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June 24, 2022

Patrick Duff

RE: OPRA Request Dated 06/13/2022

Dear Mr. Duff,

This letter is in reference to your OPRA request dated June 13, 2022 for Emails, attachments, memos to and from Chuck Watson, Frank Czekay, Kathy Burger, Beth Portocalis and Tim Prime from the Date of 1-1-20 through today regarding either 17 North Main Street, and or 19 North Main Street. At this time, I am requesting an extension of time to retrieve, review, redact and copy the requested documents. If granted, the documents will be available by June 29, 2022. Please contact me and let me know if you approve of this time extension.

Thank you in advance for your consideration regarding this matter. If you have any questions or concerns please do not hesitate to contact me.

Sincerely,

Jessica Mehl

Jessica Mehl

Administrative Assistant