

School Excess Liability Fund

Public Entity Group Administrative Services/Risk and Loss Managers, Inc., Administrator

CLAIMS SUB-COMMITTEE MEETING MINUTES

December 8, 2025

CONFIDENTIAL

I. Call to Order

The Claims sub-committee convened via Zoom at 9:31 a.m. to review payment authorization requests.

II. Roll Call

Committee Members:

Eric Larson	DIPLOMA/Union County Ed. Svcs. Comm.	Present
Staci Horne	SAIF/Phillipsburg Board of Education	Present
Michael Blake	SAIF/Maple Shade Board of Education	Present

Others Present:

Craig Klein	Risk and Loss Managers, Inc.
Paige Berry	Saul Ewing, LLP
Lisa Pflug	Highland Claim Services, Inc.
Linda Wehner	
Judy Ghysels	

III. Confidentiality Statement

The confidentiality statement was read.

IV. Presentation of Claims - Highland Claim Services Inc.

The following payment authorization requests were presented.

<u>Fund</u> <u>Year</u>	<u>Page</u> <u>No.</u>	<u>Member</u>	<u>Claim #</u>	<u>Total</u> <u>Authority</u> <u>Requested*</u>
12/13	1	Cherry Hill BOE	000642	\$ 352,801.68
14/15	2	Lakewood BOE	001350	\$ 126,224.88
18/19	3	Asbury Park BOE	001742	\$ 32,768.75
21/22	4	Pine Hill BOE	002242	\$ 165,709.99
21/22	5	Pine Hill BOE	002864	\$ 127,068.90
21/22	6	Stafford Twp. Elementary BOE	002178	\$ 373,194.11
22/23	7	Middletown Twp. BOE	002430	\$ 128,800.60
24/25	8	Asbury Park BOE	002904	\$ 300,000.00
24/25	9	Asbury Park BOE	002905	\$ 150,000.00
24/25	10	Asbury Park BOE	002903	\$ 250,000.00
24/25	11	Hopatcong BOE	002896	\$ 450,410.27
				\$2,456,979.18

*Authority requested includes Highland's \$25,000 present authority and is in excess of the applicable underlying Fund retention.

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V. **Motion** to approve the payment of claims presented to be ratified by the Board of Trustees.

Moved: Eric Larson

Seconded: Staci Horne

Vote: Approved: Unanimous Nay:

VI. **Adjournment**

Motion to adjourn the meeting.

Moved: Eric Larson

Seconded: Staci Horne

Vote: Approved: Unanimous Nay:

The meeting adjourned at 9:47 a.m.

Respectfully submitted,

Accepted by the Board of Trustees,

 

Authorized Signature



Authorized Signature