

BOROUGH OF GLASSBORO

KAREN COSGROVE, RMC/CMR
Borough Clerk
Phone: 856-881-9230 ext. 88144
kcosgrove@glassboro.org

KATHLEEN McLEER, CMR
Deputy Borough Clerk
Phone: 856-881-9230 ext. 88199
kmcleer@glassboro.org



"Summit City USA"

BOROUGH CLERK'S OFFICE
1 South Main Street
Glassboro, N.J. 08028-2592
Fax: 856-881-4248

Borough of Glassboro Website
www.glassboro.org



April 21, 2021

Glenn Michalowski

EMAIL ONLY: opra+request-22076-74ad03ed@requests.opramachine.com

Dear Mr. Michalowski:

The Borough of Glassboro received your Open Public Records Act (OPRA) request on April 21, 2021. The Records Custodian, Karen Cosgrove, received your OPRA request on April 21, 2021. As such, the seven (7) business day deadline to respond to your request is April 30, 2021. This response to your request is being provided to you on the same business day after the custodian's receipt of said request.

The following records were requested:

"If your municipality has a police civilian review board, or police citizen advisory board could you please provide a copy of the ordinance/resolution that formed the board and their by-laws.

Please provide this document via e-mail either as a pdf or if the information can be found on your website, a link to the page where this information can be found."

These records are being transmitted to you via email at: lopra+request-22076-74ad03ed@requests.opramachine.com as per your request. Pursuant to N.J.S.A. 47:1A-5.b., the cost associated with this request is zero.

The response to your above referenced request is being denied because no records are responsive to this request in the noted office. This will conclude your records request.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Borough of Glassboro to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail to the following at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

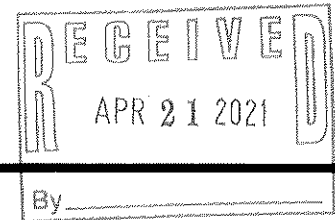
Sincerely,

A handwritten signature in cursive script that reads "Karen Cosgrove". The signature is written in dark ink and is positioned above the printed name and title.

Karen Cosgrove
Borough Clerk

kcogrove@glassboro.org

Tonya Gustafson



From: Karen Cosgrove
Sent: Wednesday, April 21, 2021 8:53 AM
To: Tonya Gustafson
Cc: Kerrienne Kennedy; Kathy McLeer
Subject: FW: [EXTERNAL] OPRA request - Civilian Review Board/Police Advisory Boards

Please process the attached request. This will be no records responsive.

Thank you,
Karen Cosgrove
Municipal Clerk
Borough of Glassboro
(856)881-9230 X88144

Confidentiality Notice

The information contained in this e-mail message or in any attachments may be legally privileged and/or confidential. If you are not an intended recipient, you are hereby notified that any dissemination, distribution, or copying of this e-mail message or any attachments is strictly prohibited. If you have received this e-mail in error, please notify the sender and permanently delete the e-mail message and any attachments immediately. You should not retain, copy, use or disclose to any other person any part of this e-mail message or of any attachments for any purpose. Any metadata contained in any attachment was sent inadvertently and should not be examined.

-----Original Message-----

From: Glenn Michalowski <opra+request-22076-74ad03ed@requests.opramachine.com>
Sent: Tuesday, April 20, 2021 12:39 PM
To: Karen Cosgrove <KCosgrove@glassboro.org>
Subject: [EXTERNAL] OPRA request - Civilian Review Board/Police Advisory Boards

Dear Glassboro Borough,

If your municipality has a police civilian review board, or police citizen advisory board could you please provide a copy of the ordinance/resolution that formed the board and their by-laws.

Please provide this document via e-mail either as a pdf or if the information can be found on your website, a link to the page where this information can be found.

Yours faithfully,

Glenn Michalowski

Please use deliver records electronically via email to the below UNIQUE address for all replies to this request:
opra+request-22076-74ad03ed@requests.opramachine.com

Is kcosgrove@glassboro.org the wrong address for OPRA requests to Glassboro Borough? If so, please contact us using this form:

https://opramachine.com/change_request/new?body=glassboro_borough

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

<https://opramachine.com/help/officers>

View this OPRA request & responses online:

https://opramachine.com/request/civilian_review_boardpolice_advi_167

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.