

School Excess Liability Fund

Public Entity Group Administrative Services/Risk and Loss Managers, Inc., Administrator

CLAIMS SUB-COMMITTEE MEETING MINUTES

August 19, 2025

CONFIDENTIAL

I. Call to Order

The Claims sub-committee convened via Zoom at 9:38 a.m. to review payment authorization requests.

II. Roll Call

Committee Members:

Eric Larson	DIPLOMA/Union County Ed. Svcs. Comm.	Absent
Staci Horne	SAIF/Phillipsburg Board of Education	Present
Michael Blake	SAIF/Maple Shade Board of Education	Present

Others Present:

Craig Klein	Risk and Loss Managers, Inc.
Paige Berry	Saul Ewing, LLP
Lisa Pflug	Highland Claim Services, Inc.
Linda Wehner	

III. Confidentiality Statement

The confidentiality statement was read.

IV. Presentation of Claims - Highland Claim Services Inc.

The following payment authorization requests were presented.

<u>Fund Year</u>	<u>Page No.</u>	<u>Member</u>	<u>Claim #</u>	<u>Total Authority Requested*</u>
08/09	1	Phillipsburg BOE	000165	\$ 451,023.92
12/13	2	West New York BOE	000702	\$ 52,579.79
22/23	3	West New York BOE	002381	\$ 60,721.30
23/24	4	Asbury Park BOE	002513	\$ 44,599.00
23/24	5	Middletown Twp. BOE	002518	\$ 56,827.50
23/24	6	Watchung BOE	002839	\$ 453,171.50
24/25	7	Hopatcong BOE	002761	\$ 41,699.90
24/25	8	Leonia BOE	002853	\$ 237,198.00
24/25	9	Morris School District	002786	\$ 300,000.00
24/25	10	Shore Regional BOE	002854	\$ 200,000.00
24/25	11	Stafford Twp. BOE	002826	\$ 90,000.00
24/25	12	Tewksbury Twp. BOE	002825	\$ 100,000.00
25/26	13	Mountainside BOE	002849	\$ 157,700.50
25/26	14	Multiple Member Locations	002845	\$1,262,000.00
				\$3,507,521.41

*Authority requested includes Highland's \$25,000 present authority and is in excess of the applicable underlying Fund retention.

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V. **Motion** to approve the payment of claims presented to be ratified by the Board of Trustees.

Moved: Michael Blake

Seconded: Staci Horne

Vote: Approved: Unanimous Nay:

VI. **Adjournment**

Motion to adjourn the meeting.

Moved: Michael Blake

Seconded: Staci Horne

Vote: Approved: Unanimous Nay:

The meeting adjourned at 9:50 a.m.

Respectfully submitted,

Accepted by the Board of Trustees,



Authorized Signature



Authorized Signature