

Established 1772



Nature lover's paradise

January 31, 2023

Mr. John Paff

Email: opra+request-39565-144a3d70@requests.opramachine.com

Dear Mr. Paff:

In response to your OPRA request dated January 24, 2023, requesting the following:

1. All Township Committee "Resolutions Authorizing Executive Sessions" passed between August 1, 2022 and current date.
2. The minutes of each Township Committee executive session held between August 1, 2022 and current date.

Response to your request – Item#1: I have attached a copy of Resolutions Authorizing Executive Sessions passed between August 1, 2022 and current date. Resolutions included: August 2022 (R-84-2022), September 2022 (R-97-2022), October 2022 (R-102-2022), November 2022 pulled from agenda, December 2022 pulled from agenda, and January 2023 (R-35-2023).

Response to your request – Item #2: There were no Executive Sessions held for the following months: August 2022, September 2022, October 2022, November 2022, and December 2022. The minutes of January 12, 2023 have not been completed.

These records are being transmitted to you via requestor's preferred method of delivery as "email", as per your request. Pursuant to N.J.S.A. 47:1A-5.b., the cost associated with this request is \$0.00.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Township of Downe to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law.

Sincerely,

Nadine E. Lockley, RMC
Municipal Clerk



**TOWNSHIP OF DOWNE
CUMBERLAND COUNTY, NEW JERSEY**

	YES	NO	ABSTAIN	ABSENT
Jordan, L.	X			
Byrne, S.	X			
Rothman, M.	X			
Bart, E.				X
Campbell, R.	X			

Resolution Number: R-84-2022
Dated: August 8, 2022
Offered By: JORDAN
Seconded By: CAMPBELL

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, The Open Public Meetings Act, N.J.S.A. 10-4-12 permits a public body to go into an executive session during a public meeting and discuss certain matters as follows:

- (1) Matters required by law to be confidential;
- (2) Any matter in which the release of information would impair the right to receive federal funding;
- (3) Matters involving individual privacy;
- (4) Matters pertaining to a collective bargaining agreement;
- (5) Matters relating to the purchase, lease acquisition of real property or investment of public funds;
- (6) Matters of public protection;
- (7) Matters relating to litigation, negotiation, and attorney-client privilege;
- (8) Matters relating to the employment relationship;
- (9) Deliberations after public hearings.

WHEREAS, the Township Committee has determined that it is necessary to go into an executive session to discuss certain matters relating to the items as permitted by N.J.S.A. 10-4-12b; and

WHEREAS, the length of the executive session is estimated to be 30 minutes after which the Committee will reconvene in public session.

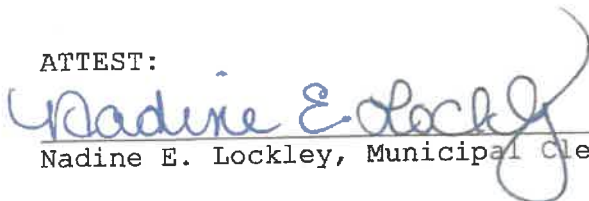
NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Downe that Committee will go into executive session to discuss the following issues, described as specifically as possible, in accordance with the aforesaid provisions of the open Public Meetings Act, after which it will reconvene in the public:

	Executive Session topic reference	Item to be Discussed, with specificity	Length of Time anticipated to pass before disclosure
A			
B			

BE IT FURTHER RESOLVED that the minutes of the closed session will be made available to the public when the need for privacy no longer exists, estimated length of time for such disclosure is noted herein.

THIS RESOLUTION was adopted by the Township Committee of the Township of Downe on August 8, 2022.

ATTEST:


Nadine E. Lockley, Municipal Clerk


Michael L. Rothman, Mayor

C E R T I F I C A T I O N

I, **NADINE E. LOCKLEY, RMC, CMR**, Municipal Clerk of the Township of Downe, County of Cumberland, State of New Jersey do hereby certify the foregoing to be a true and accurate copy of the Resolution adopted by the Downe Township Committee of the Township of Downe, County of Cumberland, State of New Jersey, at their Regular Meeting held on August 8, 2022 at 7:00 pm at the Municipal Complex.

Date

NADINE E. LOCKLEY, RMC, CMR
Municipal Clerk



**TOWNSHIP OF DOWNE
CUMBERLAND COUNTY, NEW JERSEY**

	YES	NO	ABSTAIN	ABSENT
Jordan, L.	X			
Byrne, S.	X			
Rothman, M.	X			
Bart, E.	X			
Campbell, R.	X			

Resolution Number: R-97-2022
Dated: September 12, 2022
Offered By: CAMPBELL
Seconded By: JORDAN

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, The Open Public Meetings Act, N.J.S.A. 10-4-12 permits a public body to go into an executive session during a public meeting and discuss certain matters as follows:

- (1) Matters required by law to be confidential;
- (2) Any matter in which the release of information would impair the right to receive federal funding;
- (3) Matters involving individual privacy;
- (4) Matters pertaining to a collective bargaining agreement;
- (5) Matters relating to the purchase, lease acquisition of real property or investment of public funds;
- (6) Matters of public protection;
- (7) Matters relating to litigation, negotiation, and attorney-client privilege;
- (8) Matters relating to the employment relationship
- (9) Deliberations after public hearings.

WHEREAS, the Township Committee has determined that it is necessary to go into an executive session to discuss certain matters relating to the items as permitted by N.J.S.A. 10-4-12b; and

WHEREAS, the length of the executive session is estimated to be 30 minutes after which the Committee will reconvene in public session.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Downe that Committee will go into executive session to discuss the following issues, described as specifically as possible, in accordance with the aforesaid provisions of the open Public Meetings Act, after which it will reconvene in the public:

	Executive Session topic reference	Item to be Discussed, with specificity	Length of Time anticipated to pass before disclosure
A			
B			

BE IT FURTHER RESOLVED that the minutes of the closed session will be made available to the public when the need for privacy no longer exists, estimated length of time for such disclosure is noted herein.

THIS RESOLUTION was adopted by the Township Committee of the Township of Downe on September 12, 2022.

ATTEST:


Nadine E. Lockley, Municipal Clerk


Michael L. Rothman, Mayor

C E R T I F I C A T I O N

I, **NADINE E. LOCKLEY, RMC, CMR**, Municipal Clerk of the Township of Downe, County of Cumberland, State of New Jersey do hereby certify the foregoing to be a true and accurate copy of the Resolution adopted by the Downe Township Committee of the Township of Downe, County of Cumberland, State of New Jersey, at their Regular Meeting held on September 12, 2022 at 7:00 pm at the Municipal Complex.

Date

NADINE E. LOCKLEY, RMC, CMR
Municipal Clerk



**TOWNSHIP OF DOWNE
CUMBERLAND COUNTY, NEW JERSEY**

	YES	NO	ABSTAIN	ABSENT
Jordan, L.	X			
Byrne, S.	X			
Rothman, M.	X			
Bart, E.	X			
Campbell, R.	X			

Resolution Number: R-102-2022
Dated: October 10, 2022
Offered By: BART
Seconded By: BYRNE

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, The Open Public Meetings Act, N.J.S.A. 10-4-12 permits a public body to go into an executive session during a public meeting and discuss certain matters as follows:

- (1) Matters required by law to be confidential;
- (2) Any matter in which the release of information would impair the right to receive federal funding;
- (3) Matters involving individual privacy;
- (4) Matters pertaining to a collective bargaining agreement;
- (5) Matters relating to the purchase, lease acquisition of real property or investment of public funds;
- (6) Matters of public protection;
- (7) Matters relating to litigation, negotiation, and attorney-client privilege;
- (8) Matters relating to the employment relationship;
- (9) Deliberations after public hearings.

WHEREAS, the Township Committee has determined that it is necessary to go into an executive session to discuss certain matters relating to the items as permitted by N.J.S.A. 10-4-12b; and

WHEREAS, the length of the executive session is estimated to be 30 minutes after which the Committee will reconvene in public session.

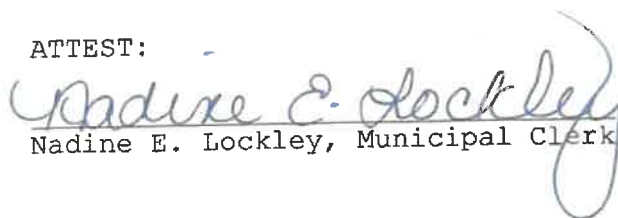
NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Downe that Committee will go into executive session to discuss the following issues, described as specifically as possible, in accordance with the aforesaid provisions of the open Public Meetings Act, after which it will reconvene in the public:

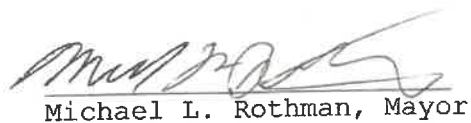
	Executive Session topic reference	Item to be Discussed, with specificity	Length of Time anticipated to pass before disclosure
A			
B			

BE IT FURTHER RESOLVED that the minutes of the closed session will be made available to the public when the need for privacy no longer exists, estimated length of time for such disclosure is noted herein.

THIS RESOLUTION was adopted by the Township Committee of the Township of Downe on October 10, 2022.

ATTEST:


Nadine E. Lockley, Municipal Clerk


Michael L. Rothman, Mayor

C E R T I F I C A T I O N

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Date

NADINE E. LOCKLEY, RMC, CMR
Municipal Clerk



**TOWNSHIP OF DOWNE
CUMBERLAND COUNTY, NEW JERSEY**

	YES	NO	ABSTAIN	ABSENT
Jordan, L.				X
Byrne, S.	X			
Rothman, M.	X			
Bart, E.	X			
Campbell, R.	X			

Resolution Number: R-35-2023
Dated: January 12, 2023
Offered By: BART
Seconded By: BYRNE

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, The Open Public Meetings Act, N.J.S.A. 10-4-12 permits a public body to go into an executive session during a public meeting and discuss certain matters as follows:

- (1) Matters required by law to be confidential;
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WHEREAS, the Township Committee has determined that it is necessary to go into an executive session to discuss certain matters relating to the items as permitted by N.J.S.A. 10-4-12b; and

WHEREAS, the length of the executive session is estimated to be 30 minutes after which the Committee will reconvene in public session.

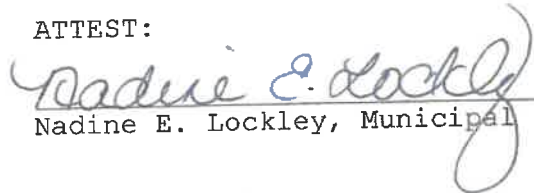
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	Executive Session topic reference	Item to be Discussed, with specificity	Length of Time anticipated to pass before disclosure
A	Contracts	SEWER - NJDEP	6 months
B	Litigation, Real Estate, Contracts	PROPERTY DONATION	12 months

BE IT FURTHER RESOLVED that the minutes of the closed session will be made available to the public when the need for privacy no longer exists, estimated length of time for such disclosure is noted herein.

THIS RESOLUTION was adopted by the Township Committee of the Township of Downe on January 12, 2023.

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