



BOROUGH OF ROSELLE
OPEN PUBLIC RECORDS ACT REQUEST FORM
210 CHESTNUT STREET

Telephone Number : (908) 259-3010

Fax Number: (908) 245-9508

Custodian: Lydia D. Massey, Acting Clerk



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Glenn MI _____ Last Name Michalowski

E-mail Address Opra + request - 22310-44131402@requests.opramachine.com

Mailing Address N/A

City _____ State _____ Zip _____

Telephone _____ FAX _____

Preferred Delivery: Pick Up _____ US Mail _____ On-Site Inspect _____ Fax _____ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature _____ Date 4-20-21

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash Check Money Order

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) -- actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please see the attachment.
Thank you!

Due: 4/29/21

AGENCY USE ONLY

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Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____

Deposit Date _____

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

Tracking Information

Final Cost

Tracking # 042021-1 Total _____
Rec'd Date _____ Deposit _____
Ready Date _____ Balance Due _____
Total Pages _____ Balance Paid _____

Records Provided

Custodian Signature

Date

Lydia Massey

 **From:** Glenn Michalowski <opra+request-22310-4ad31602@requests.opramachine.com>
Sent: Tuesday, April 20, 2021 4:33 PM
To: Lydia Massey
Subject: OPRA request - Civilian Review Board/Police Advisory Boards

Dear Roselle Borough,

If your municipality has a police civilian review board, or police citizen advisory board could you please provide a copy of the ordinance/resolution that formed the board and their by-laws.

Please provide this document via e-mail either as a pdf or if the information can be found on your website, a link to the page where this information can be found.

Yours faithfully,

Glenn Michalowski

Please use deliver records electronically via email to the below UNIQUE address for all replies to this request:
opra+request-22310-4ad31602@requests.opramachine.com

Is lagbejimi@boroughofroselle.com the wrong address for OPRA requests to Roselle Borough? If so, please contact us using this form:

https://opramachine.com/change_request/new?body=roselle_borough

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

<https://opramachine.com/help/officers>

View this OPRA request & responses online:

https://opramachine.com/request/civilian_review_boardpolice_advi_396

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.
