



OPRA-24-0496

Date: August 22, 2024

Requestor's Name: Curious Tax Payer

Dear Curious Tax Payer;

The Township of Warren received your Open Public Records Act (OPRA) request on August 20, 2024. The official Records Custodian, Cathy Reese, received your OPRA request on August 20, 2024. As such, the seven (7) business day deadline to respond to your request is August 29, 2024. This request is being provided to you on the second (2<sup>nd</sup>) business day.

**You requested:**

“A digital copy of the most recently approved memorandum of ALL collective bargaining units with which the township, city, borough, etc., currently holds active agreements.”

There is no “memorandum”, but we have attached copies of the collective bargaining units that have been issued this year along with the approval Resolutions. These records are being transmitted to you via email, as per your request. Pursuant to N.J.S.A. 47:1A-5.b.

**You also requested:**

“Please include the most recent contract booklet (signed or unsigned), the most recent memorandum of agreement, salary guides, and any sidebar agreements, if applicable.”

We need clarification of “contract booklet, MOU, sidebar agreements”. There is no salary guides, but here is the link to our website for our Salary Resolution for 2024:

<https://www.warrennj.org/DocumentCenter/View/8588/2024-011-Authorizing-2024-Salaries-for-Township-Employees-PDF?bidId=>

If your request for access to a government record has been denied or unfilled within seven (7) business days required by law, you have a right to challenge the decision by the Township of Warren to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at [grc@dca.state.nj.us](mailto:grc@dca.state.nj.us), or at their web site at [www.state.nj.us/grc](http://www.state.nj.us/grc). The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,

Cathy Reese  
Township Clerk, Township of Warren  
46 Mountain Blvd, Warren, NJ 07059  
908-753-8000 ext. 223 | [creese@warrennj.org](mailto:creese@warrennj.org)