- Complete blocking at antenna locations
- Complete roof penetrations for Plymovent system

34.3 Project Schedule

- Project is approximately 29 days behind schedule.
- Bob Tovo inquired about the completion date for the Project.
- Tekcon reported that they are finalizing an updated schedule and will issue shortly

34.4 Items needed from Owner or Architect

- Misc. RFI's regarding Electrical – RCA to follow up

34.5 Bob Tovo asked about the status of the former generator (ownership)

- Tekcon to follow up

34.6 RCA requested the Submittal from the Contract for the Access Control system and hardware.

- Tekcon to follow up

34.7 The next Meeting will be held on Tuesday, February 15, 2022 at 2:00 PM in The Second Floor Meeting Room of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano AIA, PP
ROBBIE CONLEY ARCHITECT, LLC

2/8/2022





596 Glassboro Road
Woodbury Heights, New Jersey, 08097

Phone: (856) 845-7500
Fax: (856) 853-0528

New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

CONSTRUCTION PROGRESS MEETING # 35:

MEETING MINUTES

MEETING DATE / TIME:

February 15, 2022 @ 2:00 PM

LOCATION:

Existing Firehouse Meeting Room

ATTENDEES: Mayor Peter Calamari, Township of Washington
Bob Tovo, Township of Washington Administrator
Bill Bilius, Township of Washington Fire Department
Pete Insetta, Township of Washington Fire Department
Robbie Conley, Robbie Conley Architect LLC
John Descano, Robbie Conley Architect LLC
Bob Rayve, Township of Washington, EMS
Rich Miras, Township of Washington, EMS
Jeff Morris, Boswell Engineering
Eric Dziadyk, Tekcon Construction Inc.
Peter Gorzelnik, Tekcon Construction Inc.
Ivan Skulevold, Tekcon Construction Inc.

OLD BUSINESS:

- 29.8 Tekcon has provided a price to install concrete in lieu of asphalt on the front Aprons. It was noted the slab shall have 2 layers of reinforcing mesh.
- RCA requested a submittal prior to installation
- 32.7 Peter G. reported that they expect the remaining 10" fittings for the stormwater piping to be delivered next week. These fittings are for the west side site work, after the existing building is demolished.
- 34.5 discussion took place in reference to the status of the existing generator. RCA will review the contract documents and discuss with Tekcon.
- 34.6 RCA requested the Submittal from the Contract for the Access Control system and hardware. Tekcon stated they are finishing the submittal, the head end had to be removed from the submittal.

NEW BUSINESS:

- 35.1 Work Completed over the past 2 weeks
- Finished installation of Temp. gas line from new service to existing building. Township inspection performed on 2/1/22.



- Gas trench was excavated onsite by Tekcon on 2/7/2022 as requested to expedite PSE&G progress.
- PSE&G Gas was onsite 2/8/2022 to install the new service line and connect to the existing firehouse.
- PSE&G Gas was back onsite 2/9/2022 to complete installation of a valve.
- Continued installation of HDPE storm drainage piping across the front of the site.
- Continued grading at the front of the site.
- Fully installed all insulation throughout building and obtained Township inspection on 2/10/2022.
- Started complete installation of sheetrock throughout building on 2/11/2022. 70% completion as of 2/15/2022.
- Obtained Temporary Meter Pan, corrected wiring and performed Township Wiring Inspection on 2/9/22, Cut-In Card sent to PSE&G same day.
- Completed hand excavation in the rear of the building.
- Hung CU's at the back of the building.
- Continued installation of motor starters and HVAC Controls.
- Completed blocking for handrail locations.
- Completed shower stall walls.
- Continued final gas piping work throughout the building.
- Continued installation of hand & guardrails. Stair #3 Guardrail was found to be out of plumb. Sent back to the shop for corrections.
- Continued electrical panel connections on 1st & 2nd floors.
- Delivered and Set-up temporary heating for the building 2/14/2022.

35.2 Work Scheduled to be completed over the next 2 weeks.

- Start demolition of remaining asphalt & existing storm drainage piping. Installation of new RCP scheduled for 2/16/2022.
- Grading and formwork for front stairs and sidewalks.
- Concrete curb prep and layout.
- Finish installation of sheetrock throughout the building.
- Start tape and spackle throughout the building.
- Finish below ceiling fire suppression piping installation.
- Continue panels connections and wiring of exterior CU's.
- Continue final gas piping work throughout the building.
- Start exterior signage installation.
- Start Elevator Installation Pending Permanent Power connection by PSE&G Electric.
- Complete blocking at antenna locations in tandem with Antenna vendor on 2/22, 2/23.
- Complete roof penetrations for Plymovent System. Pending Clean Air Company availability

35.3 Project Schedule

- Project is approximately 29 days behind schedule.
- Tekcon provided an updated schedule showing partial substantial completion on March 31st and total completion on June 15th.

35.4 Items needed from Owner or Architect



- RFIs 120 & 121 RCA to check on Status.

- 35.5 Aprons should be started in the beginning of March pending the Change Order and submittal approval.
- 35.6 The Fire department requested a pass-through window between the Kitchen and the service counter area. Approximately 24" x 36" wide with a 4' sill height. Tekcon will look into this.
- 35.7 The next Meeting will be held on Tuesday, March 1, 2022 at 2:00 PM in The Second Floor Meeting Room of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: R.J. Conley AIA, PP
ROBBIE CONLEY ARCHITECT, LLC

2/25/2022



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

CONSTRUCTION PROGRESS MEETING # 36:

MEETING MINUTES

MEETING DATE / TIME:

March 1, 2022 @ 2:00 PM

LOCATION:

Existing Firehouse Meeting Room

ATTENDEES: Mayor Peter Calamari, Township of Washington
Bob Tovo, Township of Washington Administrator
Bill Bilius, Township of Washington Fire Department
Pete Insetta, Township of Washington Fire Department
Robbie Conley, Robbie Conley Architect LLC
Bob Rayve, Township of Washington, EMS
Rich Miras, Township of Washington, EMS
Jeff Morris, Boswell Engineering
Eric Dziadyk, Tekcon Construction Inc.
Ivan Skulevold, Tekcon Construction Inc.

OLD BUSINESS:

32.7 Peter G. reported that they expect the remaining 10" fittings for the stormwater piping to be delivered next week. There are 2 or 3 fittings, and they are for the west side site work, after the existing building is demolished.

34.5 discussion took place in reference to the status of the existing generator. RCA will review the contract documents and discuss with Tekcon.

34.6 RCA requested the Submittal from the Contract for the Access Control system and hardware. Tekcon stated they are finishing the submittal, the head end had to be removed from the submittal.

NEW BUSINESS:

- 36.1 Work Completed over the past 2 weeks
- Completed demolition and removal of asphalt from front of Site
 - Grading and formwork for front stairs and sidewalks
 - Continued installation of GWB
 - Tape and spackle at Second Floor
 - Completed hanging CU's at rear of the building
 - Continued panel connections and wiring of exterior CU's
 - Continued final gas piping work throughout the building

- Started exterior signage installation
- Coordination completed for antenna wiring
- Completed roof penetrations for Plymovent System

36.2 Work Scheduled to be completed over the next 2 weeks.

- Start demolition of remaining storm drainage piping; installation of new RCP
- Perform Sewer connection
- Finish remaining grading and formwork for front stairs and sidewalks
- Concrete curb prep and layout
- Start formwork for concrete aprons at Fire and EMS
- Finish installation of GWB, taping and spackling
- Finish below-ceiling fire suppression piping installation
- Interior lighting installation
- Continue final gas piping work throughout building
- Finish exterior signage installation
- Start Elevator installation
- Complete installation of IR heaters

36.3 Project Schedule

- Tekcon provided an updated schedule showing partial substantial completion on March 31st and total completion on June 15th.

36.4 Items needed from Owner or Architect

- Misc. Submittals

36.5 Front Ramp/Sidewalks were discussed. It was decided that they would begin installation, and then determine where railings are needed.

36.6 Tekcon noted that it would take approximately 2 weeks to move the Kitchen equipment over to the new building.

36.7 Fire Department requested that another walk-through be conducted.

36.8 A new carpet was selected, as it was noted that the selected carpet was not available at this time.

- Subsequent to the Meeting, it was discovered that the originally selected carpet is available.

36.9 The next Meeting will be held on Tuesday, March 15, 2022 at 2:00 PM in The Second Floor Meeting Room of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano, AIA PP
ROBBIE CONLEY ARCHITECT, LLC

3/14/2022



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

CONSTRUCTION PROGRESS MEETING # 37:

MEETING MINUTES

MEETING DATE / TIME:

March 15, 2022 @ 2:00 PM

LOCATION:

Existing Firehouse Meeting Room

ATTENDEES: Mayor Peter Calamari, Township of Washington
Bob Tovo, Township of Washington Administrator
Bill Bilius, Township of Washington Fire Department
Jay Gugger, Township of Washington Fire Department
Robbie Conley, Robbie Conley Architect LLC
Bob Rayve, Township of Washington, EMS
Rich Miras, Township of Washington, EMS
Trevor Landau, Township of Washington, EMS
Jeff Morris, Boswell Engineering
Eric Dziadyk, Tekcon Construction Inc.
Peter Gorzelnik, Tekcon Construction Inc.
Ivan Skulevold, Tekcon Construction Inc.

OLD BUSINESS:

- 32.7 Tekcon is still awaiting delivery of the remaining 10" fittings for the stormwater piping. There are 2 or 3 fittings, and they are for the west side site work, after the existing building is demolished. This is currently not affecting the schedule.
- 34.6 Regarding the Submittal for the Access Control system and hardware: Owner's Vendor is now involved, and will likely supply the head end and Access Control hardware. These items would be removed from Tekcon's Contract.
- 36.5 Front Ramp/Sidewalks were discussed. It was decided that they would begin installation, and then determine where railings are needed.

NEW BUSINESS:

- 37.1 Work Completed over the past 2 weeks
- Continued grading & formwork for Front stairs and sidewalk; Poured second set of sidewalks
 - Completed installation of gypsum board throughout the building
 - Continued tape and spackle throughout the building

- Handhole cover poured & building energized by PSE&G on 3/3/2022
- Continued final gas piping throughout the building
- Installed Township and Fire Dept. signage
- Completed formwork and inspection for upper Fire Dept. apron
- Poured upper FD apron and continued with formwork
- Continued interior lighting installation
- Installed below ceiling fire suppression piping

37.2 Work Scheduled to be completed over the next 2 weeks.

- Start demolition of remaining storm drainage piping; installation of new RCP
- Perform sewer connection pending saddle type – Need detail
- Apron inspection scheduled for 3/17/22 – See 37.5
- Finish pouring FD upper apron
- Complete formwork, inspection and pour of upper EMS apron
- Finish tape and spackle throughout the building
- Finish below ceiling fire suppression piping and pendant installation
- Finish interior lighting installation
- Finish final gas piping throughout building
- Complete condensing line hook-ups
- Finish exterior signage installation
- Start elevator installation – pending Otis
- Complete framing of Portico roof and column installation
- Epoxy flooring of key areas starting 3/17/22
- Tile wainscoting starting 3/22/22

37.3 Project Schedule

- Tekcon provided an updated schedule showing partial substantial completion on March 31st and total completion on June 15th.

37.4 Items needed from Owner or Architect

- None noted at this time

37.5 Discussion ensued regarding scheduling inspections for the Concrete Apron pour and the Gas connection. Peter stated that PSE&G would not connect gas until pressure test was performed, and that they would not allow gas connection to service both the old and new FH at the same time.

- Bob Tovo made arrangements with the Construction Code Office for the Township Engineer to perform the inspections, thereby expediting the concrete pours
- Jeff Morris will reach out to PSE&G to work on a solution for the gas connection.

37.6 Bill B. noted that many of the Fire Department representatives are not happy with the color of the smooth-faced block above the cast stone accent band.

- The option to stain the block was discussed; RCA will provide information from Sherwin Williams.



37.7 The next Meeting will be held on Tuesday, March 29, 2022 at 2:00 PM in
The Second Floor Meeting Room of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano, AIA PP
ROBBIE CONLEY ARCHITECT, LLC

3/24/2022



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

CONSTRUCTION PROGRESS MEETING # 38:

MEETING MINUTES

MEETING DATE / TIME:

March 29, 2022 @ 2:00 PM

LOCATION:

Existing Firehouse Meeting Room

ATTENDEES: Mayor Peter Calamari, Township of Washington
Bill Biliias, Township of Washington Fire Department
Jay Gugger, Township of Washington Fire Department
Robbie Conley, Robbie Conley Architect LLC
Bob Rayve, Township of Washington, EMS
Rich Miras, Township of Washington, EMS
Trevor Landau, Township of Washington, EMS
Jeff Morris, Boswell Engineering
Peter Gorzelnik, Tekcon Construction Inc.
Ivan Skulevold, Tekcon Construction Inc.

OLD BUSINESS:

- 32.7 Tekcon is still awaiting delivery of the remaining 10" fittings for the stormwater piping. There are 2 or 3 fittings, and they are for the west side site work, after the existing building is demolished. This is currently not affecting the schedule.
- 34.6 Regarding the Submittal for the Access Control system and hardware: Owner's Vendor is now involved, and will likely supply the head end and Access Control hardware. These items would be removed from Tekcon's Contract.
- 36.5 Front Ramp/Sidewalks were discussed. It was decided that they would begin installation, and then determine where railings are needed.
- 37.6 Bill B. noted that many of the Fire Department representatives are not happy with the color of the smooth-faced block above the cast stone accent band.
- The option to stain the block was discussed; FD representatives to contact Sherwin Williams

NEW BUSINESS:

- 38.1 Work Completed over the past 2 weeks
- Finished pouring FD upper apron
 - Started demolition of existing storm drainage piping

- Started modification of inlet B structure for installation of new RCP
- Finished tape, spackle and sanding throughout building
- Started priming on Second Floor
- Finished below ceiling fire suppression piping, inspection 4/4/22
- Finished interior lighting installation
- Final electrical connections for elevator
- Completed final gas piping throughout building/installation of Ansul valves
- PSE&G gas meter re-inspection 3/29/22
- Completed condensing line hook-ups and remaining HVAC piping
- Finished exterior signage installation
- Prelim. Elevator installation meeting/ completed Otis requests for shaft
- Started window trim
- Completed installation of hard ceiling at elevator machine room
- Epoxy flooring of key areas started 3/17/22
- Started tile wainscoting in Second Floor Bathrooms

38.2 Work Scheduled to be completed over the next 2 weeks.

- Completed demolition of existing storm drainage piping; installation of new RCP
- Start grading & formwork for FD lower apron, sidewalk and curb
- Perform inspection and pour FD lower apron, sidewalk and curb
- Complete building sewer connection
- Continue primer throughout the building
- Delivery of Toilet Room partitions
- Turn on building gas pending PSE&G meter installation
- Final controls installation to turn on building systems
- Continue elevator installation
- Finish trim work for windows
- Complete framing of Portico roof and column installation
- Complete PVC trim in-fill at O.H. door lintels
- Continue epoxy flooring throughout building
- Finish tile wainscoting

38.3 Project Schedule

- Tekcon provided an updated schedule showing partial substantial completion on March 31st and total completion on June 15th.
- Tekcon was reminded that the current Contract completion date is/was March 18, 2022.
- Tekcon was asked to provide an updated schedule.

38.4 Items needed from Owner or Architect

- None noted at this time

38.5 Bill B. stated that the flood lights on the building are too bright. The lights were intended to be operable by a separate switch, but were installed on the timer.

- RCA to verify and sending wiring information to Tekcon



- 38.6 Pete I. asked when the apron pour would be complete, so that the antenna could be installed.
- Week of 4/19
- 38.7 Tile grout color was selected
- #27 "Silver"
- 38.8 Ivan stated that he would be finished painting the ceilings soon, and would be removing the chandelier from the existing Firehouse to re-install
- 38.9 Jeff Morris stated that the Pascack/Washington intersection would begin construction at the end of May.
- 38.10 A discussion ensued regarding moving or pivoting the generator.
- TBD
- 38.11 Bob Tovo has been meeting with adjacent neighbors regarding the Township providing fencing and landscape repairs to their properties.
- 38.12 The next Meeting will be held on Tuesday, April 12, 2022 at 2:00 PM in The Second Floor Meeting Room of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano, AIA PP
ROBBIE CONLEY ARCHITECT, LLC

4/8/2022



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

CONSTRUCTION PROGRESS MEETING # 39:

MEETING MINUTES

MEETING DATE / TIME:

April 12, 2022 @ 2:00 PM

LOCATION:

Existing Firehouse Meeting Room

ATTENDEES: Mayor Peter Calamari, Township of Washington
Bob Tovo, Township of Washington
Bill Bilius, Township of Washington Fire Department
Jay Gugger, Township of Washington Fire Department
Robbie Conley, Robbie Conley Architect LLC
Bob Rayve, Township of Washington, EMS
Trevor Landau, Township of Washington, EMS
Eric Dziadyk, Tekcon Construction Inc.
Peter Gorzelnik, Tekcon Construction Inc.

OLD BUSINESS:

- 34.6 Regarding the Submittal for the Access Control system and hardware: Owner's Vendor will supply the head end and Access Control hardware. These items would be removed from Tekcon's Contract.
- Awaiting signed purchase order from Township
- 36.5 Front Ramp/Sidewalks were discussed. It was decided that they would begin installation, and then determine where railings are needed.
- 37.6 Regarding the option to stain the block, FD representatives have tested a color and will test additional for the best color.
- 38.10 A discussion ensued regarding moving or pivoting the generator.
- TBD

NEW BUSINESS:

- 39.1 Work Completed over the past 2 weeks
- Continued demolition of existing storm drainage piping
 - Completed installation of RCP at Washington Ave. up to start of EMS apron
 - Finished grading and formwork for lower RD apron
 - Performed inspection and pour lower FD apron
 - Continued primer throughout building

- Painted ceiling and walls on Second Floor
- Accepted delivery of Toilet Room partitions
- Accepted delivery of carpet material
- PSE&G installed meter and activated permanent gas service
- Continued controls installation to turn on building systems
- Continued elevator installation
- Finished interior trim work for FD Bay and window trim at FD and EMS Bays
- Completed framing of Portico roof
- Completed PVC trim infill at overhead door lintels FD side
- Continued exterior trim work
- Continued epoxy flooring throughout the building
- Finished tile wainscot in Toilet Rooms
- Began installation of plumbing fixtures

39.2 Work Scheduled to be completed over the next 2 weeks.

- Complete demolition of existing storm drainage piping
- Building sewer connection coordinated and scheduled for Thursday 4/14/22
- Perform formwork, inspection and pour FD curb/sidewalk
- Complete installation of sand and oil interceptor tank
- Start grading and formwork for walkway curb walls
- Finish installation of shingles, soffit, column covers, gutters/leaders
- Continue primer and paint throughout building
- Continue epoxy flooring throughout the building
- Continue mounting plumbing fixtures
- Continue installation of lights, switches and outlets
- Finalize controls for building systems
- Continue elevator installation
- Finish interior trim work at EMS Bay
- Continue interior trim work throughout building
- Complete exterior trim work and begin installation of brackets
- Complete PVC trim infill at overhead door lintels at EMS Bay

39.3 Project Schedule

- Tekcon was asked to provide an updated schedule.
- At the time of the Meeting, Tekcon estimated their completion date on or near 5/17/22

39.4 Items needed from Owner or Architect

- None noted at this time

39.5 Neighbors to the rear of the Firehouse have asked that the Fire Department make the rear windows of the Bunk Rooms opaque (3 total).

39.6 With the pending delivery of the new fire truck, Tekcon was asked to verify with the Code Official whether items could be moved into the Firehouse prior to obtaining a Certificate of Occupancy.



39.7 The next Meeting will be held on Tuesday, April 26, 2022 at 2:00 PM in
The Second Floor Meeting Room of the Existing Firehouse.

All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano, AIA PP
ROBBIE CONLEY ARCHITECT, LLC

4/25/2022



New Emergency Services Complex
656 Washington Avenue
Township of Washington, NJ 07676
PN 18053

CONSTRUCTION PROGRESS MEETING # 40:

MEETING MINUTES

MEETING DATE / TIME:

April 26, 2022 @ 2:00 PM

LOCATION:

Existing Firehouse Meeting Room

ATTENDEES: Mayor Peter Calamari, Township of Washington
Bill Biliias, Township of Washington Fire Department
Pete Insetta, Township of Washington Fire Department
Jay Gugger, Township of Washington Fire Department
Robbie Conley, Robbie Conley Architect LLC
John Descano, Robbie Conley Architect LLC
Jeff Morris, Boswell Engineering
Rich Miras, Township of Washington, EMS
Peter Gorzelnik, Tekcon Construction Inc.
Ivan Skulevold, Tekcon Construction Inc.

OLD BUSINESS:

- 34.6 Regarding the Submittal for the Access Control system and hardware: Owner's Vendor will supply the head end and Access Control hardware. These items would be removed from Tekcon's Contract. This a long lead item.
- Tekcon will install temporary mechanical hardware and key similar to existing Firehouse.
- 36.5 Regarding the Front Ramp/Sidewalks, Jeff M. will provide a sketch showing a cross section through the area.
- 37.6 Regarding the option to stain the block, FD representatives have selected Sherwin Williams "Gray Horizon". Tekcon will provide a price to stain the front and sides of the building.
- 38.10 A discussion ensued regarding moving or pivoting the generator.
- TBD – Need to determine what happens with the monument park.
- 40.6 With the pending delivery of the new fire truck, Tekcon was asked to verify with the Code Official whether items could be moved into the Firehouse prior to obtaining a Certificate of Occupancy. It is anticipated that the new truck will be completed on or around May 19, 2022.

NEW BUSINESS:

40.1 Work Completed over the past 2 weeks

- Building sewer connection coordinated and performed, Monday 4/18/22
- Formwork and inspection for FD curbs/sidewalks
- Completed installation of sand/oil interceptor tank
- Finished installation of shingles at Front Portico
- Continued primer and paint throughout the building
- Completed installation of stairs; performed inspections on 4/25/22
- Continued epoxy flooring throughout the building
- Continued final block work for elevator shaft
- Continued mounting plumbing fixtures
- Continued installation of lights, switches and outlets
- Set temporary thermostats and energized furnaces
- Continued interior window trim work throughout the building
- Installed louvers, grilles and filters

40.2 Work Scheduled to be completed over the next 2 weeks.

- Complete demolition of existing storm drainage piping
- FD curb/sidewalk concrete pour scheduled for Wednesday 4/27/22
- Start grading and formwork for walkway curb walls
- Finish installation of soffit, column covers, gutters and leaders at front Portico
- Continue primer and paint throughout the building
- Continue epoxy flooring throughout the building
- Continue mounting plumbing fixtures
- Continue installation of lights, switches and outlets
- Finalize controls for building systems
- Continue elevator installation
- Finish interior trim work at EMS Bay
- Complete interior window trim work throughout the building
- Complete exterior trim work and begin installation of brackets
- Complete PVC trim infill at O.H. door lintels at EMS Bay

40.3 Project Schedule

- Tekcon was asked to provide an updated schedule depicting work to be completed until the end of the Project.

40.4 Items needed from Owner or Architect

- None noted at this time

40.5 Mayor Calamari requested that Council Members have an opportunity to tour the building. Possible dates discussed were 5/7, 5/12 or 5/13.

40.6 The next Meeting will be held on Tuesday, May 10, 2022 at 2:00 PM in The Second Floor Meeting Room of the Existing Firehouse.



All parties are instructed if any statement herein be incorrect, they should make this fact known to the Architect in writing within one (1) week of issuance date, otherwise this report shall stand.

Reported by: John Descano, AIA PP
ROBBIE CONLEY ARCHITECT, LLC

5/6/2022

