

PREAMBLE

This AGREEMENT entered this ~~30th~~^{April} day of ~~March~~, 2022 between the Township of Winfield (hereinafter referred to as "Township") and the Winfield Policemen's Benevolent Association (hereinafter referred to as the "PBA") is the agreement between the parties for the term indicated. The Township maintains a police department for the protection and security of its residents. This agreement will establish the terms and conditions of employment for all members of the department listed in the recognition clause. In consideration of the mutual undertakings set forth in this agreement, it is agreed as follows:

I. RECOGNITION

The Township recognizes the PBA as the exclusive representative for all officers with the rank of patrolman, corporal, sergeant and lieutenant but excluding the Chief of Police.

II. TERM OF AGREEMENT

This agreement shall be for a period of three (3) years beginning January 1, 2022 and continuing until December 31, 2024, and until a new agreement is negotiated. The Agreement, even though it is signed after January 1st 2022, is made retroactive to January 1, 2022.

III. SALARIES

The following salaries shall be in effect for the years of service, rank and time periods listed:

For all police officers:

Years of Service	1/1/2022	1/1/2023	1/1/2024
Academy pay	43,297	44,163	45,488
1 st year	50,180	51,184	52,719
2 nd year	59,102	60,284	62,092
3 rd year	65,791	67,107	69,120
4 th year	73,040	74,501	76,736
5 th year	79,732	81,327	83,767
6 th year	86,341	88,068	90,710

For all police officers promoted to the rank of Sergeant:

Rank	1/1/2022	1/1/2023	1/1/2024
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Sergeant	90,402	92,210	94,976
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For all police officers promoted to the rank of Lieutenant:

Rank	1/1/2022	1/1/2023	1/1/2024
Lieutenant	94,788	96,683	99,584

Additionally, for any police officers hired after January 1, 2022 by Winfield Police Department as a transfer from another Police Department, the Chief of Police may recommend that a police officer with five (5) or more years of prior law enforcement experience be credited for his or her prior years of service and be hired at the level of "3rd year"; this is subject to approval by the Township. For any police officers hired after January 1, 2022 by Winfield Police department as a transfer from another Police Department, the Chief of Police may recommend that a police officer with experience of not more than (5) years of prior law enforcement experience be credited for his or her prior years of service and be hired at the level of "2nd year"; this is subject to approval by the Township.

IV. WORK SCHEDULES AND OVERTIME

1. With regard to the current Pitman schedule, the Township shall retain the right to continue the Pitman schedule, or revert to any of the previously established schedules, or enact a new schedule due to the needs of the Township. If implemented, the Pitman schedule shall be a 12-hour shift schedule, whereby every officer shall work some combination of fourteen (14) 12-hour days in a twenty-eight (28) day cycle for 168 scheduled hours in a cycle and 2,184 scheduled work hours in one year. The total of 2,184 work hours in one year is considered the normal work hours. The initial deployment of shifts, subject to change by the Chief of Police, shall be 0700-1900 for the "day shift" and 1900 to 0700 for the "night shift". The officers will be held accountable for a full workday. Officers must be fully dressed and ready to go at the start of their respective shift either 0700 for the day shift and 1900 for the night shift. Officers assigned to the Pitman Schedule shall receive two (2) 12-hour shifts as "Kelly days" for the calendar year 2022, two (2) 12-hour shifts as "Kelly days" for the calendar year 2023, and two (2) 12-hour shifts as "Kelly days" for the calendar year 2024. The Officer is only permitted to put these "Kelly days" into their sick bank.

2. Each Officer who is assigned by the Chief of Police, or his designee, to work prior to or subsequent to the normal work hours shall be compensated on the basis of one and one-half times the additional hours worked. Such compensation shall be made in the form of the following at the option of the officer:

- a. Compensatory time off shall be taken before the end of the contract year except that it may be denied because of scheduling considerations in which case the officer shall be allowed to take said compensatory time off prior to the end of the same calendar year.
- b. Cash payments shall be made in the next regular paycheck at the rate of time and one-half of the officer's hourly rate as calculated in (c).

- c. The hourly rate for all Officers shall be calculated based upon the dollar amount determined by dividing the annual creditable compensation for pension purposes by 2,184 hours, and all overtime shall be paid at time-and-a-half that rate.

3. In the event an officer is called into work at other than his regularly scheduled shift, which call-in shall be at the discretion of the Chief of Police, or his designee, the officer shall be entitled to a minimum payment of three (3) hours at the rate of time and one-half.

4. Court time: Any officer who is requested or required to appear in court to testify shall be compensated with three (3) hours at the rate of time and one-half. Such time is for court time only and no officer shall be held after his or her court case(s) is (are) over.

5. Pay Jobs: Winfield Police Officers may be hired by outside agencies for pay jobs within or outside of the Township of Winfield. Those accepting such pay jobs still fall under the jurisdiction of the Winfield Police Department and are representatives of the same and subject to all Rules and Regulations of the Winfield Police Department.

All pay jobs shall be subject to the approval of the Chief of Police or his representative and such approval shall not be unreasonably withheld.

The setting of the rate for pay jobs is the responsibility of the Winfield Police P.B.A. and shall be at a rate of sixty-five (\$65) dollars per hour unless another negotiated rate is agreed upon between the agency and the Winfield P.B.A.

An assessment of \$3.00 per hour will be deducted from the hourly rate to reimburse the Township of Winfield finance department to compensate for FICA payment and processing.

6. Shift assignments shall be made annually in accordance with a seniority bidding system. Shift selection shall be made by an officer by written notification to the Chief or his designee and shall not be unreasonably denied. Each officer shall list a first and a second preference for shift assignment, consistent with the operations of the Department, assignments will be made based upon seniority. The procedure to be used will provide an employee with the highest shift preference in accordance with seniority and the efficient operation of the department.

7. In order to meet specific needs of the department, either for training, schooling utilization of a special skill, shift assignments may have to be altered. In these cases, changes by the Chief of Police or his designee in shift assignments shall be made by giving the employee timely notice, generally one week in advance. Such changes shall last until the specific needs have been met. The affected employee shall be returned to his or her shift in a timely manner. The efficient operation of the Police Department shall at all times be a paramount concern of the Chief of Police or his designee; shift assignments shall be based on this premise. This provision shall not, however, be used solely for the avoidance of overtime.

No member of the Winfield Police P.B.A. shall be forced to work a pay job.

For clarification the Winfield Fire Department's Carnival is a non-emergency function and falls within the meaning of a pay job.

Nothing herein shall be construed as limiting in anyway the jurisdiction of the Winfield Police Department, and the obligation of Winfield Police Officers to abide by the rules and regulations of the Winfield Police Department, with respect to pay jobs outside the Township of Winfield.

V. EXPENSES OF TRAINING

1. The Township agrees to pay for the necessary training for accreditation as a police officer. Such training will ordinarily be provided at the Union County Police Chiefs' Academy. Such training is provided at Township expense with the expectation that the Township is obtaining the long-term services of a trained and qualified police officer.

2. In the event that any officer shall leave the service of the Township, other than as a result of a disciplinary action by the Township or other cause attributable to the Township, the officer shall be liable for repayment to the Township for all or part of the cost of the training aforesaid in accordance with the following schedule:

a. At the conclusion of the training at the Union County Police Chiefs' Academy or other similar training, the Township shall certify to the officer the total cost of such training including tuition expenses, salary, if any, and any other cost attributable to such training.

b. If the officer leaves the services of the Township, as recited above, during one year from the date of appointment, the officer shall pay to the Township the entire cost of the training.

c. If the officer leaves the services of the Township, as recited above, during the second year from the date of appointment, the officer shall pay to the Township two-thirds (2/3) of the cost of training.

d. If the officer leaves the services of the Township, as recited above, during the third year from the date of appointment, the officer shall pay to the Township one-third (1/3) of the cost of training.

e. After three years from the date of appointment, there shall be no obligation of repayment with respect to the cost of training.

VI. EMPLOYMENT BENEFITS

Each officer, subject to this agreement, shall be entitled to the following:

1. Each officer shall be entitled to eighty-four (84) hours for excused absences a year due to illness or injury to the officer or an immediate family member. These hours if not

used may be accrued up to a total of four hundred and eighty (480) hours, or \$15,000 or at an amount set by state statute.

2. The Township shall pay from the thirty-first (31st) day of any illness or injury 90% of the employee's base salary up to one year upon certification of the Township physician. In the event the injury or illness is incurred in the line of duty, the Township shall pay from the first day. Any insurance reimbursement received by the employee from a policy paid for by the Township, which is in excess of 90%, shall be deducted from future compensation paid by the Township to the employee.

3. Shall an employee acquire 480 hours of sick time; that employee may elect to take any remaining hours or any portion thereof for illness or as additional vacation time for that funding year only. No additional accrual of sick time shall be allowed beyond that permitted by this agreement.

4. An officer shall be entitled to receive approval from the Chief of Police, or his designee, for leaving his place of recuperation while on sick leave of periods in excess of thirty-six (36) hours upon the officer supplying the Chief of Police, or his designee, with a note from his physician indicating that the period of recuperation is in excess of thirty-six (36) hours. Such approval by the Chief of Police, or his designee, shall not be unreasonably denied.

5. In the event an officer is injured or becomes ill while on vacation leave, so that it is unlikely that the officer will be able to return to duty at the scheduled completion of his vacation, said officer shall immediately notify the Chief of Police and may, at his or her request, have his or her status changed from vacation to sick leave subject to approval of the Chief of Police and provided satisfactory evidence of injury or illness is provided, if requested.

6. Upon retirement, the Township will pay the officer for all accrued and unused personal, vacation, holiday and sick leave at the officer's hourly rate of pay for the total hours. A payout schedule shall be provided to the Township at the time of notification by the employee and the employee's anticipated retirement date.

7. Each officer, subject to this agreement, shall be entitled to one hundred and twenty hours (120) of paid holidays per annum. All officers subject to this agreement shall have the option to work a maximum of fifty-six (56) hours of holidays for compensation of two times their rate of pay or if they choose to take all holiday time off, twenty-four (24) hours of these fifty-six (56) hours shall, at the discretion of the officer, be compensated at time and one half (1 ½) their rate of pay. Payment for unused holiday(s) shall be reimbursed by the Township Committee within four (4) weeks of the annual date of the Collective Bargaining Agreement.

8. Each officer, subject to this agreement, shall be entitled to thirty-six (36) hours of personal time, with pay, for personal business which shall not be deducted from any other leave. Seventy-two (72) hours notice for said leave shall be given to the Chief of Police, or his designee. The Chief reserves the right to deny requests for the use of personal hours, as conditions warrant, but approval shall not be unreasonably withheld. Twenty-four (24) hours of

the thirty-six (36) hours of personal time, if not used, shall be paid to the Officer at his regular rate of pay. The remaining twelve (12) hours must be used during the calendar year.

9. Each officer, subject to this agreement, shall be entitled to vacation leave in accordance with the following schedule.

Years of Experience	Number of Hours
1st thru 5th Years	84 hours
6th thru 10th Years	120 hours
11th thru 15th Years	168 hours
Beginning with 16 th year	204 hours

In addition, it is agreed that all officers subject to this agreement will be allowed to redeem eighty-four (84) hours of this scheduled vacation leave in increments of individual shifts, subject to the prior approval of the Chief of Police or his designee. All officers subject to this agreement shall notify the Chief of Police or his designee in a reasonable time of his or her desire to redeem these days, but in no event less than 72 hours. The Chief of Police reserves the right to deny this request as conditions warrant. Approval shall not be unreasonably withheld.

An officer is permitted to place a maximum of forty-eight (48) hours of unused vacation hours into the sick bank.

10. An officer shall be permitted up to forty-eight (48) hours for funeral leave, with pay for the death of a Spouse, Child (including Stepchildren & Adopted children), Mother, Father, Mother-In-Law and Father-In-Law. *Mother-In-Law/Father-In-Law proviso is based on the Officer and his or her Spouse, living together as a family unit.* Twenty-four (24) hours bereavement will be provided for Brothers, Sisters, Brother-In-Law, Sister-in-law, Grandparents and Grandparents-In-Law.

11. Each officer, subject to this agreement, shall be entitled to yearly clothing and maintenance allowances as set forth below. In addition, in the event that an officer's uniform, clothing, accessories or equipment is lost damaged or destroyed in the line of duty, and without fault on the part of the officer, the Township shall *reimburse* said officer for the cost of replacing or repairing the item or items of uniform, clothing, accessories or equipment. Should an officer leave the department, their clothing allowance will be prorated accordingly. All deductions will come off their final check. Upon 15 years of service, an office can request one check for the total amount of the clothing and maintenance.

Year	Clothing	Maintenance
2022	\$1,000.00	\$900.00
2023	\$1,000.00	\$900.00
2024	\$1,000.00	\$900.00

- a. Bulletproof Vests. The Township shall provide to each officer a new bulletproof vest at intervals not to exceed six (6) years.

- b. Clothing Vendor. The Township shall assure each officer's right to purchase uniforms and supplies from the vendor of their choice with the understanding that said vendor would provide quality of clothing and supplies acceptable to the Chief of Police. Clothing vouchers must be utilized within nine (9) months of the issue date or the voucher may be voided.

12. Any officer shall, upon written request, be entitled to have deducted from his pay, by the Township, such amount as is designated, which amount shall be paid to the New Jersey Officers' Federal Credit Union.

13. Officers who leave the department for any reason excluding retirement, shall be entitled to a proration, on a monthly basis, of sick, personal, holiday and vacation time at the rates provided for in this agreement. Bank sick time will continue to be paid in full. An officer must provide thirty (30) days written notice to the municipality of a departure from the department or an officer will forfeit the right to a payout. Any and all payouts will only be made if the officer has completed eighteen (18) months of service from date of appointment.

14. Gym Membership: an officer shall be entitled to a yearly reimbursement of up to \$250 for a gym membership. In order to be reimbursed for this item, an officer must provide written proof of payment of a gym membership to the Township finance department.

VII. MEDICAL BENEFITS

1. The Township will provide the following medical benefits for each officer, covered by this agreement, and for the members of the officer's family (Legal Dependents):

a. Hospital and medical insurance provided through the NJ State Health Benefits Plan. Additionally, each Officer has the option to choose any plan offered by the State. Furthermore, each Officer has the option to change from one State Plan to any other plan offered by the State Health Benefits Program, during the annual Open Enrollment period. *In the event coverage is no longer available from the NJ State Health Benefits Plan, the Township will make every reasonable effort to obtain coverage equal to or better than the existing coverage.*

b. Prescription Drug Plan.

c. Dental Insurance.

d. Complete physical examination for the Police Officer at the Officer's option, annually to be provided by an examiner or facility designated by the Township at the sole cost of the Township.

e. Vision Care. The Township shall provide for a full family eye-care allowance of a total amount not to exceed seven hundred and fifty (\$750.00) per year for the Officer and his or her dependents to be paid upon the presentation of written receipts to the Township.

f. Equipment shall be provided to all officers in conformation with the determination by the Chief of Police.

VIII. BENEFITS PAYABLE IN THE EVENT OF DEATH

Upon the death of any officer while a member of the Winfield Police Department, in addition to payment of all pay and allowances to which the officer would have been entitled, his widow or estate shall be entitled to the following:

1. Vacation leave earned as of the date of death at the hourly rate for each hour of earned vacation not used as of the date of the officer's death.
2. Payment of accrued compensatory time off converted to cash by multiplying the officer's hourly rate of pay as of the date of death by the number of hours accrued.

IX. STRIKES PROHIBITED

There shall be no strikes, work stoppages or slowdowns of any kind during the life of this agreement.

X. GRIEVANCE PROCEDURE

A grievance is hereby defined to be any complaint arising under this agreement with respect to wages, hours of work and other conditions of employment and may be raised by an individual unit employee, group of unit employees, or the PBA on behalf of any such individual or group (hereafter referred to as the "grievant").

Step 1. A Grievance must be filed within fifteen (15) working days from the date on which the act that is the subject of the grievance was known, or should have been known, whichever is later. The grievance shall be submitted in writing, to the Chief of Police, or his designee, and the parties shall meet to try to resolve said grievance within five (5) working days thereafter. The Chief of Police, or his designee, shall answer the grievance, in writing, within five (5) working days after said meeting. Failure to submit the written grievance with the aforementioned time period will be cause to reject the aggrieved claim.

Step 2. If the grievance is not satisfactorily resolved in Step 1, the matter may be referred by the aggrieved party, or his/her representative, to the Commission of Public Safety in writing, within five (5) working days after the decision in Step 1. A meeting on the grievance shall be held between the aggrieved party, and/or representative, the Chief of Police and the Commissioner of Public Safety within five (5) working days from the day of referral. The parties may be represented at this meeting. This meeting shall not be held publicly unless the parties so

agree in writing. The Commissioner of Public Safety shall render a written decision within ten (10) calendar days from the date of the meeting.

Step 3. If the grievance is not satisfactorily resolved at Step 2, the matter may be referred by the representative to the Township Committee within fifteen (15) calendar days after the decision in Step 2 or fifteen (15) calendar days after the meeting provided for in Step 2 if no decision has been rendered. Meeting on the grievance shall be held within fifteen (15) calendar days of receipt of grievance by the Township Committee.

Step 4. If the grievance is not satisfactorily resolved at Step 3, the representative may refer the matter to arbitration pursuant to the provisions hereinafter set forth. It is understood and agreed, however, that if the representative refers the matter to arbitration, this shall constitute an election of remedies and waiver of right to have the matter reviewed in any other forum, including the courts, since neither the representative nor the aggrieved party shall be entitled to two hearings on the same matter. If the representative refers the matter to court, this shall also constitute an election of remedies and waiver of right to have the matter referred to arbitration or reviewed in any other forum.

1. If the representative elects to refer a matter to arbitration, he/she must file a written request with the Public Employment Relations Commission (PERC) for each such arbitration, with a copy of the request to the Township, within fifteen (15) calendar days from the date of the decision by the Township Committee under Step 3.
2. The time limits specified in the grievance procedure are mandatory and shall be construed as maximum unless extended by mutual agreement in writing. If no appeal is taken from any disposition of a grievance made by the Township within the time limits specified in the grievance procedure, the grievance shall be considered settled and further action under the grievance and arbitration provisions of this agreement shall be forever barred. Any disposition of a grievance made by the Township, which is accepted by the PBA, shall be final, conclusive and binding upon the aggrieved employee, the Township and the representative. If a meeting is not held within the time limit as set forth in Steps 1, 2 or 3, the grievance shall be deemed denied.
3. The grievant may be represented at all stages of the grievance procedure by a representative of the PBA but, should a grievant elect to represent himself, any resolution reached on the grievance shall be in accordance with the collective bargaining agreement between the parties and agreed to by the PBA.
4. Each grievance shall be subject to a separate and individual arbitration, provided that required grievance procedures in Steps 1-4 have been complied with.
5. Arbitration
 - a. The arbitrator shall be selected in accordance with the rules and regulations of the Public Employees Relations Commission (PERC).

- b. The arbitrator's decision shall be in writing and shall be issued not later than thirty (30) calendar days after the close of the arbitration hearing. The decision shall set forth the arbitrator's findings of fact, reason and conclusions on the issues submitted.
- c. The arbitrator's decision shall be binding on all parties.
- d. The costs for the services of the arbitrator shall be borne equally by the Township and the PBA. All other expenses incidental to and arising out of the arbitration shall be paid by the party incurring same.
- e. The arbitrator shall be bound by the provisions of this agreement and restricted to the application of the facts presented to him involved in the grievance. The arbitrator shall not have the authority to add to, modify, detract from or alter in any way the provisions of the agreement or any amendment or supplement thereto.

XI. LEGAL ASSISTANCE AND OTHER PROTECTION

1. Whenever a member or officer of a municipal police department or force is a defendant in any action or legal proceeding arising out of or incidental to the performance of his duties, the governing body of the municipality shall provide said member or officer with necessary means for the defense of such action or proceeding, but not for his defense in a disciplinary proceeding instituted against him by the municipality or in a criminal proceeding instituted as a result of a complaint on behalf of the municipality. If any such disciplinary or criminal proceeding instituted by or on complaint of the municipality shall be dismissed or finally determined in favor of the member or officer, he shall be reimbursed for the expense of his defense. (*N.J.S.A. 40A: 14-155*)

- 2. The Township shall provide personal injury liability insurance and false arrest insurance coverage up to \$300,000 for all officers.
- 3. The Township shall provide worker's compensation coverage for all permanent employees.

XII. ENTIRE AGREEMENT

- 1. This agreement constitutes the complete understanding and settlement by the parties on all bargainable issues, which were or could have been the subject of negotiations.
- 2. During the term of this agreement, neither party will be required to negotiate with respect to any such matter whether or not covered by this agreement, and whether or not within the knowledge or contemplation of either or both of the parties at the time they negotiated or signed this agreement.

3. The Township Committee shall hereafter approve all other terms and conditions of employment which have been negotiated between the parties and which require implementation in accordance with the terms of this agreement by ordinance or resolution as appropriate.

4. This agreement shall not be modified in whole or in part by the parties except by an instrument in writing duly executed by both parties.

XIII. SEVERABILITY

If any provision of this agreement or any application of the agreement to any officer or group of officers is held invalid by operation of law or by a court or other tribunal of competent jurisdiction, such provision shall be inoperative but all other provisions shall not be affected thereby and shall continue in full force and effect and the parties shall meet and negotiate concerning any such invalidated provision to replace it with a mandatorily negotiable substitute.

XIV. NO WAIVER

Except as otherwise provided in this agreement, the failure to enforce any provision of this agreement shall not be deemed a waiver thereof.

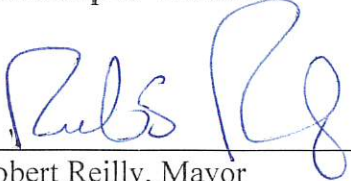
XV. PERSONNEL FILES

1. Only one (1) personnel file shall be maintained for each officer. No document or report shall be placed in an officer's personnel file without notice to the officer. Officers shall be permitted to examine their own personnel files upon giving the Township at least twenty-four hours (24) notice. A representative of the PBA may be present when requested by the officer concerned. Officers may copy anything that is in their files.

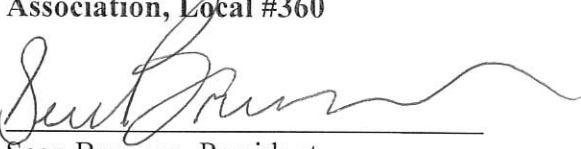
2. In the case of derogatory material, the officer shall affix his signature to the copy to be filed with the express understanding that such signature in no way indicates agreement with the contents thereof. The officer shall also have the right to submit a written answer to such derogatory material and his answer shall be reviewed by the Chief of Police, or his designee, and attached to the file copy. The Chief of Police shall also be required to sign any submission by the officer.

IN WITNESS WHEREOF, the Township and the PBA have caused this agreement to be signed by their duly authorized representatives.

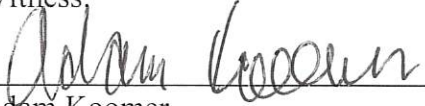
Township of Winfield

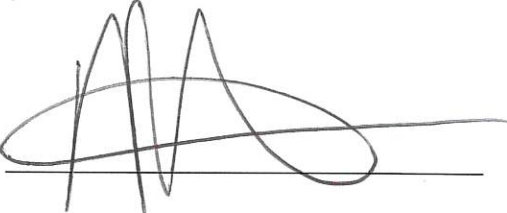

Robert Reilly, Mayor

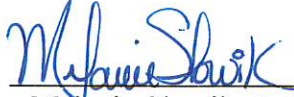
**Winfield Police Benevolent
Association, Local #360**


Sean Brennan, President

Witness:


Adam Koomer
Public Safety Commissioner




Attest: Melanie Slowik, Acting Twp. Clerk

Dated: 04/29/2022