

Mail

10-4-22 Revised Work Session Agenda & 9-20-22 Business Mtg. Minutes

 Kelly Santorusso <ksantorusso@haddonhts.com>

10/4/2022 3:44 PM

To: Mayor, Christopher Morgan; Scott Schreiber; Tom Orsini; Nicha Ebbert; Regina Phillips; Kate Russo Cc: Howard Long; Dave Taraschi; David Taraschi

Save all attachments



10-4-22 Revised Work Session...

1.74 MB



9-20-22 Business Meeting...

50.96 KB

Mayor and Council;

Please see attached Revised Work Session Agenda complete with Resolution 2022-154 - Resolution Authorizing the Execution of A Tri-Party Agreement By and Between The Borough of Haddon Heights, the Haddon Heights Board of Education and the Haddon Heights Soccer Club To Share Cost Associated With The Devon Avenue Field Improvements Project Including Typography Correction, Grading, And Installation of Nature Turf Fields in the Borough of Haddon Heights, County of Camden and State of New Jersey;

Please also see attached 9-20-22 Business Meeting Minutes for your review and consideration of approval this evening.

Thank you.

Kelly Santorusso, RMC, CMR

Borough Clerk

Borough of Haddon Heights

625 Station Avenue

Haddon Heights, NJ 08035

(856) 547-7164 | ext. 30

ksantorusso@haddonhts.com



BOROUGH OF HADDON HEIGHTS
COUNCIL WORK SESSION AGENDA
Tuesday, October 4, 2022 at 7:00 pm

1. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting and the Revised 2022 Annual Meetings Notice was posted on the bulletin board designed for that purpose and was transmitted to the official newspapers April 6, 2022. Notice has also been posted on the Borough website.

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT ON AGENDA ITEMS ONLY

5. CAUCUS WORK SESSION:

- a) Devon Avenue Soccer Field Improvements – *Councilwoman Trisha Egbert*
- b) Safe Routes to School Grant

6. APPROVAL OF MINUTES of the September 20, 2022 Work Session Meeting

7. APPROVAL OF EXECUTIVE SESSION MINUTES of the September 20, 2022 Work Session

8. PROCLAMATION DESIGNATING THE MONTH OF OCTOBER AS *GOOD NEIGHBORS MONTH*

9. UNFINISHED BUSINESS:
None.

10. NEW BUSINESS:

INTRODUCTION OF ORDINANCE 2022:1525 – CAPITAL ORDINANCE OF THE BOROUGH OF HADDON HEIGHTS, IN THE COUNTY OF CAMDEN, NEW JERSEY AUTHORIZING RECREATION IMPROVEMENTS IN THE BOROUGH, APPROPRIATING THEREFOR THE SUM OF \$215,000.00 AND PROVIDING THAT SUCH SUM SO APPROPRIATED SHALL BE RAISED FROM THE CAPITAL IMPROVEMENT FUND OF THE BOROUGH

Public Hearing and Final Adoption of CAPITAL ORDINANCE 2022:1525 is scheduled for Tuesday, October 18, 2022 at approximately 7:00 pm in the Municipal Building located at 625 Station Avenue, Haddon Heights, New Jersey.

Resolution 2022:162 – Resolution Approving Budget Insertion of a Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948) for the Fiscal Year 2022 Recreation Facility Enhancement Grant in the Amount \$25,000.00

Resolution 2022:163 – Resolution Authorizing Payment of Bills and Claims for the First Half of October

Resolution 2022:164 – Resolution Authorizing the Execution of A Tri-Party Agreement By and Between The Borough of Haddon Heights, the Haddon Heights Board of Education and the Haddon Heights Soccer Club To Share Cost Associated With The Devon Avenue Field Improvements Project Including Typography Correction, Grading, And Installation of Nature Turf Fields in the Borough of Haddon Heights, County of Camden and State of New Jersey

ORDINANCE 2022:1525

**CAPITAL ORDINANCE OF THE BOROUGH OF HADDON HEIGHTS, IN THE
COUNTY OF CAMDEN, NEW JERSEY AUTHORIZING RECREATION
IMPROVEMENTS IN THE BOROUGH, APPROPRIATING
THEREFOR THE SUM OF \$215,000.00 AND PROVIDING THAT SUCH
SUM SO APPROPRIATED SHALL BE RAISED FROM THE
CAPITAL IMPROVEMENT FUND OF THE BOROUGH**

BE IT ORDAINED by the Haddon Heights Mayor and Borough Council members as follows:

Section 1. The Borough of Haddon Heights, in the County of Camden, New Jersey (the "Borough") is hereby authorized to make the following recreation improvements in the Borough, including all work, materials and appurtenances necessary and suitable therefor:

A. Improvements -Recreation
Soccer Field Improvements

Estimated Cost: \$215,000.00

Section 2. The sum of \$215,000.00 is hereby appropriated to the payment of the cost of the acquisitions authorized and described in Section 1 hereof (hereinafter referred to as "purpose"). Said appropriation shall be raised from the Capital Improvement Fund of the Borough, as hereinafter provided. The sum of \$215,000.00 is hereby appropriated from the Capital Improvement Fund of the Borough to the payment of the cost of said purposes.

Section 3. Said improvements are a lawful capital improvement of the Borough, having a period of usefulness of at least fifteen (15) years. Said improvements shall be made as a general improvement, no part of the cost of which shall be assessed against property specially benefited.

Section 4. The capital budget is hereby amended to conform with the provisions of this capital ordinance to the extent of any inconsistency therewith.

Section 5. This ordinance shall take effect at the time and in the manner provided by law.

BOROUGH OF HADDON HEIGHTS

BY: _____
Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

Introduced: October 4, 2022

Public Hearing: _____

Adopted: _____

RESOLUTION 2022:162

**RESOLUTION APPROVING BUDGET INSERTION OF A SPECIAL ITEM OF REVENUE
PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159 P.L. 1948) FOR THE FISCAL YEAR 2022
RECREATION FACILITY ENHANCEMENT GRANT IN THE AMOUNT \$25,000.00**

WHEREAS, the Borough of Haddon Heights (the "Borough") must hereby amend its budget due to an insertion of revenue titled Round 22 – Recreational Facility Enhancement Grant in the amount of \$25,000.00 for improvements to Devon Avenue Soccer Field; and

WHEREAS, the appropriation title is stated as *Round 22 – Recreation Facility Enhancement Grant* in the amount of \$25,000.00; and

NOW, THEREFORE BE IT RESOLVED, this resolution was adopted by the Borough Council at a meeting held on October 4, 2022 and shall take effect immediately.

Date: October 4, 2022

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

P.O. Type: All										
Range: First to Last										
Format: Detail without Line Item Notes										
First Enc Date Range: First to 12/31/22										
Open: N Paid: N Void: N										
Rcvd: Y Held: N Apv: N										
Bid: Y State: Y Other: Y Exempt: Y										
Include Non-Budgeted: Y										
Vendor #	Name	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice
AUDUB BOROUGH OF AUDUBON										
22-00807 09/22/22 SSA DPW AND COURT OCT 2022										
1 SSA DPW OCT 2022				81,725.25	2-01-42-465-202		B Audubon - Public Works	R	09/22/22	09/29/22
2 SSA COURT OCT 2022				12,380.83	2-01-43-490-201		B Court - Shared Service	R	09/22/22	09/29/22
				94,106.08						
Vendor Total:				94,106.08						
BACHA BACH ASSOC PC										
22-00834 09/30/22 Engineering										
1 Engineering				1,500.00	2-01-20-165-205		B Engineering - Professional Services	R	09/30/22	09/30/22
2 Escrow-1945 Maple				411.00	T-13-56-860-802		B Reserve Planning Board Escrow (500)	R	09/30/22	09/30/22
3 Escrow-1352 Maple				411.00	T-13-56-860-802		B Reserve Planning Board Escrow (500)	R	09/30/22	09/30/22
4 Escrow-1225 Keswick				50.00	T-13-56-860-802		B Reserve Planning Board Escrow (500)	R	09/30/22	09/30/22
				2,372.00						
Vendor Total:				2,372.00						
BLUE1 HORIZON BLUE CROSS BLUE SHIELD										
22-00825 09/28/22 DENTAL OCTOBER 2022										
1 DENTAL OCTOBER 2022				1,353.00	2-01-23-220-245		B Blue Cross Dental	R	09/28/22	09/29/22
Vendor Total:				1,353.00						
BOWMA BOWMAN AND COMPANY LLP										
22-00836 09/30/22 Auditing Services										
1 Cont Disclosure				3,000.00	1-01-20-135-205		B Professional Audit Services	R	09/30/22	09/30/22
2 Cont Disclosure				19,171.50	2-01-20-135-205		B Professional Audit Services	R	09/30/22	09/30/22
				22,171.50						
Vendor Total:				22,171.50						

HADDON HEIGHTS BOROUGH
purchase Order Listing By Vendor Id

HADDON HEIGHTS BOROUGH

Vendor # Name	PO # PO Date Description	Item Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
							Enc Date	Date	Invoice	Excl
CCIA	CAMDEN COUNTY IMPROVEMENT AUTH									
	22-00833 09/30/22 July - Sept 2022 CFO SVCS									
	1 July - Sept 2022 CFO SVCS			6,120.00	2-01-42-455-289	B Camden County Impr Authority	R	09/30/22	09/30/22	22-00374 N
	Vendor Total:			6,120.00						
COMC	COMCAST									
	22-00822 09/28/22 INTERNET SEPT 2022									
	1 MUNI BLDG INTERNET SEPT 2022			244.89	2-01-31-440-216	B Regular Telephones	R	09/28/22	09/29/22	N
	2 FIRE BLDG INTERNET SEPT 2022			281.75	2-01-31-440-216	B Regular Telephones	R	09/28/22	09/29/22	N
	Vendor Total:			526.64						
COUNC	COUNTY CONSERVATION CO									
	22-00816 09/27/22 YARD TRIMMINGS 9/21-9/22									
	1 YARD TRIMMINGS 9/21-9/22			315.00	2-01-32-465-218	B Solid Waste - Brush Pickup	R	09/27/22	09/29/22	321806 N
	Vendor Total:			315.00						
COURP	COURIER POST									
	22-00824 09/28/22 LEGAL ADS									
	1 ABATEMENTS ORDINANCE LEGAL AD			56.40	2-01-20-120-217	B Clerk - Legal Advertising	R	09/28/22	09/29/22	5406172 N
	2 COLLECTION SERVICE ADDENDUM AD			65.52	2-01-20-120-217	B Clerk - Legal Advertising	R	09/28/22	09/29/22	5407189 N
	Vendor Total:			121.92						
DECKE005	Decker's Inc									
	22-00832 09/30/22 CDBG Handicap Ramps									
	2 CDBG Handicap Ramps			79,238.70	G-02-41-714-301	B Community Development Block Grant	R	09/30/22	09/30/22	#1 N
	Vendor Total:			79,238.70						

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HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Page No: 3

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
HHEDU HADDON HEIGHTS BD OF EDUCATION											
	22-00809 09/22/22 TAXES 1ST HALF OCT 2022		634,551.66	2-01-55-001-001	8 Local School Taxes Payable	R		09/22/22	09/29/22		N
	1 TAXES 1ST HALF OCT 2022										
	Vendor Total:		634,551.66								
HHLIB HADDON HEIGHTS LIBRARY											
	22-00808 09/22/22 LIBRARY OCTOBER 2022		24,533.04	2-01-29-390-288	8 Maint Free Public Library	R		09/22/22	09/29/22		N
	1 LIBRARY OCTOBER 2022										
	Vendor Total:		24,533.04								
INDAC INDEPENDENT ANIMAL CARE SERVICE											
	22-00813 09/23/22 ANIMAL CONTROL SEPT 2022		500.00	2-01-27-340-205	B Animal	R		09/23/22	09/29/22	22-09	N
	1 ANIMAL CONTROL SEPT 2022										
	Vendor Total:		500.00								
JACKROB JACK ROBINSON WASTE DISPOSAL											
	22-00811 09/22/22 NNO 9/16-9/19 EVENT SERVICES		175.00	T-13-56-860-823	B Reserve for Neighbor Night Out (520)	R		09/22/22	09/29/22	I40213	N
	1 NNO 9/16-9/19 EVENT SERVICES										
	Vendor Total:		175.00								
JERSEYS JERSEY MAIL SYSTEMS, LLC											
	22-00706 08/24/22 POSTBASE INK AND LABEL STRIPS		238.95	2-01-20-100-311	B Office Supplies	R		08/24/22	09/29/22	2022-578	N
	1 POSTBASE INK AND LABEL STRIPS										
	Vendor Total:		238.95								
LAWMS LAWREN SUPPLY CO OF NJ											
	21-01022 12/21/21 TROUSERS/POLOS/FLEECE JACKET		231.00	1-01-25-240-235	B Police - Purchase Uniforms	R		12/21/21	09/29/22	1535921	N
	1 TROUSERS/POLOS/FLEECE JACKET										
	Vendor Total:		231.00								

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

HADDON HEIGHTS BOROUGH

Vendor #	Name		Contract PO Type	Amount	Description	Paid Date	Stat/Chek	Rcvd Date	Che/Void Date	Invoiced	1099 Excl
PO #	Item Description	Charge Account	Type								
LUCAS005	LUCAS GREENHOUSES										N
22-00819	09/28/22 FLOWERS 9/11/22	T-13-56-860-828	B Reserve for Heights GROWS	1,187.90			R	09/28/22	09/29/22	166104	N
1	FLOWERS 9/11/22	T-13-56-860-828	B Reserve for Heights GROWS	660.40			R	09/28/22	09/29/22		N
2	ACCOUNT CREDIT			527.50							
	Vendor Total:			527.50							
MALEYG	MALEY GIVEN'S										N
22-00835	09/30/22 Planning Board Attorney	2-01-21-180-205	B Planning Bd - Professional Service	64.00			R	09/30/22	09/30/22	19950	N
1	Planning Board Attorney	2-01-21-180-205	B Planning Bd - Professional Service	64.00			R	09/30/22	09/30/22	19950	N
2	Escrow-Elton 27 Ninth Avenue			128.00							
	Vendor Total:			128.00							
MOTOS	MOTOROLA SOLUTIONS, INC.										N
22-00650	08/05/22 CAMERA STALK	2-01-25-240-233	B Police - Minor Equipment / Supplies	15.00			R	08/05/22	09/29/22		
1	CAMERA STALK			15.00							
	Vendor Total:			15.00							
NJADV MED	NJ ADVANCE MEDIA										N
22-00812	09/22/22 LEGAL AD-STAR LEDGER 9/10	2-01-20-120-217	B Clerk - Legal Advertising	144.99			R	09/22/22	09/29/22		
1	LEGAL AD-STAR LEDGER 9/10			144.99							
	Vendor Total:			144.99							
NJAMS	NJ AMERICAN WATER										N
22-00830	09/30/22 AUGUST 2022 HYDRANTS	2-01-25-265-389	B Fire Hydrant Water Service	7,039.36			R	09/30/22	09/30/22		
1	AUGUST 2022 HYDRANTS			7,039.36							
	Vendor Total:			7,039.36							

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

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Vendor #	Name	PO #	PO Date	Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk Enc Date	First Rcvd Date	Chk/Void Date	Invoice
NJLW	NJ DEPT OF LABOR & WORKFORCE											
	22-00831	09/30/22	2021 UNEMPLOYMENT ASSESSMENT		322.64	T-13-56-860-811	B Reserve Unemployment Comp (509)		R	09/30/22	09/30/22	
	1	2021 UNEMPLOYMENT ASSESSMENT										
				Vendor Total:	322.64							
NJRBF	SOUTH NJ REGIONAL BENEFITS											
	22-00823	09/28/22	OCTOBER 2022 BENEFITS									
	1	RETIREE HEALTH OCT 2022		49,802.00		2-01-23-220-234	B Retirees Health Insurance		R	09/28/22	09/29/22	
	2	ACTIVE EMPL HEALTH OCT 2022		30,331.00		2-01-23-220-242	B Active Employee Health Insurance		R	09/28/22	09/29/22	
	3	PRESCRIPTION OCT 2022		18,616.00		2-01-23-220-246	B Prescriptions - Bollinger		R	09/28/22	09/29/22	
				98,749.00								
				Vendor Total:	98,749.00							
PAULS	PAUL'S CUSTOMS AWARDS											
	22-00761	09/07/22	HHPD PLAQUE		15.00	2-01-25-240-218	B Police - Captain Expense		R	09/07/22	09/29/22	6431
	1	HHPD PLAQUE										
				Vendor Total:	15.00							
PEDRO	PEDRONI											
	22-00817	09/27/22	DIESEL FUEL DELIVERY 9/16		1,139.55	2-01-31-460-276	B Diesel Fuel		R	09/27/22	09/29/22	578923
	1	DIESEL FUEL DELIVERY 9/16										
				Vendor Total:	1,139.55							
PIROP	PIROLLO PRINTING											
	22-00810	09/22/22	NNO SPAGHETTI DINNER		192.50	T-13-56-860-823	B Reserve for Neighbor Night Out (520)		R	09/22/22	09/29/22	24949
	1	NNO SPAGHETTI DINNER										
	22-00828	09/29/22	NNO GINGERBREAD HOUSE POSTER		17.80	T-13-56-860-823	B Reserve for Neighbor Night Out (520)		R	09/29/22	09/29/22	25112
	1	NNO GINGERBREAD HOUSE POSTER										
				Vendor Total:	210.30							

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date	Date	Chk/Void	Invoice
SIRCF SIRCHIE FINGER PRINT LABS												
	22-00763 09/07/22 EVIDENCE BAGS AND TUBES	1 EVIDENCE BAGS AND TUBES	231.61	2-01-25-240-221		B Police - Detective Expense	R	09/07/22	09/29/22			1041400
	Vendor Total:		231.61									
SUPEV SUPERIOR VISION INSURANCE NGL												
	22-00818 09/28/22 VISION OCTOBER 2022	1 VISION OCT 2022 - RETIREES	147.69	2-01-23-220-247		B Vision Plan	R	09/28/22	09/29/22			667311
		2 VISION OCT 2022 - GWU	77.49	2-01-23-220-247		B Vision Plan	R	09/28/22	09/29/22			667309
		3 VISION OCT 2022 - NONCONTRACT	61.09	2-01-23-220-247		B Vision Plan	R	09/28/22	09/29/22			667310
		4 VISION OCT 2022 - POLICE	601.47	2-01-23-220-247		B Vision Plan	R	09/28/22	09/29/22			667310
	Vendor Total:		887.74									
VER33 VERIZON												
	22-00829 09/30/22 OCTOBER 2022 PHONES (1)	1 856-546-1025	77.26	2-01-31-440-216		B Regular Telephones	R	09/30/22	09/30/22			
	Vendor Total:		77.26									
VERTW VERIZON WIRELESS												
	22-00826 09/28/22 CELL PHONES SEPTEMBER 2022	1 923331258-00001	442.81	2-01-31-440-216		B Regular Telephones	R	09/28/22	09/29/22			
		2 920242421-00001	114.03	2-01-31-440-216		B Regular Telephones	R	09/28/22	09/29/22			
		3 421617044-00001	40.01	2-01-31-440-216		B Regular Telephones	R	09/28/22	09/29/22			
		4 821617043-00001	152.04	2-01-31-440-216		B Regular Telephones	R	09/28/22	09/29/22			
	Vendor Total:		748.89									
WBWASON WB MASON												
	22-00815 09/27/22 OFFICE SUPPLIES	1 TONER	316.99	2-01-20-100-311		B Office Supplies	R	09/27/22	09/29/22			232754539
		2 FOLDERS AND CALENDARS	36.04	2-01-20-100-311		B Office Supplies	R	09/27/22	09/29/22			232825405

HADDON HEIGHTS BOROUGH
purchase Order Listing By Vendor Id

HADDON HEIGHTS BOROUGH

Vendor #	Name	PO #	PO Date	Description	Item Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	1099
															Date	Invoice
WB	MASON						Continued									
22-00815	09/27/22	OFFICE SUPPLIES				218.71	Continued									
3	INK AND CALENDARS					571.74			2-01-20-100-311	B	Office Supplies	R	09/27/22	09/29/22		232646926
Vendor Total:						571.74										
WU	WADE, LONG, WOOD, & LONG, LLC															
22-00821	09/28/22	LEGAL FEES AUGUST 2022				6,344.00			2-01-20-155-205	B	Legal Contractual - solicitor Expense	R	09/28/22	09/29/22		31293
1	LEGAL FEES AUGUST 2022															
Vendor Total:						6,344.00										
Total Purchase Orders:		32	Total P.O. Line Items:			51	Total List Amount:			983,707.07	Total Void Amount:			0.00		

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	1-01	3,231.00	0.00	0.00	3,231.00
CURRENT FUND	2-01	899,129.93	0.00	0.00	899,129.93
	G-02	79,238.70	0.00	0.00	79,238.70
TRUST - OTHER TRUST	T-13	2,107.44	0.00	0.00	2,107.44
Total of All Funds:		<u>983,707.07</u>	<u>0.00</u>	<u>0.00</u>	<u>983,707.07</u>

RESOLUTION 2022:164

RESOLUTION AUTHORIZING THE EXECUTION OF A TRI-PARTY AGREEMENT BY AND BETWEEN THE BOROUGH OF HADDON HEIGHTS, THE HADDON HEIGHTS BOARD OF EDUCATION AND THE HADDON HEIGHTS SOCCER CLUB TO SHARE COST ASSOCIATED WITH THE DEVON AVENUE FIELD IMPROVEMENTS PROJECT INCLUDING TYPOGRAPHY CORRECTION, GRADING, AND INSTALLATION OF NATURE TURF FIELDS IN THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN AND STATE OF NEW JERSEY

WHEREAS, the Borough of Haddon Heights ("Borough") located 625 Station Avenue, Haddon Heights, New Jersey 08035, the Haddon Heights Board of Education ("Board") located at 316-A Seventh Avenue, Haddon Heights, NJ 08035 and the Haddon Heights Soccer Club ("Soccer Club") with a mailing address of P.O. Box 277, Haddon Heights, New Jersey 08035 (collectively "the Parties") desire to enter into a Tri-Party Agreement to share cost associated with the Devon Avenue Field Improvements Project, including typography correction, grading, and installation of nature turf fields; and

WHEREAS, the Borough presently owns property that is in need of improvement in order to be safely used for athletics fields shared with the Board and Soccer Club located at Block 120, Lots 1, 2, 1.01, 2.01 and Block 116, Lot 1, commonly known as the Devon Avenue Complex located off of Devon Avenue in Haddon Heights, New Jersey ("Soccer Fields"); and;

WHEREAS, the Board, the Soccer Club, and the Borough desire to work together in constructing such improvements to the Soccer Fields, which will include, but not be limited to, the installation and correction of the typography, grading and installation of natural turf fields, inasmuch as it will also enhance the recreational programs which benefit the children, young adults and families residing in the Borough; and;

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to share services which the entities are empowered to provide or receive within their own jurisdictions, including services incidental to the primary purposes of any of the participating public entities; and;

WHEREAS, the Borough, with the assistance of the Board and the Soccer Club, is empowered to make improvements to the Soccer Fields, to solicit bids for the construction of such improvements,

and to engage contractors to make such improvements; and;

WHEREAS, the Borough, the Board, and the Soccer Club desire to jointly undertake a project to make certain improvements to the Soccer Fields, including but not limited to the installation and correction of the typography and grading and installation of natural grass turf fields to allow for multi-sport use, including but not limited to Youth and Scholastic Soccer (“the Project”); and;

WHEREAS, the Borough will jointly fund the Project with the Board and Soccer Club in order to make the Project cost effective and financially feasible for the Parties and for other consideration as described herein; and;

WHEREAS, the Parties hereto wish to memorialize the terms of their agreement in a form similar to that attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Haddon Heights, County of Camden and State of New Jersey, as follows:

1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Mayor, Council President, Municipal Clerk or their respective designees are hereby authorized to execute an Agreement in a form substantially similar to that attached hereto and made a part hereof, subject to certain conditions and carry out all right, duties, and obligations to effectuate to intent of this authorizing Resolution.
3. This Agreement shall not become effective until the occurrence of the following express conditions:
 - a. A field design approved and authorized, in writing, by a licensed engineer which addresses and remediates the current typography and drainage issues associated with the Devon Avenue Fields.
 - b. Due consideration to existing weather conditions needed to install the improvements in a timely and effective manner, and if said conditions do not exist, in the opinion of the Project Engineer, then this Project shall be postponed until such time as favorable weather conditions permit its conduction to proceed.
 - c. Finalization comments by both the Board and Soccer Club in the final Agreement, containing language acceptable to the Borough Solicitor who shall authorize the approval of the execution of the Agreement expressly in writing.

- d. Advance payment to the Borough of all funding obligation by the Board and Soccer Club prior to the issuance of the bid specifications.

Date: October 4, 2022

Zachary Houck, Mayor

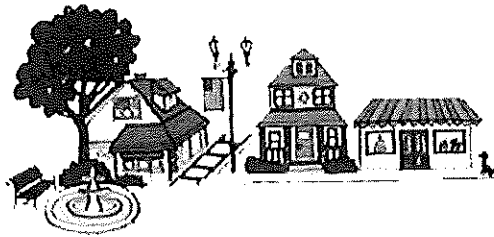
ATTEST:

Kelly Santosusso, RMC, Borough Clerk

TRI-PARTY AGREEMENT

**COST SHARE AGREEMENT FOR ATHLETIC FIELDS
IMPROVEMENTS AND USE
REGULATIONS AT THE DEVON AVENUE COMPLEX**

BOROUGH OF HADDON HEIGHTS



HADDON HEIGHTS BOARD OF EDUCATION



HADDON HEIGHTS SOCCER CLUB



**COST SHARE AGREEMENT FOR ATHLETIC FIELDS IMPROVEMENTS AND USE
REGULATIONS AT THE DEVON AVENUE COMPLEX**

THIS AGREEMENT made this _____ day of _____, 2022, by and between the Borough of Haddon Heights ("Borough") located 625 Station Avenue, Haddon Heights, New Jersey 08035 and the Haddon Heights Board of Education ("Board") located at 316-A Seventh Avenue, Haddon Heights, NJ 08035 and the Haddon Heights Soccer Club ("Soccer Club") with a mailing address of P.O. Box 277, Haddon Heights, New Jersey 08035 (collectively "the Parties").

WHEREAS, the Borough presently owns property that is in need of improvement in order to be safely used for athletics fields shared with the Board and Soccer Club located at Block 120, Lots 1, 2, 1.01, 2.01 and Block 116, Lot 1, commonly known as the Devon Avenue Complex located off of Devon Avenue in Haddon Heights, New Jersey ("Soccer Fields"); and;

WHEREAS, the Board, the Soccer Club and the Borough desire to work together in constructing such improvements to the Soccer Fields, which will include, but not be limited to, the installation of grading and installation of natural turf fields, inasmuch as it will also enhance the recreational programs which benefit the children, young adults and families residing in the Borough; and;

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 *et seq.*, authorizes public entities to enter into a contract with each other to share services which the entities are empowered to provide or receive within their own jurisdictions, including services incidental to the primary purposes of any of the participating public entities; and;

WHEREAS, the Borough, with the assistance of the Board and the Soccer Club, is empowered to make improvements to the Soccer Fields, to solicit bids for the construction of such improvements, and to engage contractors to make such improvements; and;

WHEREAS, the Borough, the Board and the Soccer Club desire to jointly undertake a project to make certain improvements to the Soccer Fields, including but not limited to the grading and installation of natural grass turf fields to allow for multi-sport use, including but not limited to Youth and Scholastic Soccer ("the Project"); and;

WHEREAS, the Borough will jointly fund the Project with the Board and Soccer Club in order to make the Project cost effective and financially feasible for the Parties and for other consideration as described herein; and;

WHEREAS, the Parties hereto wish to memorialize the terms of their agreement;

NOW, THEREFORE, it is hereby agreed by and between the Parties as follows:

1. Services to Be Performed.

A. Design of the Project: The Borough shall engage, to the extent necessary, a professional engineer for assistance with the design for the Project, which shall include, but not be limited to, the grading and installation of natural grass fields for multiple sports and multiple age-appropriate fields and appropriate site drainage. Said design services shall include but not be limited to plans and technical specifications for bidding purposes, as needed and/or as may be required for the Project and/or pursuant to applicable statutes and/or laws. The Borough, Board and Soccer Club shall jointly develop the requirements of the Project and the Project design shall not be considered approved until all Parties have approved the Project design.

B. Approvals: The Borough shall secure all necessary federal, state, county, and or local governmental approvals and permits for the Project as may be required, and the Board and Soccer Club shall cooperate with the Borough and to the maximum extent possible, assist the Borough in the securing of such approvals and permits.

C. Construction Documents: The Borough shall invite comment from the Board and the Soccer Club on the construction documents prepared by the Borough prior to the Borough's advertising for public bids in accordance with the requirements of the Local Public Contracts Law or otherwise procuring the goods and services for the Project.

D. Procurement: The Borough shall serve as lead agency for the Project and shall ensure that all procurement of goods and services for the Project shall be in compliance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

2. Bid Specifications.

A. Change Orders: The Borough shall be responsible for the procurement of the goods and services for the contract, in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the approval of any change orders to said contracts, the administration of the Project and the funding of the Project, in conjunction with the Board and the Soccer Club. The Borough shall inform the Board and Soccer Club in writing of any and all change orders. Any proposed change orders with a cost of five thousand dollars (\$5,000) or more, or which would materially change the Construction documents or Project Design, must be approved by an authorized representative of the Borough, Board and Soccer Club prior to being considered finally approved for implementation. If the Board or Soccer Club does not respond to a change order request for approval within two (2) business days, the Borough will consider the change order approved.

B. Local Permit Fees: The Borough will waive any fees that the Board might otherwise be required to pay for municipal approvals and/or permits.

C. Contract Administration: The Borough shall be responsible for supervising the Project design and/or construction and making payment to the contractor(s) in a manner to be approved by the Borough, Board and Soccer Club.

D. Maintenance: Subsequent to the completion of the Project, the Borough, Board and Soccer Club shall work to develop a plan for the maintenance of the Soccer Fields and the Borough shall additionally be responsible for any and all utility costs associated therewith. The Borough, Board and Soccer Club acknowledge that overuse and use during wet conditions has compromised the integrity of the Soccer

Fields historically. Accordingly, this Agreement shall require the creation of a Joint Field Maintenance Committee comprised of the Borough's Council Member in Charge of the Recreation Department or his/her designee, the Board's Athletic Director or his/her designee and the President of the Soccer Club or his/her designee. This ad hoc Joint Field Maintenance Committee shall endeavor to meet on a monthly basis including upon the opening and closing of the seasons or at any other time required to make a joint determination whether to close the fields for any reason, consideration being given to field conditions and wear and tear on the Soccer Fields. The Soccer Fields shall remain open or shall close, after inspection thereof, upon two-thirds (2/3) vote of the Committee. The Committee identified herein shall develop additional rules and regulations to assure that the Soccer Fields are adequately maintained and preserved.

E. Third Party Agreements: The Borough, Board and Soccer Club may, during the term of the Agreement, enter into an agreement or agreements with other third-party public or private entities for various purposes related to the Soccer Fields ("Third-Party Agreements"). Such Third-Party Agreements must include both the Borough, the Board and the Soccer Club, in addition to the third-party, and the Borough, Board and Soccer Club must approve each Third-Party Agreement through formal action.

3. Costs and Payment Procedures.

A. Cost Share: The Borough, Board and Soccer Club shall each be responsible for one-third (1/3) of the total costs of the Project, including engineering fees and costs as well as the costs of goods and services necessary to construct the Project up to an individual fiscal cap of \$80,000.00 per entity. The total estimated cost of the Project, as of the date of execution of this Agreement, is \$240,000.00.. Each party shall be responsible for determining, in its sole discretion, the source(s) of funding for that party's portion of the Project costs. A certification and proof of available funds for the full amount of the Project shall be provided to the Borough in advance of the any advertisement of the Project and bid. Failure of any party to provide proof of available funding to the satisfaction of the Certified Financial Officer of the Borough ("CFO") will result in the cancellation of the Project.

B. Lead Agency: The Borough shall serve as lead agency and be responsible for the Project design, in consultation with the Board and Soccer Club, the placing the contract out for bid, paying the contractor(s) constructing the Project and for the contract(s) entered into between the Borough and the contractor(s) for the construction of the Project. The Borough represents and warrants to the Board and Soccer Club that all contracts into which it enters with respect to the Project, as well as any payments that are made for work performed in the course of completing the Project, shall be made in accordance with all applicable statutes and laws governing public projects.

C. Review of Agreement, Design, Bid Specifications and Award: The Board and Soccer Club shall provide their shares of the Project funding as set forth herein to the Borough's CFO, which shall be held in a separate trust account prior to the advertisement of the bid. The Parties shall endeavor to meet immediately to review and approve this form of this Agreement as well as the Project design. The Borough shall provide a copy of the bid specifications for review and comment. The Board and Soccer Club shall have ten (10) calendar days from the date of the delivery (electronically or otherwise) to provide comments to the Borough regarding the bid specifications. Failure to do so within the required time frame shall be deemed consent by the Board and/or Soccer Club to the form and substance of the bid specifications. The Board and Soccer Club shall have twenty (20) calendar days from the date of the receipt of bids (electronically or otherwise) to provide comments to the Borough regarding the bid responses. Failure to do so within the required time frame shall be deemed consent by the Board and/or Soccer Club and the Borough will proceed with the award and utilize the funds received from the Board and Soccer Club as set forth herein.

4. Indemnification and Insurance.

A. Indemnification: The Borough assumes all liability for, and agrees to indemnify and hold the Board and its agents, servants, employees, students, guests, licensees and invitees, harmless against any and all claims, losses, damages, injuries and expenses, arising out of, resulting from, or incurred in connection with, any acts or omissions by the Borough, its agents, servants or employees related to the performance of the Borough's obligations under the terms of this Agreement. Likewise, the Board assumes all liability for, and agrees to indemnify and hold the Borough and its agents, servants, employees, guests, licensees and invitees, harmless against any and all claims, losses, damages, injuries and expenses, arising out of, resulting from, or incurred in connection with, any acts or omissions by the Board, its agents, servants or employees related to the performance of the Board's obligations under the terms of this Agreement.

B. Insurance: Both parties shall maintain full and complete liability insurance throughout the term of this Agreement and shall cause the other party to be designated on its policy as an additional insured. Said coverage limits shall be not less than the maximum amounts of liability coverage now maintained by each party.

5. Use of the Fields.

A. General Usage: The use of the Soccer Fields shall be in accordance with policies, rules and/or regulations jointly developed by the Borough, Board and Soccer Club and as agreed to by all Parties. The use of the Soccer Fields shall be based on the following schedule, which may be changed from time to time pursuant to the agreement of the Parties in writing:

B. Board Use: During the "Scholastic Soccer Year" (defined as August 14 of each calendar year through November 30 of each calendar year).

a. The Board shall, on each weekday during the Scholastic Soccer Year, have access to the Soccer Fields from 2:00 p.m. until 6:00 pm each day, from August 14 through November 30.

b. The Board shall, on each Saturday during the Scholastic Soccer Year, have access to the Soccer Fields from 8:00 a.m. until 1:00 p.m., unless an interscholastic athletic event has commenced on the Soccer Fields on or during said timeframe and has not concluded by 1:00 p.m. In such cases, the interscholastic event shall be permitted to conclude prior to the Borough's use of the Soccer Fields.

C. Soccer Club Use: During the "Recreation Soccer Club Year" (defined as August 14 of each calendar year through June 30 of each subsequent calendar year).

a. The Soccer Club shall, on each weekday during the Recreation Soccer Club Year, have access to the Soccer Fields from 6:30 p.m. until 10:00 p.m. each day.

b. The Soccer Club shall, on each Saturday during the Recreation Soccer Club Year, have access to the Soccer Fields between 1:00 p.m. and 10:00 p.m.

c. The Soccer Club shall, on each Sunday during the Recreation Soccer Club Year, have access to the Soccer Fields between 8:00 a.m. and 10:00 a.m., unless otherwise being utilized, with advance notice from the Board to the Soccer Club, by the Board.

d. The Parties agree that, for a maximum of one Sunday in total during the months of September, October or November of each calendar year, the Board may host an official County, NJIC, NJSIAA or State interscholastic tournament game ("Tournament Game") on the Soccer Field, and in the event that such a Tournament Game is scheduled, that Tournament Game shall have priority over other

events that may ordinarily be scheduled on the Soccer Fields by the Borough and/or Soccer Club during the same time as the Tournament Game. The Board agrees that it will do everything possible to provide ample notice to the Borough and the Soccer Club in writing in the event that such a Tournament Game is scheduled so that the Borough and/or Soccer Club is not unduly inconvenienced by the scheduling of such a Tournament Game. Should a Board soccer athletic team advance beyond the previously mentioned Tournament Game, and a subsequent game is scheduled on the Soccer Fields, that game shall take priority over Borough and/or Soccer Club scheduled events on the Soccer Fields during the same time as any subsequent Tournament Game.

D. During the Summer Recess: (defined as July 1 through August 14 of each calendar year).

The Soccer Fields shall be closed, unless otherwise provided for by special consent/permission issued by a majority of the three (3) members of the ad hoc Joint Field Maintenance Committee, the Soccer Fields shall be closed to afford an opportunity of rest, growth, sod renewal, maintenance and repairs.

E. During the Preseason Period: (defined as August 14 through August 31 of each calendar year).

a. The Board shall, on each weekday during the Preseason Period, have access to the Soccer Fields from 7:00 a.m. until 12:00 a.m.

b. The Board shall, on each Saturday during the Preseason Period, have access to the Soccer Fields from 7:00 a.m. until 1:00 p.m.

c. The Soccer Club shall, on each weekday during the Preseason Period, have access to the Soccer Fields from 12:00 p.m. until 10:00 p.m.

d. The Soccer Club shall, on each Saturday during the Preseason Period, have access to the Soccer Fields from 1:00 p.m. until 10:00 p.m.

e. The Soccer Club shall, on each Sunday during the Preseason Period, have access to the Soccer Fields from 8:00 a.m. until 10:00 p.m.

F. Scheduling Conflict: In the event of any scheduling conflicts, the Parties agree to work cooperatively to resolve any such conflicts through the ad hoc Joint Field Maintenance Committee.

G. Use Cooperation: The Parties agree that there will be times when either the Board or Soccer Club will not require use of the Soccer Fields when that entity may ordinarily have scheduling priority; as such, there will be a joint electronic calendar maintained by the Parties showing the then-current specific Soccer Fields usage, and the Parties will jointly prepare formal policies to allow for usage of the Soccer Fields by the Parties in a manner that maximizes their shared benefit.

H. Inclement Weather: In the event of inclement weather, whichever party is scheduled to utilize the Soccer Fields must consult with the ad hoc Field Maintenance Committee prior to making the final decision to close or allow the Soccer Fields to remain open. The Borough, Board and Soccer Club understand and agree that in order for the Soccer Fields to remain of high quality, there are times when difficult decisions will need to be made to close the Soccer Fields despite the wishes and desires of other Parties. The Parties further recognize that in order to ensure proper field maintenance, they should use their best efforts to err on the side of caution and close the Soccer Fields whenever warranted.

6. **Term of the Agreement.**

A. The term of this Agreement shall commence on the date upon which the Parties have executed the Agreement as set forth below, and shall continue for a minimum of seven (7) years from the date thereof, or unless the Parties mutually consent to terminate the same.

7. **Miscellaneous Provisions.**

A. **Potential Component Replacement:** The Parties agree that the playing surface or other elements installed as part of the Project incorporate natural grass turf components and thus have a finite useful life. The Parties agree that, during the term of this Agreement, it is possible that a significant repair and/or replacement of some or all of the playing surface or other elements may be required. If repairs or replacements are necessary, and are not covered by the Borough's, Board or Soccer Club's insurance, and the Parties agree as to the necessity of such repairs and/or replacements, then the Parties shall share equally in the repair or replacement costs. If the Parties agree that the repair and/or replacement was caused solely by the actions of another party, the party which caused the necessity of the repair and/or replacement shall be solely responsible for the costs associated with such repair and/or replacement. In the event that the Parties are unable to agree as to the necessity of a repair or replacement as defined herein, the Parties agree that an appropriate third party shall be retained, at a cost to be borne equally by the Parties, to make a determination as to the necessity of such a repair or replacement, and the decision of the third-party shall be binding upon all Parties. All such repairs and/or replacements shall be made accordance with the applicable provisions of this Agreement pertaining to the initial completion of the Project.

B. **Merger:** This Agreement merges and supersedes all prior negotiations, representations and/or agreements between the Parties relating to the subject matter of this agreement and constitutes the entire contract between the Parties.

C. **Modification:** This Agreement may only be modified by an instrument in writing signed by both parties to the Agreement.

D. **Waiver:** No waiver by any party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or a different provision of this Agreement. No party may waive any of its rights or any obligations of the other Parties or any provision of this Agreement except by an instrument in writing signed by that party.

E. **Severability:** If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

F. **Notice:** All notices pertaining to the Agreement shall be in writing, and delivered in person or sent by certified mail to the Parties at the following addresses. For the Borough: Kelly Santosusso, Borough Clerk, 625 Station Avenue, Haddon Heights, New Jersey 08035. For the Board: Joseph Cramp, Athletic Director, 316-A Seventh Avenue, Haddon Heights, New Jersey 08035. For the Soccer Club: Lee Polisano, President, P.O. Box 277, Haddon Heights, New Jersey 08035 and/or 125 9th Ave Haddon Heights, New Jersey 08035.

G. **Governing Law:** This Agreement shall be governed, construed and interpreted in accordance with the law of the State of New Jersey as it applies to contracts made and performed in New Jersey.

H. **Jurisdiction:** The Superior Court of the State of New Jersey, in the County of Camden, shall have jurisdiction to hear and determine any claim or disputes pertaining directly or indirectly to the Agreement or to any matter arising therefrom. Each of the Parties hereby expressly submits and consents in advance

to such jurisdiction in any action or proceeding commenced by the other in such court. In the event of litigation, each Party waives whatever rights it may have to trial by jury in order to prevent irreparable harm from occurring that may arise from a breach or threatened breach of this Agreement.

I. Assignment: No party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of another, and any such transfer or assignment or attempt thereat shall be null and void.

J. Section Headings: Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provision of this Agreement.

K. Counterparts: This Agreement may be executed in any number of counterparts, which, taken together, shall constitute but one instrument. It is not necessary that all Parties sign all or any one of the counterparts, but each party must sign at least one counterpart for the Agreement to be effective.

L. Cooperation of the Parties: In performing any services pursuant to this Agreement, the performing Parties will act in a reasonably prudent manner to accommodate the common goals of the Parties toward implementation and effectuation of the stated purposes of this Agreement. No Party hereto shall be liable for failure to advise another Party of any adverse impact from action taken hereunder, unless such failure to advise shall be the result of bad faith or willful concealment of an impact actually known to the Party taking the action or omitting to take such action to be substantially adverse to the other Parties. The fact that any act or omission should subsequently be determined to have an adverse impact shall not in itself be evidence of bad faith or willful concealment and the Party bringing an action shall be required to affirmatively establish, by independent sufficient evidence, that such Party acted in bad faith or willfully concealed an adverse impact of which it had actual knowledge.

M. No Third-Party Beneficiaries: This Agreement shall inure to the benefit of the Parties hereto and their successors and permitted assignees. No other person, corporation, company, partnership or other entity shall be deemed a third party or other beneficiary of this Agreement.

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IN WITNESS WHEREOF, the Parties have hereunto caused these presents to be signed by their proper corporate officers and caused their proper corporate seals to be hereunto affixed, the day and year first above written.

WITNESS:

HADDON HEIGHTS BOROUGH

Kelly Santosusso, Borough Clerk

Mayor Zachary Houck

Date: _____

WITNESS:

HADDON HEIGHTS BOE

Michael Sloan, Business Administrator

Carla Bittner, Superintendent

Date: _____

WITNESS:

HADDON HEIGHTS SOCCER CLUB

Joey Hildbold, VP, Secretary

Lee Polisano, President

Date: _____



BOROUGH OF HADDON HEIGHTS COUNCIL BUSINESS MEETING MINUTES

Tuesday, September 20, 2022 at 7:00 pm

Mayor Houck called the meeting to Order at 7:00 pm. He then read the following statement:

"In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting and the Revised 2022 Annual Meetings Notice was posted on the bulletin board designed for that purpose and was transmitted to the official newspapers April 6, 2022. Notice has also been posted on the Borough website.

ROLL CALL:

Mayor Houck asked the Clerk for roll call.

Under roll call: Council President Morgan, Councilmembers Schreiber, Ottoson, Egbert, Philipps and Russo were present as well as Borough Solicitor Howard Long and Borough Clerk Kelly Santosusso. Mayor Houck was absent but excused.

CAUCUS SESSION:

Annual Renewal of Vision and Dental Coverage for all Full-time and Retired Employees

Dave Weiss, representative from Hardenbergh Insurance provided a review of the current rates. He said we have received a flat renewal from Horizon Blue Cross/Blue Shield for dental coverage. He explained we received another quote from Delta Dental which represents a \$4,200 savings. Discussion ensued amongst members of Council and Mr. Weiss as to a potential change. Slightly larger network and coverages could potentially be better with Delta although we have had no problems with Horizon and have had flat increases over the last few years. Councilman Morgan asked if services are the same with both providers. Concern expressed that Delta could bring in low and then attempt to recoup savings the following year. Weiss advises that there are no guarantees that rates will not increase next year. Councilman Ottoson asked if members would be able to keep their current providers. Weiss responded likely yes but Santosusso said there is no guarantee. The network is slightly larger but may not include every provider in Horizon's network.

Morgan asked for the broker's recommendation since the services are the same and we cannot guarantee that rates would not be increased next year. Weiss advised that the savings are small and if the Borough has been pleased with Horizon and its' service, the Borough may wish to remain with Horizon.

Superior Vision also guaranteed no increase this year. Mayor and Council thanked Mr. Weiss for attending this evening.

Quotes for Community Center Fence

Clerk Santosusso advised the existing Community Center fence is in need of replacement. She provided two (2) quotes, Audubon Fence and ATCO Fencing. She noted that she is requesting Atco visit the site to provide a comparable quote to the existing fence for a better comparison of quotes. Councilman Ottoson asked if we need the fence. Santosusso said it is her opinion that a fence is needed due to the many family events held at the Community Center. The outdoor space is often utilized with small children in attendance. Santosusso advised that she will provide the Atco quote once received for Council's consideration. The hope would be to have the fence installed by the end of the fall.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE:

Council President Morgan asked all to stand for the Pledge of Allegiance.

PUBLIC COMMENT ON CAUCUS AND AGENDA ITEMS ONLY

Council President Morgan opened Public Comment on Caucus and agenda items only.

Carol Larro, 318 Ninth Avenue – Mrs. Larro, Chair of the Historic Preservation Commission read a statement opposing the designation of properties along the White Horse Pike in the Historic District. She asked that Council reconsider these designations and referenced an article in the Retrospect. She referred to the Borough's Master Plan, specifically parking, the Church and Atlantic Avenue School. She reiterated her concern for preservation of all historic properties. Prevent further land development paving. Knocking down half a rectory. MOU simply allows Council. Nothing is getting voted upon this meeting or last meeting. Morgan says no changes would be made without the input of the Historic Preservation Commission. Councilwoman Philipps clarifies that a Memorandum of Understanding was on last meeting's Agenda and that all this did was simply allow Council to engage in conversations with the developer for the property. Council President Morgan also clarified that no actions would be taken without input from the Historic Preservation Commission.

Seeing no further movement or comment, Council President Morgan closed the public comment portion.

PRESENTATION OF PROCLAMATION DESIGNATING THE MONTH OF SEPTEMBER AS CHILDHOOD CANCER AWARENESS MONTH.

Council President Morgan invited the Verdone family forward. Mrs. Linda Verdone stated that from 2013, Mayor and Council have designated September of each year as Childhood Cancer Awareness Month. Verdone explained her family's experience with her granddaughter, Natalie, diagnosis many years ago. She described the disparity of funding for childhood cancer as it relates to other types of cancer research. She explained her daughter began an organization at the time - *Infinite Love for Natalie Grace* that has raised over a million dollars to date. She set up a table for donations and showed a Gold ribbon which represents Childhood Cancer Awareness – she distributed brochures. She concluded by advising her granddaughter is doing well today.

Council President Morgan then read the Proclamation Designating the Month of September as Childhood Cancer Awareness Month.

Mrs. Verdone thanked Mayor and Council and invited all to visit <https://www.infinite love for kids fighting cancer.org> to make a one-time donation or become a monthly donor.

PRESENTATION OF CERTIFICATES OF RECOGNITION TO THE HADDON HEIGHTS HIGH SCHOOL GIRLS SOFTBALL TEAM – State Championship

Council President Morgan read a summary of the Haddon Heights Girls Softball Team's 2022 spring season and rise to the State Championship and Tournament of Champions, a copy of which is attached to these minutes. Coach Michelle Schlichtig-Hastings and Assistant Coaches Chelsea Thomas and Mike Schlichtig were invited forward while Councilwoman Egbert, Director of Parks and Recreation read aloud the names of each player who came forward for their certificates presented by Council President Morgan. All applauded the significant achievement. Members of Council offered congratulatory comments.

Councilwoman Philipps announced Council will take a short recess for photographs. 7:30 pm.

The Council meeting reconvened at 7:36 pm

RECESS OF CAUCUS AND COMMENCEMENT OF BUSINESS SESSION:

APPROVAL OF MINUTES of the September 6, 2022 Work Session Meeting

Council President Morgan asked for a motion to approve the September 6, 2022 Work Session Minutes. Motion was moved by Councilwoman Egbert, seconded by Councilwoman Russo. All members were in favor.

APPROVAL OF EXECUTIVE SESSION MINUTES of the September 6, 2022 Work Session

Mayor Houck asked for a motion to approve the September 6, 2022 Executive Session Minutes. Motion was moved by Councilwoman Philipps, seconded by Councilman Ottoson. All members were in favor.

COUNCILMEMBER REPORTS:

Councilwoman Russo offered congratulations to the Haddon Heights softball team noting this is an amazing feat that will stay with them for the rest of their lives.

Councilman Schreiber said he was reminded this evening that Haddon Heights is a special place. The Verdone family is amazing in their strength and their mission and the Softball team who has accomplished so much from such a small school. A reminder that we live in a great place and he is appreciative of this.

Council President Morgan said he shared all of these sentiments as well.

Councilman Ottoson reported that the Shade Tree Commission will be planting trees in October. He encouraged all if they are interested in having a tree planted, please go to the website or contact the Shade Tree Commission.

He reported the Bike rack project is almost complete. Four more to be placed and sponsorship labels need to be placed.

Ottoson then reported on Public Safety – Chief Schneider provided commendations for officers Ted Hagenbucher, Matt McKeown and John Whitman. He offered congratulations to the officers.

He reported that the Environmental Commission held a meeting this month and are working toward ongoing remediation of Devon Avenue behind tennis courts to get additional athletic fields space. Meetings are ongoing for sod improvements at Devon Avenue soccer fields.

He thanked Heights in Progress (HIP) for the successful *Sippin on Station* event.

Lastly, Councilman Ottoson advised that he is working on a well pump for Devon Avenue for irrigation. Engineer's Office, Bach Associates to prepare bid for installation of well in the spring.

Councilwoman Egbert reported that the annual holiday Parade will be held Black Friday, November 25th. She said she we are looking forward to some new exciting holiday décor along Station Avenue. Trick or Treating hours will be held on Halloween from 3 to 5 pm, dinner hour at 5 pm and then from 6 to 8 pm. Halloween House Decorating contest is being coordinated by Library Director Chris Walter. Look for details from the Library.

Parks and Recreation - fall Sports off to a good start. Devon Avenue is ready for the start of the season, however, discussions are underway with a collaboration of the HH Soccer Club, Borough and the High School to improve field conditions – sod. She offered congratulations to the Haddon Heights Girls Softball Team.

Egbert said she wished to publicly thank Councilman Ottoson for the bike rack project; they look great. Pickle ball lines on the tennis courts is also an upcoming project and Hoff's Park improvements underway for this spring.

Councilwoman Philipps echoed theudos to HIP for the *Sippin on Station* event, to the Verdone Family for their work on Childhood Cancer Awareness, to the Softball team for their dream year, to Councilman Ottoson for the bike racks and to the officers on receiving their condemnations and to our new acting Chief of Police, Tom Schneider who was sworn in last meeting. She provided update on Fire Services - preliminary discussions with public safety in Barrington to formalize arrangement with Barrington for their firefighter to ride on our truck with our Fire Department. We believe mutual aid is a reality as we want to keep our residents and residents of surrounding communities safe. More discussions in the near future to formalize a shared services agreement with Barrington for Fire services.

Public tax benefits for the redevelopment and rehabilitation zones. She reiterated that nothing has been officially been decided with respect to the St. Mary's project. The Memorandum of Understanding which was approved at the last meeting – this simply allows us to negotiate in good faith with developer for St. Mary's project. She advised this is also the case for the MOU on the Agenda for this evening with Broken Ground Properties, LLC. She advised she wants to emphasize this is a non-condemnation redevelopment, we are seeking to preserve and renew and want to assure there is no intent to destroy anything, just to make it better. Complete transparency will take place throughout this project. It will be done in collaboration with the Planning Board, the Historic Preservation Commission and the residents of town.

Councilman Morgan thanked Councilman Ottoson for the bike rack project being carried over the finishline. It is nice to see such a quality product in our downtown. Councilwoman Philipps offered thanks to Julie Yuhaze on the design of the bike racks and for all of her help throughout the project. He thanked all of the bike rack sponsors and DPW for installing them. He announced that Mayor Houck wanted to recognize two little girls Kaitlyn Moses and Amelia Freida and who came before Council during the pandemic for specific request for the bike racks.

BOROUGH ENGINEER'S REPORT:

Craig Reilly, Bach Associates, 304 White Horse Pike – Submitted their written report but will highlight the

Upcoming County improvements to Kings Highway. The Engineering Committee and Councilwoman Russo will be coordinating with the Shade Tree Commission and the County.

Reilly provided an overview of ongoing projects - CDBG project for ADA ramps throughout town is ongoing and about half way done - current supply issues with bricks but project is proceeding. The Municipal Aid NJDOT – Reconstruction of Devon Avenue – Pre-Construction meeting will be held tomorrow and the project will begin in a couple of weeks. The Haddon Heights Road Program project – Pre construction meeting is this Friday, September 23rd. Expected to begin next week. Project to be completed within 75 days.

Councilwoman Russo thanked the Engineer's office for the recent painting of bike lanes on Station Avenue. Although the project was done by NJ American Water, the Borough Engineer coordinated with the County to get the lines painted following the paving. She said she is receiving positive feedback. Traffic is slowed and cyclists have designated space to travel. She thanked the Engineer's office for working with the County on our behalf.

UNFINISHED BUSINESS:

Public Hearing and Final Adoption of ORDINANCE 2022:1523 – AN ORDINANCE OF THE BOROUGH OF HADDON HEIGHTS ESTABLISHING PROGRAM PURSUANT TO N.J.S.A. 40A:21-1 *ET SEQ.* FOR CERTAIN EXEMPTIONS TO AND ABATEMENTS OF REAL PROPERTY TAXES IN AREAS IN NEED OF REHABILITATION OR REDEVELOPMENT

Council President Morgan opened the Public Hearing on Ordinance 2022:1523.

Councilman Schreiber asked if the abatement stays with the property when sold. Solicitor Long advised yes. Seeing and hearing no further movement or comment, Council President Morgan closed the Public Hearing. All members were in favor.

Council President Morgan asked for a motion to adopt Ordinance 2022:1523. Motion was moved by Councilwoman Philipps, seconded by Councilwoman Russo. Upon a roll call vote, all members were in favor.

Public Hearing and Final Adoption of Ordinance 2022:1524 – Ordinance Amending and Supplementing the Code of the Borough of Haddon Heights, Chapter 233 Entitled Fire Prevention

Council President Morgan opened the Public Hearing on Ordinance 2022:1524. Seeing and hearing no movement or comment, Council President Morgan closed the Public Hearing. All members were in favor.

Council President asked for a motion to adopt Ordinance 2022:1524. Motion was moved by Councilman Ottoson, seconded by Councilwoman Russo. Upon a roll call vote, all members were in favor.

NEW BUSINESS:

Council President Morgan read aloud Resolutions 2022:152, 2022:155 through 2022:161.

Previously Tabled at 9-6-22 Work Session

Resolution 2022:152 – Resolution of The Borough of Haddon Heights, Camden County Appointing Conditional Redeveloper and Authorizing Execution of A Memorandum of Understanding – *Broken Ground Properties, LLC*

Resolution 2022:155 – Resolution Setting Curfew and Trick or Treating Hours for Halloween

Resolution 2022:156 – Resolution Authorizing a Refund of Cabin Rental Fee - *Larro*

Resolution 2022:157 – Resolution Authorizing a Refund of a Community Center Rental Fee – *Santiago*

Resolution 2022:158 – Resolution Authorizing Turnover of Municipal Court Uncashed Checks for the Haddon Heights Municipal Court – 0418

Resolution 2022:159 – Resolution Authorizing An Award Of Contract To Deer Carcass Removal Service, LLC for Provision of Deer Carcass Removal Services on an “As-Needed” Basis Under The Camden County Cooperative Pricing System ID #57 CCCPS (Bid A-35/2022)

Resolution 2022:160 – Resolution Authorizing Payment of Bills and Claims for the Second Half of September

Resolution 2022:161 – A Resolution Providing For A Meeting Not Open to the Public in Accordance with

the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. 1.) *Matter related to Devon Avenue Field Maintenance.* 2.) *Matter Related to Potential Fire Shared Services.* *Discussion expected to be ½ hr. in duration. Formal action may be taken on the foregoing items following Executive Session*

Council President Morgan asked for a motion to adopt Resolutions 2022:152, 2022:155 through 2022:161. Motion was moved by Councilwoman Egbert, seconded by Councilwoman Philipps. Upon a roll call vote, all members voted yes.

PUBLIC COMMENT:

Council President Morgan opened Public Comment on any matter.

Craig Burchess, 73 year parishioner of St. Mary's Church on the White Horse Pike. He advised he is the 25 year parish historian. He said he is hoping no decision has been made yet regarding the property and advised that one of the problems is that rumors are spreading amongst parishioners about what might be planned. He asked, as you move forward, please make sure the people will have a good understanding of what is happening. He said he wanted to make sure that Council was aware and recognized that St. Mary's Episcopal Church is the only church in the United States that has a stained glass window with a medal of honor inside of the stained glass honoring Edward Benfold, a United States Navy hero who was killed in action in Korea. He concluded by saying we do not want to lose an important part of the history of Haddon Heights and Camden County. Members of Council thanked Mr. Burchess for his comments.

Seeing and hearing no movement or comment, Council President closed the Public Comment portion. All members were in favor.

Council President Morgan announced that Council will recess into Executive Session and asked all to exit until Council returns to open session.

EXECUTIVE SESSION:

Following Executive Session, Mayor and Council rejoined the open public meeting at 8:32 pm. Council President Morgan asked for a motion to come out of Executive Session. Motion was moved by Councilwoman Russo, seconded by Councilman Ottoson. All members were in favor.

ADJOURNMENT:

With no further business, Council President Morgan asked for a motion to adjourn the meeting. Motion was moved by Councilwoman Egbert, seconded by Councilman Ottoson. All members were in favor.

Time: 8:34 pm

Respectfully submitted,

Kelly Santosusso, RMC, CMR
Borough Clerk



BOROUGH OF HADDON HEIGHTS
COUNCIL WORK SESSION AGENDA
Tuesday, October 4, 2022 at 7:00 pm

1. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting and the Revised 2022 Annual Meetings Notice was posted on the bulletin board designed for that purpose and was transmitted to the official newspapers April 6, 2022. Notice has also been posted on the Borough website.
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT ON AGENDA ITEMS ONLY
5. CAUCUS WORK SESSION:
 - a) Devon Avenue Soccer Field Improvements – *Councilwoman Trisha Egbert*
 - b) Safe Routes to School Grant
6. APPROVAL OF MINUTES of the September 20, 2022 Work Session Meeting
7. APPROVAL OF EXECUTIVE SESSION MINUTES of the September 20, 2022 Work Session
8. PROCLAMATION DESIGNATING THE MONTH OF OCTOBER AS *GOOD NEIGHBORS MONTH*
9. UNFINISHED BUSINESS:

None.
10. NEW BUSINESS:

INTRODUCTION OF ORDINANCE 2022:1525 – CAPITAL ORDINANCE OF THE BOROUGH OF HADDON HEIGHTS, IN THE COUNTY OF CAMDEN, NEW JERSEY AUTHORIZING RECREATION IMPROVEMENTS IN THE BOROUGH, APPROPRIATING THEREFOR THE SUM OF \$215,000.00 AND PROVIDING THAT SUCH SUM SO APPROPRIATED SHALL BE RAISED FROM THE CAPITAL IMPROVEMENT FUND OF THE BOROUGH

Public Hearing and Final Adoption of CAPITAL ORDINANCE 2022:1525 is scheduled for Tuesday, October 18, 2022 at approximately 7:00 pm in the Municipal Building located at 625 Station Avenue, Haddon Heights, New Jersey.

Resolution 2022:162 – Resolution Approving Budget Insertion of a Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948) for the Fiscal Year 2022 Recreation Facility Enhancement Grant in the Amount \$25,000.00

Resolution 2022:163 – Resolution Authorizing Payment of Bills and Claims for the First Half of October

Resolution 2022:164 – Resolution Authorizing the Mayor to Execute Tri-Party Cost Share Agreement for Athletic Fields Improvements and Use Regulations at the Devon Avenue Complex *TO BE PROVIDED*

BOROUGH OF HADDON HEIGHTS
COUNCIL WORK SESSION
Tuesday, October 4, 2022
Page 2

11. PUBLIC COMMENT

12. ADJOURNMENT

PROCLAMATION

WHEREAS, the incomparable services which *Good Neighbors* has rendered in the past have earned the respect and appreciation of the residents of Haddon Heights and the countless individuals and families they have served; and

WHEREAS, this volunteer organization provides financial assistance to Haddon Heights residents on a short term emergency basis; and

WHEREAS, the financial operation of *Good Neighbors* is funded entirely through contributions and the volunteers who give unselfishly of their time and talents; and

WHEREAS, the Governing Body of the Borough of Haddon Heights encourages every resident to give as generously as they are able to this most deserving organization.

NOW, THEREFORE, I, Zachary Houck, Mayor of the Borough of Haddon Heights, do hereby proclaim the month of October as

'GOOD NEIGHBORS MONTH'

October 4, 2022

Mayor Zachary Houck

ORDINANCE 2022:1525

**CAPITAL ORDINANCE OF THE BOROUGH OF HADDON HEIGHTS, IN THE
COUNTY OF CAMDEN, NEW JERSEY AUTHORIZING RECREATION
IMPROVEMENTS IN THE BOROUGH, APPROPRIATING
THEREFOR THE SUM OF \$215,000.00 AND PROVIDING THAT SUCH
SUM SO APPROPRIATED SHALL BE RAISED FROM THE
CAPITAL IMPROVEMENT FUND OF THE BOROUGH**

BE IT ORDAINED by the Haddon Heights Mayor and Borough Council members as follows:

Section 1. The Borough of Haddon Heights, in the County of Camden, New Jersey (the "Borough") is hereby authorized to make the following recreation improvements in the Borough, including all work, materials and appurtenances necessary and suitable therefor:

A. Improvements -Recreation
Soccer Field Improvements

Estimated Cost: \$215,000.00

Section 2. The sum of \$215,000.00 is hereby appropriated to the payment of the cost of the acquisitions authorized and described in Section 1 hereof (hereinafter referred to as "purpose"). Said appropriation shall be raised from the Capital Improvement Fund of the Borough, as hereinafter provided. The sum of \$215,000.00 is hereby appropriated from the Capital Improvement Fund of the Borough to the payment of the cost of said purposes.

Section 3. Said improvements are a lawful capital improvement of the Borough, having a period of usefulness of at least fifteen (15) years. Said improvements shall be made as a general improvement, no part of the cost of which shall be assessed against property specially benefited.

Section 4. The capital budget is hereby amended to conform with the provisions of this capital ordinance to the extent of any inconsistency therewith.

Section 5. This ordinance shall take effect at the time and in the manner provided by law.

BOROUGH OF HADDON HEIGHTS

BY: _____
Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

Introduced: October 4, 2022

Public Hearing: _____

Adopted: _____

10-4-22 Revised Work Session Agenda



Kelly Santosusso <ksantosusso@haddonhts.com>
10/4/2022 12:07 PM

To: Mayor; Christopher Morgan; Scott Schreiber; Tom Ottosen; Tisha Egbert; Regina Philipos; Kate Russo; Cc: Dave Taraschi; David Taraschi



10-4-22 Revised Work Session...
1.62 MB

Mayor and Council,

Please see attached revised Work Session Agenda for this evening. Sidewalk Design Costs (\$150,000.00) were removed from Capital Ordinance 2022:1523. I am awaiting Resolution 2022:164 from Howard which authorizes the Mayor to execute the Tri-Party Agreement for Devon Avenue Field Improvements.

Thank you.

Kelly Santosusso, RMC, CMR
Borough Clerk
Borough of Haddon Heights
625 Station Avenue
Haddon Heights, NJ 08035
(856) 547-7164 | ext. 30
ksantosusso@haddonhts.com

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RESOLUTION 2022:162

**RESOLUTION APPROVING BUDGET INSERTION OF A SPECIAL ITEM OF REVENUE
PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159 P.L. 1948) FOR THE FISCAL YEAR 2022
RECREATION FACILITY ENHANCEMENT GRANT IN THE AMOUNT \$25,000.00**

WHEREAS, the Borough of Haddon Heights (the "Borough") must hereby amend its budget due to an insertion of revenue titled Round 22 – Recreational Facility Enhancement Grant in the amount of \$25,000.00 for improvements to Devon Avenue Soccer Field; and

WHEREAS, the appropriation title is stated as *Round 22 – Recreation Facility Enhancement Grant* in the amount of \$25,000.00; and

NOW, THEREFORE BE IT RESOLVED, this resolution was adopted by the Borough Council at a meeting held on October 4, 2022 and shall take effect immediately.

Date: October 4, 2022

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2022:163

**RESOLUTION AUTHORIZING PAYMENT OF BILLS & CLAIMS
FOR THE FIRST HALF OF OCTOBER**

October 4, 2022

Per Attached:

<i>Current Fund</i>	\$ 243,276.23
School Taxes	634,551.66
Library Tax	24,533.04
 <i>Grant Fund</i>	 79,238.70
 <i>Trust Fund</i>	 <u>2,107.44</u>
 Total Per Attached	 983,707.07

Payroll

September 22, 2022	
Current Fund	97,780.77
Trust Fund	<u>7,987.50</u>
 Total Payroll	 105,768.27

Total

\$ 1,089,475.34

Date: October 4, 2022

Mayor Zachary Houck

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Include Non-Budgeted: Y

Open: N Paid: N Void: N
Rcvd: Y Held: N Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name
PO # PO Date Description
Item Description

Contract PO Type
Amount Charge Account Acct Type Description

Stat/Chk Enc Date Date Invoice
1099 Excl

AUDUBON BOROUGH OF AUDUBON
22-00807 09/22/22 SSA DPW AND COURT OCT 2022
1 SSA DPW OCT 2022 81,725.25 2-01-42-465-202 B Audubon - Public Works R 09/22/22 09/29/22 N
2 SSA COURT OCT 2022 12,380.83 2-01-43-490-201 B Court - Shared Service R 09/22/22 09/29/22 N
94,106.08

Vendor Total: 94,106.08

BACHA BACH ASSOC PC
22-00834 09/30/22 Engineering
1 Engineering 1,500.00 2-01-20-165-205 B Engineering - Professional Services R 09/30/22 09/30/22 25352 N
2 Escrow-1945 Maple 411.00 T-13-56-860-802 B Reserve Planning Board Escrow (500) R 09/30/22 09/30/22 25353 N
3 Escrow-1352 Maple 411.00 T-13-56-860-802 B Reserve Planning Board Escrow (500) R 09/30/22 09/30/22 25397 N
4 Escrow-1225 Keswick 50.00 T-13-56-860-802 B Reserve Planning Board Escrow (500) R 09/30/22 09/30/22 25354 N
2,372.00

Vendor Total: 2,372.00

BLUE HORIZON BLUE CROSS BLUE SHIELD
22-00825 09/28/22 DENTAL OCTOBER 2022
1 DENTAL OCTOBER 2022 1,353.00 2-01-23-220-245 B Blue Cross Dental R 09/28/22 09/29/22 300168708 N

Vendor Total: 1,353.00

BOWMAN BOWMAN AND COMPANY LLP
22-00836 09/30/22 Auditing Services
1 Cont Disclosure 3,000.00 1-01-20-135-205 B Professional Audit Services R 09/30/22 09/30/22 103721. N
2 Cont Disclosure 19,171.50 2-01-20-135-205 B Professional Audit Services R 09/30/22 09/30/22 103838 N
22,171.50

Vendor Total: 22,171.50

Vendor # Name	PO # PO Date Description	Amount	Contract PO Type	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
CCIA - CAMDEN COUNTY IMPROVEMENT AUTH										
	22-00833 09/30/22 July - Sept 2022 CFO Svcs	6,120.00	2-01-42-455-289	B Camden County Impr Authority	R	09/30/22	09/30/22	22-00374		N
	1 July - Sept 2022 CFO Svcs									
	Vendor Total:	6,120.00								
COMC - COMCAST										
	22-00822 09/28/22 INTERNET SEPT 2022									
	1 MUNI BLDG INTERNET SEPT 2022	244.89	2-01-31-440-216	B Regular Telephones	R	09/28/22	09/29/22			N
	2 FIRE BLDG INTERNET SEPT 2022	281.75	2-01-31-440-216	B Regular Telephones	R	09/28/22	09/29/22			N
		526.64								
	Vendor Total:	526.64								
COUNC - COUNTY CONSERVATION CO										
	22-00816 09/27/22 YARD TRIMMINGS 9/21-9/22									
	1 YARD TRIMMINGS 9/21-9/22	315.00	2-01-32-465-218	B Solid Waste - Brush Pickup	R	09/27/22	09/29/22	321806		N
	Vendor Total:	315.00								
COURP - COURIER POST										
	22-00824 09/28/22 LEGAL ADS									
	1 ABATEMENTS ORDINANCE LEGAL AD	56.40	2-01-20-120-217	B Clerk - Legal Advertising	R	09/28/22	09/29/22	5406172		N
	2 COLLECTION SERVICE ADDENDUM AD	65.52	2-01-20-120-217	B Clerk - Legal Advertising	R	09/28/22	09/29/22	5407189		N
		121.92								
	Vendor Total:	121.92								
DECKE005 - Decker's Inc										
	22-00832 09/30/22 CDBG Handicap Ramps									
	2 CDBG Handicap Ramps	79,238.70	G-02-41-714-301	B Community Development Block Grant	R	09/30/22	09/30/22	#1		N
	Vendor Total:	79,238.70								

HADDON HEIGHTS BOROUGH
purchase Order Listing By Vendor Id

HADDON HEIGHTS BOROUGH

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
							Enc Date	Date	Invoice	Excl
HEDU HADDON HEIGHTS BD OF EDUCATION										
	22-00809 09/22/22 TAXES 1ST HALF OCT 2022		634,551.66		2-01-55-001-001	B Local School Taxes Payable	R	09/22/22	09/29/22	N
	1 TAXES 1ST HALF OCT 2022									
	Vendor Total:		634,551.66							
HHLIB HADDON HEIGHTS LIBRARY										
	22-00808 09/22/22 LIBRARY OCTOBER 2022		24,533.04		2-01-29-390-288	B Maint Free Public Library	R	09/22/22	09/29/22	N
	1 LIBRARY OCTOBER 2022									
	Vendor Total:		24,533.04							
INDAC INDEPENDENT ANIMAL CARE SERVICE										
	22-00813 09/23/22 ANIMAL CONTROL SEPT 2022		500.00		2-01-27-340-205	B Animal	R	09/23/22	09/29/22	N
	1 ANIMAL CONTROL SEPT 2022									
	Vendor Total:		500.00							
JACKROB JACK ROBINSON WASTE DISPOSAL										
	22-00811 09/22/22 NNO 9/16-9/19 EVENT SERVICES		175.00		T-13-56-860-823	B Reserve for Neighbor Night Out (520)	R	09/22/22	09/29/22	N
	1 NNO 9/16-9/19 EVENT SERVICES									
	Vendor Total:		175.00							
JERSEMS JERSEY MAIL SYSTEMS, LLC										
	22-00706 08/24/22 POSTBASE INK AND LABEL STRIPS		238.95		2-01-20-100-311	B Office Supplies	R	08/24/22	09/29/22	N
	1 POSTBASE INK AND LABEL STRIPS									
	Vendor Total:		238.95							
LAWMS LAWREN SUPPLY CO OF NJ										
	21-01022 12/21/21 TROUSERS/POLOS/FLEECE JACKET		231.00		1-01-25-240-235	B Police - Purchase Uniforms	R	12/21/21	09/29/22	N
	1 TROUSERS/POLOS/FLEECE JACKET									
	Vendor Total:		231.00							

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Date Date	Chk/Void Date	Invoice	1099 Excl
LUCAS005 LUCAS GREENHOUSES										
	22-00819 09/28/22 FLOWERS 9/11/22									
	1 FLOWERS 9/11/22		1,187.90	T-13-56-860-828	B Reserve for Heights Grows	R	09/28/22 09/29/22		166104	N
	2 ACCOUNT CREDIT		660.40	T-13-56-860-828	B Reserve for Heights Grows	R	09/28/22 09/29/22			N
			527.50							
	Vendor Total:		527.50							
MALEY MALEY GIVENS										
	22-00835 09/30/22 Planning Board Attorney									
	1 Planning Board Attorney		64.00	2-01-21-180-205	B Planning Bd - Professional Service	R	09/30/22 09/30/22		19950	N
	2 Escrow-Elton 27 Ninth Avenue		64.00	2-01-21-180-205	B Planning Bd - Professional Service	R	09/30/22 09/30/22		19950	N
			128.00							
	Vendor Total:		128.00							
MOTOS MOTOROLA SOLUTIONS, INC.										
	22-00650 08/05/22 CAMERA STALK									
	1 CAMERA STALK		15.00	2-01-25-240-233	B Police - Minor Equipment / Supplies	R	08/05/22 09/29/22			N
	Vendor Total:		15.00							
NJADVMED NJ ADVANCE MEDIA										
	22-00812 09/22/22 LEGAL AD-STAR LEDGER 9/10									
	1 LEGAL AD-STAR LEDGER 9/10		144.99	2-01-20-120-217	B Clerk - Legal Advertising	R	09/22/22 09/29/22			N
	Vendor Total:		144.99							
NJAMB NJ AMERICAN WATER										
	22-00830 09/30/22 AUGUST 2022 HYDRANTS									
	1 AUGUST 2022 HYDRANTS		7,039.36	2-01-25-265-389	B Fire Hydrant Water Service	R	09/30/22 09/30/22			N
	Vendor Total:		7,039.36							

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	1099
Item Description													Date	Invoice	Excl
NJLW NJ DEPT OF LABOR & WORKFORCE															
22-00831	09/30/22	2021	UNEMPLOYMENT ASSESSMENT	322.64	T-13-56-860-811	B	Reserve Unemployment Comp (509)	R	09/30/22	09/30/22					N
1	2021	UNEMPLOYMENT ASSESSMENT													
Vendor Total:				322.64											
NJRBF SOUTH NJ REGIONAL BENEFITS															
22-00823	09/28/22	OCTOBER 2022	BENEFITS	49,802.00	2-01-23-220-234	B	Retirees Health Insurance	R	09/28/22	09/29/22					N
1	RETIREE HEALTH	OCT 2022		30,331.00	2-01-23-220-242	B	Active Employee Health Insurance	R	09/28/22	09/29/22					N
2	ACTIVE EMPL HEALTH	OCT 2022		18,616.00	2-01-23-220-246	B	Prescriptions - Bollinger	R	09/28/22	09/29/22					N
3	PRESCRIPTION	OCT 2022		98,749.00											
Vendor Total:				98,749.00											
PAULS PAUL'S CUSTOMS AWARDS															
22-00761	09/07/22	HHPD	PLAQUE	15.00	2-01-25-240-218	B	Police - Captain Expense	R	09/07/22	09/29/22					N
1	HHPD	PLAQUE													
Vendor Total:				15.00											
PEDRO PEDRONI															
22-00817	09/27/22	DIESEL FUEL DELIVERY	9/16	1,139.55	2-01-31-460-276	B	Diesel Fuel	R	09/27/22	09/29/22					N
1	DIESEL FUEL DELIVERY	9/16													
Vendor Total:				1,139.55											
PIROP PIROLI PRINTING															
22-00810	09/22/22	NNO SPAGHETTI DINNER		192.50	T-13-56-860-823	B	Reserve for Neighbor Night Out (520)	R	09/22/22	09/29/22					N
1	NNO SPAGHETTI DINNER														
Vendor Total:				210.30											
22-00828 09/29/22 NNO GINGERBREAD HOUSE POSTER															
1	NNO GINGERBREAD HOUSE POSTER			17.80	T-13-56-860-823	B	Reserve for Neighbor Night Out (520)	R	09/29/22	09/29/22					N
Vendor Total:				210.30											

Vendor # Name	PO # PO Date Description	Amount	Contract PO Type	Acct Type Description	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
SIRCF SIRCHIE FINGER PRINT LABS										
	22-00763 09/07/22 EVIDENCE BAGS AND TUBES	231.61	2-01-25-240-221	B Police - Detective Expense	R	09/07/22	09/29/22		1041400	N
	1 EVIDENCE BAGS AND TUBES									
	Vendor Total:	231.61								
SUPEV SUPERIOR VISION INSURANCE NGL										
	22-00818 09/28/22 VISION OCTOBER 2022									
	1 VISION OCT 2022 - RETIREES	147.69	2-01-23-220-247	B Vision Plan	R	09/28/22	09/29/22		667311	N
	2 VISION OCT 2022 - GWJ	77.49	2-01-23-220-247	B Vision Plan	R	09/28/22	09/29/22		667309	N
	3 VISION OCT 2022 - NONCONTRACT	61.09	2-01-23-220-247	B Vision Plan	R	09/28/22	09/29/22		667310	N
	4 VISION OCT 2022 - POLICE	601.47	2-01-23-220-247	B Vision Plan	R	09/28/22	09/29/22		667310	N
	Vendor Total:	887.74								
VER33 VERIZON										
	22-00829 09/30/22 OCTOBER 2022 PHONES (1)									
	1 856-546-1025	77.26	2-01-31-440-216	B Regular Telephones	R	09/30/22	09/30/22			N
	Vendor Total:	77.26								
VERIW VERIZON WIRELESS										
	22-00826 09/28/22 CELL PHONES SEPTEMBER 2022									
	1 923331258-00001	442.81	2-01-31-440-216	B Regular Telephones	R	09/28/22	09/29/22			N
	2 920242421-00001	114.03	2-01-31-440-216	B Regular Telephones	R	09/28/22	09/29/22			N
	3 421617044-00001	40.01	2-01-31-440-216	B Regular Telephones	R	09/28/22	09/29/22			N
	4 821617043-00001	152.04	2-01-31-440-216	B Regular Telephones	R	09/28/22	09/29/22			N
	Vendor Total:	748.89								
WBMASON WB MASON										
	22-00815 09/27/22 OFFICE SUPPLIES									
	1 TONER	316.99	2-01-20-100-311	B Office Supplies	R	09/27/22	09/29/22		232754539	N
	2 FOLDERS AND CALENDARS	36.04	2-01-20-100-311	B Office Supplies	R	09/27/22	09/29/22		232825405	N

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

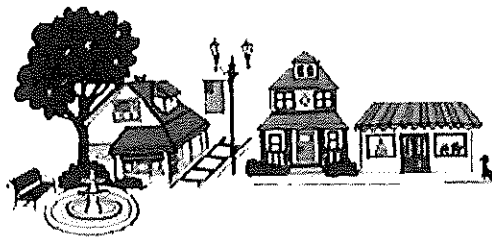
[illegible]

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	1-01	3,231.00	0.00	0.00	3,231.00
CURRENT FUND	2-01	899,129.93	0.00	0.00	899,129.93
	G-02	79,238.70	0.00	0.00	79,238.70
TRUST - OTHER TRUST	T-13	2,107.44	0.00	0.00	2,107.44
Total of All Funds:		983,707.07	0.00	0.00	983,707.07

TRI-PARTY AGREEMENT

COST SHARE AGREEMENT FOR ATHLETIC FIELDS IMPROVEMENTS AND USE REGULATIONS AT THE DEVON AVENUE COMPLEX

BOROUGH OF HADDON HEIGHTS



HADDON HEIGHTS BOARD OF EDUCATION



HADDON HEIGHTS SOCCER CLUB



**COST SHARE AGREEMENT FOR ATHLETIC FIELDS IMPROVEMENTS AND USE
REGULATIONS AT THE DEVON AVENUE COMPLEX**

THIS AGREEMENT made this _____ day of _____, 2022, by and between the Borough of Haddon Heights ("Borough") located 625 Station Avenue, Haddon Heights, New Jersey 08035 and the Haddon Heights Board of Education ("Board") located at 316-A Seventh Avenue, Haddon Heights, NJ 08035 and the Haddon Heights Soccer Club ("Soccer Club") with a mailing address of P.O. Box 277, Haddon Heights, New Jersey 08035 (collectively "the Parties").

WHEREAS, the Borough presently owns property that is in need of improvement in order to be safely used for athletics fields shared with the Board and Soccer Club located at Block 120, Lots 1, 2, 1.01, 2.01 and Block 116, Lot 1, commonly known as the Devon Avenue Complex located off of Devon Avenue in Haddon Heights, New Jersey ("Soccer Fields"); and;

WHEREAS, the Board, the Soccer Club and the Borough desire to work together in constructing such improvements to the Soccer Fields, which will include, but not be limited to, the installation of grading and installation of natural turf fields, inasmuch as it will also enhance the recreational programs which benefit the children, young adults and families residing in the Borough; and;

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 *et seq.*, authorizes public entities to enter into a contract with each other to share services which the entities are empowered to provide or receive within their own jurisdictions, including services incidental to the primary purposes of any of the participating public entities; and;

WHEREAS, the Borough, with the assistance of the Board and the Soccer Club, is empowered to make improvements to the Soccer Fields, to solicit bids for the construction of such improvements, and to engage contractors to make such improvements; and;

WHEREAS, the Borough, the Board and the Soccer Club desire to jointly undertake a project to make certain improvements to the Soccer Fields, including but not limited to the grading and installation of natural grass turf fields to allow for multi-sport use, including but not limited to Youth and Scholastic Soccer ("the Project"); and;

WHEREAS, the Borough will jointly fund the Project with the Board and Soccer Club in order to make the Project cost effective and financially feasible for the Parties and for other consideration as described herein; and;

WHEREAS, the Parties hereto wish to memorialize the terms of their agreement;

NOW, THEREFORE, it is hereby agreed by and between the Parties as follows:

1. Services to Be Performed.

A. Design of the Project: The Borough shall engage, to the extent necessary, a professional engineer for assistance with the design for the Project, which shall include, but not be limited to, the grading and installation of natural grass fields for multiple sports and multiple age-appropriate fields and appropriate site drainage. Said design services shall include but not be limited to plans and technical specifications for bidding purposes, as needed and/or as may be required for the Project and/or pursuant to applicable statutes and/or laws. The Borough, Board and Soccer Club shall jointly develop the requirements of the Project and the Project design shall not be considered approved until all Parties have approved the Project design.

B. Approvals: The Borough shall secure all necessary federal, state, county, and or local governmental approvals and permits for the Project as may be required, and the Board and Soccer Club shall cooperate with the Borough and to the maximum extent possible, assist the Borough in the securing of such approvals and permits.

C. Construction Documents: The Borough shall invite comment from the Board and the Soccer Club on the construction documents prepared by the Borough prior to the Borough's advertising for public bids in accordance with the requirements of the Local Public Contracts Law or otherwise procuring the goods and services for the Project.

D. Procurement: The Borough shall serve as lead agency for the Project and shall ensure that all procurement of goods and services for the Project shall be in compliance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*

2. Bid Specifications.

A. Change Orders: The Borough shall be responsible for the procurement of the goods and services for the contract, in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, the approval of any change orders to said contracts, the administration of the Project and the funding of the Project, in conjunction with the Board and the Soccer Club. The Borough shall inform the Board and Soccer Club in writing of any and all change orders. Any proposed change orders with a cost of five thousand dollars (\$5,000) or more, or which would materially change the Construction documents or Project Design, must be approved by an authorized representative of the Borough, Board and Soccer Club prior to being considered finally approved for implementation. If the Board or Soccer Club does not respond to a change order request for approval within two (2) business days, the Borough will consider the change order approved.

B. Local Permit Fees: The Borough will waive any fees that the Board might otherwise be required to pay for municipal approvals and/or permits.

C. Contract Administration: The Borough shall be responsible for supervising the Project design and/or construction and making payment to the contractor(s) in a manner to be approved by the Borough, Board and Soccer Club.

D. Maintenance: Subsequent to the completion of the Project, the Borough, Board and Soccer Club shall work to develop a plan for the maintenance of the Soccer Fields and the Borough shall additionally be responsible for any and all utility costs associated therewith. The Borough, Board and Soccer Club acknowledge that overuse and use during wet conditions has compromised the integrity of the Soccer

Fields historically. Accordingly, this Agreement shall require the creation of a Joint Field Maintenance Committee comprised of the Borough's Council Member in Charge of the Recreation Department or his/her designee, the Board's Athletic Director or his/her designee and the President of the Soccer Club or his/her designee. This ad hoc Joint Field Maintenance Committee shall endeavor to meet on a monthly basis including upon the opening and closing of the seasons or at any other time required to make a joint determination whether to close the fields for any reason, consideration being given to field conditions and wear and tear on the Soccer Fields. The Soccer Fields shall remain open or shall close, after inspection thereof, upon two-thirds (2/3) vote of the Committee. The Committee identified herein shall develop additional rules and regulations to assure that the Soccer Fields are adequately maintained and preserved.

E. Third Party Agreements: The Borough, Board and Soccer Club may, during the term of the Agreement, enter into an agreement or agreements with other third-party public or private entities for various purposes related to the Soccer Fields ("Third-Party Agreements"). Such Third-Party Agreements must include both the Borough, the Board and the Soccer Club, in addition to the third-party, and the Borough, Board and Soccer Club must approve each Third-Party Agreement through formal action.

3. Costs and Payment Procedures.

A. Cost Share: The Borough, Board and Soccer Club shall each be responsible for one-third (1/3) of the total costs of the Project, including engineering fees and costs as well as the costs of goods and services necessary to construct the Project up to an individual fiscal cap of \$80,000.00 per entity. The total estimated cost of the Project, as of the date of execution of this Agreement, is \$240,000.00.. Each party shall be responsible for determining, in its sole discretion, the source(s) of funding for that party's portion of the Project costs. A certification and proof of available funds for the full amount of the Project shall be provided to the Borough in advance of the any advertisement of the Project and bid. Failure of any party to provide proof of available funding to the satisfaction of the Certified Financial Officer of the Borough ("CFO") will result in the cancellation of the Project.

B. Lead Agency: The Borough shall serve as lead agency and be responsible for the Project design, in consultation with the Board and Soccer Club, the placing the contract out for bid, paying the contractor(s) constructing the Project and for the contract(s) entered into between the Borough and the contractor(s) for the construction of the Project. The Borough represents and warrants to the Board and Soccer Club that all contracts into which it enters with respect to the Project, as well as any payments that are made for work performed in the course of completing the Project, shall be made in accordance with all applicable statutes and laws governing public projects.

C. Review of Agreement, Design, Bid Specifications and Award: The Board and Soccer Club shall provide their shares of the Project funding as set forth herein to the Borough's CFO, which shall be held in a separate trust account prior to the advertisement of the bid. The Parties shall endeavor to meet immediately to review and approve this form of this Agreement as well as the Project design. The Borough shall provide a copy of the bid specifications for review and comment. The Board and Soccer Club shall have ten (10) calendar days from the date of the delivery (electronically or otherwise) to provide comments to the Borough regarding the bid specifications. Failure to do so within the required time frame shall be deemed consent by the Board and/or Soccer Club to the form and substance of the bid specifications. The Board and Soccer Club shall have twenty (20) calendar days from the date of the receipt of bids (electronically or otherwise) to provide comments to the Borough regarding the bid responses. Failure to do so within the required time frame shall be deemed consent by the Board and/or Soccer Club and the Borough will proceed with the award and utilize the funds received from the Board and Soccer Club as set forth herein.

4. Indemnification and Insurance.

A. Indemnification: The Borough assumes all liability for, and agrees to indemnify and hold the Board and its agents, servants, employees, students, guests, licensees and invitees, harmless against any and all claims, losses, damages, injuries and expenses, arising out of, resulting from, or incurred in connection with, any acts or omissions by the Borough, its agents, servants or employees related to the performance of the Borough's obligations under the terms of this Agreement. Likewise, the Board assumes all liability for, and agrees to indemnify and hold the Borough and its agents, servants, employees, guests, licensees and invitees, harmless against any and all claims, losses, damages, injuries and expenses, arising out of, resulting from, or incurred in connection with, any acts or omissions by the Board, its agents, servants or employees related to the performance of the Board's obligations under the terms of this Agreement.

B. Insurance: Both parties shall maintain full and complete liability insurance throughout the term of this Agreement and shall cause the other party to be designated on its policy as an additional insured. Said coverage limits shall be not less than the maximum amounts of liability coverage now maintained by each party.

5. Use of the Fields.

A. General Usage: The use of the Soccer Fields shall be in accordance with policies, rules and/or regulations jointly developed by the Borough, Board and Soccer Club and as agreed to by all Parties. The use of the Soccer Fields shall be based on the following schedule, which may be changed from time to time pursuant to the agreement of the Parties in writing:

B. Board Use: During the "Scholastic Soccer Year" (defined as August 14 of each calendar year through November 30 of each calendar year).

a. The Board shall, on each weekday during the Scholastic Soccer Year, have access to the Soccer Fields from 2:00 p.m. until 6:00 pm each day, from August 14 through November 30.

b. The Board shall, on each Saturday during the Scholastic Soccer Year, have access to the Soccer Fields from 8:00 a.m. until 1:00 p.m., unless an interscholastic athletic event has commenced on the Soccer Fields on or during said timeframe and has not concluded by 1:00 p.m. In such cases, the interscholastic event shall be permitted to conclude prior to the Borough's use of the Soccer Fields.

C. Soccer Club Use: During the "Recreation Soccer Club Year" (defined as August 14 of each calendar year through June 30 of each subsequent calendar year).

a. The Soccer Club shall, on each weekday during the Recreation Soccer Club Year, have access to the Soccer Fields from 6:30 p.m. until 10:00 p.m. each day.

b. The Soccer Club shall, on each Saturday during the Recreation Soccer Club Year, have access to the Soccer Fields between 1:00 p.m. and 10:00 p.m.

c. The Soccer Club shall, on each Sunday during the Recreation Soccer Club Year, have access to the Soccer Fields between 8:00 a.m. and 10:00 a.m., unless otherwise being utilized, with advance notice from the Board to the Soccer Club, by the Board.

d. The Parties agree that, for a maximum of one Sunday in total during the months of September, October or November of each calendar year, the Board may host an official County, NJIC, NJSIAA or State interscholastic tournament game ("Tournament Game") on the Soccer Field, and in the event that such a Tournament Game is scheduled, that Tournament Game shall have priority over other

events that may ordinarily be scheduled on the Soccer Fields by the Borough and/or Soccer Club during the same time as the Tournament Game. The Board agrees that it will do everything possible to provide ample notice to the Borough and the Soccer Club in writing in the event that such a Tournament Game is scheduled so that the Borough and/or Soccer Club is not unduly inconvenienced by the scheduling of such a Tournament Game. Should a Board soccer athletic team advance beyond the previously mentioned Tournament Game, and a subsequent game is scheduled on the Soccer Fields, that game shall take priority over Borough and/or Soccer Club scheduled events on the Soccer Fields during the same time as any subsequent Tournament Game.

D. During the Summer Recess: (defined as July 1 through August 14 of each calendar year).

The Soccer Fields shall be closed, unless otherwise provided for by special consent/permission issued by a majority of the three (3) members of the ad hoc Joint Field Maintenance Committee, the Soccer Fields shall be closed to afford an opportunity of rest, growth, sod renewal, maintenance and repairs.

E. During the Preseason Period: (defined as August 14 through August 31 of each calendar year).

a. The Board shall, on each weekday during the Preseason Period, have access to the Soccer Fields from 7:00 a.m. until 12:00 a.m.

b. The Board shall, on each Saturday during the Preseason Period, have access to the Soccer Fields from 7:00 a.m. until 1:00 p.m.

c. The Soccer Club shall, on each weekday during the Preseason Period, have access to the Soccer Fields from 12:00 p.m. until 10:00 p.m.

d. The Soccer Club shall, on each Saturday during the Preseason Period, have access to the Soccer Fields from 1:00 p.m. until 10:00 p.m.

e. The Soccer Club shall, on each Sunday during the Preseason Period, have access to the Soccer Fields from 8:00 a.m. until 10:00 p.m.

F. Scheduling Conflict: In the event of any scheduling conflicts, the Parties agree to work cooperatively to resolve any such conflicts through the ad hoc Joint Field Maintenance Committee.

G. Use Cooperation: The Parties agree that there will be times when either the Board or Soccer Club will not require use of the Soccer Fields when that entity may ordinarily have scheduling priority; as such, there will be a joint electronic calendar maintained by the Parties showing the then-current specific Soccer Fields usage, and the Parties will jointly prepare formal policies to allow for usage of the Soccer Fields by the Parties in a manner that maximizes their shared benefit.

H. Inclement Weather: In the event of inclement weather, whichever party is scheduled to utilize the Soccer Fields must consult with the ad hoc Field Maintenance Committee prior to making the final decision to close or allow the Soccer Fields to remain open. The Borough, Board and Soccer Club understand and agree that in order for the Soccer Fields to remain of high quality, there are times when difficult decisions will need to be made to close the Soccer Fields despite the wishes and desires of other Parties. The Parties further recognize that in order to ensure proper field maintenance, they should use their best efforts to err on the side of caution and close the Soccer Fields whenever warranted.

6. **Term of the Agreement.**

A. The term of this Agreement shall commence on the date upon which the Parties have executed the Agreement as set forth below, and shall continue for a minimum of seven (7) years from the date thereof, or unless the Parties mutually consent to terminate the same.

7. **Miscellaneous Provisions.**

A. **Potential Component Replacement:** The Parties agree that the playing surface or other elements installed as part of the Project incorporate natural grass turf components and thus have a finite useful life. The Parties agree that, during the term of this Agreement, it is possible that a significant repair and/or replacement of some or all of the playing surface or other elements may be required. If repairs or replacements are necessary, and are not covered by the Borough's, Board or Soccer Club's insurance, and the Parties agree as to the necessity of such repairs and/or replacements, then the Parties shall share equally in the repair or replacement costs. If the Parties agree that the repair and/or replacement was caused solely by the actions of another party, the party which caused the necessity of the repair and/or replacement shall be solely responsible for the costs associated with such repair and/or replacement. In the event that the Parties are unable to agree as to the necessity of a repair or replacement as defined herein, the Parties agree that an appropriate third party shall be retained, at a cost to be borne equally by the Parties, to make a determination as to the necessity of such a repair or replacement, and the decision of the third-party shall be binding upon all Parties. All such repairs and/or replacements shall be made accordance with the applicable provisions of this Agreement pertaining to the initial completion of the Project.

B. **Merger:** This Agreement merges and supersedes all prior negotiations, representations and/or agreements between the Parties relating to the subject matter of this agreement and constitutes the entire contract between the Parties.

C. **Modification:** This Agreement may only be modified by an instrument in writing signed by both parties to the Agreement.

D. **Waiver:** No waiver by any party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or a different provision of this Agreement. No party may waive any of its rights or any obligations of the other Parties or any provision of this Agreement except by an instrument in writing signed by that party.

E. **Severability:** If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

F. **Notice:** All notices pertaining to the Agreement shall be in writing, and delivered in person or sent by certified mail to the Parties at the following addresses. For the Borough: Kelly Santosusso, Borough Clerk, 625 Station Avenue, Haddon Heights, New Jersey 08035. For the Board: Joseph Cramp, Athletic Director, 316-A Seventh Avenue, Haddon Heights, New Jersey 08035. For the Soccer Club: Lee Polisano, President, P.O. Box 277, Haddon Heights, New Jersey 08035 and/or 125 9th Ave Haddon Heights, New Jersey 08035.

G. **Governing Law:** This Agreement shall be governed, construed and interpreted in accordance with the law of the State of New Jersey as it applies to contracts made and performed in New Jersey.

H. **Jurisdiction:** The Superior Court of the State of New Jersey, in the County of Camden, shall have jurisdiction to hear and determine any claim or disputes pertaining directly or indirectly to the Agreement or to any matter arising therefrom. Each of the Parties hereby expressly submits and consents in advance

to such jurisdiction in any action or proceeding commenced by the other in such court. In the event of litigation, each Party waives whatever rights it may have to trial by jury in order to prevent irreparable harm from occurring that may arise from a breach or threatened breach of this Agreement.

I. Assignment: No party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of another, and any such transfer or assignment or attempt thereat shall be null and void.

J. Section Headings: Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provision of this Agreement.

K. Counterparts: This Agreement may be executed in any number of counterparts, which, taken together, shall constitute but one instrument. It is not necessary that all Parties sign all or any one of the counterparts, but each party must sign at least one counterpart for the Agreement to be effective.

L. Cooperation of the Parties: In performing any services pursuant to this Agreement, the performing Parties will act in a reasonably prudent manner to accommodate the common goals of the Parties toward implementation and effectuation of the stated purposes of this Agreement. No Party hereto shall be liable for failure to advise another Party of any adverse impact from action taken hereunder, unless such failure to advise shall be the result of bad faith or willful concealment of an impact actually known to the Party taking the action or omitting to take such action to be substantially adverse to the other Parties. The fact that any act or omission should subsequently be determined to have an adverse impact shall not in itself be evidence of bad faith or willful concealment and the Party bringing an action shall be required to affirmatively establish, by independent sufficient evidence, that such Party acted in bad faith or willfully concealed an adverse impact of which it had actual knowledge.

M. No Third-Party Beneficiaries: This Agreement shall inure to the benefit of the Parties hereto and their successors and permitted assignees. No other person, corporation, company, partnership or other entity shall be deemed a third party or other beneficiary of this Agreement.

BALANCE OF PAGE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF , the Parties have hereunto caused these presents to be signed by their proper corporate officers and caused their proper corporate seals to be hereunto affixed, the day and year first above written.

WITNESS:

HADDON HEIGHTS BOROUGH

Kelly Santosusso, Borough Clerk

Mayor Zachary Houck

Date: _____

WITNESS:

HADDON HEIGHTS BOE

Michael Sloan, Business Administrator

Carla Bittner, Superintendent

Date: _____

WITNESS:

HADDON HEIGHTS SOCCER CLUB

Joey Hildbold, VP, Secretary

Lee Polisano, President

Date: _____

9-20-22 Business Meeting Agenda Packet

Kelly Santosusso <ksantosusso@haddonhts.com>

9/20/2022 3:21 PM

To: Mayor; Christopher Morgan; Scott Schreiber; Tom Ottoson; Trisha Egbert; Regina Philipps; Kate Russo; Cc: Howard Long; David Taraschi; Dave Taraschi

Save all attachments

9-20-22 Revised Business...
3.89 MB9-6-22 EXECUTIVE SESSION Wor...
48.45 KB9-6-22 Work Session Mins..docx
57.8 KBCaucus b.pdf
196.42 KB

Mayor and Council,

Please see attached in preparation for this evening's meeting. Minutes were provided last week but I have attached again so you have everything in one email. Items added are two Exec Session topics. 1.) Devon Avenue Field Maintenance requested by Councilmembers Ottoson and Egbert and 2.) Potential Shared Fire Services requested by Councilwoman Philipps. Also added is Resolution 2022-159 – awarding a contract to Deer Carcaas Removal Services.

Caucus Items:

Attached are two separate quotes for the Community Center Fence replacement for your consideration. I will have hard copies at your seats.

We will also have a representative from Hardenbergh Insurance (Health insurance broker of record) Dave Weiss present this evening to discuss annual renewals of Vision and Dental coverage for all full-time and retired employees. The Vision (Superior) is flat with no increase for the coming year. We appear to have the opportunity to realize a savings on the Dental coverage (currently Horizon) with a possible move to Delta Dental (7.7%), \$4,200.00 savings. Dave Weiss will elaborate this evening.

Thank you. Will see everyone this evening!

Kelly Santosusso, RMC, CMR

Borough Clerk

Borough of Haddon Heights

625 Station Avenue

Haddon Heights, NJ 08035

(856) 547-7164 | ext. 30

ksantosusso@haddonhts.com

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OPEN PUBLIC RECORDS ACT (OPRA) NOTICE: All communications, including email received or sent by Borough Officials and/or Employees are subject to the New Jersey Open Public Records Act (OPRA). This e-mail, including all attachments, may constitute "public records" which may be obtained by any person filing a request under OPRA.



BOROUGH OF HADDON HEIGHTS
COUNCIL BUSINESS MEETING AGENDA

Tuesday, September 20, 2022, 7:00 pm

1. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting and the Revised 2022 Annual Meetings Notice was posted on the bulletin board designed for that purpose and was transmitted to the official newspapers April 6, 2022. Notice has also been posted on the Borough website.
2. ROLL CALL:
3. CAUCUS SESSION:
 - a) Annual Renewal of Dental & Vision Coverage for Active Full-time and Retired Employees –
Clerk Santosusso, Dave Weiss, Hardenbergh Insurance Group
 - b) Quotes for Replacement of Community Center Fence – *Clerk Santosusso*
4. RECESS OF CAUCUS SESSION AND COMMENCEMENT OF BUSINESS SESSION
5. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE
6. PUBLIC COMMENT ON CAUCUS AND AGENDA ITEMS ONLY
7. PROCLAMATION DESIGNATING THE MONTH OF SEPTEMBER as CHILDHOOD CANCER AWARENESS MONTH – *Presented to the Verdone Family*
8. PRESENTATION OF CERTIFICATES OF RECOGNITION TO THE HADDON HEIGHTS HIGH SCHOOL GIRLS SOFTBALL TEAM – State Championship
9. APPROVAL OF MINUTES of the September 6, 2022 Council Work Session
10. APPROVAL OF EXECUTIVE SESSION MINUTES of the September 6, 2022 Council Work Session
11. COUNCIL MEMBER REPORTS:
12. MAYOR'S REPORT:
13. BOROUGH ENGINEER'S REPORT:
14. UNFINISHED BUSINESS:

PUBLIC HEARING AND FINAL ADOPTION OF ORDINANCE 2022:1523 – AN ORDINANCE OF THE BOROUGH OF HADDON HEIGHTS ESTABLISHING PROGRAM PURSUANT TO N.J.S.A. 40A:21-1 *ET SEQ.* FOR CERTAIN EXEMPTIONS TO AND ABATEMENTS OF REAL PROPERTY TAXES IN AREAS IN NEED OF REHABILITATION OR REDEVELOPMENT

Public Hearing and Final Adoption of Ordinance 2022:1524 – Ordinance Amending and Supplementing the Code of the Borough of Haddon Heights, Chapter 233 Entitled Fire Prevention

15. NEW BUSINESS:

Previously Tabled at 9-6-22 Work Session

Resolution 2022:152 – Resolution of The Borough of Haddon Heights, Camden County Appointing Conditional Redeveloper and Authorizing Execution of A Memorandum of Understanding – *Broken Ground Properties, LLC*

Resolution 2022:155 – Resolution Setting Curfew and Trick or Treating Hours for Halloween

Resolution 2022:156 – Resolution Authorizing a Refund of Cabin Rental Fee - *Larro*

Resolution 2022:157 – Resolution Authorizing a Refund of a Community Center Rental Fee – *Santiago*

Resolution 2022:158 – Resolution Authorizing Turnover of Municipal Court Uncashed Checks for the Haddon Heights Municipal Court – 0418

Resolution 2022:159 – Resolution Authorizing An Award Of Contract To Deer Carcass Removal Service, LLC for Provision of Deer Carcass Removal Services on an “As-Needed” Basis Under The Camden County Cooperative Pricing System ID #57 CCCPS (Bid A-35/2022)

Resolution 2022:160 – Resolution Authorizing Payment of Bills and Claims for the Second Half of September

Resolution 2022:161 – A Resolution Providing For A Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. *1.) Matter related to Devon Avenue Field Maintenance. 2.) Matter Related to Potential Fire Shared Services. Discussion expected to be ½ hr. in duration. Formal action may be taken on the foregoing items following Executive Session*

14. PUBLIC COMMENT

15. ADJOURNMENT

PROCLAMATION

Recognizing September, 2022 as Childhood Cancer Awareness Month

WHEREAS, cancer kills more children than AIDS, asthma, diabetes, cystic fibrosis and congenital anomalies combined (Kids v Cancer); and

WHEREAS, incidence of invasive pediatric cancers is up 29% in the past 20 years (National Cancer Institute); but, funding for pediatric cancer research has gone down every year since 2003 (PAC2); and

WHEREAS, one in five of our nation's children will die from their disease, from a secondary cancer, or from complications from treatments (National Cancer Institute); and

WHEREAS, More than 40,000 children undergo treatment for cancer each year (CureSearch); and

WHEREAS, in the past 38 years, the FDA has initially approved only six drugs for any childhood cancer (Kids v Cancer); and

WHEREAS, of all the Federal Government funds given to the National Cancer Institute, only 3.8% goes to all childhood cancers research, compared to the 96+% given to adult cancers research (PAC2); and

WHEREAS, the Infinite Love for Kids Fighting Cancer Foundation is dedicated to educating and mobilizing people about the critical need for funding for pediatric cancer research;

NOW, THEREFORE, the Mayor and Council of the Borough of Haddon Heights in the County of Camden and state of New Jersey, do hereby proclaim the month of September, 2022 as

~ Childhood Cancer Awareness Month ~

Council President Christopher Morgan

September 20, 2022

The 2022 spring season was one for the record books. The Haddon Heights Varsity softball team began its championship stretch by defeating Sterling HS to win the Colonial Conference-Liberty Division.

The road that would lead Heights to a revenge game with Cedar Creek went through a tough Delran team, who defeated Heights the year prior, Manchester Twp, and Lower Cape May. After defeating Cedar Creek 8-0 in the South Jersey Group 2 Championship, Heights traveled to Bordentown, the #2 team in the state at the time, for the NJ Group 2 State Semi-final game. Heights took a 3-0 lead in the top of the 8th inning and held tight in the bottom of the inning to secure the shut-out win and a trip to Seton Hall for the State Championship. On Saturday, June 4th Haddon Heights defeated Hanover Park 4-0 to win the New Jersey Group 2 State Championship. That win earned Heights a bid to the Tournament of Champions, where each of the 6 State Champions compete to be considered best in the state. To win, Haddon Heights had to go through Donovan Catholic, the reigning TOC champion as well as the (at the time) #1 team in the state and the #7 ranked team in the country. Heights decisively defeated Donovan Catholic at their home field in Toms River, NJ by a score of 6-1 to put them in the championship game. Haddon Heights is the 1st South Jersey school to make it to the championship game of the TOC. The Garnets beat Group 4 State Champion and #3 ranked team in NJ, Watchung Hills, to win the Tournament of Champions, earning them [nj.com](https://www.nj.com)'s final #1 state ranking as well as the 2022 NJ Team of the Year.



BACH Associates, PC

ENGINEERS • ARCHITECTS • PLANNERS

**ENGINEER'S STATUS REPORT
Borough of Haddon Heights
September 2022**

Improvements along Kings Highway (CR 551) from Market Street in Mt. Ephraim to Hopkins Road in Haddon Heights and Audubon

Update:

- T & M Associates and Camden County held Stakeholder Meeting #1 on August 22nd to discuss concept plans. Each municipality was provided a set of concept plans to review and provide comments by September 23rd for consideration.

Previously Reported:

- Camden County through a shared services agreement with CCMUA, Audubon, Haddon Heights, and Mount Ephraim will complete roadway improvements along Kings Highway. Improvements will include roadway resurfacing/reconstruction, handicap ramp replacement, and sanitary and stormwater sewer video inspection / improvements.
- A kickoff meeting was held on May 26, 2022, with representatives from Camden County, CCMUA, Haddon Heights, Audubon, Mount Ephraim, and the design engineers of T & M Associates.
- The anticipated design schedule in 7 months.

FY 2023 NJDOT Municipal Aid Funding – St. Martins Avenue – Phase III, Wynnefield Avenue & New Jersey Avenue

Previously Reported:

- NJDOT has announced the department would be accepting applications for the NJDOT FY 2023 Municipal Aid program with a deadline of July 1, 2022. A resolution for authorizing our office to submit the application was approved at the June Work Session meeting.
- Our office coordinated with Borough Public Works Superintendent and based on roadway condition and NJDOT scoring criteria, recommend including portions of St. Martins Avenue that will not be completed under FY 2022 NJDOT grant funding as well as Wynnefield Avenue and New Jersey Avenue (see attached Location Map).
- Our office submitted an application for this project before the July 1st deadline.

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Camden County Open Space 2022

Update:

- The Borough has been informed that it will be receiving a Camden County Open Space grant of \$25,000 towards this project.

Previously Reported:

- As recommended by the Borough Recreation Committee, our office has prepared one (1) Camden County Open Space Preservation Trust Fund Advisory Committee application for natural turf improvements to the Devon Avenue Soccer Fields and submitted prior to the March 31st deadline.

Camden County CDBG Program Yr 2022 – Hoff's Park All-Accessible Playground Equipment Improvements

Previously Reported:

- CDBG indicated the Program will continue grouping the funding allotments to 5 to 7 larger public infrastructure projects (\$150,000 - \$250,000) throughout the County for Program Year 2022 consistent with recent years.
- The Community Development Block Grant (CDBG) program notified the Borough that applications for Year 2022 were due March 4, 2021.
- The Borough of Haddon Heights does not have any Qualified Census Tracts; therefore, eligible projects are very limited.
- Our office recommended submitting an application installing all-accessible playground equipment at Hoff's Park.
- A resolution was passed by Borough Council at the March 1st work session meeting.
- Our office submitted the application on March 4th, as required.

Camden County CDBG Program Yr 2021 – Architectural Barrier Removal & Access (Borough Wide - Various Intersections)

Update:

- A preconstruction meeting was held on August 4, 2022 for this project. Notice to Proceed was issued for August 8, 2022.
- Construction has commenced with the handicap ramps in close proximity to the Borough school and located along the Travel Plan have been completed.

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- Construction is ongoing.

Previously Reported:

- CDBG indicated the Program will continue grouping the funding allotments to 5 to 7 larger public infrastructure projects (\$150,000 - \$250,000) throughout the County for Program Year 2021-2022 consistent with recent years.
- The Community Development Block Grant (CDBG) program notified the Borough that applications for Year 2021-2022 were due March 12, 2021.
- The Borough of Haddon Heights does not have any Qualified Census Tracts; therefore, eligible projects are very limited.
- Our office recommended resubmitting an updated FY2020-2021 application for architectural barrier removal & access which consists of handicap ramps at roadway intersections in close proximity to Borough schools and parks.
- A Borough resolution was approved and submitted with this application.
- This application was submitted on March 12, 2021.
- The Borough has been informed that it will be receiving a Camden County CDBG Program grant of \$250,000 towards construction, inspection, and design of this project.
- Our office has prepared a scope of work proposal and have submitted same to the Borough Administrator.
- The Bid Opening for this project was held on June 3, 2022. The apparent low bid exceeded the project funding; therefore, all bids were rejected. The project scope has been reduced in the Base Bid for re-advertisement.
- This project has been publicly re-advertised June 10th with a bid opening held on June 30th.
- The contract was awarded at the July 5th work session meeting to the lowest bidder which was Decker's Inc., in the amount of \$184,710.00 for the Base Bid. Contracts have been executed by the contractor and Borough.

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FY 2021 / 2022 Haddon Heights Road Program

Update:

- The contract was awarded at the August 2nd work session meeting to the lowest bidder, which was Think Pavers, in the amount of \$945,338.00 for the Base Bid. Contracts have been executed by the contractor and Borough.
- A preconstruction meeting is scheduled for Friday, September 23rd.

Previously Reported:

- Our office has submitted to the Engineering Committee a Memorandum dated July 29, 2021, with estimated costs for Eleventh Avenue from Glover Avenue to Green Street, Maple Avenue from Black Horse Pike to Wynnefield Avenue, Bradshaw Avenue from Crest Avenue to Gladstone Avenue, and First Avenue from Highland Avenue to East High Street.
- Below is a brief description of the projected project scope for each roadway:

11th Avenue

The project limits are from Glover Avenue to Green Street. 11th Avenue requires full depth reconstruction with full concrete curb, gutter, and driveway apron replacement due to grades and existing condition. It should be noted, sanitary sewer sliplining is not included in the estimate.

Maple Avenue

The project limits are from just east of the Black Horse Pike to Wynnefield Avenue (one block). Maple Avenue requires mill and overlay with isolated areas of concrete base repair, selective curb and gutter replacement, and inlet renovation to mitigate ponding issues. In addition, the existing sanitary sewer main requires rehabilitation utilizing cured in place plastic pipe (CIPP) lining and rehabilitation of the sanitary manholes utilizing sprayed in place gunite lining.

Bradshaw Avenue

The project limits are from the Crest Avenue to Gladstone Avenue. Bradshaw Avenue requires full depth reconstruction with full concrete curb, gutter, and driveway apron replacement due to grades and existing condition. It should be noted, sanitary sewer sliplining is not included in the estimate.

First Avenue

The project limits are from the Highland Avenue to East High Street. First Avenue requires full depth reconstruction with full concrete curb, gutter, and driveway apron replacement for the western portion of First Avenue (center seam to curb) as the eastern portion was resurfacing by New Jersey American Water. It should be noted, sanitary sewer sliplining is not included in the estimate.

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- Our office has prepared a scope of work proposal and have submitted same to the Borough Administrator.
- Our office has completed the existing base survey and is proceeding with preparation of bid documents, plans, and specifications for public bidding of this project in spring 2022.
- Our office proceeded with preparation of bid documents, plans, and specifications for public bidding. This project was publicly advertised the week of May 16th with a bid opening last week of May.
- Bids were received on June 8th. Three (3) bids were received with the apparent low bid being \$945,338.00 from Think Pavers of Mt. Royal, New Jersey. Bids are currently being reviewed.

FY 2022 NJDOT Safe Routes to School Program (SRTS) – Grant Application

Previously Reported:

- NJDOT has indicated applications will be accepted for the SRTS Program. Applications are due on or before October 14, 2021.
- As discussed with the Engineering Committee and Haddon Heights SRTS Committee our office is preparing an application to install missing sections of sidewalk throughout the Borough consistent with Borough's current SRTS plan.
- A resolution approving this application is required for submission.
- This application was submitted before the October 14, 2021 deadline.
- The Borough has been informed that it will be receiving a Safe Routes to School Program grant of \$1,200,000 administered by NJDOT towards construction and inspection of this project.
- A kick-off meeting was held by the NJDOT Local Aid Office on July 6th.

FY 2022 NJDOT Municipal Aid Funding – St. Martins Avenue – Phase II, Wynnefield Avenue & New Jersey Avenue

Previously Reported:

- NJDOT has announced the department would be accepting applications for the NJDOT FY 2022 Municipal Aid program with a deadline of July 1, 2021. A resolution for authorizing our office to submit the application was approved at the June Council Meeting.

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- Our office submitted an application for this project on July 1st.
- The Borough has been informed that it will be receiving an NJDOT Municipal Aid grant of \$250,000 towards construction, inspection, and limited design of this project.
- Our office has prepared a scope of work proposal and have submitted same to the Borough Administrator. It is our understanding the Borough is selecting Option #1 to utilize five percent (5%) of the final construction cost for design services, therefore a resolution is required to submit NJDOT.
- Our office has submitted for NJDOT concurrence regarding our proposal and the Borough resolution.
- Our office has completed the existing base survey and is proceeding with preparation of bid documents, plans, and specifications for public bidding of this project in fall 2022.
- Our office has completed the existing base survey and is proceeding with preparation of bid documents, plans, and specifications for public bidding of this project in spring 2022. As coordinated with Dave Taraschi, the scope of the project will be end of Phase I (generally between New Jersey and Wayne Avenue) to between South Park and Prospect Ridge.
- NJDOT concurrence has been received regarding our proposal and the Borough resolution.

Station Avenue at Atlantics; Improvements at Station between North Park and South Park; Improvements at South Park-13th Avenue and Hillside Avenue

Previously Reported:

- Our office has coordinated with representatives of Camden County Department of Engineering, Department of Public Works, and the Deputy County Administrator via several video conference meetings from October 2020 to January 2021 regarding potential improvements in the Borough of Haddon Heights.
- Improvements under consideration by the County are illustrated on the attached concept / schematic plans and include the following:
 - Station Avenue (Station Avenue / Atlantic Avenue Intersections and Roadway Resurfacing from White Horse Pike to West of 9th Avenue)
 - Mini-Roundabout at Station between North Park and South Park (including additional drainage)
 - Mini-Roundabout at South Park-13th Avenue and Hillside Avenue (including additional drainage)

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- Add Alternate #1 – South Park Avenue from the Dell to approximately 1214 South Park Avenue / Glover Avenue from South Park Avenue to North Park Avenue
- Our office continues to coordinate with representatives of Borough Engineering Committee, Camden County Department of Engineering, Department of Public Works, and Camden County Department of Parks regarding alternative pedestrian improvements.
- A public outreach meeting was held on Thursday, May 13, 2021, to discuss design alternatives with the public. Representatives from our office as well as Camden County Parks and Borough Council were present for discussion and questions.
- A resolution of support for the improvements proposed by Camden County along Station Avenue from the White Horse Pike to the intersection of Station Avenue, South Park Avenue, and Tenth Avenue has been prepared for consideration.
- A stakeholders meeting was held on Tuesday, June 14th to discuss the scope and anticipated schedule of this project.

FY 2021 NJDCA Local Recreation Improvement Grant – Hoff's Park

Previously Reported:

- NJDCA has announced the department would be accepting applications for the NJDCA Local Recreation Improvement Grant Application with a deadline of May 24, 2021.
- This competitive grant program can be utilized to cover costs associated with updating community centers, playgrounds, pools, fields, walking or bicycle trails, rail trails, multi-sport courts, and recreational facilities.
- The Borough will be submitting an application for additional trail improvements at Hoff's Park consistent with the 2020 submitted Camden County Open Space application.
- An application was submitted on Monday, May 24, 2021.
- The NJDCA has announced the grant award recipients. The Borough of Haddon Heights will be receiving a NJDCA Local Recreation Improvement Grant in the amount \$75,000 towards improvements to Hoff's Park including exercise equipment along the trail.
- Our office attended the February 7th Parks and Recreation Committee meeting to discuss the exercise equipment alternatives and locations; and will continue to coordinate with the Committee regarding this project.

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FY 2021 NJDOT Municipal Aid Funding – Devon Avenue Phase III & St. Martins Avenue

Update:

- The contract was awarded at the August 2nd work session meeting to the lowest bidder, which was Charles Marandino, LLC, in the amount of \$231,628.60 for the Base Bid. Contracts have been executed by the contractor and Borough.
- A preconstruction meeting is scheduled for Wednesday, September 21st.

Previously Reported:

- NJDOT has announced the department would be accepting applications for the NJDOT FY 2021 Municipal Aid program with a deadline of July 1, 2020. A resolution for authorizing our office to submit the application is required for the June Council Meeting.
- Our office coordinated with Borough Public Works Superintendent and based on roadway condition and NJDOT scoring criteria, recommend including the remainder of Devon Road and St. Martins Avenue starting at Kings Highway.
- The application for this project has been submitted via SAGE on June 30, 2020.
- The Borough has been informed that it will be receiving an NJDOT Municipal Aid grant of \$285,000 towards construction, inspection, and limited design of this project.
- Our office has forwarded a proposal to the Borough for the necessary survey, design, and construction administration associated with the NJDOT Municipal Aid project.
- The NJDOT has issued their approval of the Borough chosen funding option outlined in our submitted proposal and the Borough's associated authorizing Resolution.
- Our office coordinated with the Engineering Committee regarding incorporating additional crosswalks at all cross streets along Devon Avenue to allow for pedestrian traffic from the recreation facilities at Devon Avenue to Haddon Lake Park.
- Our office is finalizing the bid documents, plans, and specifications for NJDOT PS&E review and public bidding. This project can be publicly advertised once NJDOT review comments are received and addressed.
- The Bid Opening for this project was held on June 16, 2022. The apparent low bid exceeded the project funding; therefore, all bids were rejected. The project scope has been reduced in the Base Bid for re-advertisement.
- This project was publicly re-advertised July 8th and the bid opening was July 28th.