



Perth Amboy Public Schools

Administrative Headquarters Building

178 Barracks Street
Perth Amboy, NJ 08861
(732) 376-6200

Michael LoBrace
School Business Administrator

(732) 376-6200
Ext. 30120

January 31, 2023

Via Electronic Mail

Edwin

Re: OPRA Request dated January 20, 2023

Dear Edwin:

You recently requested documents from the Perth Amboy Board of Education ("District" or "Board") pursuant to an Open Public Records Act ("OPRA") request dated January 20, 2023. The time in which a public entity has to respond to an OPRA request begins to run the day after the custodian of records receives such a request. Your request was received by the District on January 20, 2023. The seventh (7th) business day deadline to respond to your OPRA request is January 31, 2023.

At this time, the response to your OPRA request is as follows:

- 1. We are requesting an employee census report, containing information regarding classification titles, salary information, pay grade assignments, and FT/PT status for all employees.**

The District is in need of additional time to respond to your request due to the scope of your request. This extension of time is permitted under the OPRA. See N.J.S.A. 47:1A-5(g); N.J.S.A. 47:1A-5(i); Rivera v. City of Plainfield Police Dep't (Union), GRC Complaint No. 2009-317 (May 2011); and Criscione v. Town of Guttenberg (Hudson), GRC Complaint No. 2010-68 (November 2010). It is anticipated that the responsive records may be made available to you by February 14, 2023. However, the District reserves the right to request an additional extension.

If you have any questions, please feel free to contact me.

Thank you.

Sincerely,

A handwritten signature in blue ink, appearing to read "LoBrace", is written over a large, stylized blue circular flourish.

Michael LoBrace
Custodian of Records