



## Roseville Community Charter School

*Dr. Dionne Ledford, Executive Director & Superintendent*

*Mr. Khalil Nassiruddin, Board of Trustees President*

Collaboration | Honesty | Excellence | Effort | Respect

Preparing every student for academic excellence in high school, college, and beyond.

December 18, 2024

Allie Cobb  
She/Her/Hers  
Director  
Office of Charter and Renaissance Schools  
New Jersey Department of Education  
100 Riverview Plaza | Trenton, NJ 08625

Dear Ms. Cobb:

Attached please find a copy of an *updated* **Proposed Maximum Enrollment Changes** chart (Table 5) as part of the charter renewal process for Roseville Community Charter School. This document was updated because within the original chart, although the enrollment numbers *per grade* (66) for all 5 years of the proposed expansion to Grade 5 added up to the **correct 396 maximum** total being requested, there was a typo within the last 4 column totals inaccurately reflecting a total sum of 462.

In addition, an *updated* resolution dated 12/18/24 is being submitted to reflect an expansion request for **Grades K-5 only** as opposed to an expansion request for Grades K-8 as the resolution previously submitted and dated September 18, 2024, reflected.

The *updated* two (2) documents are also being submitted to the Essex County Superintendent's Office and to the NBOE Superintendent's Office, as the charter renewal application was on October 15, 2024.

Thank you for your assistance regarding this matter and for your support of our schools.

Best Regards,

*Dionne Ledford*

Dr. Dionne Ledford  
Executive Director & Superintendent  
Roseville Community Charter School

Cc: Mr. Joseph Zarra, County Superintendent  
Mr. Roger León, NBOE Superintendent  
Mr. Khalil Nassiruddin, RCCS Board President

Roseville Community Charter School  
540 Orange Street  
Newark, NJ 07107



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**Board Meeting Date: December 18, 2024**

### **RESOLUTION:**

To amend the previously approved motion as follows:

Resolved that the Board of Trustees of Roseville Community Charter School approves the Charter Renewal Application, to be submitted to the NJ Department of Education.

**WHEREAS**, the Roseville Community Charter School received a charter renewal from the State of New Jersey to the 2024/2025 School Year to operate a charter school in grades Kindergarten through grade 4; and

**WHEREAS**, the Roseville Community Charter School is currently in its 14th year of operation with the mission of Roseville Community Charter school being: To develop within scholars the character and discipline required to achieve academic excellence in high school, college, and beyond. Roseville Community Charter School's mission is rooted in the belief that all children can learn and achieve at high levels when provided with high-quality learning experiences in a challenging and supportive environment. We strongly believe that one's background should not limit their access to an outstanding education that lays the foundation for admission to and success in college. Thus, it is our daily work to prepare every scholar for academic excellence in high school, college, and beyond; and

**WHEREAS**, the Roseville Community Charter School is proposing to expand only to grade 5 beginning in the 2025-2026 School Year. Numerous requests have been received from the parents encouraging Roseville Community Charter to expand beyond the current k to 4 grades offered. Their rationale for this request is that they do not want their children to attend their resident district middle schools. Expansion through grade 5 is both reasonable and educationally sound. This will allow students to complete their elementary through middle school level grades in a safe and academically progressive environment, better preparing them to proceed and succeed. Research supports the efficacy of providing a K to 5 program rather than sending students to a new middle school. Parents and children want the support they are accustomed to receiving at Roseville. The level of academic support, availability of club activities, parental involvement programs, and athletic program offerings far exceed those provided in neighboring districts. Parents are seeking to improve the educational experience for their children. Expansion Roseville Community Charter School through grade 5 will address their desire and the needs of the community.

**WHEREAS**, the New Jersey Department of Education requires the submission of an amendment request to expand enrollment; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Roseville Community Charter School Board of Trustees hereby approves and authorizes the application to amend its charter to permit the above described expansion of enrollment; and

**BE IT FURTHER RESOLVED**, that the Administration is authorized to transmit this Resolution and supporting records to the Commissioner of Education.



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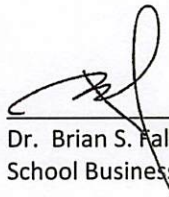
Preparing every student for academic excellence in high school, college, and beyond.

### ROLL CALL:

| Voting Members        | Motion | Yes | No | Abstain | Absent | Voting Members           | Motion | Yes | No | Abstain | Absent |
|-----------------------|--------|-----|----|---------|--------|--------------------------|--------|-----|----|---------|--------|
| Cesar A. Vizcaino     |        | X   |    |         |        | Tiesha McKinney          |        | X   |    |         |        |
| Khalil AC Nassiruddin | 1      | X   |    |         |        | Reinaldo Santiago, Ed.D. |        | X   |    |         |        |
| Dr. Charity Dacey     |        |     |    |         | X      | Dania Martinez           | 2      | X   |    |         |        |
| Sara Pena             |        | X   |    |         |        |                          |        |     |    |         |        |

I, Dr. Brian Falkowski, Board Secretary of Roseville Community Charter School in the County of Essex, State of New Jersey, HEREBY CERTIFY that the foregoing annexed extract from the minutes of a meeting of the Board duly called and held on **December 18, 2024** has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the Board and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand this **18<sup>th</sup>** day of **December 2024**.

  
 Dr. Brian S. Falkowski, Ed.D.  
 School Business Administrator/Board Secretary

- b) If the school requests an increase to its maximum enrollment over the next charter term, provide a **second** enrollment chart below reflecting this request, in the prescribed format.

**Table 5: Proposed Maximum Enrollment Changes**

| Grade | 2024-2025<br>(current<br>maximum) | 2024-2025<br>(actual<br>enrollment) | 2025-2026<br>(maximum) | 2026-2027<br>(maximum) | 2027-2028<br>(maximum) | 2028-2029<br>(maximum) | 2029-2030<br>(maximum) |
|-------|-----------------------------------|-------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| K     | 66                                | 52                                  | 66                     | 66                     | 66                     | 66                     | 66                     |
| 1     | 66                                | 59                                  | 66                     | 66                     | 66                     | 66                     | 66                     |
| 2     | 66                                | 58                                  | 66                     | 66                     | 66                     | 66                     | 66                     |
| 3     | 66                                | 59                                  | 66                     | 66                     | 66                     | 66                     | 66                     |
| 4     | 66                                | 58                                  | 66                     | 66                     | 66                     | 66                     | 66                     |
| 5     | 0                                 | 0                                   | 66                     | 66                     | 66                     | 66                     | 66                     |
| Total | 330                               | 286                                 | 396                    | 396                    | 396                    | 396                    | 396                    |

- c) Provide a board resolution submitting the application which includes the requested enrollment increase.

**RESOLUTION: Board Meeting Date: September 18, 2024 (See Appendix B)**

**Motion Passed and was board approved on September 18, 2024. Resolution includes vote tally. The new resolution to approve only Grade 5 expansion per DOE request was drafted and voted on Dec. 18, 2024.**

### 1. Facility

- a) Provide detailed information on the school's facilities plans for the five years of the next charter. The plan should include adequate and detailed financial arrangements and timeline for the facility.

RCCS currently has an adequate facility that meets the needs of its currently enrolled scholars and the addition of a grade 5. Its current lease with the Archdiocese of Newark is effective through the school year 2026-2027. Significant improvements to the facility have been made to improve access to additional educational programs and to maintain the school's positive culture & climate. We have a lease proposal with the Archdiocese of Newark for use of additional property across the street from the main building to serve as a potential RCCS Kindergarten / Early Intervention Annex which will comfortably allow for the additional enrollment within the main building if the expansion to Grade 5 is approved. This annex would house our three kindergarten classrooms and our special services department which includes our full CST and related service providers. This smaller building is the perfect size for our youngest scholars and is the perfect setting for early learning and intervention before transitioning into the main building for Grades 1-5 in school year 2025-26. However, the current property has adequate space to house the additional three classrooms for grade 5.

### 2. Five-Year Planning

- a) Describe the changes and improvements the school will undertake in the next five years based on the school's examination of results and outcomes.

In 2010 when the initial charter application was proposed, the school's academic goals were explicitly related to the school's mission, while the non-academic goals served as the underpinnings that would help the school achieve its mission. Today, this continues to be the basis for our goal setting and the standard by which we evaluate our success. As a college preparatory school, all the school's goals were then and are currently fueled