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April 21, 2021

**Via email only** <OPRA Machine >  
Glenn Michalowski

**Re: Open Public Records Act**

Dear Glenn Michalowski:

The Borough of Gibbsboro Records Custodian received your initial request for records pursuant to the Open Public Records Act (OPRA) on April 20, 2021. Accordingly, the initial seven (7) business day deadline to respond to your request under OPRA is April 29, 2021. This response is being provided on the first day after your request.

Your records request was as follows:

**If your municipality has a police civilian review board, or police citizen advisory board could you please provide a copy of the ordinance/resolution that formed the board and their by-laws.**

A search of our available records show that there are no records that respond to your request. Gibbsboro does not have either of these boards in place.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Borough of Gibbsboro to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at [grc@dca.state.nj.us](mailto:grc@dca.state.nj.us), or at their web site at [www.state.nj.us/grc](http://www.state.nj.us/grc). The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Very truly yours,

Amy C. Troxel, RMC  
Borough Clerk  
Borough of Gibbsboro