

TOWN OF WESTFIELD
MUNICIPAL BUILDING
425 EAST BROAD STREET
WESTFIELD, NEW JERSEY 07090
908-789-4030

www.westfieldnj.gov

REQUEST FOR GOVERNMENT RECORDS

(N.J.S.A. 47:1A – 1, et seq.)

GOVERNMENT RECORDS REQUEST RESPONSE

TO: opra+request-79815-1e221a3a@requests.opramachine.com

DATE: August 28, 2025

The Town of Westfield received your Open Public Records (OPRA) request on August 21, 2025, for which your request sought access to the following:

- I am requesting the current chief of police's contract to include but not limited to duration, payrates and medical contribution (if they do not contribute please note or if they do not receive benefits please note), as well as percentage contribution to medical upon retirement. if no formal contract exists any document, or email governing their contract or any details of.
- Any contract or any documentation or email governing or discussing time off allotment and accruals to include
 - Sick
 - Vacation
 - Compensatory
 - PTO
- Any contract documentation or email governing or discussing accrual of previous listed time to include whether it must be used each year or can be accrued and what is the accrual cap. any indication on whether accrued time must be used following year by certain date, lost if not used, or unlimited accrual.
- Any contract, documentation, or email governing or discussing payout or limitations of accrued time upon retirement or separation of department, to include if they are allowed to use all accrued time as parachute upon separating service.

A response to your request is as follows:

Please be advised the Town of Westfield has no records responsive to your request for "current chief of police's contract". The Westfield Chief of Police contributes 35% of medical as listed in the below document.

The following records are being provided to you in their entirety and are responsive to your request:

1. Town of Westfield Employee Manual Section IV: Paid & Unpaid Time Off Policies (4 pages)
2. New Jersey Health Benefits Contribution Percentage of Premium (1 page)

This response is being provided to you via email as per your request.

If your request for access to a government record has been denied or unfilled within seven (7) business days required by law, you have a right to challenge the decision by the Town of Westfield to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

M. Lawshe

Dated: August 28, 2025

Maureen Lawshe, RMC
Town Clerk