

AGENDA  
REGULAR MEETING OF THE  
BOROUGH OF SHIP BOTTOM  
MARCH 28, 2023  
6:30 PM

There were 17 alarm responses, two company trainings for a total of 19 day book items and a total of 63.62 man hours.

Parks and Recreation

Councilman Edward English

Seasonal beach badges for the 2023 season are available at the pre-season price of \$35.00 in Borough Hall Monday through Friday during normal business hours and on weekends throughout May from 9 am to 1 pm. Starting June 1, the price of a seasonal beach badge will be \$45.00. Orders are beginning to be placed for the upcoming season and include uniforms, first aid supplies, sunscreen and equipment. Lifeguard tryouts and equipment. Lifeguard tryouts will be held on June 3 & 10 at the St. Francis Community Center Pool from 5 pm to 8 pm. Drug urinalysis testing is scheduled for May 20 and 27 and June 3 and 10 from 10 am to 12 pm at the lifeguard headquarters building. A “gator” service program will be available this summer to help those needing assistance onto the beach. The lifeguard recruitment video and commercial is almost finished and will be available on the Borough website and social media soon. Ship Bottom Lifeguards participated in Advanced First Aid training held on April 15-16 and April 22-23. Lifeguard-In-Training Program information has been posted on the borough website. All information regarding seasonal, summer employment within the Beach Operations Department can be found on the borough website.

Public Property & Community Affairs      Councilman Joseph Valyo

|                    |    |                 |   |
|--------------------|----|-----------------|---|
| Permits Processed: | 18 | Permit Updates: | 4 |
| TOTAL:             | 22 |                 |   |

|                |   |              |             |
|----------------|---|--------------|-------------|
| New Buildings: | 1 | Alterations: | 19          |
| Demolitions:   | 1 | Additions:   | 0           |
| Addition/Rehab | 1 |              |             |
| Total Revenue: |   |              | \$19,059.00 |

ZONING REPORT

|                        |   |                      |    |
|------------------------|---|----------------------|----|
| New Single Family Res: | 1 | Addition/Alteration: | 3  |
| Pavers:                | 2 | Pool:                | 1  |
| Bulkhead               | 0 | Fence:               | 7  |
| Sign:                  | 0 |                      |    |
| Total:                 |   |                      | 19 |

CODE ENFORCEMENT      Verbal Warnings      Written Warnings      Summons

|                                 |    |   |    |
|---------------------------------|----|---|----|
| Unleashed Dogs                  | 0  | 0 | 0  |
| Illegal Signs                   | 7  | 0 | 0  |
| Trash (No lids or Bags)         | 27 | 0 | 20 |
| Trailer on Street               | 2  | 0 | 0  |
| Overgrown Grass                 | 0  | 0 | 0  |
| Construction Material on Street | 2  | 0 | 3  |
| TOTALS:                         | 38 | 0 | 25 |

There were three Re-Sales and two Inspections.

Water/Sewer

Councilman Robert Butkus

Councilman Butkus reported that April had been a busy month for the water/sewer department. All properties should have received their first bills whether they are metered or non-metered. Collections have been steadily coming in, with only a small amount of metered properties being delinquent. Metered property payments were due April 20<sup>th</sup> and non-metered accounts are due May 1<sup>st</sup>. Any metered account that remains unpaid will receive a delinquent notice. REMINDER: Accounts that remain delinquent for 90 days or more are subject to having their water turned off per town ordinance. Last, he reported that the amount received for water sewer payments for the month was \$356,208.37.

Public Works

Councilman Peter Rossi

12. PUBLIC COMMENT

The mayor opened the floor for public comment on a first and second by Councilmen Rossi and Butkus and an all in favor vote.

Kathy Spataro, 232 W. 4<sup>th</sup> Street, had safety concerns regarding the staging site (borough property) that the state is utilizing for their construction debris. She said that she and her neighbors understand that the property needs to be utilized, however, it is extremely dangerous. She had pictures of a few dozen large pipes which were placed close to the street. She said that she and the neighbors have has to police the area, yelling at kids to get off the pipes. She felt the area is a liability and that someone will get hurt. She requested that the pipes be moved back further from the road and that a fence be installed to protect people from the danger. She also was wondering when the debris would be moved and when the project will be done. The Mayor was sympathetic and explained that the Borough doesn't have much control over what the state does and how long the bridge project will take. He said that he will call the state and demand a fence be installed and request that the pipes be moved back into the yard.

With no one else wishing to speak, the Mayor closed the floor for comment on a first by Councilman



# BOROUGH OF SHIP BOTTOM

GATEWAY TO LONG BEACH ISLAND

1621 Long Beach Boulevard  
Ship Bottom, Ocean County, N.J. 08008  
(609) 494-2171  
[shipbottom.org](http://shipbottom.org)

Date: May 22, 2023

To: Joe Valyo, Councilman

CC: , Administrator

From: Robert Rossi, Code Enforcement Official

Re: Monthly Report for May 22, 2023

The monthly violation summary is:

|                                  | <u>verbal warnings</u> | <u>written warnings</u> | <u>summons</u> |
|----------------------------------|------------------------|-------------------------|----------------|
| Unleashed Dogs                   | 0                      | 0                       | 0              |
| Illegal Signs                    | 7                      | 0                       | 0              |
| Trash (No Lids or Bags)          | 15                     | 0                       | 14             |
| Trailer on Street                | 2                      | 0                       | 0              |
| Overgrown Grass                  | 1                      | 0                       | 0              |
| Construction Materials on Street | 4                      | 0                       | 4              |
| <b>TOTALS</b>                    | <b>29</b>              | <b>0</b>                | <b>18</b>      |

ke-sales 3 ke-inspections 1

1 ticket for cutting pavers, no water

Robert Rossi  
Code Enforcement



# BOROUGH OF SHIP BOTTOM

GATEWAY TO LONG BEACH ISLAND

1621 Long Beach Boulevard  
Ship Bottom, Ocean County, N.J. 08008

(609) 494-2171  
[shipbottom.org](http://shipbottom.org)

Date: April 24, 2023

To: Joe Valyo, Councilman

Cc: , Administrator

From: Robert Rossi, Code Enforcement Official

Re: Monthly Report for April 24, 2023

The monthly violation summary is:

|                                  | <u>Verbal Warnings</u> | <u>Written Warnings</u> | <u>Summons</u> |
|----------------------------------|------------------------|-------------------------|----------------|
| Unleashed Dogs                   | 0                      | 0                       | 0              |
| Illegal Signs                    | 7                      | 0                       | 0              |
| Trash (No Lids or Bags)          | 27                     | 0                       | 20             |
| Trailer on Street                | 2                      | 0                       | 2              |
| Overgrown Grass                  | 0                      | 0                       | 0              |
| Construction Materials on Street | 2                      | 0                       | 3              |
| <b>TOTALS</b>                    | <b>38</b>              | <b>0</b>                | <b>25</b>      |

1 written warning for property maintenance code.

Re-sales 3 Re-inspections 2

Robert Rossi  
Code Enforcement



# BOROUGH OF SHIP BOTTOM

GATEWAY TO LONG BEACH ISLAND

1621 Long Beach Boulevard  
Ship Bottom, Ocean County, N.J. 08008

Date: July 25, 2023

(609) 494-2171

To: Councilman Joe Valyo, Chair of Public Building and Grounds

Cc: Kathleen Flanagan, Township Administrator

Fm: Matt Bernstein, Code Enforcement Official

Re: Monthly Report for July 2023

## The monthly violation summary as follows:

|                                  | <u>Verbal Warnings</u> | <u>Written Warnings</u> | <u>Summons</u> |
|----------------------------------|------------------------|-------------------------|----------------|
| Unleashed Dogs                   | 12                     | 0                       | 0              |
| Illegal Signs                    | 1                      | 0                       | 0              |
| Trash (No Lids or Bags)          | 2                      | 27 (Stickers)           | 0              |
| Trailer on Street                | 1                      | 6 (stickers)            | 1              |
| Overgrown Grass                  | 2                      | 4 (Certified Letters)   | 1              |
| Construction Materials on Street | 2                      | 14                      | 0              |

## TOTALS

20

51 (Orange Stickers)

2

## Certificate of Occupancy Inspections

|                  |   |       |   |              |
|------------------|---|-------|---|--------------|
| First Inspection | 4 | Total | 0 | Reinspection |
|------------------|---|-------|---|--------------|

## Re-sales 4 Re-inspections 0:

116 East 30<sup>th</sup> Street  
234 West 10<sup>th</sup> Street  
364 West 7<sup>th</sup> Street  
124 East 12<sup>th</sup> Street

**Unfit Dwelling Report- homes that have overgrown weeds or meet criteria for an unfit dwelling. All properties are being addressed on a case by case basis.**

4 Homes meet the criteria. I have been sending out certified letters to gather information about properties. All are ongoing investigations. I can furnish all addresses upon request.