



350 Hudson Avenue, Township of Washington, NJ 07676-4799

Office of the Township Clerk, Susan Witkowski, RMC

switkowski@twpofwashington.us

Phone: 201-664-4425

Fax: 201-664-8281

October 2, 2024 / OPRA 530

Via email: opra+request-67044-252c7138@requests.opramachine.com

The Township of Washington received your Open Public Records Act (OPRA) request on September 23, 2024. The official Records Custodian, Susan Witkowski, received your OPRA request on September 23, 2024. As such, the seven (7) business day deadline to respond to your request is October 2nd. This response to your request is being provided the 7th day after custodian's receipt of said request.

Please see attached OPRA Request; and responses.

THIS OPRA REQUEST IS CONSIDERED CLOSED.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Township of Washington to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,

Susan Witkowski,
Township Clerk
Township of Washington
201-664-4425/switkowski@twpofwashington.us

OR-530

-----Original Message-----

From: alliefalcone <opra+request-67044-252c7138@requests.opramachine.com>

Sent: Monday, September 23, 2024 10:44 AM

To: Town Clerk <townclerk@twpofwashington.us>

Subject: OPRA request - Construction documents of new emergency services building

Caution: External E-mail

RECEIVED

SEP 23 2024

TOWNSHIP CLERK

Dear Washington Township (Bergen),

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-6(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested:

Construction documents (drawings, specification manuals, as-built drawings and manuals) that were used for the construction. **ATTACHED.**

Meeting minutes for all contractor and owner meetings throughout the duration of the project. **ATTACHED.**

All project schedules and updates throughout the duration of the project. **ATTACHED.**

Any safety manager updates throughout the duration of the project. **NO SUCH GOVERNMENT RECORD.**

List of all punchlist items and when they were completed. **ATTACHED.**

Final Inspection report. **ATTACHED.**

My preferred delivery method for response(s) to this request is by E-mail as attachments. Please confirm you have received this request. If you are not the custodian of records, please forward

my request to that person and provide their email address to me for future reference.

Yours faithfully,

alliefalcone

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:

opra+request-67044-252c7138@requests.opramachine.com

Is townclerk@twpofwashington.us the wrong address for OPRA requests to Washington Township (Bergen)? If so, please contact us using this form:

https://urldefense.proofpoint.com/v2/url?u=https-3A_opramachine.com_change-5Frequest_new-3Fbody-3Dwashington-5Ftownship-5Fbergen&d=DwlFaQ&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_Cdp gnVfiiMM&r=xe6LILGY4fBqf2qF2SfWyQPyzkOmFj7ck01xsbi15ts&m=BigwDv6g1y336og_yKF3eCrFBthzdZd1hn9W2K9891o0OZX4EMfv-0P-IQwU9ay2&s=w0s3PqbF1K7TmC1tV39-IT8pHaOvpWywDSEOCHF5Bcg&e=

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

https://urldefense.proofpoint.com/v2/url?u=https-3A_opramachine.com_help_officers&d=DwlFaQ&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_Cdp gnVfiiMM&r=xe6LILGY4fBqf2qF2SfWyQPyzkOmFj7ck01xsbi15ts&m=BigwDv6g1y336og_yKF3eCrFBthzdZd1hn9W2K9891o0OZX4EMfv-0P-IQwU9ay2&s=M2DaeTemFC-wd6KUsROjF44OFPQoSTIC4ol3L1hvjao&e=

View this OPRA request & responses online:

https://urldefense.proofpoint.com/v2/url?u=https-3A_opramachine.com_request_construction-5Fdocuments-5Fof-5Fnew-5Fem&d=DwlFaQ&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_Cdp gnVfiiMM&r=xe6LILGY4fBqf2qF2SfWyQPyzkOmFj7ck01xsbi15ts&m=BigwDv6g1y336og_yKF3eCrFBthzdZd1hn9W2K9891o0OZX4EMfv-0P-IQwU9ay2&s=IAxBh1mqFjakfZCtV9KQFt77408UZP_nZl3utCqW-44&e=

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

"OPRAMachine's mission is to give people easy and affordable access to New Jersey public records.

For more information, contact us at: (732) 707-1628 or PO Box 3180, New Brunswick, NJ 08903."
