

Borough of South Bound Brook

12 Main Street
South Bound Brook, New Jersey 08880

Phone: 732-356-0258

Fax: 732-560-1524

September 2, 2025

Dear Lword Girl,

The Borough of South Bound Brook received your Open Public Records Act (OPRA) request on September 1, 2025. The official Records Custodian, Christina Fischer, received your OPRA request on September 2, 2025. As such, the seven (7) business day deadline to respond to your request is September 11, 2025. This response to your request is being provided to you on the 1st business day after the custodian's receipt of said request.

Your OPRA request sought access to the following:

Please provide a titled list of documents and reports and studies prepared by CME for the Borough of South Bound Brook for the Period of 1 January 2024 to 30 June 2025. Include Memos, Letters, Redevelopment Plans and Fair Share Housing Plans. Identify employees at CME that appear as the authors of these documents. Also include Engineering reports to the South Bound Brook Planning Board.

Please also include related texts and emails from CME to Borough officials Christina Fisher, Chris Shoffner and, and Elizabet Konkle and Planning Board Chairman Greg Bender, related to redevelopment documents.

Currently, your request fails to identify with reasonable clarity the specific government records sought, as is required by Bent v. Stafford Police Department, 381 N.J.Super. 30, 37 (App. Div. 2005). At this time, we request clarification of your OPRA request. Please respond in writing and identify the specific government records sought so that we may process your request. Failure to provide written clarification of your request will result in the closure of this OPRA request.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the [insert name of agency] to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,

Christina Fischer
Borough of South Bound Brook